



Sport PPPA 2023 – Info Session – 27 September 2023

Data Protection Notice

The European Education, and Culture Executive Agency ("EACEA") is committed to preserving your privacy. All personal data are dealt with in accordance with Regulation (EU) No 2018/1725 on the protection of personal data by the Union institutions, bodies, offices and agencies¹ ("the data protection regulation").

On **27 September 2023**, EACEA is organising a **Sport PPPA 2023 – Info Session**. The following Data Protection Notice outlines the policies by which EACEA collects, manages and uses the personal data of the concerned individuals within the processing of registration requests and sending appropriate information to participants.

1. Who is responsible for processing your personal data (data controller)?

The controller is the
European Education and Culture Executive Agency, BE-1049 Brussels
The person designated as being in charge of the processing operation is the
Head of Unit, Yves LE LOSTECQUE
Email: EACEA-SPORT@ec.europa.eu

2. Which personal data are processed?

2.1 Participants

- For the event organisation: first name, surname, name of organisation, country of organisation and email address of participants if they decide to register (the Webex link will be made public on EACEA website).
- For the participation during the event: participants who voluntarily decide to intervene may interact using their name, image and voice as part of the online and event (note that the meeting will be recorded). Participants are encouraged to provide, to the extent possible, anonymised data to interact during the event (corporate email address without name e.g. contact@companyname.com).

2.2 Speakers

¹ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC Text with EEA relevance, *OJ L 295, 21.11.2018, p. 39*.

- For the participation during the event: speakers will interact using their name, image and voice as part of the online event (note that the meeting will be recorded).

2.3 Results

- The feedback shared in reply to the satisfaction survey after the event;
- The speakers' presentations (which might contain some personal data of speakers such as their names) together with the participants' interventions will be published on EACEA website after the event.

3. For which purpose do we process your data?

3.1 Organisation: the primary purpose of the collection of personal data is for the organisation of the event, in particular for processing registration requests and sending appropriate information to participants such as web-links of the event as well as a feedback form.

3.2 Recording: the event – including presentations and interventions – will be audio and video recorded for the purpose of communication.

3.3 Publication: the audio and video recording will be published on EACEA's and / or the European Commission's websites, and the images in the recording can be used by the EACEA and the European Commission for communication purposes.

4. Who has access to your personal data and to whom is it disclosed?

Access to your personal data may be given on a need-to know basis to the following recipients:

- EACEA: Staff members of the unit of the controller, Director and Heads of Department.
- European Commission: relevant DGs in particular the Directorate-General for Education, Youth, Sport and Culture (DG EAC).
- Webex Conference Service (WebEx) will process your data for the purpose of organising and managing the event.
- EUSurvey (for participants registering) – see [EUSurvey privacy statement](#)

In case of control or dispute, the bodies charged with a monitoring or inspection task in application of Union law (e.g. Internal Audit Service, European Commission, OLAF, EU Courts etc.).

General public: whilst publishing the video and audio recording, participants' personal data appearing on the recording (face, voice, presenters' contribution) may be published on the websites and intranet of EACEA and the European Commission.

Use of third-party tool: please note that the event will be organised using Webex Conference Service (WebEx) which has a contract with the European Commission. Your personal data used for your participation to the event will also be processed by this tool, in accordance with its privacy policy: [Webex - DPO Public register \(europa.eu\)](#)

Please note that in order to deliver the service, Webex Conference Service (WebEx) might transfer your personal data outside the EU in accordance with their respective privacy policies (mentioned above). Such transfer will be made based on standard contractual clauses as part of a contract between the service provider and the European Commission. You can obtain more information on it by contacting the data controller at the above-mentioned email address.

5. How long do we keep your personal data?

The data of the event (participants, speakers and results) will be kept for maximum one year after the date of the event. However, we may keep information identifying you for a longer period for historical, statistical or scientific purposes with the appropriate safeguards in place.

6. What are your rights concerning your personal data and how can you exercise them?

Under the provisions of the data protection regulation, you have the right to:

- Request to access the personal data EACEA holds about you;
- Request a rectification of your personal data where necessary;
- Request the erasure of your personal data;
- Request the restriction of the processing of your personal data;

For the processing of your personal data which is based on public interest under of Article 5(1)(a) of the data protection regulation, please note that you have the right to object to processing of your personal data on grounds relating to your particular situation under the provisions of Article 23 of the data protection regulation.

For the processing of your personal data which is based on your consent under Article 5(1)(d) of the data protection regulation, please note that you can withdraw it at any time, and this will have effect from the moment of your retraction. The processing based on your consent before its withdrawal will remain lawful.

You should also be informed that by virtue of Article 25 of the data protection regulation and of the Internal Rules laid down under Decision of the Steering Committee on internal rules concerning restrictions of certain rights of data subjects in relation to the processing of personal data in the framework of activities carried out by the European Education and Culture Executive Agency dated 22 October 2020 (published on the Official Journal: <https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32021Q0317%2801%29>), one or several of these rights may be restricted for a temporary period of time inter alia on the grounds of prevention, investigation, detection and prosecution of criminal offences.

7. Your right to have recourse in case of conflict on any personal data issue

In case of conflict on any personal data protection issue you can address yourself to the Controller at the above-mentioned contact details:

You can also contact the Data Protection Officer of EACEA at the following email address: eacea-data-protection@ec.europa.eu.

You may lodge a complaint with the European Data Protection Supervisor at any time: <http://www.edps.europa.eu>.

8. On which legal basis are we processing your personal data?

The Processing of your personal data is based on the following legal basis:

Art. 5(1)(a) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body (to be laid down in Union Law):

- For collecting and processing your data for the purpose of organising and managing the event.
- For processing of your personal data using the above-mentioned third-party tool used to organised the event.
- For audio and video recording of the event.

The applicable legal basis under Art. 5(1)(a) are:

- The Commission Implementing Decision 2021/173 establishing the European Education and Culture Executive Agency.
- The Commission Decision C(2021)951 and its annexes delegating powers to EACEA for the management of programmes in the MFF 2021-2027.
- Commission Implementing Decision C(2023)1704 of 20.3.2023 on the financing of the pilot projects and preparatory actions in the areas of sport, culture, research and innovation and the adoption of the work programme for 2023

For speakers: If you do not want your personal data appearing into the audio and video recording being published, you can freely refuse to do the presentation, or decide to do the presentation while keeping your camera switched off.

Art. 5(1)(d) the data subject has given consent to the processing of his or her personal data for one or more specific purposes:

- Publication on the Internet of the Audio and Video recording of the event.

For participants, if you do not want your personal data appearing into the audio and video recording and being published, you are requested to switch-off your camera and micro during the recording.