**EACEA/2021/15/TA2f/AD7/Information and Communication Technology (ICT) Expert – Administrator**

**Annex II - Talent Screener form**

Please complete this form (either part A, or B depending on the chosen field) carefully by answering in detail, giving as precisely as possible all relevant information such as dates, titles of diplomas, description of tasks and duration of your professional experience, qualifications, skills, knowledge and other relevant information.

You have a maximum of 4000 characters for each question.

The answers to the questions below are to be completed in English or French (language 2).

**First name and Family Name**: …………………………………………………………….

**Nationality**:

**Field that you are applying for**: ……………………………………………

**Specify your Language 1**:………

**Specify your Language 2:**……….

1. **Project and service management with a focus on business requirements specification and analysis**
2. Do you have relevant professional experience in business processes and business requirements analysis and specification?

If so, please give the name of your employer(s) and the duration of your professional experience (giving dates, specifying whether this was a full or part-time activity and in the latter case indicating the percentage of working time). Please describe the business context, the project/activity, the nature of your work, your exact role and responsibilities, the methods and tools you used, and the tangible results of your work.

1. Do you have professional qualifications in project management?

If so, please specify the certifications/accreditations you have obtained and the training you have followed, giving dates and the institution awarding the certifications/accreditations or delivering the training.

1. Do you have professional qualifications in service management?

If so, please specify the certifications/accreditations you have obtained and the training you have followed, giving dates and the institution awarding the certifications/accreditations or delivering the training.

1. Do you have any additional certification, studies and/or training relevant to the tasks listed in the job description?

If so, please specify the certifications/accreditations you have obtained and the training you have followed, giving dates and the institution awarding the certifications/accreditations or delivering the training.

1. Do you have relevant professional experience acquired in the management of complex projects?

If so, please give the name of your employer(s) and the duration of your professional experience (giving dates, specifying whether this was a full or part-time activity and in the latter case indicating the percentage of working time). Please describe the business context, the project, the nature of your work, your exact role and responsibilities, the methods and tools you used, and the tangible results of your work.

1. Do you have professional experience in managing teams of highly qualified IT professionals?

If so, please give the name of your employer(s) and the duration of your professional experience (giving dates, specifying whether this was a full or part-time activity and in the latter case indicating the percentage of working time). Please describe the business context, the project/activity, the size and composition of the team, the main challenges and the approach you applied in managing your team.

1. Do you have professional experience gained in an international and multicultural environment?

If so, please give the name of your employer(s) and the duration of your professional experience (giving dates, specifying whether this was a full or part-time activity and in the latter case indicating the percentage of working time). Please describe how the environment was multicultural.

1. **Project and service management with a focus on data, information and knowledge management**
2. Do you have relevant professional experience in data analysis, modelling, management, governance or dissemination?

If so, please give the name of your employer(s) and the duration of your professional experience (giving dates, specifying whether this was a full or part-time activity and in the latter case indicating the percentage of working time). Please describe the business context, the project/activity, the nature of your work, your exact role and responsibilities the methods and tools you used, and the tangible results of your work.

1. Do you have professional qualifications in project management?

If so, please specify the certifications/accreditations you have obtained and the training you have followed, giving dates and the institution awarding the certifications/accreditations or delivering the training.

1. Do you have professional qualifications in service management?

If so, please specify the certifications/accreditations you have obtained and the training you have followed, giving dates and the institution awarding the certifications/accreditations or delivering the training.

1. Do you have professional qualifications in data management?

If so, please specify the certifications/accreditations you have obtained and the training you have followed, giving dates and the institution awarding the certifications/accreditations or delivering the training.

1. Do you have any additional certification, studies and/or training relevant to the tasks listed in the job description?

If so, please specify the certifications/accreditations you have obtained and the training you have followed, giving dates and the institution awarding the certifications/accreditations or delivering the training.

1. Do you have relevant professional experience in data technologies such as master data management (MDM), business intelligence, data mining, data virtualisation, dash-boarding, and related tools?

If so, please give the name of your employer(s) and the duration of your professional experience (giving dates, specifying whether this was a full or part-time activity and in the latter case indicating the percentage of working time). Please describe the business context, the project/activity, the nature of your work, your exact role and responsibilities, the methods and tools you used, and the tangible results of your work.

1. Do you have professional experience in managing teams of highly qualified IT professionals?

If so, please give the name of your employer(s) and the duration of your professional experience (giving dates, specifying whether this was a full or part-time activity and in the latter case indicating the percentage of working time). Please describe the business context, the project/activity, the size and composition of the team, the main challenges and the approach you applied in managing your team.

1. Do you have professional experience gained in an international and multicultural environment?

If so, please give the name of your employer(s) and the duration of your professional experience (giving dates, specifying whether this was a full or part-time activity and in the latter case indicating the percentage of working time). Please describe how the environment was multicultural.