



# Sport Pilot Projects and Preparatory Actions Info Session

**Round Table on Administrative and Financial Matters**

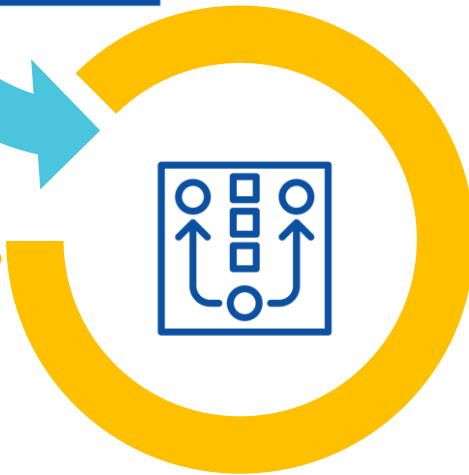
*European Education and Culture  
Executive Agency*

*Brussels, 3 June 2021*

# Session Content

## Main Criteria

Admissibility and Eligibility  
Selection and Award criteria



Funding Rules

Submission and  
Evaluation Process

# Main criteria

A hand in a yellow sleeve is shown on the left side of the slide, with the index, middle, and ring fingers extended, indicating a list of three items.

Admissibility criteria

Eligibility criteria

Selection criteria

Award criteria

# Admissibility Criteria



Call deadline



Electronic submission via [Funding & Tenders Opportunities Portal](#)



Correct forms & complete application with mandatory Annexes

# Eligibility Criteria



## Be a legal entity (public /private)

- REFUGEES: *org. mainly active in sport field and regularly organising sport competitions*
- GRASSROOTS: *sport org. regularly organising sport competitions/ activities and with a European dimension*
- DOPING: *with international reach and investigative capabilities in the field of doping*

**Natural persons**  
are **NOT** eligible  
with the exception of  
*self-employed persons*

## Established in a EU Member State

*NA for International Organisations  
and for Doping Call*

Only applications by

**SINGLE**  
**APPLICANTS**

# Eligible activities (Refugees)



Sport activities promoting refugees participation in society

Training of sport coaches/staff working on refugees social inclusion

Identification and multiplication of good practices on refugees integration through sport

Non discrimination  
Tolerance  
Gender equality

# Eligible activities (Grassroots)



Infrastructure upgrade and development of light sport facilities

Organisation of new forms of physical activities

Innovative approaches to training programmes

Intergenerational activities and outreach to young people

Use of digital technology and social media

# Eligible activities (Doping)



Development of a system for information sharing on legislation, best practice in investigation and for protection of whistle-blowers

Trainings to build investigative capacity of ADOs

Activities to support the creation of networks of investigators or source handlers

Studies, analyses, mapping projects, etc. to build capacity of the Anti-Doping Organizations and law enforcement agencies



# Selection Criteria: **Operational capacity**



Applicants must demonstrate that they have :

- **Technical know-how**
- **Qualifications**
- **Resources**
- **Project experience**

## **Operational capacity check**

- **profiles of staff** responsible for managing and implementing the project
- **list of previous projects**, including key projects for the last 4 years

# Selection Criteria: **Financial capacity**



Demonstrate **stable and sufficient resources** to successfully implement the project and pay their share

## **Financial capacity check**

- profit and loss account and balance sheet
- business plans
- audit report produced by an approved external auditor certifying the accounts for the last closed financial year

# Award Criteria - Scoring



Award Criteria	Refugees	Grassroots	Doping	Pass Score
Relevance	40 p	40 p	40 p	20 p
Quality	30 p	30 p	30 p	15 p
Impact	30 p	30 p	30 p	15 p
<b>Total</b>	<b>100 p</b>	<b>100 p</b>	<b>100 p</b>	

**Double threshold:**

- 50% of each criterion
- at least 60 points in total

# Award Criteria - Relevance



Action	The proposal
Refugees	<ul style="list-style-type: none"><li>• contributes to the objective of supporting <b>refugees' integration</b> into EU host societies through sport</li><li>• is based on relevant and concrete <b>identification of the needs of refugees</b> and of the local host communities</li><li>• objectives are clearly defined, realistic and address <b>issues relevant to the refugees and to the local host communities</b></li><li>• respects the <b>non-discrimination</b> and tolerance principles and includes <b>gender equality</b> approach</li></ul>

# Award Criteria - Relevance



Action	The proposal
<b>Grassroots</b>	<ul style="list-style-type: none"><li>• supports the <b>promotion of physical activity through flexible, new and innovative forms</b> of practicing sport</li><li>• is in line with <b>EU policies in the field of sport</b></li><li>• brings <b>added-value at EU level</b></li><li>• contributes to the outcomes expected</li><li>• respects the <b>non-discrimination</b> and tolerance principles and includes <b>gender equality</b> approach</li><li>• cooperation established with <b>different EU Member States</b> and/or involving different sports</li></ul>

# Award Criteria - Relevance



Action	The proposal
<b>Doping</b>	<ul style="list-style-type: none"><li>• <b>supports Anti-Doping Organisations (ADOs)</b> to collaborate with law enforcement agencies</li><li>• is based on relevant and concrete <b>identification of needs</b></li><li>• has clearly defined and realistic objectives, <b>addressing issues relevant to ADOs</b></li><li>• helps ADOs to develop protocols to ensure evidence gathering and information sharing between them and law enforcement</li><li>• allows for an <b>international harmonised system</b> covering all EU countries and, where relevant, non-EU ones</li></ul>

# Award Criteria Quality & Impact



Award Criteria	
Quality	<ul style="list-style-type: none"><li>• <b>Quality and feasibility of activities</b> regarding the topic and target group</li><li>• <b>Cost efficiency:</b> allocation of appropriate resources to each activity</li><li>• <b>Budget proposal:</b> consistency between project objectives, methodology, activities and budget</li><li>• <b>Project team</b> with<ul style="list-style-type: none"><li>○ adequate experiences and expertise to deliver expected results</li><li>○ capacity to coordinate and implement the proposed activities</li><li>○ balanced team composition and adequate roles allocated to the team members</li></ul></li></ul>
Impact	<ul style="list-style-type: none"><li>• <b>Sustainability</b> of the proposed activities</li><li>• <b>Number of participants</b> involved in and benefiting from the project's activities;</li><li>• <b>Quality of measures</b> aimed at sharing project outcomes towards external organisations and the general public.</li></ul>

# Session Content

Main Criteria  
Admissibility and eligibility  
Selection and Award criteria

Submission and Evaluation  
Process



## Funding Rules

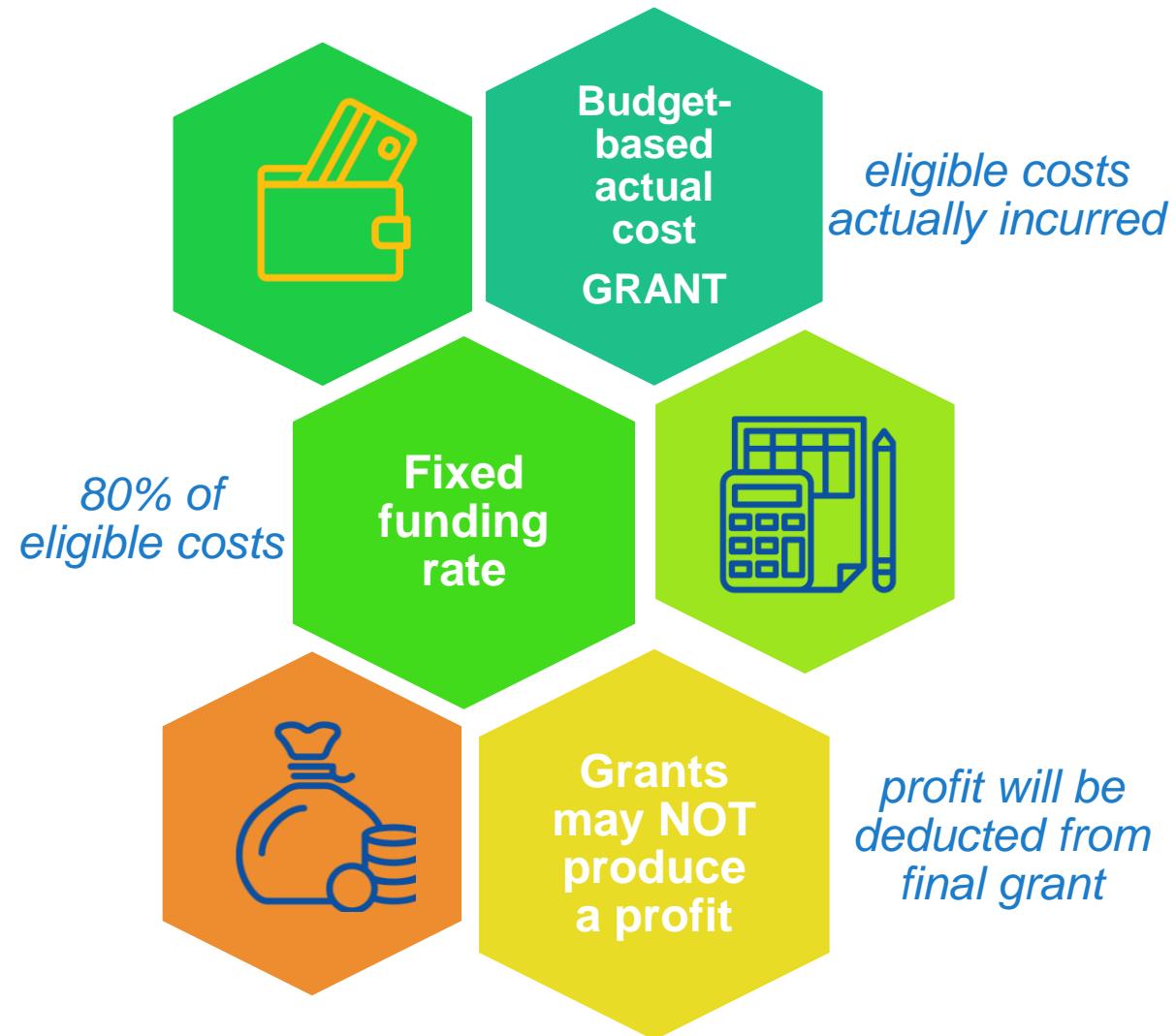


# Available Budget



Calls 2021	Project duration (months)	Available budget	EU Grant per project
Refugees	18-24	<b>1.900.000</b>	200.000
Grassroots	18-24	<b>1.900.000</b>	400.000
Doping	18-24	<b>1.430.000</b>	1.430.000
<b>TOTAL</b>		<b>5.230.000</b>	

# Funding Rules



# Budget categories



## A. Personnel costs

(A.1 Employees, A.2 Natural persons under direct contract, A.3 Seconded persons  
A.4 SME owners and natural person beneficiaries A.5 Volunteers)

## B. Subcontracting costs

## C. Purchase costs

(C.1 Travel and subsistence, C.2 Equipment, C.3 Other goods, works and services)

## D. Other cost categories

## E. Indirect costs

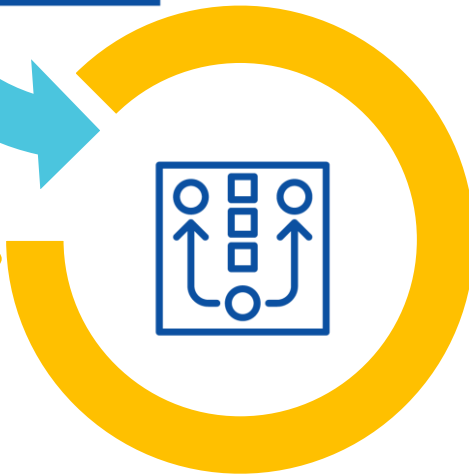
# Session Content

Main Criteria  
Admissibility and eligibility  
Selection and Award criteria

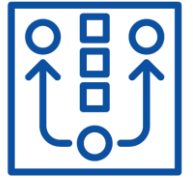


Funding Rules

Submission and  
Evaluation Process



# Submission Process: Funding and Tenders Portal



SEARCH FUNDING & TENDERS ▾ HOW TO PARTICIPATE ▾ PROJECTS & RESULTS WORK AS AN EXPERT SUPPORT ▾

## Find calls for proposals and tenders

Search calls for proposals and tenders by keywords, programmes... Search

### EU Programmes

Asylum, Migration and Integration Fund (AMIF)	Border Management and Visa Instrument (BMVI)	Customs Control Equipment Instrument (CCEI)	Citizens, Equality, Rights and Values Programme (CERV)	Creative Europe (CREA)	Customs Programme (CUST)
Digital Europe Programme (DIGITAL)	Europe Direct (ED)	European Parliament (EP)	European Solidarity Corps (ESC)	Erasmus+ Programme (ERASMUS+)	European Social Fund + (ESF)
European Maritime, Fisheries and Aquaculture Fund (EMFAF)	Fiscalis Programme (FISC)	Innovation Fund (INNOVFUND)	Internal Security Fund (ISF)	Horizon Europe (HORIZON)	Single Market Programme (SMP)
Social Prerogative and Specific Competencies Lines (SOCPL)	EU External Action (RELEX)	Justice Programme (JUST)	Protection of the Euro against Counterfeiting Programme (PERICLES)	<b>Pilot Projects and Preparatory Actions (PPPA)</b>	Programme for the Environment and Climate Action (LIFE)

- All Agency's call for proposals are published in F&TP: [Access to Portal](#)



WHERE

# Submission Process: Funding and Tenders Portal



SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

Pilot Projects and Preparatory Actions (PPPA)

Type your Keywords...

Match whole words only

GRANTS  TENDERS

Submission status

Forthcoming  Open for submission (4)  Closed

Programming period

2021 - 2027 (4)

Pilot Projects and Preparatory Actions (PPPA)

Filter by call

Select a Call...

CPV code (Tenders Only)

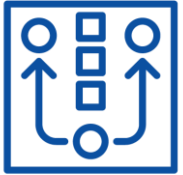
Select a CPV code...

## Funding and tenders (4)

Need help?  Sort by: Opening da

Grant	Preparatory Action - Sport as a tool for integration and social inclusion of refugees		
Open for submission			
Programme	Pilot Projects & Preparation Actions (PPPA)	Deadline model	single-stage
ID	PPPA-SPORT-2021-INCLUSION-REFUGEES	Opening date	04 May 2021
Types of action	Pilot Projects and Preparatory Actions	Deadline date	16 June 2021 17:00:00 Brussels time
Grant	Pilot Project - Building investigative capacity to better fight doping in sport in Europe		
Open for submission			
Programme	Pilot Projects & Preparation Actions (PPPA)	Deadline model	single-stage
ID	PPPA-SPORT-2021-FIGHT-DOPING	Opening date	04 May 2021
Types of action	Pilot Projects and Preparatory Actions	Deadline date	16 June 2021 17:00:00 Brussels time
Grant	Preparatory Action - Grassroots sport programmes and infrastructure innovation		
Open for submission			
Programme	Pilot Projects & Preparation Actions (PPPA)	Deadline model	single-stage
ID	PPPA-SPORT-2021-GRASSROOTS-INNOVATION	Opening date	04 May 2021
Types of action	Pilot Projects and Preparatory Actions	Deadline date	16 June 2021 17:00:00 Brussels time

# Submission Process



**General information**

- Topic description
- Conditions and documents
- Submission service
- Topic related FAQ
- Get support
- Call information
- Call updates

[Go back to search results](#)

**Topic conditions and documents**

- 1. Admissibility conditions:** Described in section 5 of the call document.
- Proposal page limits and layout:** Described in Part B of the Application Form available in the Submission System.
- 2. Eligible countries:** Described in section 6 of of the call document.
- 3. Other eligibility conditions:** Described in section 6 of the call document.
- 4. Financial and operational capacity and exclusion:** Described in section 7 of the call document.

[show more...](#)

**Start submission**

To access the Electronic Submission Service, please click on the submission-button next to the **type of action** and the **type of model grant agreement** changed in the submission system. Upon confirmation, you will be linked to the correct entry point.

To access existing draft proposals for this topic, please login to the Funding & Tenders Portal and select the My Proposals page of the My Area se

**Please select the type of your submission:**

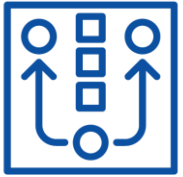
Pilot Projects and Preparatory Actions [PPPA], Pilot Projects and Preparatory Actions [PPPA]

[Start submission](#)

[Need help?](#)

All relevant information about the Call

# Submission Process



**To access the system and start your submission:**

1. As applicant: a **valid EU Login**
2. Your Organization has a **9-digit PIC** (Participant Identification Code)

**After selecting the submission button in the Portal you will be asked to enter your EU Login**

Enter your email address in the field provided,  
then click the **Next** button.  
You will be prompted for your password.



EU Login  
One account, many EU services

Where is ECAS? English (en)

FPFIS requires you to authenticate  
Sign in to continue

Use your e-mail address

Next

Create an account

Or

Or use the eID of your country

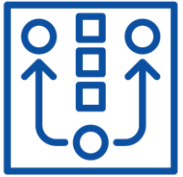
Select your country

Easy, fast and secure: download the ECAS app

Download on the App Store | GET IT ON Google Play | Get it from Microsoft



# Submission Process



No EU Login => create an account  
No PIC => register your organisation

**EU Programmes**

**Programming period 2014-2020**

European Maritime and Fisheries Fund (EMFF)	European Statistics (ESTAT)	Innovation Fund (INNOVFUND)	EU External Action (RELEX)	Hercule III (HERC)
Horizon 2020 Framework Programme (H2020)	Support for information measures relating to the common agricultural policy (IMCAP)	Internal Security Fund Borders and Visa (ISFB)	Internal Security Fund Police (ISFP)	Justice Programme (JUST)

Show all (30)

**How to participate in 5 steps**

- 1 Find an opportunity
- 2 Find partner(s)
- 3 Create an account
- 4 Register your organisation
- 5 Submit your proposal or offer

Learn how to find and apply for suitable EU funding and tender opportunities.

Learn more

Funding and Tenders Portal:

- Create an account or
- Register your Organisation to get a PIC

# Create proposal



## Deadline

16 June 2021 17:00:00 Brussels Local Time



Please submit your proposal at the latest **48 hours before the deadline** (to avoid system congest incompatibility issues). Late proposals will not be accepted. Don't wait until the end because you confidentiality – we will not open the proposals before the deadline. You can submit the proposal up until the deadline. Each new submitted version will replace the previous one.

## Call data:

Call: **PPPA-SPORT-2021-INCLUSION-REFUGEES**  
Topic: **PPPA-SPORT-2021-INCLUSION-REFUGEES**  
Type of action: **PPPA**  
Type of MGA: **PPPA**



Topic and type of action can only be changed by creating a new proposal.

## Find your organisation

PIC

9

Short name

250

Search for your organisation

Organisations you have been previously associated with. (Click to select)

PIC: 996296022  
UMF IASI  
STRADA UNIVERSITATII 16  
IASI,RO

PIC: 913842918  
Test Camelia-Valeria  
place Rogier  
Brussels,BE

## Your role

Please indicate your role in this proposal

- Main contact
- Contact person

## Your proposal

Please choose an acronym for your proposal.

You need to enter your PIC

You can search your PIC



# Submission process



Call: **PPPA-SPORT-2021-INCLUSION-REFUGEES**  
Topic: **PPPA-SPORT-2021-INCLUSION-REFUGEES**  
Type of action: **PPPA**  
Type of MGA: **PPPA**

**Warning:** Topic and type of action can only be changed by creating a new proposal.

**Download Part B templates**  
Download part B templates

**Support & Helpdesk**  
Online Manual | IT How To  
IT Helpdesk | FAQ  
Service Desk:  
EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu  
+32 2 29 92222

PIC: 996296022 Short name: UMF IASI

**Search for your organisation**

Organisations you have been previously associated with. (Click to select)

<b>PIC: 996296022</b> UMF IASI STRADA UNIVERSITATII 16 IASI,RO	<b>PIC: 913842918</b> Test Camelia-Valeria place Rogier Brussels,BE
---	--

**Your role**

Please indicate your role in this proposal

Main contact  
 Contact person

**Your proposal**

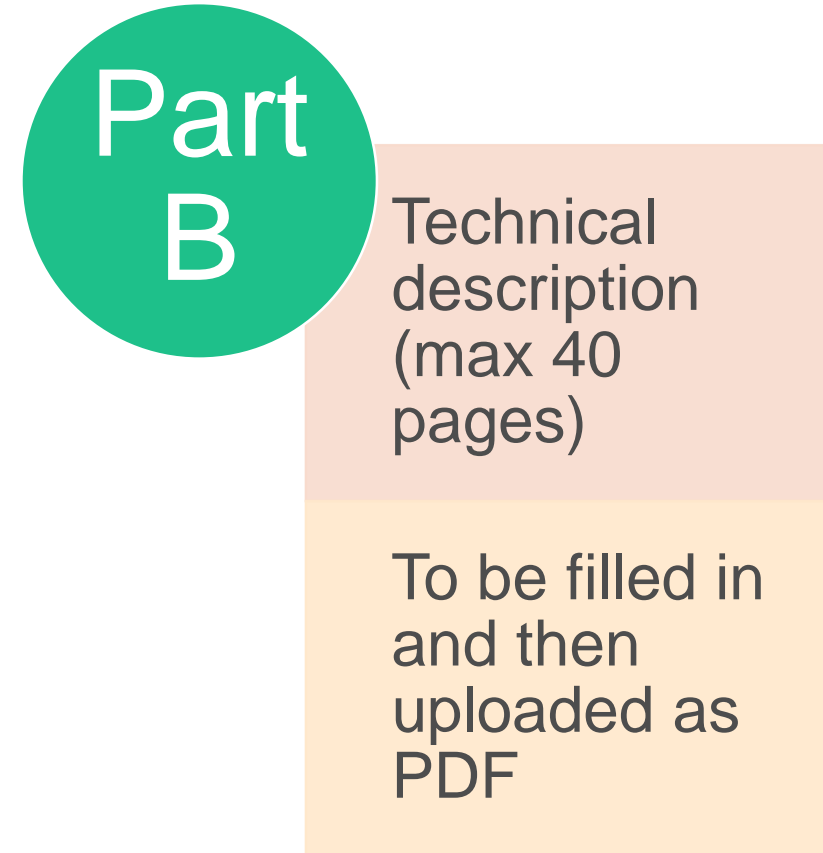
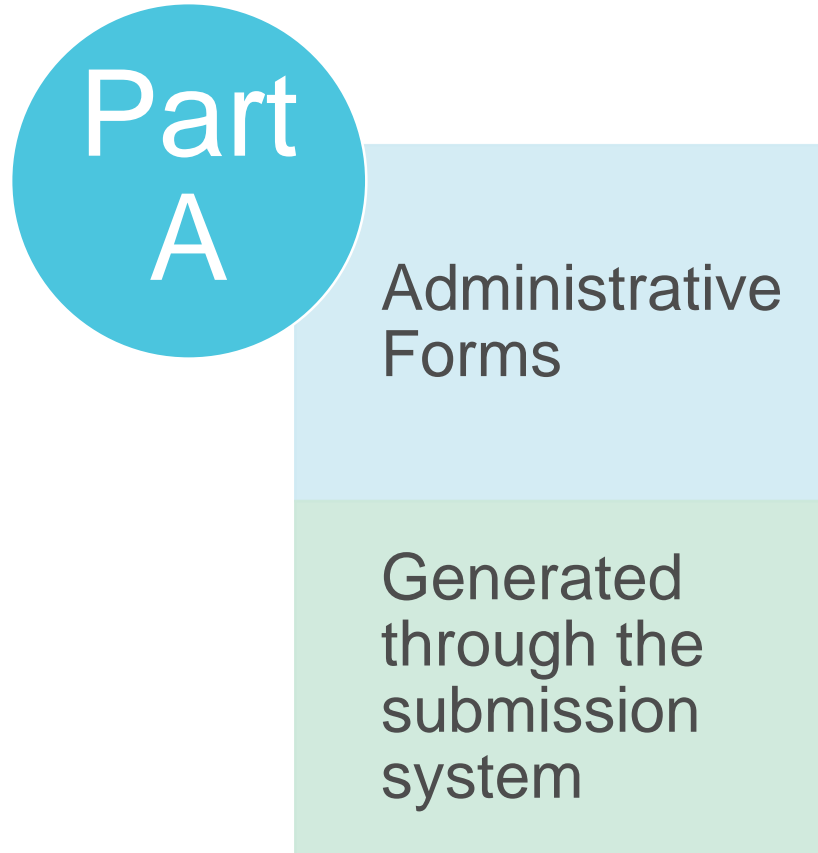
Please choose an acronym for your proposal.  
It will appear also in the "General Information" section of the Application Form Part A and can also be updated there.

Acronym: Refugees  
Short Summary: Test

**SAVE AND GO TO NEXT STEP**

- 1) Define your role, acronym,
- 2) Fill in the summary,
- 3) Move to the next step

# Submission process



# Submission Process



## Proposal forms

**Deadline**  
16 June 2021 17:00:00 Brussels Local Time

**Call data:**  
Call: PPPA-SPORT-2021-INCLUSION-REFUGEES  
Topic: PPPA-SPORT-2021-INCLUSION-REFUGEES  
Type of action: PPPA  
Type of MGA: PPPA

**Warning:** Topic and type of action can only be changed by creating a new proposal.

**Proposal data:**  
Acronym: Refugees  
Draft ID: SEP-210754552

**Download Part B templates**

Download part B templates

**Support & Helpdesk**

29 Online Manual IT How To

**i** In this step you can edit the Administrative Forms and upload the proposal itself. **x**

**x** Your proposal contains changes that have not yet been submitted.

**Administrative forms**

Edit forms View history Print preview

**Part B and Annexes**

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments.

Part B	Upload
Detailed budget table	Upload
CVs	Upload
List of previous projects	Upload
Other annexes	Upload

BACK TO PARTICIPANTS LIST VALIDATE SUBMIT

**Edit and complete proposal**  
**1) Fill in the eForm (Part A)**

**2) Part B and annexes (budget and list of previous projects)**

# Submission process



Application forms

[Table Of Contents](#)

[Save](#)

[Save&Close](#)

## **Call: PPPA-SPORT-2021-INCLUSION-REFUGEES**

( Preparatory Action - Sport as a tool for integration and social inclusion of refugees )

## **Topic: PPPA-SPORT-2021-INCLUSION-REFUGEES**

### **Type of Action: PPPA**

(Pilot Projects and Preparatory Actions)

**Proposal number: SEP-210754552**

**Proposal acronym: Refugees**

Edit and complete  
the eForm



# Submission process

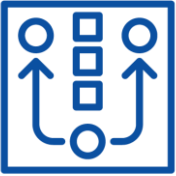
**Proposal acronym: Refugees**

**Type of Model Grant Agreement: Pilot Projects and Preparatory Actions**

Table of contents

Section	Title	Action
1	General information	Show
2	Participants	Show
3	Budget	Show
4	Other questions	Show

# Submission process



**Call data:**

Call: **PPPA-SPORT-2021-INCLUSION-REFUGEES**  
Topic: **PPPA-SPORT-2021-INCLUSION-REFUGEES**  
Type of action: **PPPA**  
Type of MGA: **PPPA**

Topic and type of action can only be changed by creating a new proposal.

**Administrative forms**

[Edit forms](#) [View history](#) [Print preview](#)

**Proposal data:**

Acronym: **Refugees**  
Draft ID: **SEP-210754552**

[Download Part B templates](#)

Download part B templates

**Part B and Annexes**

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments.

Part B	<input type="text" value="ce4d8a6e-c761-48a7-b4d7-de1e8b80afb5.pdf"/>		<a href="#">Delete</a>
Detailed budget table	<input type="text" value="TpL_Detailed_Budget_Table_PPPA_EACEA.xlsx"/>		<a href="#">Delete</a>
CVs	<input type="text"/>		<a href="#">Upload</a>
List of previous projects	<input type="text"/>		<a href="#">Upload</a>
Other annexes	<input type="text"/>		<a href="#">Upload</a>

[← BACK TO PARTICIPANTS LIST](#) [VALIDATE](#) [SUBMIT](#)

**Support & Helpdesk**

[Online Manual](#) [IT How To](#)  
[IT Helpdesk](#) [FAQ](#)

You can validate and submit

NB: at any moment you have access to different support resources



# Part B – Application Form



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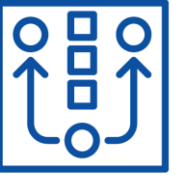


- Divided into different sections
- Section 1, 2 and 3: Award criteria
- Section 4: Activities, Work packages, Timing and Subcontracting
- Annexes (List of previous projects and Budget form)

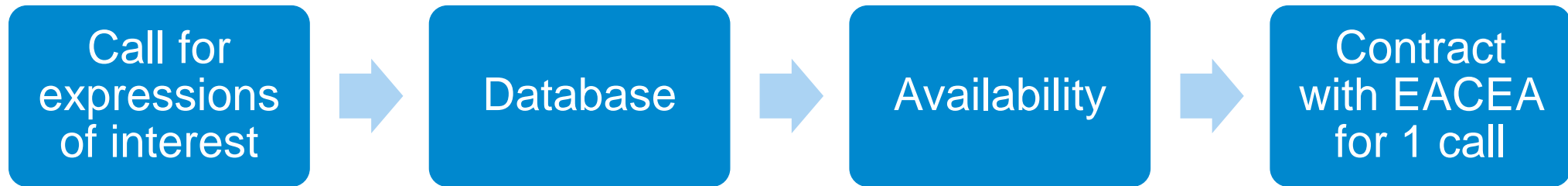


# Evaluation process in practice

- External experts
- Evaluation of the award criteria
- Notification letter



# External experts

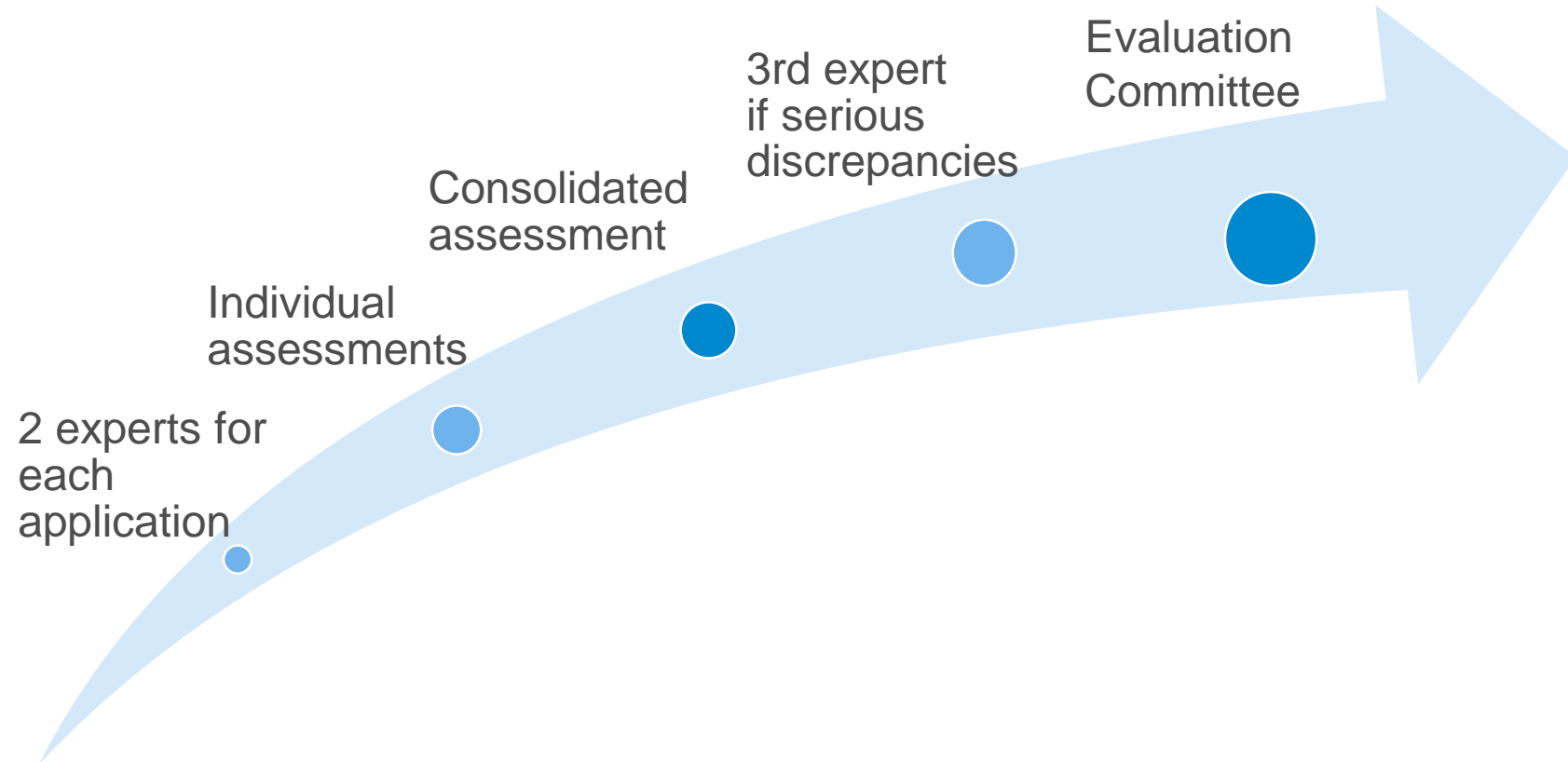


- New call for expressions of interest to be published shortly
- Experts who already applied under former call: their data is automatically transferred into the new database, but they are advised to check and also fill in additional fields

<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/work-as-an-expert>



# Evaluation of the award criteria



# Notification letter



## Letter

- General information
- Evaluation result
- Funding thresholds

## Letter

Actions/docs requested if project selected

- PIC validation
- Grant agreement preparation
- Bank account
- Financial capacity documents

## Annex: Evaluation report

Per each award criterion:

- Scores
- Assessment

# Thank you



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