



Erasmus+ Teacher Academies 2025

The funding mechanism

Lump Sum Type II grants

EACEA/A2

Budget & Funding rules

Type of funding - Lump sum II

(payment of fixed amounts
linked to the completion of
work packages and the related
deliverables)

MAX. EU GRANT PER
PROJECT
1 500 000 €

Budget available
25 500 000 €



MAX. EU CO-
FINANCING
80%

Lump sum approach – cost estimations

Cost estimations:

- ✓ Are subject to same eligibility rules as costs in standard, budget-based (actual costs) grants (see [annotated grant agreement](#))
- ✓ Must be in line with beneficiaries' normal practices
- ✓ Must be reasonable / not excessive
- ✓ Must be in line with the activities proposed in the proposal and necessary

Points of attention:

- ✓ Indirect costs are fixed at 7% unless the beneficiary has an operating grant
- ✓ All costs are to be reported regardless of co-financing. The EU grant is 80% of the costs of each WP.

Lump sum – The detailed budget table (Excel) I

Vet Organisation AAA	BE 001			BE 001
	Vet Organisation AAA			BE+AE TOTAL COSTS
	UNITS	COST PER UNIT	BENEFICIARY TOTAL COSTS	
Total WORK PACKAGES:			46.652	46.652
A. DIRECT PERSONNEL COSTS			20.000	20.000
A1. Employees (or equivalent) person months			20.000	20.000
Manager	50	400	20.000	20.000
Teacher/researcher			-	-
Technical			-	-
Administrative			-	-
Other			-	-
A.2 Natural persons under direct contract			-	-
A.3 Seconded persons			-	-
A.4 SME Owners without salary			-	-
A.5 Volunteers			-	-
B. Subcontracting costs			-	-
C. Purchase costs			23.600	23.600
C.1 Travel and subsistence per travel or day			3.600	3.600
Travel	6	200	1.200	1.200
Accommodation	6	200	1.200	1.200
Subsistence	12	100	1.200	1.200
C.2 Equipment (please refer to the Depreciation Cost sheet)			-	-
C.3 Other goods, works and services			20.000	20.000
Consumables			-	-
Services for Meetings, Seminars			-	-
Services for communication/promotion/dissemination			-	-
Website			-	-
Artistic Fees			-	-
Other (please specify details under worksheet "Comments")	1	20.000	20.000	20.000
D. Other cost categories			-	-
D.1 Financial support to third parties			-	-
TOTAL DIRECT COSTS INCLUDING SUBCONTRACTING (A+B+C+D)			43.600	43.600
			-	
E. Indirect costs 7% (rounded to zero decimals)			3.052	3.052
			-	
TOTAL COSTS (A+B+C+D+E) -			46.652	46.652

- ✓ Complete the Excel template provided in [FTOP](#):
 - ✓ Read carefully the instructions worksheet (1st page)
 - ✓ Keep the integrated formula in Excel
- ✓ Use Unit costs for:
 - ✓ Travel, hotel, per diem. See [C\(2021\) 35](#)
 - ✓ Volunteers. See [C\(2019\) 2646](#)
 - ✓ SME owners. See [C\(2020\) 7115](#)

Lump sum – The detailed budget table (Excel) II

BE 001 Vet Organisation AAA		BE 001		BE 001	
		Vet Organisation AAA			
		UNITS	COST PER UNIT	BENEFICIARY TOTAL COSTS	BE+AE TOTAL COSTS
Total WORK PACKAGES:				46.652	46.652
A. DIRECT PERSONNEL COSTS				20.000	20.000
A1. Employees (or equivalent) person months				20.000	20.000
Manager		50	400	20.000	20.000
Teacher/researcher				-	-
Technical				-	-
Administrative				-	-
Other				-	-
A.2 Natural persons under direct contract				-	-
A.3 Seconded persons				-	-
A.4 SME Owners without salary				-	-
A.5 Volunteers				-	-
B. Subcontracting costs				-	-
C. Purchase costs				23.600	23.600
C.1 Travel and subsistence per travel or day				3.600	3.600
Travel		6	200	1.200	1.200
Accommodation		6	200	1.200	1.200
Subsistence		12	100	1.200	1.200
C.2 Equipment (please refer to the Depreciation Cost sheet)				-	-
C.3 Other goods, works and services				20.000	20.000
Consumables				-	-
Services for Meetings, Seminars				-	-
Services for communication/promotion/dissemination				-	-
Website				-	-
Artistic Fees				-	-
Other (please specify details under worksheet "Comments")		1	20.000	20.000	20.000
D. Other cost categories				-	-
D.1 Financial support to third parties				-	-
TOTAL DIRECT COSTS INCLUDING SUBCONTRACTING (A+B+C+D)				43.600	43.600
E. Indirect costs 7% (rounded to zero decimals)				3.052	3.052
TOTAL COSTS (A+B+C+D+E) -				46.652	46.652

✓ Equipment costs:

- ✓ To be charged if really needed/justified for the project
- ✓ “Depreciation” worksheet to be completed within the eligibility period.

✓ Other costs:

- ✓ To be charged in case of for e.g. travel costs for non-staff members
- ✓ “Any comments” worksheet to be completed

Lump sum – The detailed budget table (Excel) III

BE 001 Vet Organisation AAA		BE 001			BE+AE TOTAL COSTS
		Vet Organisation AAA			
		UNITS	COST PER UNIT	BENEFICIARY TOTAL COSTS	
Total WORK PACKAGES:				46.652	46.652
A. DIRECT PERSONNEL COSTS				20.000	20.000
A1. Employees (or equivalent) person months				20.000	20.000
	Manager	50	400	20.000	20.000
	Teacher/researcher			-	-
	Technical			-	-
	Administrative			-	-
	Other			-	-
A.2 Natural persons under direct contract				-	-
A.3 Seconded persons				-	-
A.4 SME Owners without salary				-	-
A.5 Volunteers				-	-
B. Subcontracting costs				-	-
C. Purchase costs				23.600	23.600
C.1 Travel and subsistence per travel or day				3.600	3.600
	Travel	6	200	1.200	1.200
	Accommodation	6	200	1.200	1.200
	Subsistence	12	100	1.200	1.200
C.2 Equipment (please refer to the Depreciation Cost sheet)				-	-
C.3 Other goods, works and services				20.000	20.000
	Consumables			-	-
	Services for Meetings, Seminars			-	-
	Services for communication/promotion/dissemination			-	-
	Website			-	-
	Artistic Fees			-	-
	Other (please specify details under worksheet "Comments")	1	20.000	20.000	20.000
D. Other cost categories				-	-
D.1 Financial support to third parties				-	-
TOTAL DIRECT COSTS INCLUDING SUBCONTRACTING (A+B+C+D)				43.600	43.600
				-	-
E. Indirect costs 7% (rounded to zero decimals)				3.052	3.052
				-	-
TOTAL COSTS (A+B+C+D+E) -				46.652	46.652

- ✓ Subcontracting costs:
 - ✓ Only if needed
 - ✓ not for the main part of the project.
- ✓ Financial support to third parties: NOT ELIGIBLE
 - ✓ *Prizes,*
 - ✓ *Hackathon*

Eligible costs

- The costs mentioned in your application have to be **eligible**. For example:
- 1/Costs **must be incurred by one the beneficiary** and not third organisations,
- 2/The **eligibility period must be respected**. Costs incurred during the eligibility period,
- 3/The costs must be necessary to the project, identifiable and verifiable in your accounting,
- 4/Costs must respect national and European laws and procedures,
- 5/A **sound financial management** must be applied.

Tips and Guidelines

- ✓ Prepare your budget asap & spend time on it to get the most accurate figures.
- ✓ Data inserted in your Excel table budget should correspond to the content introduced in your application.
- ✓ Use the normal accounting and financial practices of your organisation.
- ✓ Guidance [How to manage your lumpsum grant](#)



Thank you for your attention!

