



ERASMUS+ Key Action 2

COOPERATION PARTNERSHIPS IN THE FIELD OF YOUTH -ENGOS
Online Info Session:

Call for proposals

ERASMUS-YOUTH-2025-PCOOP-ENGO

Brussels, 15 January 2025

*European Education and Culture
Executive Agency*





COOPERATION PARTNERSHIPS IN THE FIELD OF YOUTH submitted by ENGOS

Welcome and introduction

Margaux GENACHTE – Head of Sector, EACEA.A.5.

AGENDA



- 09:15 **Welcome and introduction** - *Margaux GENACHTE, Head of Sector, EACEA.A5.001*
- 09:20 **Policy context** - *Thomas MUELLER, Programme Assistant, European Commission, DG EAC.B.3*
- 09:35 **Action and Call main features-** *Cristina FERNANDEZ ESTRADA, Project Officer, EACEA.A5.001*
- 10:05 **Q&A session**
- 10:30 **Break**
- 10:40 **Key elements of good quality proposals** - *Alfonso ALIBERTI, Programme Manager, EACEA.A5.001*
- 11:10 **Testimonials –**
Tilemachos BONI, Bureau Europeen de Scouts
Sergio BRANCA, Junior Achievement Europe
- 11:30 **Q&A session**
- 12:00 **Closing remarks**



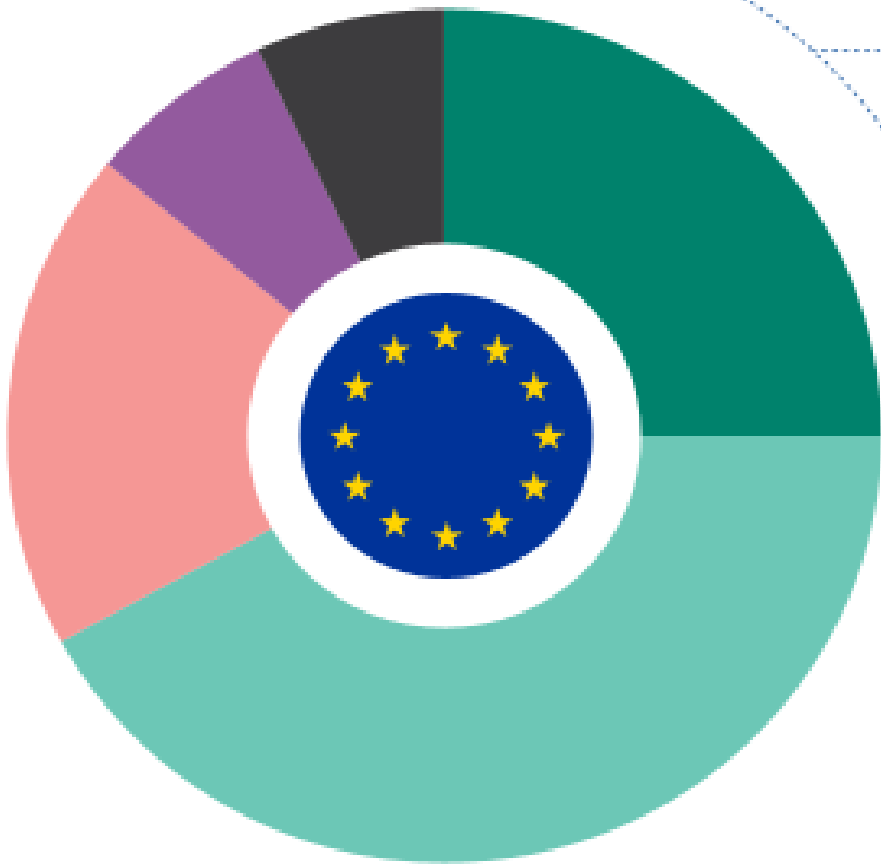
COOPERATION PARTNERSHIPS IN THE FIELD OF YOUTH submitted by ENGOS

Youth Policy updates

*Thomas MUELLER – Programme Assistant, DG EAC.B.3.-Youth and
Volunteer Solidarity*

Would you say that actions taken by the EU have an impact on your daily life or not?

EU27 average



25% Yes, very much

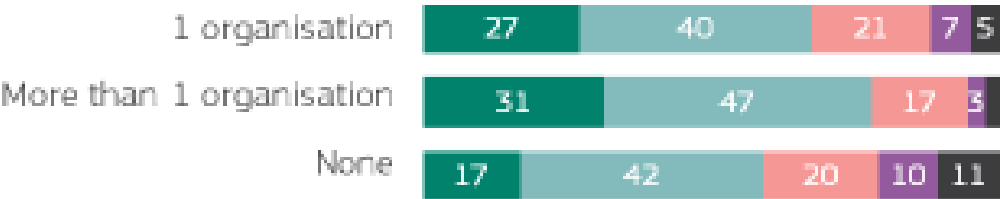
42% Yes, to some extent

19% No, not much

7% No, not at all

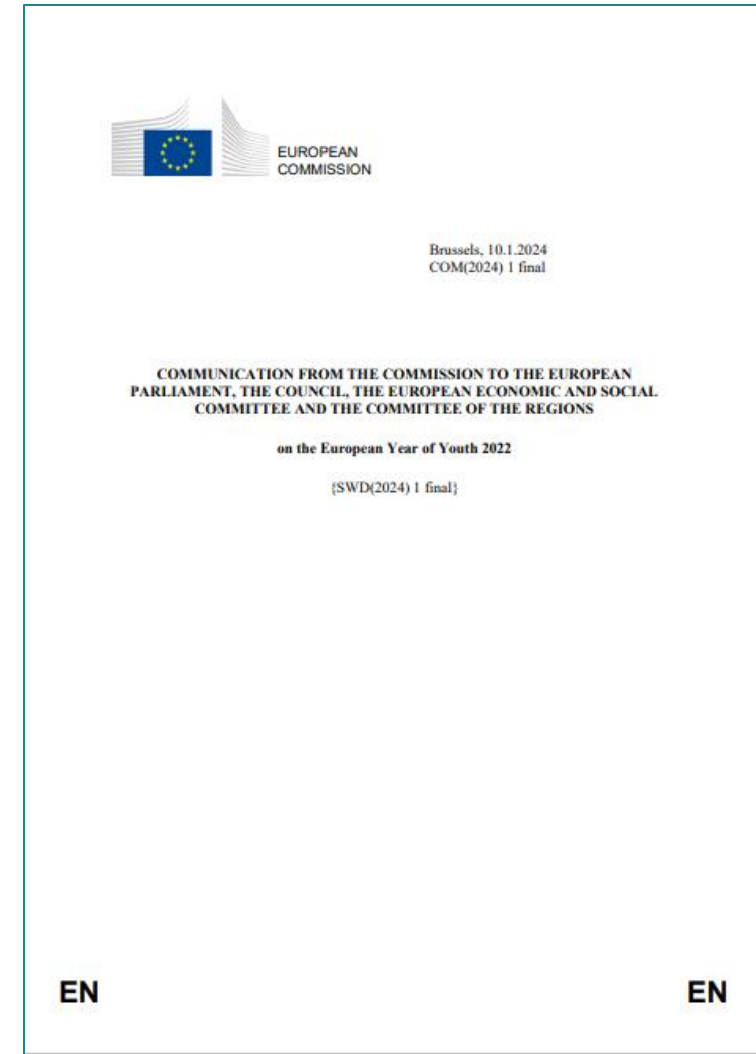
7% Don't know

Participation in organisations



Communication on the European Year of Youth 2022 – way forward

- 1. Giving young people a stronger voice in EU policymaking (14 actions)**
 - Youth check: making full use of Better Regulation and consultation tools
 - Mobilising dialogue and mainstreaming instruments under the 2019-2027 EU Youth Strategy
- 2. Addressing youth concerns across policy areas (46 actions)**

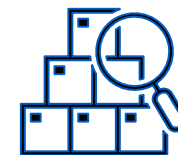


Youth check

- Key novelty and legacy of the European Year of Youth
- To be applied for the first time with the 2025 Commission Work Programme
- Four key phases:
 1. Assessment of youth relevance – with support from Youth Correspondents and Youth Network
 2. Youth consultations – for youth-relevant initiatives
 3. Impact assessment – drawing on relevant “Better Regulation” tools
 4. Scrutiny – by Regulatory Scrutiny Board



Main findings of the evaluation of the EU Youth Strategy



	The EU Youth Strategy has/was...	Scope to...
EFFECTIVENESS & EFFICIENCY	<ul style="list-style-type: none"> • Promoted active citizenship and social inclusion. • Strengthened the focus on youth in EU policymaking. • Encouraged participation in the EU Youth Dialogue and the EU youth programmes. • Proven cost-effective, with reasonable administrative burden. 	<ul style="list-style-type: none"> • Boost the EU Youth Dialogue. • Accelerate youth mainstreaming at EU (youth check) and national levels. • Simplify Member States' reporting.
RELEVANCE & COHERENCE	<ul style="list-style-type: none"> • Relevant to many challenges of young people. • Boosted by the European Year of Youth 2022. • Operated in synergy with many EU policies. • Reflected some UN Sustainable Development Goals. 	<ul style="list-style-type: none"> • Tackle more visibly the youth impact of some new/resurging challenges. • Communicate more about synergies and youth mainstreaming.
EU ADDED VALUE	<ul style="list-style-type: none"> • Contributed to knowledge sharing. • Inspired national and international youth policy development. • Promoted collective responsibility and holistic approaches to youth challenges. 	<p>A discontinuation would:</p> <ul style="list-style-type: none"> • Decrease the importance of youth issues for decision-makers. • Slow down progress in national youth policy development. • Limit cross-sectoral cooperation at EU level.

EU Youth Strategy

- **EU Youth Report (2022-2024) (to be published Q1 2025)**
 - Implementation of the EU Youth Strategy in 2022-2024
 - Baseline for further developing policies and initiatives
 - Communication opportunities to keep youth high on the political agenda
- **Listening process for the next EU Youth Strategy (post-2027)**
 - Involve Member States, young people and other stakeholders for the preparation of Commission proposal for the future EU Youth Strategy

Overview of the new Commission's main priorities in the field of youth



Speech by President Ursula von der Leyen
at the European Parliament on 18 July 2024

‘Reuniting our societies, supporting our young people’

--> 3 broad principles

1. The Commission will **ensure that decisions taken today do not harm to future generations** and that there is increased solidarity and engagement between people of different ages.
2. The Political Guidelines include a **commitment to giving young people greater freedom and responsibility** within societies
3. The Commission will try to **make sure that young people can use their voice** – their own voice – to help shape our future.

Nomination letter to the Commissioner-designate for Intergenerational Fairness, Youth, Culture and Sport



- To prepare a **Strategy on Intergenerational Fairness**
- To follow-up on the European Year of Youth, including the **youth check**.
- To take forward initiatives to ensure that young people can use their voice to help shape the future, including the **annual Youth Policy Dialogues** with Commissioners.
- To help set up the **President's Youth Advisory Board** with young people across Europe.
- To lead the work on an **action plan against cyberbullying** & broader impacts of social media.
- To implement the **EU Strategy on the Rights of the Child** (together with other Commissioners).

Strengthening the EU Youth Dialogue



- Increase the impact
- Increase visibility and awareness
- Increase diversity and involve more young people

EU Youth Stakeholders Group

Members – MS, national youth councils, European youth organisations, youth researchers, EU institutions



The Group will:

exchange knowledge and good practices in engaging, connecting, and empowering young people

facilitate the Commission 'youth check' process

help improve understanding of the needs and concerns of young people and youth organisations

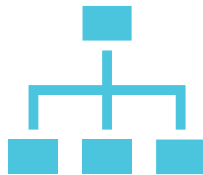
serve as a sounding board and an incubator of ideas and actions

Erasmus+ interim evaluation



Overall success

Volume of mobilities
Improved skills and competencies
Influence on policy and practice



**Broad support for objectives,
structure, actions, horizontal priorities**



Adoption expected Q2 2025

European Solidarity Corps interim evaluation



The programme remains relevant and plays an essential role



It offers volunteering opportunities that resonate with the Commission's political priorities



It is the only alternative for volunteering and solidarity in some countries



Adoption expected Q1 2025

Youth policy priorities for the next Trio Presidency (PL-DK-CY)- “Connect EU with youth”

Youth Goal 1: Connecting EU with youth

to foster the sense of youth belonging to the European project and build a bridge between the EU and young people to regain trust and increase participation.

11th Cycle of the EU Youth Dialogue

Youth Goal 1: Connecting EU with Youth

PL Presidency focus:

- *Building young people's confidence in the EU project by addressing the democratic deficit, lack of transparency and visibility.*
- *Ensuring meaningful youth involvement and dialogue at all stages of EU decision-making by improving existing participation mechanisms and creating new ones.*

Erasmus+ Programme Priorities



- **Main Priorities**
 - **Inclusive Erasmus+**
 - [Inclusion and Diversity Strategy](#)
 - **Green Erasmus+**
 - [European Green Deal Communication](#)
 - **Digital Erasmus+**
 - [Digital Education Action Plan](#)
 - **Participation in democratic life, common values and civic engagement**
 - [Youth Participation Strategy](#)

Keep in touch

More information on the [European Youth Portal](#)

Find us on social media: [European youth EU](#)

[EuropeanYouthEU](#)



[European Youth EU](#)





COOPERATION PARTNERSHIPS IN THE FIELD OF YOUTH submitted by ENGOS

Main Features of the Action and the 2025 Call for proposals

Cristina FERNANDEZ ESTRADA – Project Officer, EACEA.A.5.

Erasmus+

Programme Guide

*In the case of conflicting meanings between language versions,
the English version prevails.*

Version 1 19/11/2024 (2025)

- This presentation and the other support materials provided to applicants do not substitute the official information which is available in the [Erasmus+ Programme Guide 2025](#) and in the [Funding & Tender Opportunities Portal](#).
 - The Erasmus+ Programme Guide 2025 stipulates the complete conditions and requirements of this call for proposals.

Complementary information and resources to help you in the preparation of your application are available in the [Info Day](#) web page.



Erasmus+ Cooperation Partnerships in the field of Youth - submitted by ENGOS

Definition of the Action and Objectives

A Cooperation Partnership in the field of Youth submitted by European NGOs is:

- An Erasmus+ KA2 action: **COOPERATION** among organisations and institutions
- A **Partnership for Cooperation** action, which aims at:
 - Enabling participating organisations to gain experience in international cooperation and to strengthen their capacities
 - Producing high-quality innovative deliverables (results)
- Large cooperation actions prepared and managed by a **CONSORTIUM** of partners
- A Partnership for Cooperation led by a **EUROPEAN NGO**



Objectives



- Increasing **quality in the work**, activities and practices of organisations and institutions involved, opening up to new actors, not naturally included within one sector;
- **Building capacity** of organisations to work transnationally and across sectors;
- Addressing **common needs** and priorities in the field of youth
- Enabling **transformation and change** (at individual, organisational or sectoral level), leading to improvements and new approaches, in proportion to the context of each organisation.

Activities supported

- **Project management:** organisational and administrative tasks, virtual meetings among partners, preparation of communication materials, preparation and follow-up of participants, etc.
- **Implementation:** learning activities, teaching and training activities, meetings and events, projects deliverables (publications, materials, documents, tools, products, etc).
- **Sharing and promotion:** organisation of conferences, sessions, events aimed at sharing.



Expected impact of supported projects

- To produce **re-usable, transferable, upscalable results**, and, if possible, with a strong transdisciplinary dimension.
- To **integrate the project's results** in the regular work of organisations
- To **transfer the results** to other stakeholders and sectors
- **Sustainability**
- Wide and targeted **dissemination** of results



Contribution of the Action to policy priorities

- All project proposals should contribute to one or more of the Programme's policy priorities:
 - Applicants are asked to select at least **one horizontal priority** of the Programme
- and/or at
- least **one specific priority relevant to the field of youth**



Call for proposals **ERASMUS-YOUTH-2025-PCOOP-ENGO**

- Only for Cooperation Partnerships proposals in the field of **youth**
SUBMITTED BY European NGOs



1.
Submitted
by
**European
NGOs**

Managed by
EACEA
Budget:
2 000 000 EUR



2.
Submitted by
**other
organisations**
in the fields

Managed by
the Erasmus+
**National
Agencies**

To sum up

Aims at awarding grants to ACTIONS	Action grant: it funds a <u>specific action</u> intended to help achieve one of our policy objectives.
	Operating grant: it funds the operating costs of an organisation pursuing an objective supporting our policies.
CENTRALISED Call	EACEA as funding body, different rules and submission system as at national level
Only for proposals SUBMITTED by EUROPEAN NGOs	For Cooperation Partnership proposals submitted by other type of organisations, check funding possibilities by National Agencies
Supports COOPERATION projects => submitted by a partnership of several organisations	To develop and reinforce their networks of partners=> to open up European NGOs to cooperate with other organisations beyond their network Common needs and priorities



<p>Supports INTERNATIONALISATION of organisations' activities</p>	<p>Transnational cooperation</p> <p>Applying at EU (centralised) level and not a national level does not bring an international value to the proposal</p>
<p>Supports TRANSFORMATION and CHANGE</p>	<p>A real change in the current state-of-art in the field of intervention</p> <p>Creativity, flexibility in the activities</p>
<p>DISTINCTION</p>	<p>Objectives of the Action</p>
	<p>Priorities of the Programme / sector</p>
	<p>Objectives of the project</p>



Erasmus+ Cooperation Partnerships in the field of Youth - submitted by ENGOS

What a European NGO is?

Definition of European NGO (ENGO)

Only organisations complying with the requirements set in the E+ Programme Guide 2025 (PART D- Glossary of terms)

European NGOs are NGOs that operate:

- through a formally **recognised structure** composed of **a European body/secretariat** legally established for **at least two years** in *an EU Member State or third country associated to the Programme*

AND

- **of at least 8 national organizations/branches** in at least **8 EU Member States and third countries associated to the Programme**

These national organizations/branches must:

- ☐ have a proven **statutory link** with the European body/secretariat
- ☐ be active in the field of education, training or youth

ENGO = 9 entities / countries (European body/secretariat + 8 branches)

EU Member States and third countries associated to the Programme

E+ Programme Guide 2025 - PART A- pages 32-34

Member States of the European Union			
Belgium	Greece	Lithuania	Portugal
Bulgaria	Spain	Luxembourg	Romania
Czechia	France	Hungary	Slovenia
Denmark	Croatia	Malta	Slovakia
Germany	Italy	Netherlands	Finland
Estonia	Cyprus	Austria	Sweden
Ireland	Latvia	Poland	

Third countries associated to the Programme		
North Macedonia	Iceland	Norway
Serbia	Liechtenstein	Turkey

Statutory link

E+ Programme Guide 2025 - PART D- Glossary of terms

This notion implies that the **cooperation between the organizations** concerned is based on a **formalized/documentated relation**,

neither limited to the project they apply for, nor established for the sole purpose of its implementation

This link can cover **many forms**, from a **very integrated one** one "*mother organization*" with its national branches/affiliated entities

to a **looser one**

a network functioning through a clearly defined *membership modality* requiring: the *payment of a fee*, the *signature of a membership contract/agreement*, the *definition of rights and obligations from the two parties*

ENGO status of the applicant as an eligibility criterion

How can I check that my organisation is considered as an ENGO?:

- Check definition in the **Programme Guide**
- Check your status thanks to the checklist in the **Annex “Information on partnership and activities”**

1. APPLICANT / COORDINATOR ...			Please, select YES or NO on each row.	
	YES	NO		
1.1. ... is established in an EU Member State or third country associated to the Erasmus+ Programme.	<input type="radio"/>	<input type="radio"/>		
1.2. ... has been legally established at least 2 years before the application deadline.	<input type="radio"/>	<input type="radio"/>		
1.3. ... is the European body/secretariat of the European NGO applying on behalf of the European NGO.	<input type="radio"/>	<input type="radio"/>		
1.4. ... represents the European NGO in accordance to the definition of a European NGO provided in the Erasmus+ Programme Guide (Part D - Glossary):	<input type="radio"/>	<input type="radio"/>		
1.4.1. an NGO that operates through a formally recognised structure composed of a European body/secretariat legally established for at least two years in an EU Member State or third country associated to the Programme and of national organisations/branches, in at least nine EU Member States and third countries associated to the Programme. <i>European NGO = the European body/secretariat + eight national organisations/branches, established in nine different EU Member States and third countries associated to the Erasmus+ Programme.</i>	<input type="radio"/>	<input type="radio"/>		
1.4.2. These national organisations/branches must:				
a) have a proven statutory link with the European body/secretariat	<input type="radio"/>	<input type="radio"/>		
b) are active in the field of youth.	<input type="radio"/>	<input type="radio"/>		

NO REDIRECTION: Non eligible applications are not re-directed to National Agencies

The ENGO applicant must be a legal independent entity registered in the F&TP with a **PIC**

NO MULTIPLE SUBMISSIONS: only one application by the same consortium of partners and to one Agency per deadline

DOUBLE FUNDING: the SAME proposal cannot be submitted under the same call round at centralised (EACEA) and at decentralised (National Agencies) levels



Erasmus+ Cooperation Partnerships in the field of Youth - submitted by ENGOS

Call requirements

Eligibility criteria

E+ Programme Guide 2025 – Part B – Information about the actions – Cooperation Partnerships - Eligibility Criteria

- ✓ **Applicant** - ENGO
- ✓ Participating **organisations**
- ✓ Composition of the **partnership**: number and countries
- ✓ **Priorities**
- ✓ **Venue** of activities
- ✓ **Duration**: 12-36 months
- ✓ **Where** and **when** to submit the application

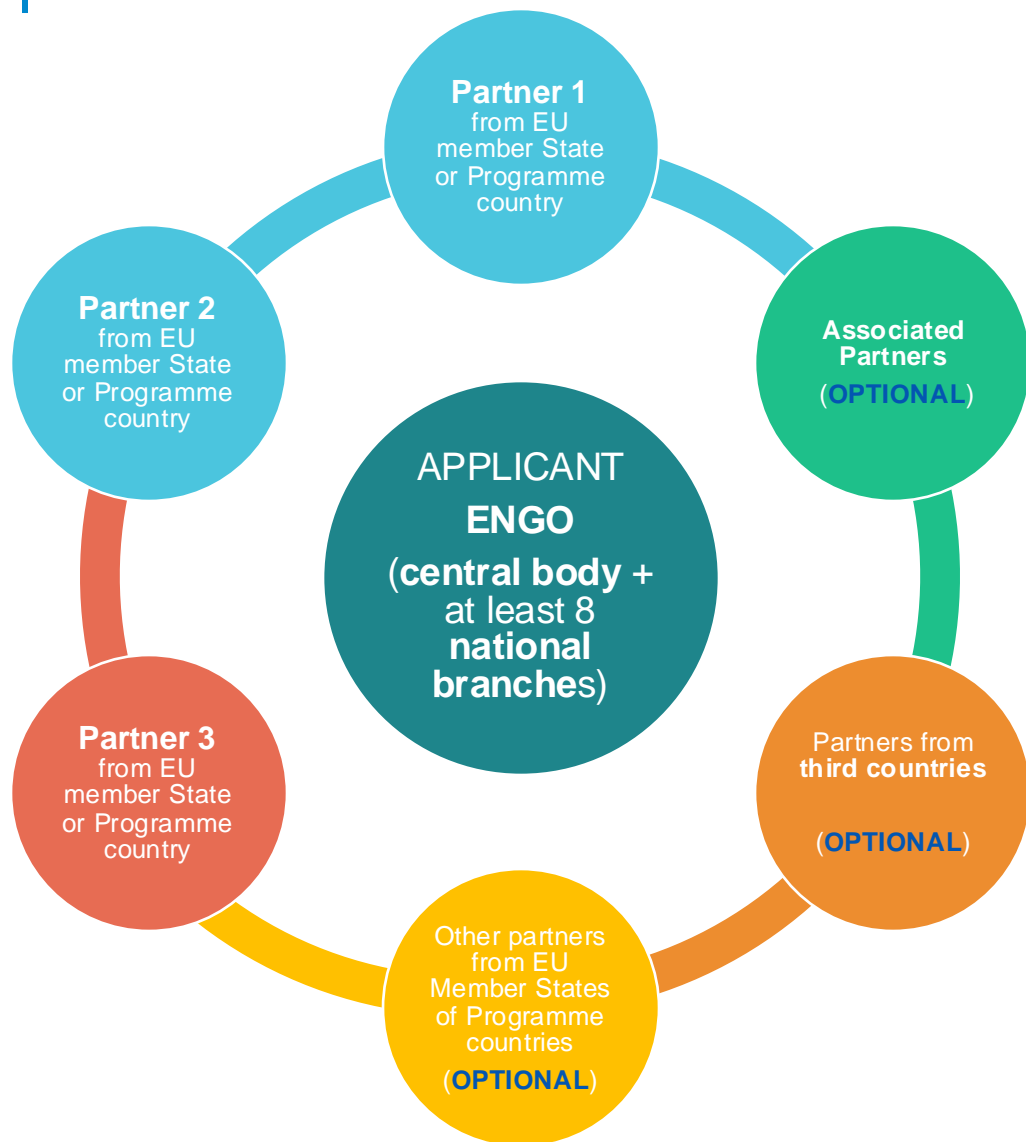
Eligibility Criteria- **Applicant (=coordinator)**

- ✓ The applicant must be the **European body/secretariat of an European NGO (ENGO)** active in the field of youth 
- ✓ The European body/secretariat of the ENGO must be established in an **EU Member State or third country associated to the Programme.**
- ✓ Legally established at least **2 years before the application deadline.**

Eligible countries are listed in Erasmus+ Programme Guide 2025 – Part A- General information about the Erasmus+ Programme



CONSORTIUM
















Remember!!

- NO **MAXIMUM N°** of partners
- Participating organisations can participate with **AFFILIATED ENTITIES** (PIC required)
- Affiliated entities have access to **grant** (share to be included in budget calculator)
- Participation of **THIRD COUNTRIES** only if **added value**
- Participation of **ASSOCIATED PARTNERS** is not compulsory/ no grant



ELIGIBLE COUNTRIES

Pages 32-34 of 2025 Erasmus+ Programme Guide

	27 EU Member States	Third countries associated to the Programme	Third countries not associated to the Programme in regions 1 to 3
		North Macedonia Iceland Norway Serbia Liechtenstein Türkiye	Region 1: Western Balkans Region 2: Neighbourhood East* Region 3: South-Mediterranean countries <i>*Organisations from Belarus and the Russian Federation are not eligible to participate in this Action</i>
APPLICANT			
PARTNER			 Only if added value & justified
AFFILIATED ENTITIES			
ASSOCIATED PARTNERS			





PRIORITIES (HORIZONTAL & SECTOR)



- DO NOT MIXED UP WITH THE **OBJECTIVES** OF THE **ACTION** AND YOUR **PROPOSAL**
- **CROSS-CUTTING ASPECTS** OF YOUR PROPOSAL



- Consult the **results** produced by **previously funded projects** based on similar priorities, to ensure consistency and avoid duplications, as well as to progressively build on existing results and contribute to the joint development of different fields:

[Projects - Erasmus+](#)

[EU Funded projects | EU Funding & Tenders Portal](#)

- Check **consistency** between **Part B**, Annex "**Information on partnership and activities**" and **KPIs form**



VENUE



- For face-to-face events, please specify venues in **Part B:**

Events and meetings

Events and meetings							
This table is to be completed for events and meetings that have been mentioned as part of the activities in the work packages above Give more details on the type, location, number of persons attending, etc.							
Event No (<u>continuous</u> numbering linked to WP)	Participant	Description					Attendees
		Name	Type	Area	Location	Duration (days)	Number
E1.1	[name]	[name]	[insert type, <u>e.g.</u> training, workshop, conference, event, etc.]	[insert topics addressed, types of skills/knowledge acquired, etc.]	[city, country]	[number]	[number]
E1.2	[name]	[name]	[insert type, <u>e.g.</u> training, workshop, conference, event, etc.]	[insert topics addressed, types of skills/knowledge acquired, etc.]	[city, country]	[number]	[number]

If the venue of the event is in a country different from a participating country, provide a motivated explanation in line with the Call's requirements!!!

Scoring system and award criteria

Criteria	Maximum points	Minimum pass points
Relevance of the project	25	13
Quality of the project design and implementation	30	15
Quality of the partnership and the cooperation arrangements	20	10
Impact	25	13
Total score: Maximum 100 points To be considered for funding: 1. Minimum total score 70 points AND 2. Minimum pass points per each criterion		

More details on each criterion in
Programme Guide, pages 237 – 239

Award criteria - RELEVANCE

- Project **objectives**:
 - Do not mix up objectives and **priorities** of the call and sector/Programme priorities
 - Avoid to describe them in a general manner, give **detail**, do not just list them
- Horizontal and sector **priorities**: clearly defined and addressed
- Shared **EU values**
- **Needs analysis**:

A good proposal must be based on a strong needs analysis

 - The needs of the **participating organisations** and **target groups** must be clearly described.
 - Target groups need to be clearly **identified**.
 - Avoid general statements, general statistics, studies. Based on up to date, verifiable facts and figures.
 - There must be a clear evidence of the **connection** with the project's objectives and methodology.



Award criteria - RELEVANCE



- **Inclusion and diversity:**
 - Describe **specific measures** to be put in place. DO not be GENERIC!
 - For example, for the Youth topic applications > Participation of **young people with fewer opportunities**: give estimated numbers, specify activities, measures envisaged to ensure the accessibility .
 - Get inspired!: [Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy 2021-2027](#)
- **Innovation:** Give **detail**, concrete examples (new tools, new methodologies) of innovative aspects integrated in your proposal (it may related to the project management and activities' implementation or results). How and why is your project innovative?
- **Complementarity:** How the proposal **capitalizes** previous results?
- **Participating organisations:** transnational cooperation, **opening up** of networks

Award criteria - RELEVANCE

- **Synergies with other sectors:** potential of the proposal to have an **impact on fields other than the one addressed** by it (e.g., expected impact of a youth proposal in the field of education and training)
- **Support to the implementation of EU policies:** concrete **examples** of specific initiatives, projects, activities policy oriented in the sector
- **EU added value:**
 - Not restricted exclusively to the geographical coverage of the consortium and network(s)
 - How the results will translate to an **EU-wide change outside the networks**, evidence that the expected results could not be attained by activities carried out in a single country



Award criteria – PROJECT DESIGN AND IMPLEMENTATION

The proposal must present a well designed and **concrete work plan and methodology** for the development of the proposed activities

Coherence between the structure and **relevance** of the proposal and the **substance** - how the project it will be developed afterwards

Principle of proportionality - the higher the amount requested, the more the project methodology will be expected to be accurate and comprehensive



Max. SCORE: 30 points !!!

Award criteria – PROJECT DESIGN AND IMPLEMENTATION

Project objectives:

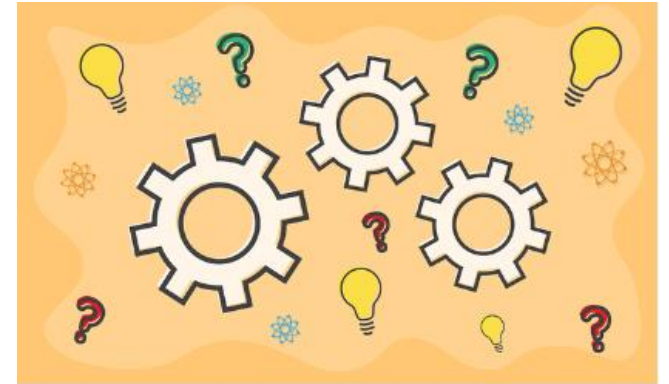
Specific - What? When? How?

Measurable - use of qualitative and quantitative indicators

Achievable - realistic, aligned with the resources and timing

Relevant - addressing the identified needs and produce the expected results and impact

Timely - feasible within the project's timeframe



Award criteria – PROJECT DESIGN AND IMPLEMENTATION

Methodology:

- A **detailed timeline**, with deliverables and results
- Which concrete measures are envisaged to put in place to **ensure a timely implementation** of the project activities
- A concrete quality assurance mechanism and an evaluation strategy (**indicators**)
- A **complete and effective work plan** (work packages/deliverables/results) following recommendations (part B)
- **Cost-effectiveness**
 - The **requested lump sum is reasonable** according to the work plan, the allocation of resources among partners are coherent according to the distribution of tasks. **The higher the requested lump sum is, the most complex the work plan and methodology should be**
 - **Outsourcing** – Remember rules about subcontracting

Award criteria – PROJECT DESIGN AND IMPLEMENTATION

Inclusion and diversity:

- Inclusive and accessible **design of activities**
- Specific arrangements and **measures** to integrate fewer opportunities people
- Definition and **profile** of participants with fewer opportunities

[Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy](#)

Use of digital tools:

- Within the **consortium** - how they enhance the organisations' capacities?
- For the activities' implementation- **connections** between digital and in-person
- Details on the **digital tools** to be used
- [Implementation guidelines - Erasmus+ and European Solidarity Corps programmes Digital Strategy](#)

Award criteria – PROJECT DESIGN AND IMPLEMENTATION

Quality, arrangements and recognition and validation of **training, teaching or learning activities** – **DO NOT OVERSEE THEM!!**

Green aspects: Environmental responsibility in the projects; e.g.

Greener means of travel

Ecological choices during the periods abroad and when organising events, for example, with catering

Virtual events and meetings

Green issues as the theme of your project

**Specific
measures**


Get inspired!:

[European Green Deal](#)

[GreenComp: the European sustainability competence framework](#)

Award criteria – PARTNERSHIP AND COOPERATION arrangements

Composition of the consortium:

- Rationale behind the set up of the consortium- **how and why** were the participating organisations chosen?
- Participation of organisations **non-member / branches of the ENGO** 
- Involvement of the partners in all the **phases** of the project (including the design of the proposal)
- Evidence of specific expertise in the field of intervention, **added value** of participation
- Expertise of **project team** allocated to the project
- Geographical **coverage** and cultural **diversity**
- Participation of **newcomers** - in the Action- and **grassroots** organisations
- **Transnationality**, opening up of networks

Award criteria – PARTNERSHIP AND COOPERATION arrangements

Allocation of tasks:

- Balanced **commitment** and distribution of tasks among partners according to their expertise and allocated resources
- Clear distribution of **tasks** per work package and activities and deliverables. All the partners must have allocated tasks and grant, grant allocation balanced
- Definition of **roles** for each task

Coordination and communication:

- Details on how **decisions** will be taken and how regular and effective communication will be ensured
- Communication with **external stakeholders**: be concrete (who?)
- Effectiveness of the **measures** regarding the size of the consortium
- **Conflict management** – Partnership agreement

Award criteria - IMPACT



- Impact on organisations and participants:
 - Description of **concrete and logical steps** to integrate the project results into the regular work of the participating organisations
 - Evidence of the **transformation** to be enabled by the project
 - Concrete examples of **expected results**
- Potential to use the project results outside the participating organisations:
 - Concrete, adequate and realistic definition of **target groups**
 - Evidence of the **transformation** to be enabled by the project

RESULTS - Examples of indicators

Quantitative	Qualitative
N° participants in events, meetings, training activities, etc	Satisfaction level of the participating organisations Participants' satisfaction in training activities
N° partners meeting reports	Improved competences of the partners
N° public events connected with objectives and results of the project	Quality and extent fo the evaluation reports from participants
N° registrations to e-learning courses	Involvement of the partners in the project activities through the lead-partners and quality of results
N° hits visitors to websites	Level of organisational know-how in the field of youth workers' training and learning app development
N° visits to project's blog and documents downloaded	Positive feedback from end-user groups and experts as well as participants in the testing phase of the project
N° Public and private entities to which project's results are shared	Best practices and stories developed and disseminated by participants
N° stakeholders and multipliers reached through the networking activities of the partners	Assessment through comparing the project outputs with the original status quo before the beginning of the project activities
N° manuals in different languages	Compliance with work plan both administrative and technical activities: respect of outputs/results standard provided within the proposal
N° certificates developed and their use in the participating countries	
N° modified and constituted internal norms or procedures that have been established in each country aimed at companies or teaching institutions	Punctuality, completeness and timeliness in the preparation and delivery of outputs, reports and other information
N° Questionnaires distributed and number of respondents	
% Youth who consider that their skills (e.g. IT) have been significantly enhance	Level of communication and participation of partners (meetings, workshop, conference call, collaboration in arranging working material and activities, etc)
% Young people who consider that their active youth participation voting have been significantly encouraged	Level of communication and participation of partners (meetings, workshop, conference call, collaboration in arranging working material and activities, etc)
% Youth workers who consider that their capacities have been improved	



Do not forget to add relevant indicators in the description of **deliverables** (ie. meetings, training activities, etc)

Award criteria - IMPACT

Communication

Promoting the action
itself and its results

Dissemination

Public disclosure of
the results

Exploitation

Utilisation of
results

- **Communication and dissemination:**
 - What, for whom, how, how often, for what purpose you do it?
 - Design of a concrete dissemination and exploitation strategy already at application stage
 - Define clear and concrete target values

EU funding disclaimer:



Funded by
the European Union

[Erasmus + Communication guidelines for project beneficiaries](#)

Award criteria - IMPACT

Sustainability:

How to ensure the impact of the project **beyond** the project lifetime?

Concrete plans and **measures**, a defined sustainability strategy at application stage:

How will you ensure that the project continues to produce **impact and results**, where and with who?

How will you ensure the continuity of **funding**?

Do you envisage future **cooperation** among partners beyond the project lifetime?





Erasmus+ Cooperation Partnerships in the field of Youth - submitted by ENGOS

The PCOOP ENGO application

Application package



I. **Online administrative forms** to be filled in directly in the Funding & Tender Portal Submission System:

1. Application Form Part A – forms on general information, the participants, the grant allocation.

II. **Forms to be downloaded** from the Portal Submission System, completed and then assembled and re-uploaded in the Portal Submission System:

- 2. Application Form Part B*** – technical description of the project
- 3. Budget calculator*** – lump sum distribution per partner and work package
- 4. Information on partnership and activities***
- 3. Part C – KPIs***



*** MANDATORY**

List of previous / ongoing projects– are submitted as part of Part B or a separate document

Part B

***SUBCONTRACTING** is applicable
Fill in section 2.1.3 (*outside resources*) but not 4.2 (*In-kind Contributions and Subcontracting*)

- Fill in all the **applicable** sections

TABLE OF CONTENTS

ADMINISTRATIVE FORMS (PART A)	3
TECHNICAL DESCRIPTION (PART B).....	4
COVER PAGE.....	4
PROJECT SUMMARY	5
1. RELEVANCE	5
1.1 Background and general objectives	5
1.2 Needs analysis and specific objectives.....	5
1.3 Complementarity with other actions and innovation — European added value.....	5
2. QUALITY	6
2.1 PROJECT DESIGN AND IMPLEMENTATION	6
2.1.1 Concept and methodology	6
2.1.2 Project management, quality assurance and monitoring and evaluation strategy	6
2.1.3 Project teams, staff and experts *	6
2.1.4 Cost effectiveness and financial management	n/a for prefixed Lump Sum Grants
2.1.5 Risk management	7
2.2 PARTNERSHIP AND COOPERATION ARRANGEMENTS	7
2.2.1 Consortium set-up.....	7
2.2.2 Consortium management and decision-making.....	8
3. IMPACT	8
3.1 Impact and ambition.....	8
3.2 Communication, dissemination and visibility	8
3.3 Sustainability and continuation	8
4. WORK PLAN, WORK PACKAGES, ACTIVITIES, RESOURCES AND TIMING.....	10
4.1 Work plan.....	10
4.2 Work packages, activities, resources and timing	10
Work Package 1	11
Work Package	13
Events and meetings.....	14
Timetable	14
5. OTHER	16
5.1 Ethics	n/a
5.2 Security	n/a
6. DECLARATIONS	16

PROGRAMME GUIDE

Quality of the project
design and
implementation

the project is cost-effective and allocates appropriate resources to each activity;

The requested grant must be **REASONABLE** and coherent with the work plan

Financial support to third parties (if applicable) n/a

Not applicable.

Seal of Excellence (if applicable) n/a

If provided in the Call document, proposals that pass the evaluation but are below the budget threshold (i.e. pass the minimum thresholds but are not ranked high enough to receive funding) will be awarded a Seal of Excellence. In this context we may share information about your proposal with other EU or national funding bodies through the Erasmus+ National Agencies.

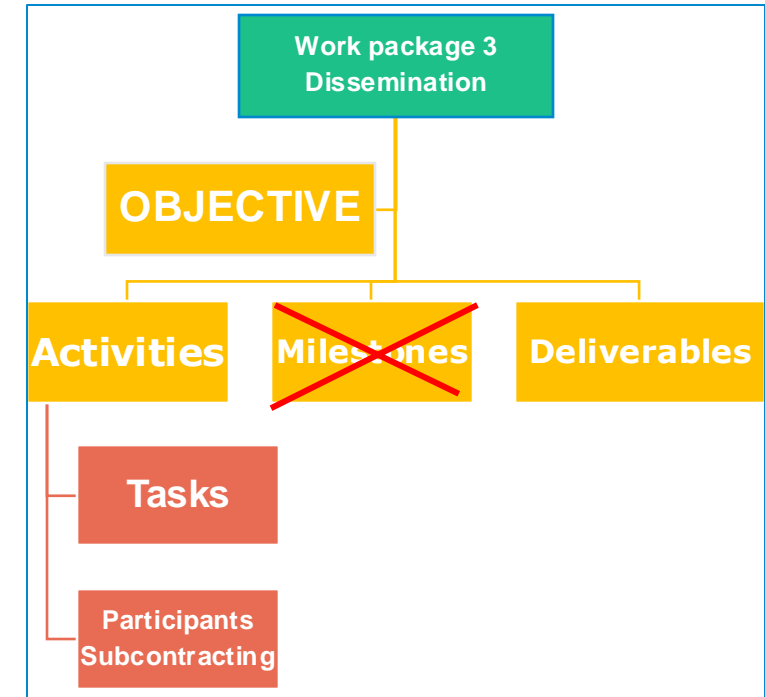
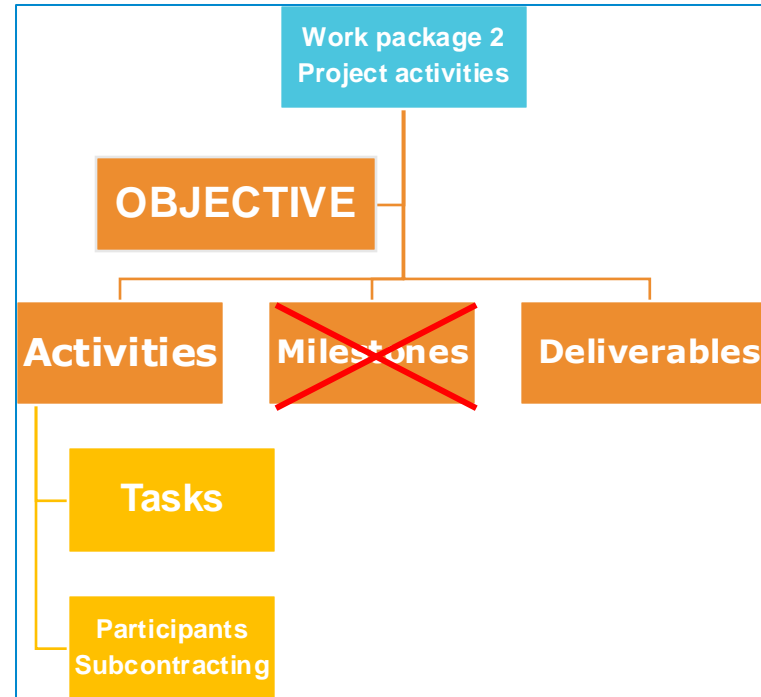
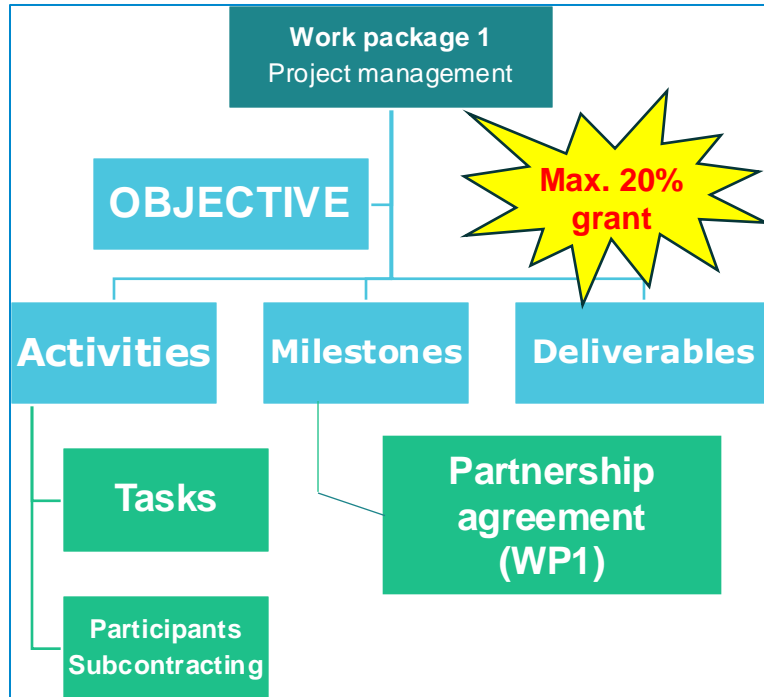
Do you agree that your proposal (including proposal data and documentation) is shared with other EU and national funding bodies to find funding under other schemes?

[YES] [NO]



European
Commission

Part B – Section 4: Work plan – Work packages



Minimum: 3

Maximum: linked to the complexity of work plan (5)

Part B - Deliverables

During the project's lifetime, your **performance** and **quality** of your project will be continuously assessed by the Agency based on the deliverables to be submitted **periodically**

- Be **realistic** and **reasonable** - Adapt the number of deliverables to the complexity of the work plan and requested lump sum (120.000 / 250.000 / 400.000), realistic expectations
- Structure your deliverables and **do not multiply** them – try to gather similar deliverables, not every task/event needs to be a deliverable
- Refer only to **major outputs** - Do NOT include minor sub-items, internal working papers, meeting minutes, etc.
- Try to keep **balance** of the deliverables to be submitted all along the lifetime of the project
- **Horizontal** deliverables (all over the project): try to split it into two deliverables if possible (one in the first part of the project and other in the second part). If not possible, to be submitted at the end of the project.
- **EU reporting documents** (midterm and final reports) & **Partnership agreement** **are not considered as deliverables**
- **EU funding visibility**: the final grant may be reduced if project's materials do not comply with this rule!!
- Provide a **full description**, including indicators and supporting documents to be provided., e.g.:

DELIVERABLES	DESCRIPTION application form
Risk management plan	how risks will be identified and assessed, what tools and techniques can be used, the relevant roles and responsibilities, how often risks need to be revisited, mitigating measures, etc.
Quality management plan	project's quality objectives, the quality management approach, process and responsibilities, the quality assurance and control activities, tools and techniques that will be used for quality planning and quality assurance and control, timetable, etc
Meetings	Objectives, dates or periodicity, type of meeting, target group, estimated n° of participants, venue / format (online), lists of participants, minutes, reports, agenda, etc.
Intellectual outputs	<p>Objectives, methodology, content, timetable, tools, etc.</p> <p>In case of an explanation of a result, a report on a specific activity, a prototype, etc, a short-written description of the deliverable may be provided rather than the deliverable itself</p>
Events	number of events, title, content, venue, duration, profile of participants, estimated n° of participants, n° of participants with fewer opportunities, lists of participants, feedback questionnaires, agenda, reports, etc.
Publications, documents	number of pages, language, format (printed/electronic), linguistic versions, number of printed copies (in each language - participating organisations-), etc.
Training modules	format, programme, learning methods, learning outcomes validation and recognition tools, lists of participants, participation certificates, etc.
Dissemination and communication plan	target audience and key messages, type of materials to produce, external communication, branding, monitoring and evaluation, GDPR compliances, EU funding disclaimer , etc
Website	<p>Minimum content, EU funding disclaimer, link ,etc</p> <p>It is strongly recommended to have a project dedicated website</p>

Attention!!
DATA PROTECTION & EU
funding disclaimer

Types of deliverables

R — Document, report

DEM — Demonstrator, pilot, prototype

DEC — Websites, patent filings, videos, etc

DATA — data sets, microdata, etc

DMP — Data Management Plan

~~[ETHICS]~~ ~~[SECURITY]~~ ~~[OTHER]~~

Dissemination levels

PU — Public : fully open (automatically posted online on the Project Results platforms)

SEN — Sensitive: project management documents, only accessible to the Agency, for the Grant agreement purposes

~~[R-UE/EU-R — EU Classified]~~ ~~[C-UE/EU-C — EU Classified]~~ ~~[S-UE/EU-S — EU Classified]~~

DATA PROTECTION

Personal data included in PUB deliverables must be collected and processed in line with applicable EU, International and national laws on data protection (in particular, **GDPR**)

Data to be **avoided** to include in PUB deliverables:

Sensitive personal data (e.g. related sexual orientation, religion, personal data and images of minors)

Lists of participants (emails, phone numbers, names, etc)

Please check with your National Supervisory Authority for advice on GDPR!!

Tip 8: Create a budget

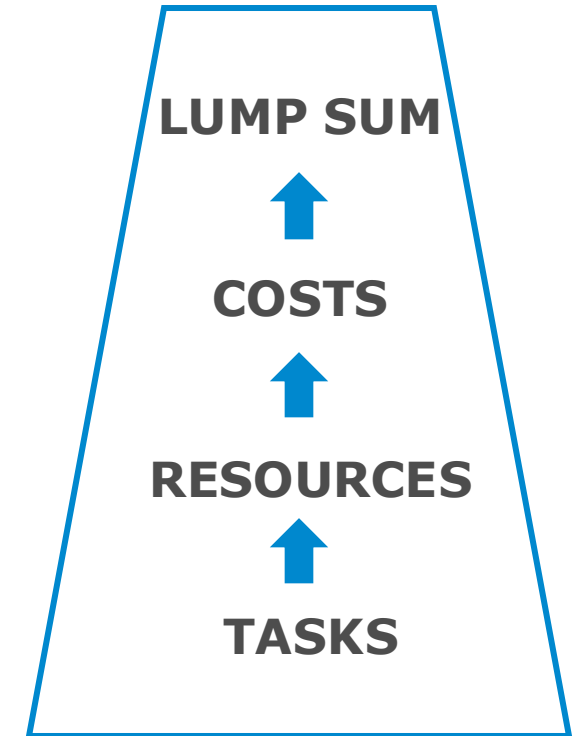
More info on lump sum funding :

[EU Funding & Tenders Portal](#)



Define your budget « bottom-up »

- 1°. Describe the **tasks** – then define the **budget**
- 2°. Check **consistency** regularly while working on your work plan:
 - Share of resources
 - Appropriate allocation between partners
- 3°. **Choose** one of the 3 prefixed lump sum grants **most suitable** for your estimated costs



**ANNOTATED GRANT
AGREEMENT 2021-2027**

**Decision authorising the use of lump sums and unit
costs under the Erasmus+ Programme 2021-2027**

How to choose the right lump sum?

- Based on the **overall cost of the project** - which would be the lump sum more suitable for the project's needs and objectives?
- **Co-financing** principle- the expected overall cost of the project shall be higher than the fixed lump sum amount requested
- Elements to take into consideration:
 - **Value for money**: adequacy to the content and objective of the proposed activities
 - Level of **complexity** and ambition of the proposal
 - **Number** of **participants**, **duration** of the project and number and type of proposal **activities**

NO NEGOTIATION PRINCIPLE

The requested lump sum grant is part of the **quality assessment**.

If the requested lump sum grant is considered as not coherent with the complexity of the work plan, the **proposal will be rejected as a whole**



COOPERATION PARTNERSHIPS IN THE FIELD OF YOUTH submitted by ENGOS

Tips and tricks on how to prepare a good proposal

Alfonso ALIBERTI- Programme Manager, EACEA.A.5.

What is a good proposal?

CONTENT
WISE

Proposal aligned to the **objectives** and policy **priorities** of the Action and field and fulfilling all the **CRITERIA** set out in the call for proposals and complying with **quality standards**

Competitive calls based on the quality of proposals and available budget

Remember!!

- A complete **APPLICATION PACKAGE** does not necessarily mean a good **PROPOSAL**
- An **ADMISSIBLE** and **ELIGIBLE** proposal does not have to be a **GOOD** proposal
- The availability of **BUDGET** does not guarantee that all proposals will be funded, **ONLY** quality proposals
- Only proposals **ABOVE FUNDING THRESHOLDS** may be funded
- **QUALITY** of your proposal must be in line with your **REQUESTED LUMP SUM GRANT**

9 Few Tips to prepare a good application



1. Start **early**
2. Have a good **understanding** of the Programme, the specific Key Action and the Call
3. Read the relevant **information**
4. Check the Call **requirements**
5. Choose your project **idea**, structure it and stick to it
6. Build a good **consortium**
7. **Write** a good proposal
8. Final **polishing**

Tip 1: Start early

- From the opening day to the submission deadlines:

3 MONTHS

- *Do not leave it for the very last minute*
- *Any good proposal evolves and matures during the drafting process*

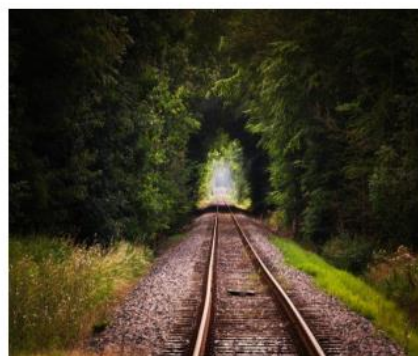


2. Good understanding of the Erasmus+

Priorities of Erasmus+ 2021-2027



Inclusion and diversity



Green



Digital



Participation

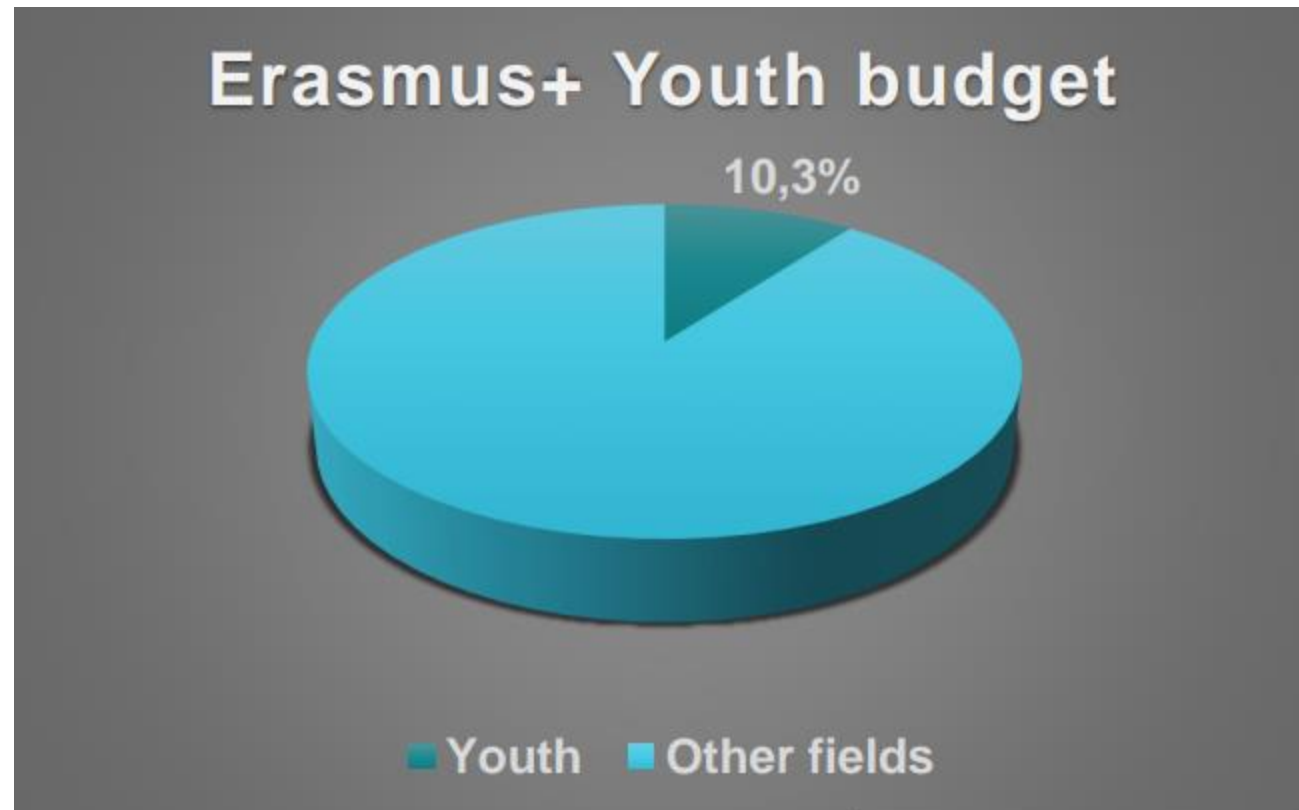
Specific objectives of Erasmus+ in the field of youth

- Promote non-formal and informal learning mobility and active participation among young people
- Promote cooperation, quality, inclusion, creativity and innovation at the level of organisations and policies in the field of youth;

DO NOT FORGET!!



Erasmus+ Youth - Budget



Erasmus+ Youth actions



MOBILITY / INDIVIDUALS

- Youth exchanges
- Youth workers mobility
- Youth Participation Activities
- Discover EU



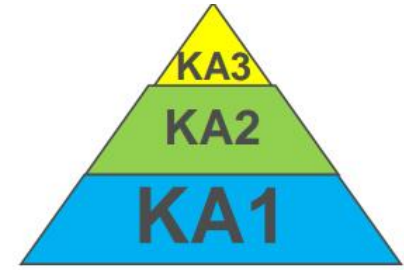
COOPERATION / ORGs

- Cooperation partnerships
- Capacity building in the field of youth



POLICY / SYSTEMS

- EU Youth Dialogue
- Youth Wiki
- European Youth Together



Tip 3: Have a good understanding of the Action

Action	Main objectives	Eligibility	Budget
Capacity Building in the Field of Youth	Support multilateral partnerships between organisations active in the field of youth in the EU and countries associated to the Programme, and in third countries not associated to the Programme.	<p>EU Member State or third country associated to the Programme, or third countries from regions 1 (Western Balkans), Region 2 (Neighbourhood East), Region 3 (South Mediterranean countries) or region 9 (Sub-Saharan Africa).</p> <p>At least 4 applicants:</p> <p>1 from a Programme Country;</p> <p>2 from a specific region (<u>cross regional cooperation is not possible</u>)</p>	<p>Projects targeting regions 1, 2 and 3: the maximum EU contribution per project is EUR 300 000.</p> <p>Projects targeting Region 9 (Sub-Saharan Africa): the maximum EU contribution per project is EUR 450 000, including the Youth Exchanges and Youth Participation Activities.</p> <p>The grant will be a lump-sum grant and a funding rate of 80%</p>
European Youth Together	Create networks promoting regional partnerships , to be run in close cooperation with young people from across Europe.	<p>Organisations in EU Member State or third country associated to the Programme.</p> <p>A consortium of minimum of 5 applicants from at least 5 EU Member States and/or third countries associated to the Programme.</p>	<p>Maximum EU contribution per project: EUR 500 000.</p> <p>The grant will be a lump-sum grant and a funding rate of 80%</p>
Cooperation Partnerships	Support organisations to increase the quality and relevance of their activities , to develop and reinforce their networks of partners, to increase their capacity to operate jointly at transnational level.	<p>The applicant coordinator <u>must be a European NGO</u></p> <p>Organisations in third countries not associated to the Programme cannot participate as project coordinators.</p> <p>Minimum three organisations from three different Programme Countries.</p>	<p>There are three pre-defined lump sums grants available, corresponding to the total grant amount for the project: EUR</p> <p>120 000, EUR 250 000 and EUR 400 000. Applicants will choose between the 3 pre-defined amounts according to the</p> <p>activities they want to undertake and the results they want to achieve.</p>

Tip 3: Read the relevant information



To PREPARE your project proposal

[2025 Erasmus+ Programme Guide](#)

Application forms (Part B)

Get inspired!: [Projects & Results \(europa.eu\)](#)
(F&TOP) &
[Erasmus+ project results platform](#)

For former applicants: the Evaluation Summary
Report with experts' feedback

To SUBMIT your project proposal

[An introduction to the Funding & Tenders Portal](#)
[IT tools: Business process flow](#) video tutorial

F&TOP [Online Manual](#)

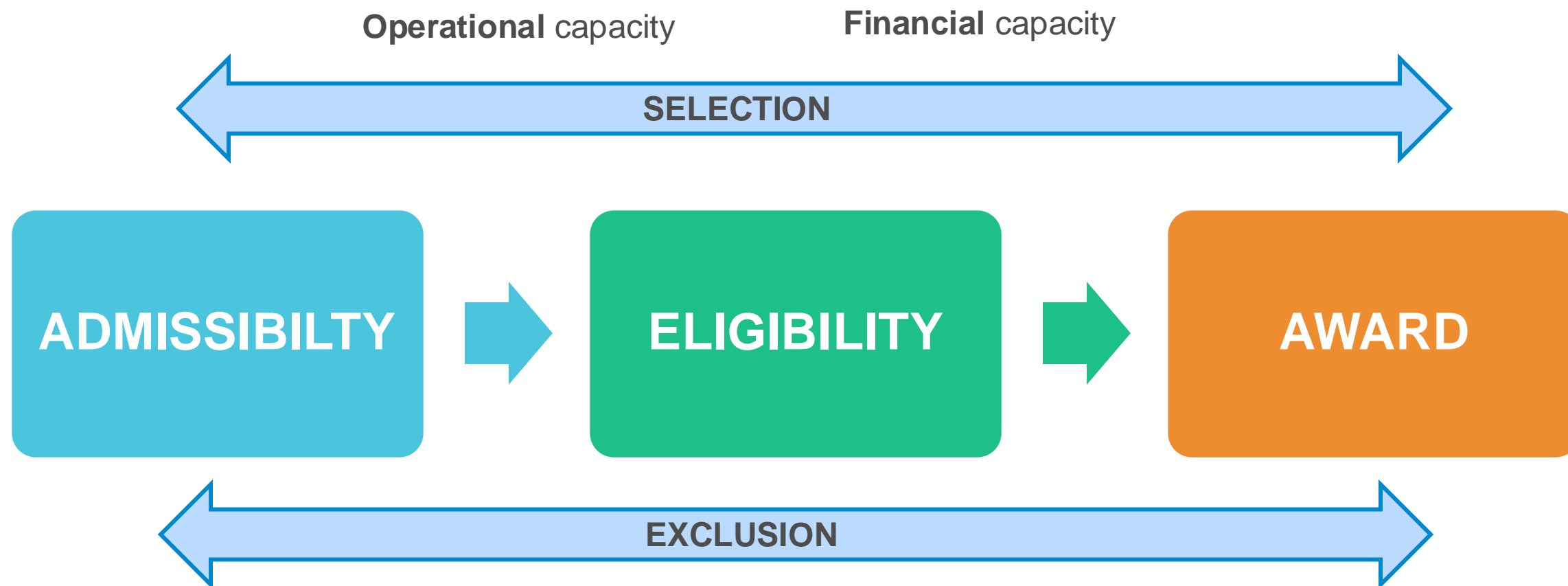
F & TOP [IT How To](#)

Presentation How to submit

Contact us:

EACEA-YOUTH@ec.Europa.eu

Tip 4: Check the call requirements



Admissibility conditions

Submit your application well **before the deadline** (48 h)

Use only **OFFICIAL** forms (available in the F&TP)

Submit **ALL** the required forms and fill in ALL the applicable sections

Experts assess your proposal based solely on the **information available in your application**

Draft your proposal in an **EU language understandable** for all your consortium

Proposals received by email are **disregarded**

Pages of Part B beyond **70 pages** are disregarded during evaluation

INADMISSIBLE PROPOSAL



PROPOSAL EXCLUDED FROM EVALUATION PROCESS

ADMISSIBLE PROPOSAL



ELIGIBILITY CHECK

Selection conditions

FINANCIAL CAPACITY

NON-PUBLIC APPLICANTS (NGOs)
&
Project GRANTS higher than **60 000 EUR**

[Financial capacity self-check simulator](#)



OPERATIONAL CAPACITY

Joint responsibility of the participating organisations in the performance of the project

The lump sum model conditions the **payment of the lump sum contributions** to the performance of the activities

Take into account when setting-up your consortium!!



Tip 5: Choose your idea, structure it well and stick to it!

Ask yourself if you have:

- A clear project **objective**
- A clear understanding of the current **start of art** in the field of intervention / sector
- A clear identified **need**
- A clear **target group(s)**
- A clear set of **partners** or geographical scope
- A clear path to make the difference or to bring an **added value**



Your proposal must fit into the **requirements** of the Action and **fill in a gap** in the needs of the participating organisations and specific sector

Tip 6: Build a good consortium



Be **consistent** – remain relevant to your objective & target group

Be **adaptable** – be ready to renounce a country if you do not secure the right partner

Choose well your partners – with diverse competences

Involve partners in the preparation – avoid surprises after submission

Keep consortium **motivated** – agree a working method for the proposal phase, make a plan for their contributions

Keep **communication** with partners during the whole process

Do not cover the EU map **artificially**.

Verify that all the partners will have the sufficient **operational capacity** (resources) to allocate to the project

Tip 7: Write your proposal – Tips & hints



Be **coherent** with the objectives of the Action and **relevant** to the policy priorities

Be **focused**, think before you write, think of your reader- What is the main message?, Who is your audience? What is their level of knowledge?

Be **accurate**, **clear** and **complete**— give adequate reply to each question

Keep it **simple** - complexity creates fog; simplicity clears it

Be **precise** - develop the idea, provide concrete examples



Do not use very **long sentences** – one main idea per sentence

Beware of **jargon** - Avoid jargon wherever possible, but if you have to use a jargon term then explain it in plain language at first use

Avoid abbreviations and **acronyms** - Spell out abbreviations and acronyms at first use, and avoid them if possible (or if used less than three times in a section)

Do not be **repetitive** – avoid to repeat the same information in different parts of the application

Be aware of **plagiarism** – checked during evaluation

Part B

Erasmus+ Programme Guide – Award criteria

RELEVANCE OF THE PROJECT

- Aims and EU added value
- Contribution to the objectives and priorities of the Action
- Objectives
- **EU values**
- Needs
- Innovation
- Complementarity
- Inclusion and diversity

QUALITY OF THE PROJECT DESIGN AND IMPLEMENTATION

- Work plan
- Methodology
- Cost effectiveness

QUALITY OF THE PARTNERSHIP AND THE COOPERATION ARRANGEMENTS

- Set-up
- Geographic scope
- Participation of newcomers and grassroots organisations
- Commitment & tasks
- Cooperation arrangements
- Added value of third countries

IMPACT

- Impact
- Dissemination
- Sustainability



Part B - Technical description

1.RELEVANCE

- 1.1. Background and general objectives
- 1.2. Needs analysis and specific objectives
- 1.3. Complementarity with other actions and innovation – European added value

2.QUALITY

2.1. PROJECT DESIGN AND METHODOLOGY

- 2.1.1. Concept and methodology
- 2.1.2. Project management, quality assurance and monitoring and evaluation strategy
- 2.1.3. Project teams, staff and experts
- 2.1.4. Cost effectiveness and financial management
- 2.1.5. Risk management

2.2. PARTNERSHIP AND COOPERATION ARRANGEMENTS

- 2.2.1. Consortium set-up
- 2.2.2. Consortium management and decision-making

3. IMPACT

- 3.1 Impact and dissemination
- 3.2. Communication, dissemination and visibility
- 3.3. Sustainability and continuation

Award criteria

- Your Part B must give answer to **ALL** the aspects (**bullet points**) covered by each award criteria

	The extent to which:
→	▪ the project proposal includes concrete and logical steps to integrate the project results in the regular work of participating organisations;
→	▪ the project has the potential to positively impact its participants and participating organisations, as well as their wider communities;
Impact →	▪ the expected project results have the potential to be used outside the organisations participating in the project during and after the project lifetime, and at local, regional, national or European level;
(maximum score 25 points) →	▪ the project proposal includes concrete and effective steps to make the results of the project known within the participating organisations, to share the results with other organisations and the public, and to publicly acknowledge the European Union funding;
→	▪ if relevant, the extent to which the proposal describes how the materials, documents and media produced will be made freely available and promoted through open licences, and does not contain disproportionate limitations;
→	▪ the project proposal includes concrete and effective steps to ensure the sustainability of the project, its capacity to continue having an impact and producing results after the EU grant has been used up.



Tip 9: Final polishing

- Check the **completeness** of the proposal
- Check **consistency** of your description of activities and budget
- Ask someone for **critical reading** and feedback
- If you have the chance, have a native speaker for **proofreading**
- And, last but not least..... **SUBMIT IT ON TIME!!!**



KEEP REACHABLE – keep coordinator's contact details updated during the whole evaluation process



COOPERATION PARTNERSHIPS IN THE FIELD OF YOUTH submitted by ENGOS

Testimonies

Tilemachos BONI- Bureau Européen de Scouts

Sergio BRANCA, Junior Achievement Europe



COOPERATION PARTNERSHIPS IN THE FIELD OF YOUTH submitted by ENGOS

Do you have still questions?



YOU CAN SEND THEM TO OUR FMB:

EACEA-YOUTH@ec.europa.eu



Thank you and good luck!

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