



EUROPEAN EDUCATION AND CULTURE
EXECUTIVE AGENCY (EACEA)

EACEA.A - Erasmus+, EU Solidarity Corps
EACEA.A.2 - Skills and Innovation

Brussels, 24.03.2023

EACEA

**Civil Society Cooperation in the field of Education and Training
Framework Partnership Agreement 2026-2027: ERASMUS-EDU-2025-CSC-OG-FPA
Information Day**

16 April 2025

Online event – Webex

Data Protection Notice

The European Education, and Culture Executive Agency ("EACEA") is committed to preserving your privacy. All personal data are dealt with in accordance with Regulation (EU) No 2018/1725 on the protection of personal data by the Union institutions, bodies, offices and agencies¹ ("the data protection regulation").

On 16.04.2025, EACEA is organising the event “Information session on the – Education and Training Civil Society Cooperation call for a Framework Partnership Agreement 2026-2027.

1. Who is responsible for processing your personal data (data controller)?

The controller is the European Education and Culture Executive Agency, BE-1049 Brussels. The person designated as being in charge of the processing operation is the Head of Unit Vasiliki (Regina) MOURTOU, Unit A2 – Skills and Innovation.

Email: EACEA-CIVIL-EDU@ec.europa.eu

2. Which personal data are processed?

Mandatory data for the event organisation: your contact details, i.e. first name, last name, organisation, email address and email address used for Webex.

Optional data:

¹ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC Text with EEA relevance, *OJ L 295, 21.11.2018, p. 39.*

- images and voice of the participants as the event will be audio and video recorded and published.

Participants are encouraged to provide, to the extent possible, anonymised data to register to the event (corporate email address without name, e.g. contact@companyname.com).

3. For which purpose do we process your data?

Organising and managing the event: the primary purpose of the collection of personal data is for the organisation of the given event, in particular for processing registration requests and sending appropriate information to participants such as web-links of the event as well as a feedback form.

In addition, the purpose of the processing is also for:

- Organise the event (which include registration, collecting enrolment, sharing link(s) to the meetings, setting-up catering, sending feedback form, etc).
- Invitations to future similar events that the EACEA may organise: based on your consent, EACEA will send you information on future similar events during a period of 5 years.
- Recording of the event: the event will be audio and video recorded for the purpose of communication and sharing the recording of the event at the EACEA's website. The questions and answers will not be recorded.
- Web streaming: the event will be web streamed. Participants will be able to join the meeting via the link available in the event's page of the EACEA website: Info Session: Civil Society Cooperation in the field of Education and Training – Framework Partnership Agreement 2026-2027 - European Commission.
- Publication (upon consent): images and video recordings of the presentations will be published in the EACEA's website.

Your personal data will not be used for an automated decision-making including profiling.

4. Who has access to your personal data and to whom is it disclosed?

Access to your personal data is provided to the EACEA staff responsible for carrying out this processing operation and to any authorised staff according to the “need-to know” principle. Such staff abide by statutory confidentiality obligations.

The following recipients may also access to your personal data:

- Authorised staff of the European Commission, relevant DGs in particular the Directorate-General for Education, Youth, Sport and Culture.
- DG DIGIT acting as processor for EACEA and its contractor (CISCO) for the use of WEBEX/web conference service (see CISCO Online Privacy Statement).

Your data may also be processed via EU Survey in line with the following privacy statement:

<https://ec.europa.eu/eusurvey/home/privacystatement>

In the context of Webex, your data may be transferred to the UK and the US in certain circumstances as specified in the above Privacy Statement. This transfer may be based on the Adequacy Decisions adopted by the European Commission with the US and with the UK respectively.

In addition, data may be disclosed to public authorities in accordance with Union and Member State law such as the European Court of Justice, the relevant national judge as well as the lawyers and the agents of the parties in case of legal proceedings, the Investigation and Disciplinary Office of the European Commission (IDOC), the competent Appointing Authority in case of a request or a complaint lodged under Articles 90 of the Staff Regulations, the European Anti-Fraud Office (OLAF), the Internal Audit Service of the Commission (IAS), the Court of Auditors, the European Ombudsman, the European Data Protection Supervisor (EDPS) and the European Public Prosecutor's Office (EPPO).

5. How long do we keep your personal data?

EACEA only keeps your personal data for the time necessary to fulfil the above-mentioned purpose and follows the Common Retention List of the European Commission (CRL).

- Data relating to the event, its organisation (registration, etc) and consents for invitations to similar future EACEA events will be kept for maximum 5 years after the closure of the event.

6. How do we protect and safeguard your personal data?

Relevant organisational and technical measures are taken by EACEA to ensure the security of your personal data. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation. Access to your data is done via authentication system on an individual basis through userID and password. Your data resides on the servers of the European Commission or relevant clouds, which abide by strict security measures implemented by the European Commission (DG DIGIT) to protect the security and integrity of the relevant electronic assets. EACEA is bound by Commission Decision 2017/46 of 10/1/17 on the security of communications & information systems in the EC. Contractors are bound by specific contractual clauses and requirements (confidentiality, etc) for any processing operations of your data on behalf of EACEA, and by data protection

7. What are your rights concerning your personal data and how can you exercise them?

Under the provisions of the data protection regulation, you have the right to:

- Request to access the personal data EACEA holds about you;
- Request a rectification of your personal data where necessary;
- Request the erasure of your personal data;

- Request the restriction of the processing of your personal data;

For the processing of your personal data which is based on public interest under of Article 5(1)(a) of the data protection regulation, please note that you have the right to object to processing of your personal data on grounds relating to your particular situation under the provisions of Article 23 of the data protection regulation.

For the processing of your personal data which is based on your consent under Article 5(1)(d) / 50(1)(a) of the data protection regulation, please note that you can withdraw it at any time, and this will have effect from the moment of your retraction. The processing based on your consent before its withdrawal will remain lawful.

You should also be informed that by virtue of Article 25 of the data protection regulation and of the Internal Rules laid down under Decision of the Steering Committee on internal rules concerning restrictions of certain rights of data subjects in relation to the processing of personal data in the framework of activities carried out by the European Education and Culture Executive Agency dated 22 October 2020 (published on the Official Journal: <https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32021Q0317%2801%29>), one or several of these rights may be restricted for a temporary period of time inter alia on the grounds of prevention, investigation, detection and prosecution of criminal offences.

8. Your right to have recourse in case of conflict on any personal data issue

In case of conflict on any personal data protection issue you can address yourself to the Controller at the above mentioned contact details.

You can also contact the Data Protection Officer of EACEA at the following email address: eacea-data-protection@ec.europa.eu.

You may lodge a complaint with the European Data Protection Supervisor at any time: <http://www.edps.europa.eu>.

9. On which legal basis are we processing your personal data?

The Processing of your personal data is based on the following legal basis:

Art. 5(1)(a) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body (to be laid down in Union Law):

- For collecting and processing your data for the purpose of organising and managing the event. Provision and processing of these personal data is mandatory to attend to the event.
- For processing of your personal data using the above-mentioned third-party tool(s) used to organised the event.

The applicable legal basis under Art. 5(1)(a) are:

- The Commission Implementing Decision 2021/173 establishing the European Education and Culture Executive Agency;
- The Commission Decision C(2021)951 and its annexes delegating powers to EACEA for the management of programmes in the MFF 2021-2027.

If you do not want your personal data appearing into the audio and video recording and being published, you are requested to switch-off your camera and micro.

If you do not want your personal data to be processed by and transferred to the third party tool, you can also decide to enter non-personal data when registering to the tool used for the event, and to keep your camera and microphone switched off.