

European Education and Culture Executive Agency (EACEA)

Eligibility, Selection, Award Criteria and Do's and Don'ts

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Unit A2: Platforms, Skills and Innovation



Agenda



III - How to Prepare an Application?

14.00– 15.00 *Eligibility, Selection, Award Criteria and Do's and Don'ts*

15.00 – 15.15 *Q&A*

IV – Submission process & budget

15.15 – 15.45 *How to submit an application?*

15.45 – 16.00 **Break**

16.00 – 16.20 *Application Budget*

16.20 – 16.30 *Q&A session*

16.30 **End of the meeting**

Outline

Forward-Looking Projects

Evaluation timeline

Evaluation process

- ✓ Admissibility requirements
- ✓ Eligibility criteria
- ✓ Exclusion criteria
- ✓ Selection criteria
- ✓ Award criteria

Tips – WP link with lump sum



Which priority(ies) are you most interested in?

126

Priority 1: Supporting high quality and inclusive digital education, in line with the Digital Education Action Plan



Priority 2: Supporting education and training systems to adapt for the green transition



Priority 3: Supporting the Pact for Skills



Priority 4: Structures and mechanisms for Applied research in the Vocational Education and Training sector



Priority 5: Green skills in the Vocational Education and Training sector



Priority 6: Upskilling Pathways: New Opportunities for Adults





Have you ever participated in a Forward-Looking project under the previous programme 2014-2021?

103 

Yes

 15%

No

 85%

Erasmus+ Programme structure

Key Action 1

Mobility of
learners and staff

Key Action 2

Partnerships for
cooperation and
exchange of
practices

Key Action 3

Support to policy
development and
cooperation

Partnerships for Innovation

Alliances for Innovation	Forward-Looking Projects
<ul style="list-style-type: none">• Innovation in VET and Higher Education	<ul style="list-style-type: none">• Cross-sectoral or sectoral innovation• In key policy areas• Drivers of innovation

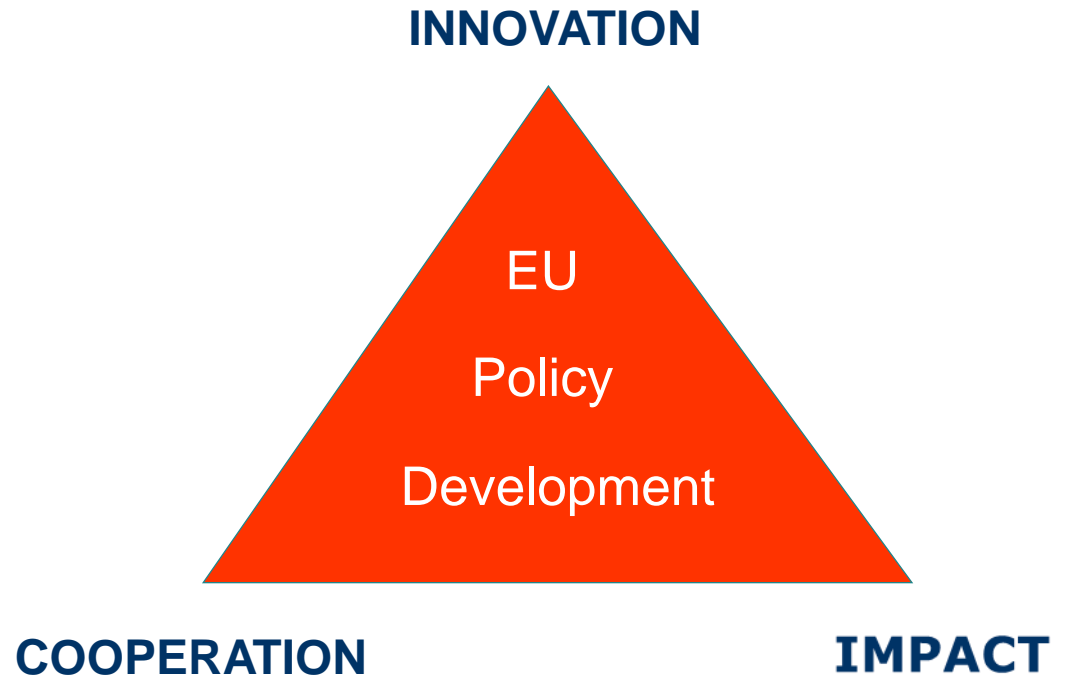
AIM

Forward-Looking projects are **innovative cooperation projects** based on multilateral partnerships between organisations active in different fields of education.

They aim to foster innovation, creativity and participation as well as social entrepreneurship in different fields of education.

Forward-Looking Projects

- FLCP aims to address major challenges faced by the education and training systems in Europe



Forward-Looking Projects

INNOVATION

- Identify, develop, test or assess innovative policy approaches
- Forward looking ideas, creativity and participation
- Ground-breaking methods and practices
- Transfer of innovation
- Strategic policy areas

Forward-Looking Projects

COOPERATION

- Innovation emerging from a mixed partnership of researchers, practitioners, partner with the capacity to reach policy-makers
- Based on excellence and state of the art knowledge
- Transnational cooperation and mutual learning

Forward-Looking Projects

IMPACT

- Strategic policy areas
- Able to generate systemic impact
- Potential to drive the policy agenda

OBJECTIVES



- Innovative initiatives in specific strategic policy areas
- Strengthening Europe's innovation capacity
- Identifying, developing testing and/or assessing innovative approaches to improve the effectiveness of policies and practices in E&T
- Launching pilot actions
- Supporting mutual learning

ACTIVITIES

Potential activities (non-exhaustive) are :

- Action research
- Produce large-scale (cross-)sectoral outputs
- Capacity-building activities
- Pilot activities
- Large-scale networking activities
- Exploitation activities to spread results
- Think-tank activities
- EU frameworks implementation activities
- Mapping work



INDICATIVE BUDGET



Budget	Total amounts	Indicative number of projects	Grant per project	Project duration
Total	46.000.000 €	60		
Lot 1	27.200.000 €	34	800.000 €	24 to 48 months
Lot 2	13.800.000 €	7 per priority	700.000 €	Compulsory 24 months
Lot 3	5.000.000 €	5	1.000.000 €	Compulsory 24 months
Maximum financing EU	80 %			

Financing

Lump sum per workpackage



Evaluation timeline

Submission deadline:

15 March 2022

17:00 CET

Evaluation timeline

15 March 2022 – 17.00 CET	Submission deadline
April to July 2022	Evaluation period
August 2022	Selection results communicated to applicants
October-December 2022	Preparation & signature of Grant Agreements
On 1 Nov 2022, 1 Dec 2022 or 1 January 2023	Project start dates

Evaluation process

at 5 levels:

- Admissibility requirements
 - Eligibility
 - Exclusion
 - Selection
 - Award criteria



Slido session

Type [slido.com](https://www.slido.com) in your browser and join as participant with the code FLP2022

You can also join as participant by scanning the QR code below.



1. Admissibility

Applications must be submitted:

- before the deadline of **15 March 2022, 17:00 CET**
- online using the specific form for each lot on the Funding and Tender Opportunities Portal Electronic Submission System
- **all compulsory parts to fill in and submit online:** Parts A, B (Word form + Excel budget) and C !
- page limit to abide by is maximum 120 pages for the Part B Word document -> beyond this limit = **erased**
- only clerical errors can be corrected after the submission deadline upon request of the Agency

2. Eligibility Criteria

- Role of participating organisation
- Who can apply/participate?
- Eligible countries and minimum requirements
- Duration of the project

What is the role of participating organisations?

The transnational partnership shall be made of 4 different roles in the application (2 compulsory and 2 optional):

Compulsory roles:

- **Applicant:** a participating organisation that submits the project proposal on behalf of all the partners (only 1)
- **(Full) Partners:** participating organisations which contribute actively to the accomplishment of the project (several)

What is the role of participating organisations?

Optional roles:

- **Affiliated entities:** organisations which contribute to the achievement of project objectives and activities. **They are not counted for the minimum number of partners and partnership composition.** *They are receiving a grant and **are** listed in the financial table (budget)*
- **Associated partners:** organisations which contribute to the implementation of specific activities of the project (i.e promotion and sustainability of the project). **They are not counted for the minimum number of partners and partnership composition.** *They are **not** receiving a grant and are **not** listed in the financial table (budget)*

Who can apply?

Any public or private organisation active in the field of education and training, that are key drivers of innovation and legally established in an EU Member State or third country associated to the Programme

Number of participants?

For all 3 lots:

- **Minimum 3 partners (1 applicant + 2 partners)**
- **from 3 different countries**
- **With minimum of 2 EU Member States**

Specificity for lot 2:

For at least 3 countries, partnerships must be composed of both employers (or their representatives) and E&T organisations (or their representatives)

Specificity for lot 3:

For at least 3 countries, the partnership must include entities responsible for the organization/provision/financing of educational services to adults

Eligible location of activities and duration

- The **activities** must take place in the eligible countries
- The **project** duration must be:

For Lot 1: 24 to 48 months

For Lot 2 and Lot 3: Compulsory 24 months

3. Exclusion criteria

Part C of [Programme Guide](#)

Exclusion situations linked to legal issues

Fields to **tick in application form + declaration on honour** if selected



4. Selection criteria

See part C of [Programme Guide](#)

OPERATIONAL CAPACITY
Appropriate professional competencies and qualifications

FINANCIAL CAPACITY
Stable and sufficient sources of funding

Does not apply to public organisations

Insert in **Part B of application form**:

- Description of relevant skills and experience of project staff (no CVs)
- Description of the consortium participants
- List of previous and running EU-funded projects

Provide **upon request** and upload in Funding and Tender Opportunities portal:

- Profit and loss account
- Balance sheet
- Other documents if requested

TIPS



- Do not wait until the **last hour/day** to submit your application
- Make sure you read **all parts** of the Programme Guide
- Make sure you apply under the **correct Lot** (1, 2 or 3) and the right features per lot
- Make sure you include the right **number and profile of participating organisations**

5. Award Criteria

- ✓ Scoring system
- ✓ 4 award criteria



Scoring system and award criteria

Criteria	Maximum points	Minimum pass points
Relevance of the project	30	15
Quality of the project design and implementation	30	15
Quality of the partnership and the cooperation arrangements	20	10
Impact	20	10
<p>Total score: Maximum 100 points To be considered for funding:</p> <ol style="list-style-type: none">1. Minimum total score 70 points AND2. Minimum pass points		

More details on each criterion in Programme Guide, pages 288 – 290

1. Relevance

More details on each bullet point in Programme Guide (version 1)
page 288

- Relevance in terms of link to EU policy and initiatives
- Purpose
- Scope
- Innovation
- Consistency
- EU added value
- Post-pandemic setting
- **Relevance specific depending on the addressed priority**



2. Quality of the project design and implementation

More details on each bullet point in
Programme Guide (version 1)
page 288-289

- Structure: Quality of the work programme with ex ante and ex post analysis of the introduced innovation
- Methodology: Appropriateness and quality of the methodology proposed for addressing the needs
- Management
- Coherence: Consistency between project objectives and activities proposed
- Improving quality and effectiveness in the work plan
- Quality control: measures to ensure that the project implementation is of high quality
- Budget: Cost-effectiveness and allocation of appropriate resources



3. Quality of the partnership and the cooperation arrangements

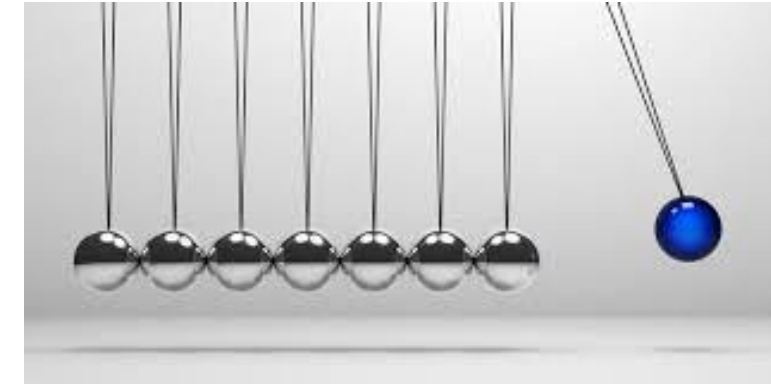
More details on each bullet point in Programme Guide (version 1) page 289

- The extent to which:
 - ✓ appropriate mix of complementary participating organisations with the necessary profile, experience and expertise exists
 - ✓ the distribution of responsibilities and tasks demonstrates the commitment and active contribution of all
 - ✓ A geographical composition is motivated
- The existence of effective mechanisms for coordination and communication between the participating organisations, as well as with other relevant stakeholders



4. Impact, dissemination and sustainability

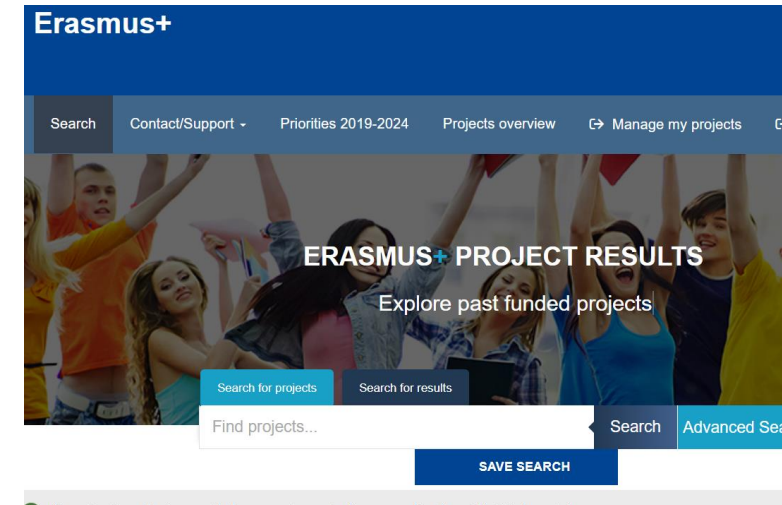
More details on each bullet point in Programme Guide (version 1) page 290



- Quality of measures for evaluating the outcomes of the project
- Potential impact of the project:
 - ✓ on participants and participating organisations, during and after the project lifetime
 - ✓ outside the organisations and individuals directly participating in the project, at local, regional, national and/or EU level
- Quality of the dissemination plan
- Results freely available and promoted through open licenses
- Quality of the plans for ensuring the sustainability of the project

Tips

- Clarify with your partners the project definition and aim
- How do the award criteria translate into your project reality?
- Download the template of part B (Technical description) of the application form today. Read it and when filling it in refer have next to you the Programme Guide
- **Answer in part B of the application all points listed in the Programme Guide under each of the 4 award criteria by linking them**
- Explore already funded projects – e.g. in the [Erasmus+ project results platform](#)



Tips – application should be:



- Coherent** in its entirety; avoid contradictions, avoid "patchwork"
- Concrete:** use examples, justify your statements, bring evidence
- Clear:** follow the questions and answer them in the right order
- Simple language:** also complex subjects can be explained in a plain language. Keep sentences short
- Explicit:** do not take anything for granted; avoid abbreviations or explain them the 1st time
- Rigorous:** the application is the basis on which your project will be implemented; it is also the cornerstone of your partnership commitment
- Focused:** stick to what is asked
- Complete:** ensure you have followed all the instructions and that the proposal fulfils all the mandatory requirements

Lump Sum and concept of work package



- **Simplification – Lump sum system** focuses on **performance, content and quality of the project** (implemented activities, deliverables = work packages) and not on detailed financial reporting. Several categories of budget converted into a **simple lump sum amount** (fixed amount) **per work package and per partner**
- **Budget** - based on **work packages (WP)**

A work package:

- Is a major sub-division of the project
- Having objectives, milestones and activities
- Having multiple deliverables

A work package is NOT:

- A single activity (e.g. conference)
- Period of time (e.g. first half year of your project)



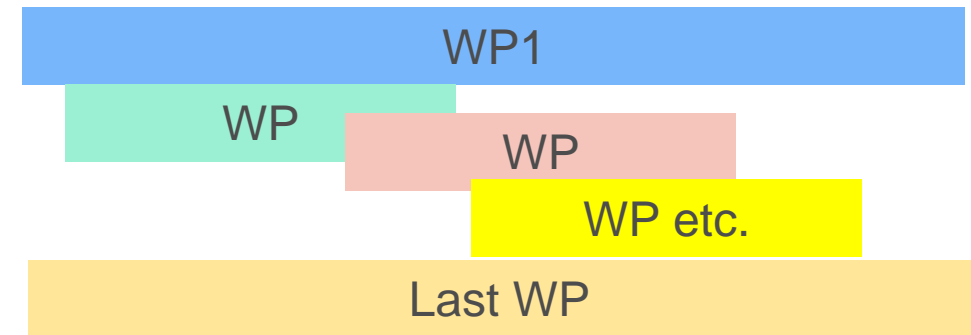


Lump Sum and concept of work package

Number and type of work packages (WPs)

(see part B, section 4.2. Work packages and activities):

- Minimum 3 and maximum should be manageable (e.g.10)
- Minimum number + example :
 - WP1 “Management and coordination activities”
 - WP2 and following “Project activities”
 - Last WP “Impact and dissemination”



TIP ! Prepare initially your budget with all **actual costs** and then **convert** it per work package with lump sum system.



Questions and answers

If you have questions now or later during the session please send them to:

EACEA-Policy-Support@ec.europa.eu

Now that you know how your project will be assessed, are you ready to apply?

Thank you and good luck with your application !



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