WELCOME!

Creative Europe MEDIA
Networks of European Festivals
CREA- MEDIA-2024-FESTNET

We will start soon
Everyone has been muted upon entry.
Please do not unmute yourself & turn off your camera
to preserve the quality of this web conference

05 December 2023
Disclaimer on Data Protection

This info session will not be recorded. Voice and face are on a voluntary basis, in case attendees intervene during the session.

Please refer to the Data Protection Notice of the event for more information.
Agenda of the meeting

- Key aspects call 2024 & eligibility criteria (Valérie)
- Overview award criteria & relevant tips (Rossella)
- Key figures & comments on selection results 2022 (Soon-Mi)
- Q&A
KEY ASPECTS - Timeline

**Publication**
26 September 2023

**Deadline**
11 April 2024

**Evaluation**
April – August 2024

**Information on evaluation results**
October 2024

**Grant Agreement signature**
2/3 months after evaluation results
KEY ASPECTS - Details

Available budget: **5.5 M**

> **Duration = 24 months**
  (extensions are possible, if duly justified and through an amendment)

Starting date of period of eligibility at grant signature
(retroactivity possible if duly justified: at the earliest from the date of submission)

**Max. amount per Festival member**
**EUR 100 000**

**Mono-beneficiary agreement to be signed with the coordinator**
Members are third parties not partner/co-beneficiary
KEY ASPECTS - Financial Modalities

- Budget based (actual costs)
- Co-financing rate: 90%
- Requested amount: No max. threshold per proposal (cost-efficiency)
- 1st pre-financing: 60%
Eligible European audiovisual festival

- Only applications from eligible entities organizing audiovisual festivals in countries participating in the MEDIA strand.

- By eligible audiovisual festival it is understood an event:
  - programming European films and audiovisual works that are being screened to wide audiences including general public as well as accredited international audiovisual professionals and press
  - having a clear curation, regulation and selection procedure
  - 50% of the programming should be devoted to non-national films and audiovisual works from countries participating to the MEDIA strand and presenting a geographical diverse coverage of at least 15 from these countries including LCC
ELIGIBILITY CRITERIA - Who can apply?

Eligible European Network of audiovisual festivals

- The support is open to a European network of festivals consisting of a coordination entity plus a minimum of 3 member organisations (1 + 3 = 4 festivals)
- No more than 20% of the festivals participating in the network (including the coordination entity) can come from the same country
- One audiovisual festival can be member of max. 2 different networks
COORDINATOR ROLE - NETWORKS OF FESTIVALS

→ The *coordinator* is the central contact point
  ▪ manages financial & operational aspects
  ▪ has appropriate *financial* & *operational* resources

→ The coordinator *reports on the implementation* of the action & the results achieved (networking/coordinated & joint activities)

→ The coordinator pays the support to festivals members (*terms of payment to be agreed within the network*): invoices/payment request must be duly registered in coordinator’s books
MEMBERS OBLIGATIONS (THIRD PARTIES)

→ **Contribute** to networking & joint activities

→ Each **must keep records** of costs relating to the networking & joint activities (individual budget recommended to report to the Coordinator and justify the financial support)

→ Each **sends a payment request** to the coordinator
WORK PACKAGES AND DELIVERABLES

The project activities must be organised in the following work packages:
WP 1 – Project management (mandatory)
WP 2 – Support to third parties (mandatory)
WP 3 – Joint activities (mandatory)

Recommended deliverables:
WP 1: Network agreement
WP 1: Annual coordination report (including summary of meetings, internal communication plan)
WP 2: Overview of payment requests from third parties
WP 2: Overview of expenses (from all member festivals)
WP 3: Activity and impact report (vis-à-vis audience, industry)
ELIGIBLE COSTS REMINDER

- Eligible direct costs are those which are identifiable as specific costs directly linked to the performance of the NETWORK ACTIVITIES and which can therefore be booked directly by the Coordinator.

- The Coordinator can allocate support to each Member of the Network for a max. of EUR 100,000 -> it depends on the costs that will be directly incurred by each member to implement network coordination and joint activities.
TIPS ON PROJECT PLANNING

- Clear work packages, deliverables and milestones
- Clear budget management and budget methodology behind the financial allocations
SUPPORT TO NETWORK OF FESTIVALS ACTIVITIES

Coordinated and collaborative activities aiming to expand audience development and interest for European films/AV works.

Coordination of the network members and activities relating to its sustainable structured development (e.g. collaborative events; sharing of know-how and information; communication among members).

Coordinated and collaborative activities promoting sustainable and environmentally responsible practices.

Support to audiovisual festivals taking place in MEDIA participating countries (through support to third parties) for coordinated activities.
EXPECTED IMPACT

- Reinforce cooperation among European festivals members of a Network screening a significant proportion of non-national European films/AV works through coordinated/collaborative activities targeted to expand and renew audiences.

- Increase the impact of European audiovisual festivals aiming to reinforce promotion, distribution and circulation of non-national European films/AV works to growing audiences across Europe.

- Foster exchange of knowledge and best-practice models for cooperation among festivals through coordinated/collaborative activities targeted to expand and renew audiences.

- Harness the digital transformation, including developing and updating online tools and data applications.
AWARD CRITERIA – RELEVANCE (30 Points)

- Relevance of the festivals members of the network to achieve the **objectives** of this call (10 points)

- Clarity and relevance of the **network scope and strategy** to reach a structured effective and sustainable coordination (10 points)

- Adequacy of the strategies presented to ensure a **more sustainable and more environmentally respectful industry** (5 points)

- Adequacy of the strategies to ensure **gender balance, inclusion, diversity and representativeness**, either in the project/content or in the way of managing the activity (5 points).

**TECHNICAL DESCRIPTION (PART B)**

1.1 Background and general objectives
1.2 Needs analysis and specific objectives
1.4 Environment and sustainability
1.5 Gender balance, inclusion and diversity
RELEVANCE - TECHNICAL DESCRIPTION (PART B)

1.1 Background and general objectives
Define the objectives of your proposal and explain their relevance to this call for proposals

1.2 Needs analysis and specific objectives
Describe the network scope and strategy to reach a structured, effective and sustainable coordination

1.4 Environment and sustainability
Describe the strategies to ensure a more sustainable and environmentally-respectful industry

1.5 Gender balance, inclusion and diversity
Describe the strategies to ensure gender balance, inclusion, diversity and representativeness, either in the project/content or in the way of managing the activities
TIPS ON RELEVANCE

- Information on the **network dimension**, including its foundation and the rationale behind
- Network **strategy to reach effective and sustainable coordination**, including key performance indicators
- Concrete information about ensuring knowledge sharing and collaborative/collaborative activities among festivals members
- Division of work between members, **decision-making** between original members and new members
- Information on **dimension of the festival members** in terms of duration, audience attendance, outreach and year-around activities
- **Statistics and figures** about audience for each festival
- **Common network strategy** on sustainable and more environmentally respectful industry & gender balance, inclusion, diversity
AWARD CRITERIA – QUALITY OF CONTENT AND ACTIVITIES (40 POINTS)

- Quality, impact and efficiency of the activities to increase the interest of audiences in European audiovisual works (including new and young audiences) (10 points)
- Geographical coverage within the network including a diverse participation of countries (10 points)
- Quality and clarity of the activities including intended deliverables as well as commitment to innovative actions in the areas of outreach and audience development including the use of the latest digital technologies and tools (10 points)
- Cost-efficiency of the working arrangements in terms of appropriate allocation of the budget and human resources (10 points)

TECHNICAL DESCRIPTION (PART B)

2.1 Concept and methodology
2.4 Cost effectiveness and financial management
2.5 Risk management
QUALITY - TECHNICAL DESCRIPTION (PART B)

2.1 Concept and methodology
Describe the geographical coverage within the network, the activities including intended deliverables as well the innovative actions in the areas of outreach and audience development, including the use of the latest digital technologies and tools

2.4 Cost effectiveness and financial management
Demonstrate the cost effectiveness of your action and explain how the estimated budget is conceived in the most economical way. Please also explain your co-financing strategy (if applicable)

2.5 Risk management
Describe critical risks, uncertainties or difficulties related to the implementation of your project, and your measures/strategy for addressing them
TIPS ON QUALITY

- Concrete examples on common programming
- Detailed information on geographic diversity of the network and how this is ensured in the programming
- Details regarding potential new target audiences (beyond respective festivals ones)
- Innovative approaches on outreach and audience development
- Use of digital technologies and innovative tools, including practical examples about digital communication channels
AWARD CRITERIA – PROJECT MANAGEMENT (10 POINTS)

- Coherence and complementarity of the coordination entity and member teams in terms of distribution of the roles and responsibilities in the activities described in the application (10 points)

TECHNICAL DESCRIPTION (PART B)

3.1 Partnership and consortium, roles and tasks division

3.2 Project teams
3.1 Partnership and consortium, roles and tasks division

Explain the coherence, added value and complementarity of the project teams and/or the consortium regarding the work coordination, task division, decision making processes, exchange of knowledge vis-à-vis the objectives of the project.

3.2 Project teams

Describe the project teams and how they will work together to implement the project. List the main staff included in the project by function/profile and describe briefly their tasks.
TIPS ON PROJECT MANAGEMENT

‣ Clear network management structure, including roles and responsibilities of coordinator & members in relation to project tasks

‣ Organisational chart, including team’s structure and governance

‣ Information on each team specific expertise and abilities and their link with networks activities
AWARD CRITERIA – DISSEMINATION (20 POINTS)

- Efficiency of the mechanisms to **communicate among the members and foster sharing of knowledge** and best practices (10 points)
- Efficiency and adequacy of the strategy to **promote and disseminate results of coordinated activities** beyond the scope of the network (10 points)

**TECHNICAL DESCRIPTION (PART B)**

4.1 Communication, promotion and marketing

4.2 Dissemination and distribution
DISSEMINATION - TECHNICAL DESCRIPTION (PART B)

4.1 Communication, promotion and marketing
Describe the methods of communication between the coordinating entity and its members, between members and outside of the network

4.2 Dissemination and distribution
Describe the strategy to disseminate and share results, best practices, audience building techniques and technological developments between the members and outside the network
TIPS ON DISSEMINATION

‣ **Branding strategy** aimed at creating a brand for the network rather than working under the brand of each festival

‣ **Internal communication structure**, including information on online/physical arrangements and knowledge sharing practices

‣ More concrete examples of network communication and dissemination strategy

‣ **Detailed network communication and dissemination strategy**

‣ Details about **cross-promotion** to increase audiovisual works circulation

‣ **Audience demographics measurements**
QUALITY THRESHOLD vs FUNDING THRESHOLD

70/100 PTS

FOLLOWING THE ASSESSMENT OF THE AWARD CRITERIA

70%
KEY FIGURES ON SELECTION RESULTS
NETWORKS OF FESTIVALS 2022

22 applications were received representing a total of 122 festivals from 32 countries.

12 selected networks including 71 festivals members and covering 26 countries.

| Size: 5 to 7 festivals | 7 previously selected Networks + 5 new Networks | 5.67M EUR & 54.54% selection rate | 20% Festivals never applied or not selected for individual support | General, Animation, Shorts, Regional, Youth, Documentary |
LIST OF NETWORKS OF FESTIVALS 2022

You may find the list of funded networks in 2022 on the Funding & tender opportunities portal.
Key Aspects pre-application stage

Discuss common goals, purpose & perspectives

Discuss an Activity Plan

- Networking activities among the members
- Activities with impact on audience
- Activities with impact on industry

Define an Annual Agenda taking into account individual festival & common activities (complementarity)
Key Aspects pre-application stage

- Discuss potential for Network Development
- Evaluate achieved impact on audience & industry
- Evaluate benefits / challenges
- Evaluate level of innovation of activities (beyond awards, programming, workshops)
RECAP KEY ASPECTS AT APPLICATION STAGE

- Branding the network
- Strategic thinking in terms of network
- Innovative solutions for audience outreach and development
- Digital transformation
- Statistics and figures for a solid proposal
- Concrete examples
THANK YOU FOR YOUR ATTENTION

CONTACT POINTS:
VALÉRIE MAURIN & ROSSELLA REGGENTE

EACEA-MEDIA-FESTIVALS@EC.EUROPA.EU
How to submit an application
Technical Information
Where to find the MEDIA call?
https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/programmes/crea2027
Start submission

To access the Electronic Submission Service, please click on the submission-button next to the type of action and the type of model grant agreement that corresponds to your proposal. You will then be asked to confirm your choice, as it cannot be changed in the submission system. Upon confirmation, you will be linked to the correct entry point.

To access existing draft proposals for this topic, please login to the Funding & Tenders Portal and select the My Proposals page of the My Area section.

Please select the type of your submission:

- CREA Project Grants [CREA-PJG], CREA Action Grant Budget-Based [CREA-AG]

Start submission

Need help?
Getting your PIC

Your key to EU grants and tenders: the Participant Identification Code (PIC)
Create proposal

Deadline
07 April 2022 17:00:00 Brussels Local Time

40 days left until closure

Call data:
Call: CREA-MEDIA-2022-FESTNET
Topic: CREA-MEDIA-2022-FESTNET
Type of action: CREA-PJG
Type of MGA: CREA-AG

⚠️ Topic and type of action can only be changed by creating a new proposal.

You can submit the proposal as many times as you wish up until the deadline. Each new submitted version will replace the previous one.

Find your organisation

PIC: 956444445
Baird Consulting SCS
Vieille rue du Moulin-Rouge 20
Uccle, BE

PIC: 913842918
Test Camelia-Valeria
place Rogier
Brussels, BE
This is a mono-beneficiary agreement, there are no partners or co-beneficiaries (do we mention the affiliated entities this year?)
TECHNICALITIES

UNDERSTANDING THE MAIN ELEMENTS OF THE E-FORM

PART A

PART B

PART C
Fill in all parts of the proposal:

**Administrative Form**
(to fill in online)

**Part C KPI tool**
(to fill in online)

NEW
E-FORM IN SUBMISSION SYSTEM
# E-FORM: Part C KPI Tool

<table>
<thead>
<tr>
<th>Proposal ID</th>
<th>Call for Proposal</th>
<th>Topic</th>
<th>Type of Action</th>
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<tbody>
<tr>
<td>SEP-210004991</td>
<td>CREA-MEDIA-2024-FESTNET</td>
<td>CREA-MEDIA-2024-FESTNET</td>
<td>CREA-PJ0</td>
</tr>
</tbody>
</table>

## KPIs (Key Performance Indicators)

Please fill in the data for your project. At submission and grant preparation stage, the data will be on your planned indicators; at reporting stage it should be the real indicators achieved (since the project start). The KPI tool should be updated with the latest available data for each periodic review. Please do not forget to tick the acknowledgement checkbox before submission.

### CREA Media Other

- **Location**
- **Type of project, thematic area and types of activities**
- **Type of project participants**

**Output, result and impact indicators (only at reporting)**

N/A for project proposals. Only for project implementation.
### Location

- Please add at least one country & NUTS codes

<table>
<thead>
<tr>
<th>Country</th>
<th>NUTS1</th>
<th>NUTS2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Belgium</td>
<td>Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest</td>
<td>Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest</td>
</tr>
</tbody>
</table>

### Example

<table>
<thead>
<tr>
<th>Country</th>
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### Country and region

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<th>Country and region</th>
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<th>NUTS1</th>
<th>NUTS2</th>
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</table>
## Type of project, thematic area and types of activities

<table>
<thead>
<tr>
<th>Does the project contribute to any of the EU Commission political priorities?</th>
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<tbody>
<tr>
<td>A Europe fit for the digital age - Empowering people through education and skills</td>
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<tr>
<td>A European Green Deal - A just transition</td>
<td>A Europe fit for the digital age - The digital age</td>
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<tr>
<td>A European Green Deal - Preserving Europe’s natural environment</td>
<td>A European Green Deal - Climate change</td>
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<tr>
<td>A new push for European democracy - A greater say for Europeans</td>
<td>A European Green Deal - Sustainable Europe investment plan</td>
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<tr>
<td>A new push for European democracy - More transparency and scrutiny</td>
<td>A new push for European democracy - Improving the lead candidate system</td>
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<tr>
<td>A new push for European democracy - Protecting our democracy</td>
<td>A new push for European democracy - Our democracy</td>
</tr>
<tr>
<td>A stronger Europe in the world - A more active role</td>
<td>A new push for European democracy - Special relationship with the European Parliament</td>
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<tr>
<td>A stronger Europe in the world - Free and fair trade</td>
<td>A stronger Europe in the world - Defending Europe</td>
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<tr>
<td>An economy that works for people - A union of equality</td>
<td>A stronger Europe in the world - The EU unique brand of responsible global leadership</td>
</tr>
<tr>
<td>An economy that works for people - Europe’s social pillar</td>
<td>An economy that works for people - Deepening our economic and monetary union</td>
</tr>
<tr>
<td>An economy that works for people - Social fairness and prosperity</td>
<td>An economy that works for people - Fair taxation</td>
</tr>
<tr>
<td>Promoting our European way of life - Internal security</td>
<td>An economy that works for people - Supporting small businesses</td>
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<tr>
<td>Promoting our European way of life - Upholding the rule of law</td>
<td>Promoting our European way of life - Strong borders and a fresh start on migration</td>
</tr>
</tbody>
</table>
E-FORM: Part C KPI Tool

Example

Type of project participants

Types of participants:

Number of participants that are micro-enterprises: 0

Number of participants that are small enterprises: 0

Number of participants that are medium-sized enterprises: 1

Medium enterprise means enterprise which employs fewer than 250 persons and whose annual turnover does not exceed EUR 50 million or whose annual balance-sheet total does not exceed EUR 43 million.
E-FORM: Part C KPI Tool

KPIs (Key Performance Indicators)

Please fill in the data for your project. At submission and grant preparation stage, the data will be on your planned indicators; at reporting stage it should be the real indicators achieved (since the project start). The KPI tool should be updated with the latest available data for each periodic report (the KPIs are mandatory part of the project reporting). Please do not forget to tick the acknowledgement checkbox before submission.

CREA Media Other

Location

Type of project, thematic area and types of activities

Type of project participants

Output, result and impact indicators (only at reporting)
Type of Model Grant Agreement: CREA Action Grant Budget-Based

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<table>
<thead>
<tr>
<th>Section</th>
<th>Title</th>
<th>Action</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>General information</td>
<td><img src="#" alt="Show" /></td>
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<tr>
<td>2</td>
<td>Participants</td>
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<tr>
<td>3</td>
<td>Budget</td>
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How to fill in the forms

The administrative forms must be filled in for each proposal using the templates available in the submission system. Some data fields in the administrative forms are pre-filled based on the steps in the submission wizard.
Edit forms tab (part A)
Download **Part B** documents: Zip file opens and you work on them offline
Structure reflects the award criteria used by experts to evaluate the proposal.
Part B (detailed description of the action): choose the relevant questions for the call

1.3 European added value

**European added value**: (Ref to “European Film Distribution”, “European Film Sales”, “Networks of European festivals”, “European festivals and Subtitling of cultural content”)

For “European Co-development”: Describe the European dimension of the collaboration, in particular concerning cooperation between countries with different market sizes, as well as the linguistic and geographical diversity.

For “Networks of European festivals”: Describe the geographical coverage within the network, the activities including intended deliverables as well the innovative actions in the areas of outreach and audience development, including the use of the latest digital technologies and tools.
Edit proposal – part B

### Milestones

OPTIONAL control points in the project that help to chart progress – you may leave the field empty or milestones could be:

<table>
<thead>
<tr>
<th>Milestone No.</th>
<th>Milestone Name</th>
<th>Work Package No.</th>
<th>Lead Beneficiary</th>
<th>Means of Verification</th>
<th>Due Date (month number)</th>
<th>Description</th>
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<tbody>
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**MANDATORY ANNEX TO THE APPLICATION**

Supporting document: Information on the programming

### INFORMATION ON THE PROGRAMMING

Please complete the table on the programming of the network and add rows per member, where applicable.

<table>
<thead>
<tr>
<th>Network Members</th>
<th>Festival Name</th>
<th>Country</th>
<th>Total No of films/ audiovisual works</th>
<th>No of non MEDIA films/ audiovisual works</th>
<th>No of national films/ audiovisual works</th>
<th>No of MEDIA non-national films/ audiovisual works</th>
<th>% of MEDIA non-national films/ audiovisual works</th>
<th>No of MEDIA countries</th>
<th>Estimated cascading grant per network member[^1]</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coordinator</td>
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</table>

[^1]: The maximum amount of funding per member is EUR 50,000/year. This amount depends on the level of costs that will be undertaken directly by each member in relation with the network coordination and the implementation of joint activities.
What You Need to Know about Completing the Form

• Who Can Fill in the administrative form part A of the proposal?

The **Main Contact** is the only person that can complete the form and all other administrative details.
After submission, your proposal is sent to the EU services for evaluation.
TIPS & TRICKS

Get familiar with:

• the submission Wizard
• the electronic Form
• the templates to be filled in (part B, annexes, part C...) and the required information
• Project acronym: it is recommended to put a name allowing easy proposal identification
• Submit proposals well in advance before call closure.
• You can resubmit your proposal if needed until the closure of the call.
• Once the Call is closed, the last submitted version will be the one being evaluated.
TIPS & TRICKS

• The breach of certain limitations, such as document size limits, will result in failure to upload.

• As a result you will need to amend the documents and upload them again.

• If you exceed the page number limit, when applicable, you will still be able to upload the document but all excess pages will contain just a watermark as content.
TIPS

• Page limit = 70 pages together with first page of the Application form
• Pay attention to the instructions in green as sometimes it does not concern the action NETWORKS OF EUROPEAN FESTIVALS (explanation starting with “n/a”)
• Delete the instructions not relevant to the action NETWORKS OF EUROPEAN FESTIVALS
• With regards the Annex on EU programming, when converting it in PDF, please make sure to select the relevant conversion option “fit worksheet to a single page”
What’s next after submission?

Evaluation starts. After the finalisation of the evaluation, applicants will receive the Evaluation Result Letter.

You will find and download your Evaluation Result Letter in my project area.

Notifications will be sent by email to the coordinator’s contact persons listed in the proposal.

Successful applicants start Grant Agreement Preparation in the Grant Management system.
Support IT, FAQ and rules