



EUROPEAN
COMMISSION

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COMMISSION DECISION

of XXX

amending Commission Decision C (2013) 9189 delegating powers to the Education, Audiovisual and Culture Executive Agency with a view to performance of tasks linked to the implementation of Union programmes in the field of education, audiovisual and culture comprising, in particular, implementation of appropriations entered in the general budget of the Union and of the European Development Fund (EDF) allocations

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THE EUROPEAN COMMISSION,

Having regard to the Treaty on the Functioning of the European Union,

Having regard to Council Regulation (EC) No 58/2003 of 19 December 2002 laying down the statute for executive agencies to be entrusted with certain tasks in the management of Community programmes¹ and in particular Article 6 thereof,

Having regard to Regulation (EU, Euratom) No 966/2012 of the European Parliament and of the Council of 25 October 2012 on the financial rules applicable to the general budget of the Union² and in particular Article 56(1) and Article 62 thereof,

Having regard to the following instruments:

- Regulation (EU) No 375/2014 of the European Parliament and of the Council establishing the European Voluntary Humanitarian Aid Corps ('EU Aid Volunteers initiative')³;
- Regulation (EU) No 231/2014 of the European Parliament and of the Council of 11 March 2014 establishing an Instrument for Pre-accession Assistance (IPA II)⁴;
- Regulation (EU) No 232/2014 of the European Parliament and of the Council of 11 March 2014 establishing a European Neighbourhood Instrument⁵;
- Regulation (EU) No 233/2014 of the European Parliament and of the Council of 11 March 2014 establishing a financing instrument for development cooperation for the period 2014-2020⁶;
- Regulation (EU) No 234/2014 of the European Parliament and of the Council of 11 March 2014 establishing a Partnership Instrument for cooperation with third countries⁷;

Whereas:

- (1) Taking account of the cost-benefit analysis for the delegation of certain tasks regarding the implementation of Union Programmes 2014-2020 to the executive

¹ OJ L 11, 16.1.2003, p.1.
² OJ L 298, 26.10.2012, p.1.
³ OJ L 122 24.4.2014, p.1.
⁴ OJ L 77 15.3.2014, p.11.
⁵ OJ L 77 15.3.2014, p.27.
⁶ OJ L 77 15.3.2014, p.44.
⁷ OJ L 77 15.3.2014, p.77.

agencies, Commission Implementing Decision 2013/776/EU of 18 December 2013⁸ established the Education, Audiovisual and Culture Executive Agency (hereinafter “the Agency”) until 31 December 2024 and made the Education, Audiovisual and Culture Executive Agency responsible for implementing parts of the following Union programmes and actions:

- Creative Europe;
 - Erasmus+;
 - Europe for Citizens;
 - EU Aid Volunteers initiative;
 - And projects in the field of higher education falling under external cooperation instruments.
- (2) In accordance with Article 6(3) of Regulation (EC) No 58/2003, the Commission has defined the terms, criteria, parameters and procedures with which an executive agency must comply when implementing the Creative Europe, Erasmus+ and Europe for Citizens programmes, i.e. Commission Decision C (2013) 9189 of 18 December 2013 delegating powers to the Education, Audiovisual and Culture Executive Agency with a view to performance of tasks linked to the implementation of Union programmes in the field of education, audiovisual and culture comprising, in particular, implementation of appropriations entered in the general budget of the Union and of the EDF allocations
- (3) In view of the adoption of the Union programme regarding the EU Aid Volunteers initiative, it is necessary to supplement Commission Decision C (2013) 9189 by defining the terms, criteria, parameters and procedures with which the Agency must comply when implementing parts of the new EU Aid Volunteers programme.
- (4) In the field of youth, it is necessary to reformulate the actions delegated to the Agency in order to support the Eurydice network in this field. The wording of certain other tasks has been updated to ensure consistency with the Erasmus+ nomenclature.
- (5) Annexes I-VI to Commission Decision C (2013) 9189 list: a) the parts of EU programmes which the Agency has been delegated to manage; b) the budget headings for which the appropriations correspond to those parts of programmes, and which the Agency is required to implement in its capacity as the authorising officer by delegation; and c) the tasks delegated to the Agency.
- (6) It is therefore appropriate to insert a new Annex to Commission Decision C (2013) 9189, mentioned above, in order to include the tasks delegated under the EU Aid Volunteers programme as well as to add the associated budget heading in Annex V. Annexes need to be renumbered accordingly.
- (7) In addition, projects under the Erasmus+ programme will also be supported by the following external cooperation instruments: the Instrument for Pre-accession Assistance (IPA II), the Neighbourhood Instrument (ENI), the instrument for development cooperation (DCI) and the Partnership Instrument for cooperation with third countries (PI).

⁸ OJ L 343, 19.12.2013, p. 46.

- (8) It is therefore necessary to amend Annex V to include the budget headings corresponding to these instruments.
- (9) For clarity, it is appropriate to replace all Annexes by the text in Annex to this decision.
- (10) In order to ensure a consistent implementation in time of the programmes concerned, it is necessary to ensure that the Agency shall exercise its tasks linked to the implementation of those programmes subject to and from the date on which the EU Aid Volunteers programme and the external cooperation instruments enter into force.

HAS ADOPTED THIS DECISION:

Article 1

Commission Decision C (2013) 9189 is amended as follows:

1. Article 4 is replaced by the following:

"1. The Agency is hereby entrusted with the implementation of the parts of programmes and the corresponding tasks set out in Annexes I-V for the new programmes and Annex VII for the legacy. This paragraph shall apply subject to and as from the date of entry into force of each of these programmes.

2. The Agency shall act in its own name for the purposes of the tasks it is assigned.

3. For the purpose of paragraph 1, the Agency shall be responsible for implementing the corresponding operational appropriations entered in the general budget of the Union and the part of European Development Fund appropriations for the parts of external cooperation instruments delegated to the Agency.

4. For the operational appropriations entered in the general budget of the Union, the budget lines concerned for the year 2014 are specified in Annex VI. For subsequent years they shall be identified annually in the Internal Rules.

The European Development Fund (EDF) appropriations corresponding to the parts of the programmes delegated to the Agency shall be identified in the decisions referred to in Annex VI. Any additional appropriations allocated by the EDF to these parts of the programmes shall be identified, where appropriate, in ad hoc financing decisions.

5. The Director of the Agency shall exercise the tasks delegated to the Agency by implementing the corresponding operational appropriations under direct management as authorising officer by delegation."

2. In Article 1(2) and Article 9, references to Annex I and Annexes I-IV are construed as referring to Annexes I-V.

3. Annexes I-VI to Decision C (2013) 9189 are replaced by the text in the Annex to this Decision.

Article 2

This Decision is addressed to the Education, Audiovisual and Culture Executive Agency.

Done at Brussels,

*For the Commission
Androulla Vassiliou
Member of the Commission*

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ANNEX I

**Description of the parts of the programme and the tasks delegated to the Agency
in the framework of the "Erasmus+" Programme**

1. PARTS OF THE PROGRAMME WHICH ARE DELEGATED

With regard to the actions and activities referred to in Articles 7-10, 13-16 and 22 of the Regulation establishing "Erasmus+" (the Union programme for Education, Training, Youth and Sport)¹, the Agency shall be involved in the implementation and management of the following actions and measures, including, where appropriate, actions covering multiple chapters simultaneously.

SECTION 1. EDUCATION AND TRAINING (CHAPTER II)

1. WITHIN LEARNING MOBILITY OF INDIVIDUALS (ARTICLE 7):

- Joint Masters Degrees (partly funded through external instruments);
- Joint Master and Doctoral Programmes set up under the Erasmus Mundus II programme (partly funded through external instruments);
- Online linguistic support.

2. WITHIN COOPERATION FOR INNOVATION AND THE EXCHANGE OF GOOD PRACTICES (ARTICLE 8):

1. Strategic partnerships (Article 8(1)(a)), namely:

- Insurance cover for schools;

2. Partnerships between the world of work and education and training institutions in the form of:

- Knowledge Alliances between, in particular, higher education institutions and the world of work (Article 8(1)(b), first indent);
- Sector Skills Alliances between education and training providers and the world of work (Article 8(1)(b), second indent).

¹ Regulation (EU) No 1288/2013 of the European Parliament and of the Council COM of 11 December 2013 establishing 'Erasmus+': The Union Programme for education, training, youth and sport and repealing Decisions No 1719/2006/EC, No 1720/2006/EC and No 1298/2008/EC, OJ L 347, 20.12.2013, p. 50 (hereinafter 'Erasmus+ Programme').

3. IT support platforms, covering all education and training sectors, including in particular e-Twinning allowing peer learning, virtual mobility and exchanges of best practices and opening access for participants from neighbourhood countries (Article 8(1)(c)), namely:
 - Central Support Services (eTwinning);
 - eTwinning National Support Services and Partner Support Agencies (platform for school cooperation);
 - Central Support Services (EPALE);
 - EPALE National Support Centres (platform for EU adult cooperation);
 - Other web and dissemination platforms.
4. International partnerships between Union and partner countries' higher education institutions (Article 8(2)), namely:
 - International higher education capacity building, with Partner countries (funded with external instruments);Network of National Erasmus+ Offices (NEOs).

3. SUPPORT FOR POLICY REFORM (ARTICLE 9):

1. Part of the activities related to the implementation of the Union policy agenda on education and training in the context of the Open Method of Coordination (OMC), as well as to the Bologna and Copenhagen processes (Article 9(1)(a)), namely:
 - Knowledge in the fields of Education and Training, through surveys and studies;
 - Prospective initiatives (Education and Training).
2. Part of the implementation in participating countries of Union transparency and recognition tools and the support to Union-wide networks and European education and training non-governmental organisations (NGOs) (Article 9(1)(b)), namely:
 - European Qualification Framework (EQF) National Coordination Points;
 - European Credit Transfer and Accumulation System (ECTS);
 - Initiative to support the implementation of EHEA reforms/Support to Bologna process;
 - Network of Higher Education Reform Experts HEREs (directly through NEOs);

- Network of Higher Education Reform Experts HEREs (service contract);
 - Erasmus+ Charter;
 - National Coordinators for the implementation of the European Agenda for Adult Learning;
 - Tools which will be developed in the context of the European Area of Skills and Qualifications;
 - Civil Society cooperation: Education and Training;
 - Call to National Authorities on apprenticeships.
3. The following networks (Article 9(1)(d)):
- National Academic Recognition Information Centres (NARIC);
 - Eurydice network;
 - Euroguidance network;
 - National Europass Centres;
 - Part of the management of the European unit of Refernet (start date after 2014 to be fixed by the Steering Committee).
4. Part of the activities to support policy dialogue with Partner countries and international organizations (Article 9(2)).
- 4. JEAN MONNET ACTIVITIES (ARTICLE 10):**
1. Promote teaching and research on European integration among specialist academics, learners and citizens, notably through the creation of Jean Monnet Chairs and other academic activities, as well as by providing aid for other knowledge-building activities at higher education institutions (article 10(a));
 2. Support the activities of academic institutions or associations active in the field of European integration studies and support a Jean Monnet label for excellence (article 10(b));
 3. Support the following institutions pursuing an aim of European interest (article 10(c)):
 - (a) The European University Institute of Florence;
 - (b) The College of Europe (Bruges and Natolin campuses)
 - (c) The European Institute of Public Administration (EIPA), Maastricht;

- (d) The Academy of European law, Trier;
 - (e) The European Agency for Development in special Needs Education, Odense;
 - (f) The International Centre for European Training (CIFE), Nice.
4. Promote policy debate and exchanges between the academic world and policy-makers on Union policy priorities (article 10(d)).

SECTION 2. YOUTH (CHAPTER III)

1. LEARNING MOBILITY OF INDIVIDUALS (ARTICLE 13):

1. Part of the mobility of young people in non-formal and informal learning activities between the participating countries; such mobility may take the form of youth exchanges and volunteering through the European voluntary service, as well as innovative activities building on existing provisions for mobility, namely (partly funded through international cooperation instruments):
- European Voluntary Service Insurance;
 - Large Scale Volunteering Projects (Youth).

2. WITHIN COOPERATION FOR INNOVATION AND THE EXCHANGE OF GOOD PRACTICES (ARTICLE 14):

- Capacity building projects in the field of youth, promoting cooperation with Partner countries, including projects financed through international cooperation instruments and targeting cooperation with enlargement and neighbourhood countries.

3. SUPPORT FOR POLICY REFORM SHALL INCLUDE ACTIVITIES RELATING TO (ARTICLE 15):

1. Part of the implementation of the Union policy agenda on youth through the OMC , namely:
- Studies aimed at increasing the knowledge of the Youth sector.
2. Part of the support for Union-wide networks and European youth NGOs, namely:
- Civil Society cooperation (Youth);
 - Support for the Eurydice network in the field of youth.

3. Part of policy dialogue with relevant European stakeholders and structured dialogue with young people, namely:
 - Structured dialogue (Youth);
 - Prospective initiatives (Youth).
4. Part of the activities related to the Eurodesk network, namely:
 - Eurodesk: Brussels-Link.

SECTION 3. SPORT (CHAPTER IV):

1. Support for collaborative partnerships ;
2. Support for non-profit European sport events involving several participating countries;
3. Part of support for strengthening of evidence base for policy making, including:
 - Provision of part of the studies aimed at increasing the knowledge of the Sport sector.

SECTION 4. COMMUNICATION AND DISSEMINATION (ARTICLE 22):

1. **PART OF DISSEMINATION OF INFORMATION, PUBLICITY AND FOLLOW-UP WITH REGARD TO ALL ACTIONS AND ACTIVITIES SUPPORTED UNDER THE PROGRAMME, IN CONFORMITY WITH THE MEMORANDUM OF UNDERSTANDING ADOPTED BY THE STEERING COMMITTEE IN AGREEMENT WITH THE PARENT DIRECTORATE-GENERAL, INCLUDING:**
 - Content management of the dissemination platform for actions delegated;
 - Support the Commission in the selection of best practices.

2. TASKS WHICH ARE DELEGATED

On the basis of the powers delegated by the Commission and within the framework of the relevant annual work programme adopted by the Commission, the Agency shall perform the following programme implementation tasks:

- (a) Manage some or all of the phases of programme implementation and stages in the lifetime of projects and operating grants in the frame of the delegated parts of programmes. In this connection, it shall be responsible for monitoring the projects and operating grants, making the necessary checks and recovery procedures², and for performing budget implementation tasks covering revenue and expenditure within the meaning of the Financial Regulation, and in particular:
 - (1) Award grants and manage the ensuing agreement or decision, including the operations required to launch and conclude grant award procedures³;
 - (2) Conclude public procurement procedures and manage the ensuing contracts, including the operations required to launch and conclude public procurement procedures⁴.
- (b) Provide support in programme implementation, in particular:
 - (1) Collecting, processing and distributing data while ensuring interfacing with the relevant Commission IT systems, and in particular compiling, analysing and transmitting to the Commission all information required to guide implementation and monitoring of the programme, promote coordination with other Union programmes, the Member States or international

² Including carrying out ex-post audits.

³ Preparation and publication of the calls for proposals defined in the work programmes, preparation of information documents for potential beneficiaries, preparation for the evaluation of the proposals, including the selection of the expert evaluators, reception and eligibility checking of the proposals, verification on the basis of the exclusion criteria, evaluation of the proposals, adoption of award Decisions for which the relevant legal bases do not require the control by Member States of the Commission's exercise of implementing powers in accordance with Regulation (EU) No 182/2011, information to rejected and successful applicants, preparation of grant agreements and grant decisions on the basis of the standard models drawn up by the Commission, signature of grant agreements and grant decisions in accordance with the conditions laid down in this Decision, monitoring the performance of the grant agreements and grant decisions including acceptance of reports and other deliverables, payments and recoveries of debts on the Union budget, routine ex post publicity and dissemination of results, application of penalties within the meaning of Article 131(5) of the Financial Regulation in agreement with the parent Directorates-General.

⁴ ex ante and ex post advertising, preparation of invitation to tender documents such as specifications and model contracts prepared on the basis of the models drawn up by the Commission, evaluation of requests to participate and of tenders, signature of contracts in accordance with the conditions of this Decision, cancellation or abandonment of the procedure if needed, monitoring the performance of the contracts including acceptance of reports and other deliverables, payments and recoveries, application of penalties within the meaning of Article 109 of the Financial Regulation in agreement with the parent Directorates-General.

organisations; including collecting, processing, updating data on supported actions with a view to responding to requests for information from the Commission and collecting, processing, updating and providing operational support for the Commission's dissemination tool for the actions managed by the Agency;

- (2) Exploiting the results of the projects stemming from the programmes by suitable measures and means of exploitation and dissemination, in conformity with the memorandum of understanding adopted by the Steering Committee in agreement with the parent Directorates-General, including as regards the Erasmus+ programme selecting on an annual basis best projects and practices among the projects selected and granted and assisting the Commission in the selection of excellence projects;
- (3) In the case of the networks and bodies under the parts of the programmes delegated to the Agency (NARIC, Euroguidance, Europass, EURODESK, national coordination points for the European Qualifications Framework (EQF), etc.): managing grants given to the national units of these networks and bodies and coordinating the networks and bodies, in conformity with the memorandum of understanding adopted by the Steering Committee in agreement with the parent Directorates-General;
- (4) Conducting studies by means of public contracts, in conformity with the memorandum of understanding adopted by the Steering Committee in agreement with the parent Directorates-General;
- (5) Contributing to evaluation of the impact of the programme and to monitoring the actual effect of the measures on the sector;
- (6) Managing and directing a network, in particular concerning the target public (beneficiaries, recipients, projects, actors);
- (7) Organising meetings, seminars or events (on-line and off-line); organising training and meetings of experts;
- (8) Producing compendia and analysis of selected projects and their results; carrying out studies and evaluations, in particular the annual and/or mid-term evaluation of implementation of the programme, and contributing to preparation and implementation of follow-up action on evaluations;
- (9) Preparing recommendations for the Commission on implementation of the programme and its future development;
- (10) Planning and implementing information operations, among which information activities on funding opportunities;
- (11) Producing overall control and supervision data;

- (12) Participating in preparatory work on work programmes and financing decisions;
 - (13) Ensuring and monitoring visibility of the Union action and of the European Commission;
 - (14) The provisioning and support of specific IT tools, infrastructure and services for the Agency's own requirements in cooperation with the Commission's departments;
 - (15) Providing the operational support structure for the European Voluntary Service insurance scheme for volunteers in connection with the Erasmus+ programme, action in the youth sector.
- (c) Specific tasks managed by the EACEA unit responsible for Education and Youth Policy Support in connection with the Eurydice network.
- (1) Collecting, processing, updating and disseminating information and data on systems and policies on education and youth in Europe;
 - (2) Coordinating, producing and disseminating reports and studies on systems and policies on education and youth in Europe: articles, short overviews, thematic analysis, national information sheets, bibliographies, glossaries, etc.;
 - (3) Developing and disseminating qualitative indicators and statistics in the field of education and youth;
 - (4) Designing, developing and managing databases like Eurypedia, IT tools (programs, software) and IT sites (Internet, intranet and extranet), including arranging discussion forums;
 - (5) Arranging and coordinating the Eurydice network, including devising procedures and support for the national units of the network;
 - (6) Promoting and utilising the network and its work, in particular;
 - (7) Promotion activities;
 - (8) Conducting surveys aimed at identifying the needs of the target groups of the network and/or improving the products of the network;
 - (9) Coordinating and supporting national measures for utilising the network and its work;
 - (10) Improving the dissemination of the work of the network;

- (11) Responding to requests for information from the Commission, from the national units of the network and from outside (by mail, fax, e-mail or telephone);
- (12) Supporting and providing the Commission with qualitative information on recent reforms related to Europe 2020 priorities in education, training and youth;
- (13) Preparing the documents required for the work of the network and its European unit (instructions, guides, user manuals, questionnaires, forms) and the dissemination of these documents to the relevant people;
- (14) Cooperating with national, European and international bodies in the fields of education and youth (services of the Member States and non-member countries, Organisation for Economic Cooperation and Development, Council of Europe, European Centre for the Development of Vocational Training, European Training Foundation, Eurostat, Centre for Research on Lifelong Learning, Eurolib, European Schoolnet, Erasmus+ structures etc.) and participating in the work of these bodies.

ANNEX II

Description of the parts of the programme delegated to the Agency in the framework of the “Creative Europe” Programme

1. PARTS OF THE PROGRAMME WHICH ARE DELEGATED (TASKS PERFORMED ARE PRESENTED IN ANNEX V)

With regard to the measures referred to in Articles 10, 13, 15, 16 and 19 of the Regulation on establishing the Creative Europe programme⁵, the Agency shall be involved in the implementation and management of the following actions and measures:

SECTION 1. THE CROSS-SECTORIAL STRAND (CHAPTER IV):

- A. Testing of new and cross-sectoral business approaches to funding, distributing, and monetising creation (Article 15(1) (d));
- B. Support to the Creative Europe Desks to carry out their tasks (Article 15(1)(f) and Article 16).

SECTION 2. CULTURE SUB-PROGRAMME (CHAPTER III):

- A. Transnational cooperation projects bringing together cultural and creative organisations from different countries to undertake sectorial or cross-sectorial activities (Article 13(1) (a));
- B. Activities by European networks of cultural and creative organisations from different countries (Article 13(1) (b));
- C. Activities by organisations with a European vocation fostering the development of emerging talent and stimulating the transnational mobility of cultural and creative players and circulation of works, with the potential to influence broadly cultural and creative sectors, and to provide for lasting effects (Article 13(1)(c));
- D. Literary translation and further promotion (Article 13(1) (d)).

SECTION 3. MEDIA SUB-PROGRAMME (CHAPTER II):

- A. The development of a comprehensive range of training measures promoting the acquisition and improvement of skills and competences by audiovisual professionals, knowledge sharing and networking initiatives, including the integration of digital technologies (Article 10 (a));
- B. The development of European audiovisual works in particular films and television works such as fiction, documentaries, children’s and animated films, as well as

⁵ Regulation (EU) No 1295/2013 of the European Parliament and of the Council of 11 December 2013 establishing the Creative Europe Programme (2014 to 2020) and repealing Decisions No 1718/2006/EC, No 1855/2006/EC and No 1041/2009/EC, OJ L 347, 20.12.2013, p. 221–237..

interactive works such as videogames and multimedia with enhanced cross-border circulation potential (Article 10 (b));

- C. Activities aiming at supporting European audiovisual production companies, in particular independent production companies, with a view to facilitating European and international co-productions of audiovisual works including television works (Article 10 (c));
- D. Activities helping European and international co-production partners to meet and/or provide indirect support for audiovisual works co-produced by supporting international co-production funds based in a country participating in the Programme (Article 10 (d));
- E. Facilitating access to professional audiovisual trade events and markets and the use of online business tools inside and outside the Union (Article 10 (e));
- F. Establishing systems of support for the distribution of non-national European films through theatrical distribution and on all other platforms as well as for international sales activities, in particular the subtitling, dubbing and audio-description of audiovisual works (Article 10 (f));
- G. Facilitating circulation of European films worldwide and of international films in the Union on all distribution platforms, via international cooperation projects in the audiovisual sector (Article 10 (g));
- H. A European cinema operators' network screening a significant proportion of non-national European films (Article 10 (h));
- I. Initiatives presenting and promoting a diversity of European audiovisual works, including short films, such as festivals and other promotional events (Article 10 (i));
- J. Activities aimed at promoting film literacy and increasing audiences' knowledge of, and interest in, European audiovisual works, including the audiovisual and cinematographic heritage, in particular among young audiences (Article 10 (j));
- K. Innovative actions testing new business models and tools in areas likely to be influenced by the introduction and the use of digital technologies (Article 10 (k)).

SECTION 4. COMMUNICATION AND DISSEMINATION (ARTICLE 19)

- A. Provision to the countries participating in the Programme with information concerning the projects or operating grants which have received the Union's funding by transmitting the selection decisions within two weeks of their adoption (Article 19(1));
- B. Dissemination of relevant information to the Creative Europe Desks (Article 19(3)).

ANNEX III

Description of the parts of the programme delegated to the Agency in the framework of the “Europe for Citizens” Programme

PARTS OF THE PROGRAMME WHICH ARE DELEGATED (TASKS PERFORMED ARE PRESENTED IN ANNEX V)

With regard to the actions referred to in Article 3 and the Annex of the Regulation establishing for the period 2014-2020 the programme "Europe for Citizens"⁶, the Agency shall be involved in the implementation and management of the following actions and measures foreseen in Article 3, paragraphs 1 and 2:

SECTION 1. ACTIONS COMING UNDER THE TWO STRANDS

- A. "European remembrance";
- B. "Democratic engagement and civic participation”.

SECTION 2. PART OF THE HORIZONTAL "VALORISATION" ACTIONS FORESEEN IN ARTICLE 3, PARAGRAPH 1, IN CONFORMITY WITH THE MEMORANDUM OF UNDERSTANDING ADOPTED BY THE STEERING COMMITTEE IN AGREEMENT WITH THE PARENT DIRECTORATE-GENERAL.

⁶ Council Regulation (EU) No 390/2014 of 14 April 2014 establishing the ‘Europe for Citizens’ programme for the period 2014-2020 OJ L115 p3

ANNEX IV

Description of the parts of the programme delegated to the Agency in the framework of the “EU Aid Volunteers” initiative

PARTS OF THE INITIATIVE WHICH ARE DELEGATED (TASKS PERFORMED ARE PRESENTED IN ANNEX V)

With regard to the actions referred to in Articles 8 to 17 of the Regulation establishing the European Voluntary Humanitarian Aid Corps⁷, the Agency shall be involved in the implementation and management of the following actions and measures:

- A. Supporting the updating of standards and procedures regarding candidate and EU Aid Volunteers (Article 9);
- B. Development and support to the updating of a certification mechanism for sending and hosting organisations and technical support for sending organisations (Article 10);
- C. Identification and selection of candidate volunteers (Article 11);
- D. Implementation of a training programme and support for training and apprenticeship placements (Article 12);
- E. Deployment of EU Aid Volunteers in third countries for humanitarian aid activities and operations (Article 14), including an EU Aid Volunteers insurance scheme;
- F. Capacity building of hosting organisations (Article 15).

⁷ Regulation n° 375/2014 of 3 April 2014 establishing the European Voluntary Humanitarian Aid Corps ("EU Aid Volunteers initiative").

ANNEX V**Description of the tasks delegated to the Agency in the framework of the delegated parts of programmes listed in Annex II to IV**

On the basis of the powers delegated by the Commission and within the framework of the relevant annual work programme adopted by the Commission, the Agency shall perform the following programme implementation tasks:

- (a) Manage some or all of the phases of programme implementation and stages in the lifetime of projects and operating grants in the frame of the delegated parts of programmes. In this connection, it shall be responsible for monitoring the projects and operating grants, making the necessary checks and recovery procedures⁸, and for performing budget implementation tasks covering revenue and expenditure within the meaning of the Financial Regulation, and in particular:
 - (1) Award grants and manage the ensuing agreement or decision, including the operations required to launch and conclude grant award procedures⁹;
 - (2) Conclude public procurement procedures and manage the ensuing contracts, including the operations required to launch and conclude public procurement procedures¹⁰.
- (b) Provide support in programme implementation, in particular:
 - (1) Collecting, processing and distributing data, and in particular compiling, analysing and transmitting to the Commission all information required to guide implementation and monitoring of the programme, promote coordination with other Union programmes, the Member States or international organisations; including collecting, processing, updating data on supported actions with a view to responding to requests for information from the Commission and collecting, processing, updating

⁸ Including carrying out ex-post audits.

⁹ Preparation and publication of the calls for proposals defined in the work programmes, preparation of information documents for potential beneficiaries, preparation for the evaluation of the proposals, including the selection of the expert evaluators, reception and eligibility checking of the proposals, verification on the basis of the exclusion criteria, evaluation of the proposals, adoption of award Decisions for which the relevant legal bases do not require the control by Member States of the Commission's exercise of implementing powers in accordance with Regulation (EU) No 182/2011, information to rejected and successful applicants, preparation of grant agreements and grant decisions on the basis of the standard models drawn up by the Commission, signature of grant agreements and grant decisions in accordance with the conditions laid down in this Decision, monitoring the performance of the grant agreements and grant decisions including acceptance of reports and other deliverables, payments and recoveries of debts on the Union budget, routine ex post publicity and dissemination of results, application of penalties within the meaning of Article 131(5) of the Financial Regulation in agreement with the parent Directorates-General.

¹⁰ ex ante and ex post advertising, preparation of invitation to tender documents such as specifications and model contracts prepared on the basis of the models drawn up by the Commission, evaluation of requests to participate and of tenders, signature of contracts in accordance with the conditions of this Decision, cancellation or abandonment of the procedure if needed, monitoring the performance of the contracts including acceptance of reports and other deliverables, payments and recoveries, application of penalties within the meaning of Article 109 of the Financial Regulation in agreement with the parent Directorates-General.

and providing operational support for the Commission's dissemination tool for the actions managed by the Agency;

- (2) Exploiting the results of the projects stemming from the programmes by suitable measures and means of exploitation and dissemination, in conformity with the memorandum of understanding adopted by the Steering Committee in agreement with the parent Directorates-General;
- (3) In the case of the networks and bodies under the parts of the programmes delegated to the Agency: managing grants given to the national units of these networks and bodies and coordinating the networks and bodies, in conformity with the memorandum of understanding adopted by the Steering Committee in agreement with the parent Directorates-General;
- (4) Conducting studies by means of public contracts, in conformity with the memorandum of understanding adopted by the Steering Committee in agreement with the parent Directorates-General;
- (5) Contributing to evaluation of the impact of the programme and to monitoring the actual effect of the measures on the sector;
- (6) Managing and directing a network, in particular concerning the target public (beneficiaries, recipients, projects, actors);
- (7) Organising meetings, seminars or events (on-line and off-line); organising training and meetings of experts;
- (8) Producing compendia and analysis of selected projects and their results; carrying out studies and evaluations, in particular the annual and/or mid-term evaluation of implementation of the programme, and contributing to preparation and implementation of follow-up action on evaluations;
- (9) Preparing recommendations for the Commission on implementation of the programme and its future development;
- (10) Planning and implementing information operations, among which information activities on funding opportunities;
- (11) Producing overall control and supervision data;
- (12) Participating in preparatory work on work programmes and financing decisions;
- (13) Ensuring and monitoring visibility of the Union action and of the European Commission;
- (14) The provisioning and support of specific IT tools, infrastructure and services for the Agency's own requirements in cooperation with the Commission's departments.

ANNEX VI

Budget lines and EDF allocations for 2014 of which part of the appropriations corresponding to the tasks entrusted to the Agency shall be implemented by the Agency
Erasmus+
15 02 01 01
Promoting excellence and cooperation in the European education and training area and its relevance to the labour market
15 02 01 02
Promoting excellence and cooperation in the European Youth Area and the participation of young people in European democratic life
15 02 02
Developing excellence in teaching and research activities in European integration world-wide (Jean Monnet programme)
15 02 03
Developing the European dimension in sport
19 05 20
Erasmus+ — Contribution from Partnership Instrument (PI)
21 02 20
Erasmus+ — Contribution from Development Cooperation Instruments (DCI)
21 03 20
Erasmus+ — Contribution from European Neighbourhood Instrument (ENI)
22 02 04 02
Contribution to Erasmus+ (IPA II)
Creative Europe
15 04 01
Strengthening the financial capacity of the cultural and creative sectors, in particular for SMEs and organisations
15 04 02
Culture sub-programme — Supporting actions for the cultural and creative sectors to operate in the Union and beyond and to promote transnational circulation and mobility
15 04 03
MEDIA sub-programme — Supporting actions for the cultural and creative sectors to operate in the Union and beyond and to promote transnational circulation and mobility
Europe for Citizens
16 02 01
Europe for Citizens — Strengthening remembrance and enhancing capacity for civic participation at the Union level
EU Aid Volunteers
23 04 01
Union Aid Volunteers — Strengthening the Union's capacity to respond to humanitarian crises

EDF ALLOCATIONS

- Allocation under the intra-ACP financial envelope of the Ninth EDF covered by Commission Decision C (2006) 7117 of 9 January 2007 approving the programme “Erasmus Mundus ACP Window” in favour of the African, Caribbean and Pacific (ACP) Group of States to be financed from the 9th European Development Fund.
- Allocation under the intra-ACP financial envelope of the Ninth EDF covered by Commission Decision C (2007) 6617 of 21 December 2007 approving the programme “Erasmus Mundus ACP Window” in favour of the African, Caribbean

and Pacific (ACP) Group of States to be financed from the 9th European Development Fund.

- Allocation under the intra-ACP financial envelope of the Tenth EDF covered by Commission Decision C (2009) 9268 of 30 November 2009 approving the programme “Erasmus Mundus ACP Window” in favour of the African, Caribbean and Pacific (ACP) Group of States to be financed from the 10th European Development Fund.
- Allocation under the intra-ACP financial envelope of the Tenth EDF covered by the Commission Decision C(2010) 7243 of 22 December 2010 approving the programme “Intra-ACP Mobility Scheme” in favour of the African, Caribbean and Pacific (ACP) Group of States to be financed from the 10th European Development Fund.
- Allocation under the intra-ACP financial envelope of the Tenth EDF covered by the Commission Decision C(2012) 8392 of 16 November 2012 on the Annual Action Programme 2012 in favour of Intra-ACP cooperation to be financed from the 10th European Development Fund, approving the programme “Erasmus Mundus ACP Window” in favour of the African, Caribbean and Pacific (ACP) Group of States to be financed from the 10th European Development Fund.

ANNEX VII**Description of the parts of the programmes and the tasks delegated to the Agency in the framework of legacy programmes****1. PARTS OF THE PROGRAMME WHICH ARE DELEGATED**

The Agency shall be involved in the implementation and management of the legacy of the following actions and projects:

1. With regard to the actions referred to in the Annex to the Decision on the programme encouraging the development and distribution of European audiovisual works (Media II — Development and distribution) (Council Decision 95/563/EC¹¹):
 - 1.1: Actions in the development sector: closure of projects selected by the Commission for the period 1996-2000¹²;
 - 1.2: Actions in the distribution and dissemination sector: closure of projects selected by the Commission for the period 1996-2000¹³;
2. With regard to the actions referred to in the Annex to the training programme for professionals in the European audiovisual programme industry (Media II -Training) (Council Decision 95/564/EC¹⁴):
 - 2.1: Training in economic and commercial management: closure of projects selected by the Commission for the period 1996-2000¹⁵;
 - 2.2: Training in new technologies: closure of projects selected by the Commission for the period 1996-2000¹⁶;
3. With regard to the actions referred to in Article 3 of and in the Annex to the Decision on the second phase of the Community action programme in the field of education “Socrates” (Decision No 253/2000/EC of the European Parliament and of the Council¹⁷):
 - Action 1: “Comenius”: School education;
 - Action 1.2: Initial and continuing training of staff involved in school education: multilateral cooperation projects (points 2 (d), (e), (f) and (g));

¹¹ OJ L 321, 30.12.1995, p. 25.

¹² The tasks delegated to the Agency in connection with these actions are listed in points 10 to 12 of section 2.I. to this Annex and, in particular, recovery orders.

¹³ The tasks delegated to the Agency in connection with these actions are listed in points 10 to 12 of section 2.I. to this Annex and, in particular, recovery orders.

¹⁴ OJ L 321, 30.12.1995, p. 33.

¹⁵ The tasks delegated to the Agency in connection with these actions are listed in points 10 to 12 of section 2.I. to this Annex and, in particular, recovery orders.

¹⁶ The tasks delegated to the Agency in connection with these actions are listed in points 10 to 12 of section 2.I. to this Annex and, in particular, recovery orders.

¹⁷ OJ L 28, 3.2.2000, p. 1.

- Action 1.3: Networks related to school partnerships and the training of staff involved in education.
 - Action 2: “Erasmus”: Higher education:
 - Management and monitoring of Erasmus University Charters;
 - Action 2.1: European inter-university cooperation;
 - Action 2.3: Thematic networks.
 - Action 3: “Grundtvig”: adult education and other educational pathways; actions 3.2 (mentioned under points (a) to (g) and point (i)) and 3.3.
 - Action 4: “Lingua”: teaching and learning of languages.
 - Action 5: “Minerva”: open and distance learning: information and communication technologies in education.
 - Action 7: Joint actions.
4. With regard to the actions referred to in Article 3 of and in section II of Annex I to the Decision on the second phase of the Community action programme in the field of vocational training “Leonardo da Vinci” (Council Decision No 1999/382/EC¹⁸):
- Measure 2: Pilot projects:
 - Thematic actions (procedure C);
 - Measure 5: support for actions to establish, update and disseminate reference material (procedure C);
 - Measure 6: Joint actions.
5. With regard to the actions referred to in Article 3 of and in the Annex to the Decision on the Community action programme “Youth” (Decision No 1031/2000/EC of the European Parliament and of the Council¹⁹):
- Action 1: Youth for Europe:
 - Action 1.1: Intra-Community exchanges of young people;
 - Action 1.2: Youth exchanges with non-member countries;
 - Action 2: European Voluntary Service:
 - Action 2.1: Intra-Community European Voluntary Service;
 - Action 2.2: European Voluntary Service with non-member countries;

¹⁸ OJ L 146, 11.6.1999, p. 33.

¹⁹ OJ L 117, 18.5.2000, p. 1.

- Action 4: Joint actions: closure of projects selected by the Commission for 2002, 2003 and 2004²⁰;
 - Action 5: Support measures:
 - Action 5.1: Training and cooperation of youth policy players.
6. With regard to the actions referred to in Article 2 of and in Annex I to the programme “Culture 2000” (Decision No 508/2000/EC of the European Parliament and of the Council²¹):
 - 6.1: Specific, innovative and/or experimental actions;
 - 6.2: Integrated actions covered by structured, multiannual transnational cultural cooperation agreements.
 7. Projects covered by the “Erasmus Mundus External Cooperation Window” and financed under the provisions on assistance for the partner States of Eastern Europe and Central Asia (Council Regulation (EC) No 99/2000²²).
 8. Projects in the field of higher education (Erasmus Mundus) financed under the provisions on assistance for Albania, Bosnia and Herzegovina, Croatia, the Former Yugoslav Republic of Macedonia, Montenegro, Serbia and Kosovo²³ (Council Regulation (EC) No 2666/2000²⁴).
 9. With regard to actions provided for in the Annex to the Decision adopting the third phase of the trans-European cooperation scheme for higher education (Tempus III) (Council Decision No 1999/311/EC²⁵):
 - Joint European projects;
 - Structural and/or complementary measures;
 - Individual grants;
 - In connection with the “Support Actions”: support for the National Tempus Offices.
 10. With regard to the actions referred to in Article 5 of and in the Annex to the Agreement between the European Community and the United States of America renewing a programme of cooperation in the field of higher education and vocational education and training (Council Decision No 2001/196/EC²⁶):
 - Action 1: Joint European Community/United States consortia projects;
 - Action 2: Fulbright/European Union programme;

²⁰ The tasks delegated to the Agency in connection with this action are listed in points 10 to 14 of section 2.I. to this Annex.

²¹ OJ L 63, 10.3.2000, p. 1.

²² OJ L 12, 18.1.2000, p. 1.

²³ In accordance with the UNSCR 1244/99.

²⁴ OJ L 306, 7.12.2000, p. 1.

²⁵ OJ L 120, 8.5.1999, p. 30.

²⁶ OJ L 71, 13.3.2001, p. 7.

- Action 3: Complementary activities.
11. With regard to the actions referred to in Article 5 of and in the Annex to the Agreement between the European Community and the Government of Canada renewing a programme of cooperation in the field of higher education and training (Council Decision No 2001/197/EC²⁷):
- Action 1: Joint EC/Canada consortia projects;
 - Action 2: Complementary activities.
12. With regard to the actions referred to in Articles 3 and 4 of and the Annex to the programme to encourage the development of European audiovisual works (MEDIA Plus – Development, Distribution and Promotion) (Council Decision No 2000/821/EC²⁸):
- 12.1: Actions concerning the development of audiovisual works;
 - 12.2: Actions in the distribution and dissemination sector;
 - 12.3: Actions in the promotion sector;
 - 12.4: Actions in connection with pilot projects;
 - 12.5: Participation in the management of projects as part of the “i2i audiovisual” initiative.
13. With regard to the actions referred to in the Annex to the training programme for professionals in the European audiovisual programme industry (MEDIA-Training) (Decision No 163/2001/EC of the European Parliament and of the Council²⁹):
- 13.1: Training in new technologies;
 - 13.2: Training in economic, financial and commercial management;
 - 13.3: Scriptwriting techniques;
 - 13.4: Networks of training courses;
 - 13.5: Initial vocational training activities.
14. With regard to the actions referred to in Article 3 of and in the Annex to the multiannual programme for the effective integration of information and communication technologies (ICT) in education and training systems in Europe (e-Learning) (Decision No 2318/2003/EC of the European Parliament and of the Council³⁰):
- Action line 1: Promotion of digital literacy;

²⁷ OJ L 71, 13.3.2001, p. 15.

²⁸ OJ L 336, 30.12.2000, p. 82.

²⁹ OJ L 26, 27.1.2001, p. 1.

³⁰ OJ L 345, 31.12.2003, p. 9.

- Action line 2: European virtual campuses;
 - Action line 4: Transversal actions and monitoring of the e-Learning Action Plan;
 - Participation in the management of the closure of projects as part of the e-Learning preparatory action.
15. With regard to the activities referred to in the Annex (points 2.1.2 and 2.1.3) to the Community action programme to promote active European citizenship (civic participation) (Council Decision 2004/100/EC³¹):
- Part 2: permanent work programme of a body pursuing an aim of general European interest in the field of European citizenship or an objective forming part of European Union policy in this area;
 - Part 3:
 - (a) Actions in the field of European citizenship, conducted in particular by non-governmental organisations, associations and federations of European interest or cross-industry trade unions;
 - (b) Actions to promote town twinning, taken at the initiative of local and regional municipalities, authorities and bodies and local and regional administrations and their organisations.
16. With regard to the actions referred to in Article 1 of and in the Annex to the Community action programme to promote bodies active at European level in the field of youth (Decision No 790/2004/EC of the European Parliament and of the Council³²):
- Part 2: Support for the permanent activities of bodies pursuing an aim of general European interest in the field of youth or an objective forming part of European Union policy in this area.
17. With regard to the actions referred to in Article 1(2) of and in the Annex to the programme to promote bodies active at European level and support for specific activities in the field of education and training (Decision 791/2004/EC of the European Parliament and of the Council³³):
- Action 2: Support for European associations in the field of education or training;
 - Action 3A: Support for activities in the field of higher education concerning European integration, including Jean Monnet chairs.

³¹ OJ L 30, 4.2.2004, p. 6.

³² OJ L 138, 30.4.2004, p. 24.

³³ OJ L 138, 30.4.2004, p. 31.

18. With regard to the actions referred to in Annex I (points 2.2 and 2.3) to the programme to promote bodies active at European level in the field of culture (Decision 792/2004/EC of the European Parliament and of the Council³⁴):
- Part 2: permanent activities of other bodies pursuing an aim of general European interest in the field of culture or an objective forming part of European Union policy in this area;
 - Part 3: Actions for the preservation and commemoration of the main sites and archives associated with deportations, symbolised by the memorials which have been erected on the sites of former camps and other places of mass civilian martyrdom and extermination, and for keeping alive the memory of the victims at these sites.
19. With regard to the actions referred to in Article 4 of and the Annex to the programme for the enhancement of quality in higher education and the promotion of intercultural understanding through cooperation with non-member countries (Erasmus Mundus) (Decision 2317/2003/EC of the European Parliament and of the Council³⁵):
- Action 1: Erasmus Mundus Masters courses;
 - Action 2: Scholarships;
 - Action 3: Partnerships with non-member country higher education institutions;
 - Action 4: Enhancing the attractiveness of European higher education.
20. With regard to the actions referred to in Article 5 of and in the Annex to the Agreement between the European Community and the United States of America renewing the programme of cooperation in the field of higher education and vocational education and training (Council Decision 2006/910/EC³⁶):
- Action 1: Joint European Community–United States consortia projects;
 - Action 2: Excellence (follow-up) mobility projects;
 - Action 3: Policy-oriented measures;
21. With regard to the actions referred to in Article 5 of and the Annex to the Agreement between the European Community and the Government of Canada establishing a framework of cooperation in the field of higher education, training and youth (Council Decision 2006/964/EC³⁷):
- 1: Action concerning higher education and training;
 - 2: Action concerning youth;
 - 3: Complementary actions:

³⁴ OJ L 138, 30.4.2004, p. 40.

³⁵ OJ L 345, 31.12.2003, p. 1.

³⁶ OJ L 346, 9.12.2006, p. 33.

³⁷ OJ L 397, 30.12.2006, p. 14.

- 3.1: Complementary activities:
 - 3.2: Financial support to policy-oriented measures involving organisations active in higher education, training and youth;
 - 3.3: Mobility of professionals.
22. With regard to the actions referred to in the action programme in the field of lifelong learning (Decision 1720/2006/EC of the Parliament and of the Council³⁸):
- “Comenius” programme (Article 18(1)):
 - a) Multilateral projects;
 - b) Multilateral networks;
 - c) Accompanying measures.
 - “Erasmus” programme (Article 22(1)):
 - a) Management and monitoring of Erasmus University Charters;
 - b) Multilateral projects;
 - c) Erasmus thematic networks;
 - d) Accompanying measures.
 - “Leonardo da Vinci” programme (Article 26(1)):
 - a) Multilateral projects aimed at improving training systems by focusing on the development of innovation and good practice;
 - b) Thematic networks of experts and organisations;
 - c) Accompanying measures.
 - “Grundtvig” programme (Article 30(1)):
 - a) Multilateral projects aimed at improving adult education systems through the development and transfer of innovation and good practice;
 - b) Grundtvig networks;
 - c) Accompanying measures.
 - Transversal programme (Article 33):
 - 1. Policy cooperation and innovation:
 - a) Multilateral projects;
 - b) Multilateral networks;

³⁸

OJ L 327, 24.11.2006, p. 45.

- c) Observation and analysis of policies and systems in the field of education and training:
 - i) Studies and research;
 - ii) Development of indicators and statistical surveys;
 - iii) Support for the national units of the Eurydice network and management of the Eurydice European Unit.
- d) Action to support transparency and recognition of qualifications and competences, information and guidance for mobility for learning purposes and cooperation in quality assurance:
 - i) Euroguidance network and National Academic Recognition Information Centres (NARIC);
 - ii) Activities under the Europass initiative, in accordance with Decision No 2241/2004/EC of the European Parliament and of the Council³⁹.
- e) Accompanying measures.
- 2. Language learning:
 - a) Multilateral projects;
 - b) Multilateral networks;
 - c) Accompanying measures.
- 3. ICT:
 - a) Multilateral projects;
 - b) Multilateral networks;
 - c) Other actions aimed at improving policy and practices in the field of lifelong learning.
- 4. Dissemination and exploitation of results:
 - a) Multilateral projects.
- “Jean Monnet” programme (Article 36):
 - 1. The “Jean Monnet” action:
 - a) Unilateral and national projects:

³⁹

The tasks delegated to the Agency under this action are, firstly, to manage the operating subsidies granted under Article 16 of and Annex VIII to Decision No 2241/2004/EC to the National Europass Centres (NECs) referred to in Article 11 of this Decision and, secondly, to monitor the European network of NECs referred to in the same Article, in accordance with the provisions of section 2.III(4) of this Annex.

- i) Jean Monnet Chairs, centres of excellence and teaching modules;
 - ii) Associations of lecturers, teachers and researchers;
 - iii) Support for young researchers specialising in European integration studies;
 - iv) European Community information and research activities.
 - b) Multilateral projects and networks.
 - 3. Operating subsidies for European associations and establishments active in the field of education and training.
 - Annex B.2: in addition to the networks and centres mentioned above (NARIC, Eurydice, Euroguidance and the national Europass centres), the eTwinning national support services.
23. With regard to the actions referred to in Article 4 of and in paragraph I of the Annex to the “Culture” programme (2007-2013) (Decision No 1855/2006/EC of the European Parliament and of the Council⁴⁰):
- Part 1: support for cultural actions:
 - 1.1: multiannual cooperation projects;
 - 1.2: cooperation measures;
 - In connection with part 1.3 “special actions”: support for European cultural festivals and cooperation programmes with non-member countries.
 - Part 2: support for bodies active at European level in the field of culture;
 - Part 3: support for the work of analysing, collecting and disseminating information and of maximising the impact of projects in the field of cultural cooperation.
24. With regard to the actions referred to in Article 3 of and in paragraph I of the Annex to the programme “Europe for Citizens” aimed at promoting active European citizenship (Decision No 1904/2006/EC of the European Parliament and of the Council⁴¹):
- Action 1: Citizens for Europe:
 - 1.1: Town twinning, apart from the direct structural support granted for 2007, 2008 and 2009 to the Council of European Municipalities and Regions (CEMR);
 - 1.2: Citizens’ projects and support measures;

⁴⁰ OJ L 372, 27.12.2006, p. 1.

⁴¹ OJ L 378, 27.12.2006, p. 32.

- Action 2: Civil society in Europe:
 - 2.1: Structural support for European public policy research organisations (think tanks), apart from the direct structural support granted for 2007, 2008 and 2009 to the association *Groupement d'études et de recherches Notre Europe* and to the *Institut für Europäische Politik*;
 - 2.2: Structural support for civil society organisations at European level, apart from the direct structural support granted for 2007, 2008 and 2009 to the Platform of European Social NGOs, the European Movement and the European Council on Refugees and Exiles;
 - 2.3: Support for projects initiated by civil society organisations;
 - Action 3: Together for Europe:
 - 3.2: Studies;
 - 3.3: Information and dissemination tools;
 - Action 4: European remembrance;
25. With regard to the actions referred to in Article 4 of and in the Annex to the “Youth in Action” programme (Decision No 1719/2006/EC of the European Parliament and of the Council⁴²):
- Action 1: Youth for Europe:
 - 1.1: Youth exchanges;
 - 1.3: Participative democracy projects;
 - In connection with the “structuring measures for Action 1”⁴³: pilot projects on thematic approach and networking;
 - Action 2: European Voluntary Service;
 - Action 3: Youth in the World:
 - 3.1: Cooperation with the neighbouring countries of the Union;
 - 3.2: Cooperation with other countries;
 - Action 4: Youth support systems:
 - 4.1: Support for bodies active at European level in the field of youth;
 - 4.3: Training and networking of those active in youth work and youth organisations;

⁴² OJ L 327, 24.11.2006, p. 30.

⁴³ See 2007 Guide to the Youth in Action programme 2007-2013: (http://ec.europa.eu/youth/index_en.html, p. 54).

- 4.4: Projects to encourage innovation and quality;
 - 4.5: Information activities for young people and those active in youth work and youth organisations;
 - 4.6: Partnerships;
 - 4.7: Support for the following structures of the programme: EURODESK network, Euro-Mediterranean Youth Platform and associations of young European volunteers;
 - Action 5: Support for European cooperation in the field of youth:
 - 5.1: Meetings of young people and those responsible for youth policy;
 - 5.2: Support for activities to bring about better understanding and knowledge of the field of youth.
26. With regard to the actions referred to in Articles 3, 4, 5, 6, 7 and 12 of and in the Annex to the programme of support for the European audiovisual sector (MEDIA 2007) (Decision No 1718/2006/EC of the European Parliament and of the Council⁴⁴):
- I.1: Actions for the acquisition and improvement of skills in the audiovisual sector;
 - I.2: Actions in the development sector;
 - I.3: Actions in the distribution and dissemination sector;
 - I.4: Actions in the promotion sector;
 - I.5: Actions on pilot projects;
 - II.2.2: MEDIA Desks and MEDIA antennae
27. With regard to the actions referred to in Article 4(1) of and in the Annex to the Erasmus Mundus action programme 2009-2013 for the enhancement of quality in higher education and the promotion of intercultural understanding (Decision 1298/2008/EC of the European Parliament and of the Council⁴⁵):
- Action 1: Erasmus Mundus joint programmes;
 - Action 3: Promotion of European higher education, with the exception of the Erasmus Mundus Students and Alumni Association;
28. With regard to the actions referred to in Articles 5 to 7 of and in the Annex to the Decision on audiovisual cooperation with professionals from third countries (MEDIA Mundus) (2011-2013) (Decision No 1041/2009/EC of the European Parliament and of the Council⁴⁶):

⁴⁴ OJ L 327, 24.11.2006, p. 12.

⁴⁵ OJ L 340, 19.12.2008, p. 83.

⁴⁶ OJ L 288, 4.11.2009, p. 10.

- 1: Actions relating to information exchange, training and market intelligence;
 - 2: Actions in the competitiveness and distribution sector;
 - 3: Actions in the circulation sector;
29. Projects in the field of higher education (Erasmus Mundus) financed under the provisions on aid for economic cooperation with developing countries in Asia (Council Regulation (EEC) No 443/92⁴⁷);
30. Projects in the fields of higher education (Erasmus Mundus and Erasmus Mundus 2009-2013) and youth financed under the provisions of the Instrument for Pre-Accession Assistance (IPA) (Council Regulation (EC) No 1085/2006⁴⁸);
31. Projects in the field of higher education (Erasmus Mundus) financed by resources from the EDF;
32. Projects in the fields of primary and secondary education (eTwinning), higher education (action 1 of the Erasmus Mundus programme 2009-2013) and youth eligible for funding by the European Neighbourhood and Partnership Instrument, established by Regulation (EC) No 1638/2006 of the European Parliament and of the Council⁴⁹;
33. Projects in the field of youth funded under the provisions of the financing instrument for cooperation with industrialised and other high-income countries and territories (Council Regulation (EC) No 1934/2006⁵⁰);
34. Joint consortia projects covered by cooperation in the field of education funded by the financing instrument for cooperation with industrialised and other high-income countries and territories (Council Regulation (EC) No 1934/2006⁵¹);
35. With regard to the Tempus IV action, financed under the provisions of the Instrument for Pre-Accession Assistance (IPA) (Council Regulation (EC) No 1085/2006⁵²), the general provisions of the European Neighbourhood and Partnership Instrument (Regulation (EC) No 1638/2006 of the European Parliament and of the Council⁵³) and the provisions of the financing instrument for development cooperation (Regulation (EC) No 1905/2006 of the European Parliament and of the Council⁵⁴):
- Joint projects;
 - Structural projects;
 - Accompanying measures, including support for the National Tempus Offices;

⁴⁷ OJ L 52, 27.2.1992, p. 1.

⁴⁸ OJ L 210, 31.7.2006, p. 82.

⁴⁹ OJ L 310, 9.11.2006, p. 1.

⁵⁰ OJ L 405, 3.12.2006, p. 37.

⁵¹ OJ L 405, 3.12.2006, p. 37.

⁵² OJ L 210, 31.7.2006, p. 82.

⁵³ OJ L 310, 9.11.2006, p. 1.

⁵⁴ OJ L 378, 27.12.2006, p. 41.

36. Projects covered by the “Erasmus Mundus External Cooperation Window” and financed under the provisions of the Instrument for Pre-Accession Assistance (IPA) (Council Regulation (EC) No 1085/2006⁵⁵), the general provisions of the European Neighbourhood and Partnership Instrument (Regulation (EC) No 1638/2006 of the European Parliament and of the Council⁵⁶), the provisions of the financing instrument for development cooperation (Regulation (EC) No 1905/2006 of the European Parliament and of the Council⁵⁷) and resources from the Ninth EDF;
37. Erasmus Mundus Partnerships covered by Action 2 of the Erasmus Mundus action programme 2009-2013 (Decision 1298/2008/EC of the European Parliament and of the Council⁵⁸) and financed by the Instrument for Pre-Accession Assistance (IPA) (Council Regulation (EC) No 1085/2006⁵⁹), the European Neighbourhood and Partnership Instrument (Regulation (EC) No 1638/2006 of the European Parliament and of the Council⁶⁰), the financing instrument for development cooperation (Regulation (EC) No 1905/2006 of the European Parliament and of the Council⁶¹), the financing instrument for cooperation with industrialised and other high-income countries and territories (Council Regulation (EC) No 1934/2006⁶²) and resources from the European Development Fund in accordance with the Partnership Agreement between the African, Caribbean and Pacific Group of States, of the one part, and the European Community and its Member States, of the other part, signed in Cotonou on 23 June 2000 (Council Decision 2003/159/EC⁶³), as amended by the agreement signed in Luxembourg on 25 June 2005 (Council Decision 2005/599/EC⁶⁴);
38. Projects covered by the “Intra-ACP academic mobility programme” and financed under the provisions of the financing instrument for development cooperation (Regulation (EC) No 1905/2006 of the European Parliament and of the Council⁶⁵) and resources from the European Development Fund in accordance with the Partnership Agreement between the African Caribbean and Pacific Group of States, of the one part, and the European Community and its Member States, of the other part, signed in Cotonou on 23 June 2000 (Council Decision 2003/159/EC⁶⁶), as last amended by the Agreement signed in Ouagadougou on 22 June 2010.

⁵⁵ OJ L 210, 31.7.2006, p. 82.

⁵⁶ OJ L 310, 9.11.2006, p. 1.

⁵⁷ OJ L 378, 27.12.2006, p. 41.

⁵⁸ OJ L 340, 19.12.2008, p. 83.

⁵⁹ OJ L 210, 31.7.2006, p. 82.

⁶⁰ OJ L 310, 9.11.2006, p. 1.

⁶¹ OJ L 378, 27.12.2006, p. 41.

⁶² OJ L 405, 3.12.2006, p. 37.

⁶³ OJ L 65, 8.3.2003, p. 27.

⁶⁴ OJ L 209, 11.8.2005, p. 26.

⁶⁵ OJ L 378, 27.12.2006, p. 41.

⁶⁶ OJ L 65, 8.3.2003, p. 27.

2. TASKS WHICH ARE DELEGATED UNDER LEGACY MANAGEMENT

I. Tasks in connection with projects under the parts of the programme delegated to the Agency and, in particular, the operations required to launch and conclude grant procedures

1. Preparation of draft calls for proposals on the basis of the Commission work programme or an ad hoc financing decision by the Commission;
2. Publication of calls for proposals after their approval by the Commission in conformity with the appropriate rules of comitology;
3. Preparation of information documents for potential beneficiaries;
4. Preparation of an assessment of proposals and, where appropriate, pre-proposals, including the management of experts involved in the assessment;
5. Selection of projects or, where the legal basis of the programme provides for the Commission to select the projects, preparation of a proposal for selection to be made by the Commission in conformity with comitology procedures;
6. Notification to beneficiaries of individual decisions on the award of grants;
7. Consideration of requests to review grant award decisions;
8. Preparation of agreements, on the basis of the standard models drawn up by the Commission, adapted to specific requirements;
9. Signature of grant agreements;
10. Budgetary measures resulting from the signature and the implementation of agreements (budgetary commitments, payments, estimates of accounts receivable and recoveries). However, enforceable recovery decisions within the meaning of Article 256 of the EC Treaty and Article 72(2) of the General Financial Regulation shall be prepared by the Agency and adopted by the Director-General of the parent Directorate-General on the basis of the delegation received from the Commission (Decision SEC(2005) 1473 of 15 November 2005 on delegation with a view to the adoption of enforceable decisions);
11. Individual monitoring of agreements and projects;
 - Assessment of interim project reports;
 - Assessment of final project reports;
 - Site visits;
12. Financial audit of the projects managed by the Agency (this task may be subcontracted);
13. Ex-post publicity;
14. The application of sanctions within the meaning of Article 114(4) of the General Financial Regulation, in agreement with the parent Directorate-General.

The involvement of the Agency in the case of projects in the field of higher education financed by the budget headings of the policy field External Relations (Title 19 of the budget) and the policy field Enlargement (Title 22 of the budget) shall comply with the conditions of implementation of projects and division of tasks laid down by the inter-service agreement adopted by the Commission services in the field of External Relations in July 2001.

II. Tasks in connection with the award of public contracts

1. Ex-ante and ex-post advertising;
2. Preparation of call for tender documents, such as specifications and specimen contracts, prepared on the basis of the standard models drawn up by the Commission and adapted to specific requirements;
3. Assessment of applications to participate and tenders;
4. Individual decisions on the award of contracts or, where the legal basis of the programme provides for the Commission to select the tenders, preparation of a proposal for selection to be made by the Commission in conformity with comitology procedures, in accordance with the conditions of this Decision;
5. Signing contracts;
6. Monitoring the implementation of contracts;
7. Budgetary measures resulting from the signature and the implementation of contracts (budgetary commitments, payments, estimates of accounts receivable and recoveries, apart from the adoption of enforceable recovery decisions within the meaning of Article 256 of the EC Treaty and Article 72(2) of the General Financial Regulation);
8. Application of sanctions within the meaning of Article 96 of the General Financial Regulation, in agreement with the parent Directorate-General.

III. Other tasks delegated to the Agency

1. Collecting, processing and disseminating data and, in particular, compiling, analysing and transmitting to the Commission all information required to guide implementation of the EU programmes and to promote coordination and synergy with other programmes of the European Union, the Member States or international organisations. When the information is of a statistical nature, the Agency shall use the data and methods existing at EU level and shall cooperate with Eurostat as a Community authority within the meaning of Article 2 of Council Regulation (EC) No 322/97 of 17 February 1997 on Community Statistics⁶⁷, except in the case of statistics concerning the MEDIA Plus, MEDIA Training, MEDIA 2007 and MEDIA Mundus programmes;
2. Informing and communicating with the beneficiaries of the parts of the programme delegated to the Agency – including preparing information documents for participation in programmes (instructions and guides for applicants, forms, overview of projects), arranging training and organising meetings, conferences and events (on-

⁶⁷ OJ L 52, 22.2.1997, p. 1.

line and off-line) – in conformity with the cooperation arrangements adopted by the Steering Committee in agreement with the parent Directorates-General;

3. Utilising the results of the projects stemming from the parts of the programme delegated to the Agency by suitable measures and means of exploitation and dissemination, in conformity with the cooperation arrangements adopted by the Steering Committee in agreement with the parent Directorates-General;
4. In the case of the networks and bodies under the parts of the programmes delegated to the Agency (NARIC, Euroguidance, Europass, EURODESK, national coordination points for the European Qualifications Framework (EQF), etc.): managing the grants given to the national units of these networks and bodies and monitoring the networks and bodies (attending coordination meetings, conducting monitoring visits, etc.), in conformity with the cooperation arrangements adopted by the Steering Committee in agreement with the parent Directorates-General;
5. Conducting studies by means of public contracts, in conformity with the cooperation arrangements adopted by the Steering Committee in agreement with the parent Directorates-General;
6. Organisation of training activities and meetings of experts;
7. Contributing to the work of assessment, in particular in the form of support which the Agency can provide with regard to the data at its disposal by virtue of its mandate (data input, statistical processing);
8. Preparing recommendations for the Commission on implementation of the EU programmes and their future development;
9. Producing overall control and supervision data;
10. Participating in preparatory work on financing decisions;
11. The development of specific IT tools for the Agency's own requirements in cooperation with the Commission's departments;
12. Providing the operational support structure for the European Voluntary Service in connection with the “Youth” and “Youth in Action” programmes;
13. Maintaining and using mailing lists.

IV. Specific tasks in connection with the management of the European unit of the Eurydice network

In the case of the European unit of the Eurydice network, the Agency shall also be responsible for the following tasks:

1. Collecting, processing, updating and disseminating information and data on education systems and policies in Europe;
2. Coordinating, producing and disseminating studies on the education systems in Europe: articles, summaries, information sheets, bibliographies, monographs, glossaries, thesauri, etc.;

3. Developing and disseminating indicators and statistics in the field of education;
4. Designing, developing and managing databases, IT tools (programs, software) and IT sites (Internet, intranet and extranet), including arranging discussion forums;
5. Arranging and coordinating the network, including devising procedures and support for the national units of the network;
6. Promoting and utilising the network and its work, in particular:
 - Conducting press campaigns;
 - Conducting surveys aimed at identifying the needs of the target groups of the network and/or improving the products of the network;
 - Coordinating and supporting national measures for utilising the network and its work;
 - Improving the dissemination of the work of the network.
7. Responding to requests for information from the Commission, from the national units of the network and from outside (by mail, fax, e-mail or telephone);
8. Preparing the documents required for the work of the network and its European unit (instructions, guides, user manuals, questionnaires, forms) and the dissemination of these documents to the relevant people;
9. Cooperating with national, European and international bodies in the fields of education and statistics (services of the Member States and non-member countries, Organisation for Economic Cooperation and Development, Council of Europe, European Centre for the Development of Vocational Training, European Training Foundation, Eurostat, Centre for Research on Lifelong Learning, Eurolib, European Schoolnet, etc.) and participating in the work of these bodies.