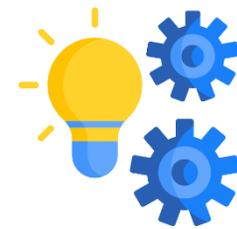




Erasmus+ Alliances for Innovation 2024



**How to prepare and
submit an
application**

APPLICATION FORM AND SUBMISSION

- Funding & tender opportunities portal
- Application form
- How to participate - creating and submitting proposal
- Useful information
- Tips

Funding & tender opportunities portal (FTOP)

1 European Commission | Single Electronic Data Interchange Area (SEPIA)

5 English | Register | Login

SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

Find calls for proposals and tenders

Search calls for proposals and tenders by keywords, programmes... **2** Search

EU Programmes

Asylum, Migration and Integration Fund (AMIF)	Border Management and Visa Instrument (BMVI)	Customs Control Equipment Instrument (CCEI)	Citizens, Equality, Rights and Values Programme (CERV)	Creative Europe (CREA)	Customs Programme (CUST)
Digital Europe Programme (DIGITAL)	Europe Direct (ED)	European Parliament (EP)	European Solidarity Corps 3	Erasmus+ Programme (ERASMUS+)	European Social Fund + (ESF)
European Maritime, Fisheries and Aquaculture Fund (EMFAF)	Fiscalis Programme (FISC)	Innovation Fund (INNOVFUND)	Internal Security Fund (ISF)	Horizon Europe (HORIZON)	Single Market Programme (SMP)
Social Prerogative and Specific Competencies Lines (SOCPL)	EU External Action (RELEX)	Justice Programme (JUST)	Protection of the Euro against Counterfeiting Programme (PERICLES)	Pilot Projects and Preparatory Actions (PPPA)	Programme for the Environment and Climate Action (LIFE)
Promotion of Agricultural Products (AGRIP)	Union Civil Protection Mechanism (UCPM)				

Show all

4 How to participate in 5 steps

- 1 Find an opportunity
- 2 Find partner(s)
- 3 Create an account
- 4 Register your organisation
- 5 Submit your proposal or offer

Learn how to find and apply for suitable EU funding and tender opportunities.

Learn more

News

25 May, 2021
Webinar 'The Funding & Tenders Portal for beginners', 27 May 2021, 10.00 CEST
The Funding & Tenders Portal is the single gateway for participants in many EU funding programmes and procurement actions. This webinar is addressed in the ...

20 May, 2021
Webinar "All you need to know on D&E under Horizon Europe", 9 June 2021; 9:30 CEST
Are you planning to apply for a Horizon Europe call? Don't forget to prepare your Dissemination & Exploitation (D&E) section under the impact! In order ...

19 May, 2021
Webinar addressed to providers of Certificates on Financial Statements in Horizon 2020 grants
A recorded webinar about Certificates on Financial Statements (CFS) for Horizon 2020 grants is now available on the Funding & Tenders Portal. The purpose of...

All news >

Useful links

- Calls for tenders on Ted
- Overview of all EU funding opportunities
- Access to publications and data on OpenAire
- Apply for EU loans & venture capital
- Find funding in the EU Macro-Regions

APPLICATION FORM

Overview

eForm (Part A)

structured Administrative Forms with data on the participants, legal declarations and contact persons, programme priorities and requested grant

eForm (Part C)

Choice of EQF levels, partnership composition, industrial ecosystem (LOT 2 only)

Part B documents (attached to eForm)

1. Technical description
2. Budget calculator for costs' estimation

 Tpl_Application Form (Part B SEP) (ERASMUS BB and LSII)

 Tpl_Detailed Budget Table (ERASMUS LSII)

APPLICATION FORM

Overview - 2

Proposal forms

Deadline
07 March 2024 17:00:00 Brussels Local Time

84 days left until closure

Call data

Call: **ERASMUS-EDU-2024-PI-ALL-INNO**

Topic: **ERASMUS-EDU-2024-PI-ALL-INNO-EDU-ENTERP**

Type of action: **ERASMUS-LS**

Type of MGA: **ERASMUS-AG-LS**

1  Topic and type of action can only be changed by creating a new proposal.

Proposal data

Acronym: **sdgsg**

Draft ID: **SEP-211011814**

3 **Download Part B templates**

 Download part B templates

i In this step you can edit the Administrative Forms and upload the proposal and its annexes. You may return to this step from the 'My Proposals' section of the Funding & Tenders Portal. ✕

Submit your proposal as early in the process as possible - you can update and resubmit an improved version many times before the call closure.

Submitting a proposal will overwrite any previous versions of this same proposal - this process is irreversible.

Any changes made to the proposal will not be available to the European Commission service unless resubmitted before the call closure.

✕ Your proposal contains changes that have not yet been submitted.

Administrative forms (Part **2**)

2 **Edit forms** 

Edit Part C (KPI)

View history

Print preview **i**

Part B and Annexes **3**

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments. **i**

Part B *

i

Upload 

Detailed budget table *

i

Upload 

[← BACK TO PARTICIPANTS LIST](#)

VALIDATE

SUBMIT

APPLICATION FORM

Part B – Technical Description

- Template to be downloaded by the applicant in the submission system.
- Completed form to be uploaded in **pdf format**.
- Includes sections corresponding to the **4 award criteria and a section on Work Plan**
- **CVs not required** but description of **profiles and expertise of staff** have to be included in section 2.1.3
- List of **previous projects** to be filled at the end of the form (it is part of the 120 page limit)
- Maximum **120 pages (for both LOTs)**, exceeding pages will not be readable

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APPLICATION FORM

Part B -Detailed budget table

List of Beneficiaries and Affiliated Entities				Actions (double-click to activate)	
BE NR/AE	BE/TP name	Acronym	Country	APPLY CHANGES	Add a Beneficiary
BE 001	Beneficiary 1			Remove this Beneficiary	Add an Affiliated Entity
BE 002	Beneficiary 2			Remove this Beneficiary	Add an Affiliated Entity
BE 003	Beneficiary 3			Remove this Beneficiary	Add an Affiliated Entity
BE 004	Beneficiary 4			Remove this Beneficiary	Add an Affiliated Entity

- Fill in the budget calculator
- Use the templates available in the submission system

Please, refer to BUDGET TOOLKIT
for further details

APPLICATION FORM

Part C

- Erasmus + Programme types of organisations
- **Only for LOT 2** please choose the relevant Industrial ecosystem
- EQF levels addressed
- Types of organisations by their role in the project (in compliance with the eligibility requirements of the Call and LOT)

Proposal ID
SEP-210754086

Call for Proposal
ERASMUS-EDU-2024-PI-ALL-INNO

Please select the type of organisation

Number	Name	PIC Number (if available)
1	SME Test	892863661

Sectors Addressed

- Tourism
- Mobility-Transport-Automotive
- Aerospace & Defence
- Construction
- Agri-food
- Low-carbon energy Intensive Industries
- Textile
- Creative & Cultural Industries
- Digital
- Renewable Energy
- Electronics
- Retail
- Proximity & Social Economy
- Health

Please select minimum 1 option(s)

EQF level(s) addressed

- Upper secondary education (ISCED-3)
- Post-secondary non-tertiary education (ISCED-4)
- Short cycle within the first cycle / Short-cycle tertiary education (ISCED-5)
- First cycle / Bachelor's or equivalent level (ISCED-6)
- Second cycle / Master's or equivalent level (ISCED-7)
- Third cycle / Doctoral or equivalent level (ISCED-8)

Please select minimum 1 option(s)

Partnership

Participating organisation PIC	Participating organisation's name
892863661	SME Test

HOW TO PARTICIPATE

How to access your call submission area

Search for your LOT on [Funding & tenders \(europa.eu\)](https://funding.tenders.europa.eu)

ERASMUS-EDU-2024-PI-ALL-INNO-EDU-ENTERP or ERASMUS-EDU-2024-PI-ALL-INNO-BLUEPRINT (or relevant keywords)

Alliances for Sectoral Cooperation on Skills (implementing the 'Blueprint')
ERASMUS-EDU-2024-PI-ALL-INNO-BLUEPRINT

1

Topic Call for proposal

2

Internal navigation

- General information
- Topic description
- Conditions and documents
- Partner search announcements
- Start submission
- Topic related FAQ
- Get support
- Call updates

General information

Programme
Erasmus+ Programme (ERASMUS) [€ Budget overview](#)

3

Call
Partnerships for Innovation - Alliances (ERASMUS-EDU-2024-PI-ALL-INNO) [Open for submission](#)

Type of action ERASMUS-LS ERASMUS Lump Sum Grants	Type of MGA ERASMUS Lump Sum Grant [ERASMUS-AG-LS]	Deadline date 07 March 2024 17:00:00 Brussels time
Deadline model single-stage	Opening date 05 December 2023	

Topic description

HOW TO PARTICIPATE

How to access your call submission area - 2

Internal navigation <

- General information
- Topic description
- Conditions and documents
- Partner search announcements
- Start submission**
- Topic related FAQ
- Get support
- Call updates

< Go back to search results

Partner search announcements

26 Searches of partners to collaborate on this topic
[View / Edit](#)

LEARs, Account Administrators or self-registrants can publish partner requests for open and forthcoming topics after logging into this Portal, as well as any user having an active public Person profile.

Start submission [Need help?](#)

To access the Electronic Submission Service, please click on the submission-button next to the **type of action** and the **type of model grant agreement** that corresponds to your proposal. You will then be asked to confirm your choice, as it cannot be changed in the submission system. Upon confirmation, you will be linked to the correct entry point.

To access existing draft proposals for this topic, please login to the Funding & Tenders Portal and select the My Proposals page of the My Area section.

Please select the type of your submission:

ERASMUS Lump Sum Grants [ERASMUS-LS], ERASMUS Lump Sum Grant [ERASMUS-AG-LS]

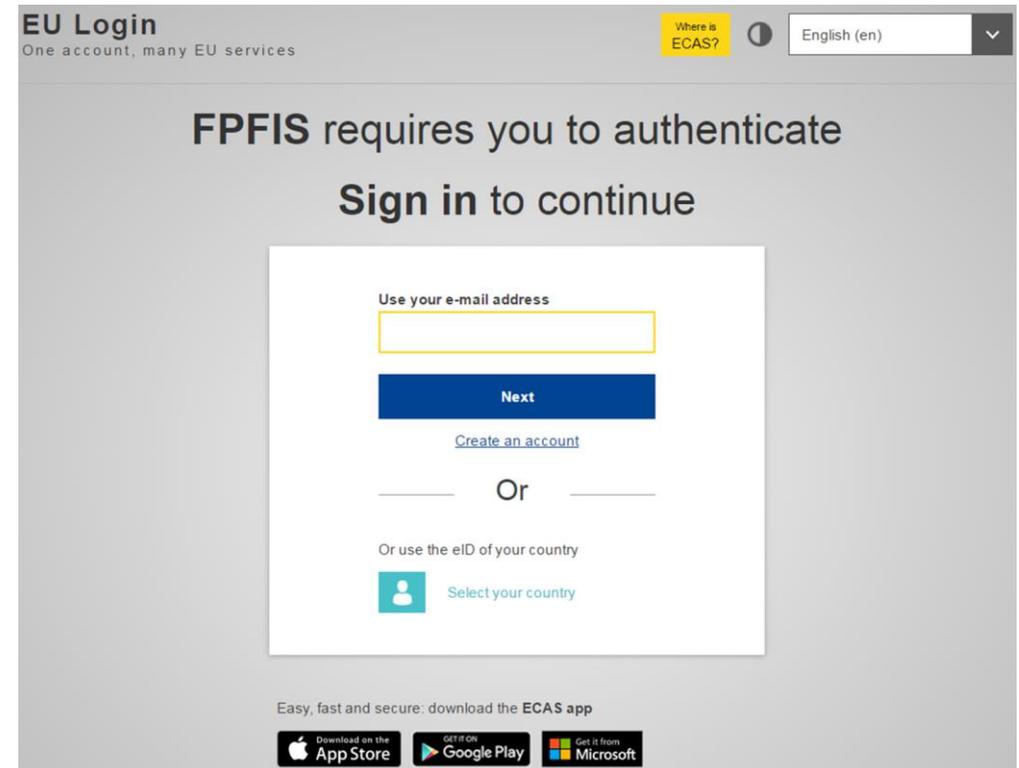
[Start submission](#)

HOW TO PARTICIPATE

Before creating your proposal

You will need the following:

1. To have a **valid EU Login account**. If you do not have EU Login you can create it [here](#).
2. Your organisation must have a **9-digit PIC** (Participant Identification Code). If your organization is not registered in the Participant Register you can register it at <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/participant-register>.



The screenshot shows the EU Login interface. At the top, it says "EU Login" with the tagline "One account, many EU services". There are links for "Where is ECAS?" and a language selector set to "English (en)". The main heading reads "FPFIS requires you to authenticate" followed by "Sign in to continue". The login form includes a text input field for "Use your e-mail address", a blue "Next" button, and a link for "Create an account". Below this, it says "Or" with a separator line. Underneath, it says "Or use the eID of your country" with a "Select your country" button featuring a person icon. At the bottom, there is a promotional message: "Easy, fast and secure: download the ECAS app" with buttons for "Download on the App Store", "GET IT ON Google Play", and "Get it from Microsoft".

HOW TO PARTICIPATE

Start your proposal

Create proposal



Deadline

07 March 2024 17:00:00 Brussels Local Time

84 days left until closure



Please submit your proposal at the latest **48 hours before the deadline** (to avoid system congestion or system incompatibility issues). Late proposals will not be accepted. Don't wait until the end because you are worried about confidentiality – we will not open the proposals before the deadline. **You can submit the proposal as many times as you wish up until the deadline.** Each new submitted version will replace the previous one.

Call data

Call: **ERASMUS-EDU-2024-PI-ALL-INNO**

Topic: **ERASMUS-EDU-2024-PI-ALL-INNO-BLUEPRINT**

Type of action: **ERASMUS-LS**

Type of MGA: **ERASMUS-AG-LS**



Topic and type of action can only be changed by creating a new proposal.

Find your organisation

PIC ⓘ * 9 Short name ⓘ * 250

Organisations you have been previously associated with. (Click to select)

PIC: 913842918

Test Camelia-Valeria

place Rogier
Brussels, BE

PIC: 888801495

Test France

Rue Paris
Paris, FR

PIC: 933341955

Charalampos Xenogiannis

champ du champ de mard 5
brussels, BE
VAT: BE0820975039

- As the first step you need to enter PIC of your organisation in the dedicated box.
- Please check first if your organisation already has a PIC.

HOW TO PARTICIPATE

Finding PIC

Find your organisation

You may enter a (complete or partial) organisation name (e.g. "Oxford" or "University of Oxford"). Entering additional information like country/city usually leads to better results. You may also search based on VAT number of the organisation in international format (e.g. "GB123456789")

Type your organisation name or PIC

ULB 247

<p>PIC: 901482014 ULB Coopération Avenue F.D. Roosevelt 50 Bruxelles, BE Status: DECLARED</p> <p><input type="button" value="Use"/> <input type="button" value="CO"/></p>	<p>PIC: 999986290 ULB AVENUE FRANKLIN ROOSEVELT 50 BRUXELLES, BE VAT: BE0407626464 Status: VALIDATED</p> <p><input type="button" value="Use"/> <input type="button" value="CO"/></p>	<p>PIC: 907953660 ULB COOPERATION Avenue F.D. Roosevelt 50 BRUXELLES, BE VAT: BE0407626464 Status: DECLARED</p> <p><input type="button" value="Use"/> <input type="button" value="CO"/></p>
<p>PIC: 922241857 Bureau des étudiants de la faculté de philosophie et sciences sociales de l'ULB Avenue Paul Héger Bruxelles, BE Status: DECLARED</p> <p><input type="button" value="Use"/> <input type="button" value="CO"/></p>	<p>PIC: 937496562 CEFES-ULB 50 Av. Fr. Roosevelt Bruxelles, BE Status: DECLARED</p> <p><input type="button" value="Use"/> <input type="button" value="CO"/></p>	<p>PIC: 899373719 HOPITAL ERASME - CLINIQUES UNIVERSITAIRES DE BRUXELLES 808 ROUTE DE LENNIK BRUXELLES, BE VAT: BE0941792893 Status: VALIDATED</p> <p><input type="button" value="Use"/> <input type="button" value="CO"/></p>
<p>PIC: 901330500 Specque ULB Avenue Franklin Roosevelt 39 Ixelles, BE Status: DECLARED</p> <p><input type="button" value="Use"/> <input type="button" value="CO"/></p>	<p>PIC: 905956818 ULB LIMITED 75 Camelot House Camden Park Road London, UK Status: DECLARED</p> <p><input type="button" value="Use"/> <input type="button" value="CO"/></p>	<p>PIC: 940211786 BEST Brussels ULB Av. F.D. Roosevelt Bruxelles, BE Status: DECLARED</p> <p><input type="button" value="Use"/> <input type="button" value="CO"/></p>

More results were found

To register your organisation for a Participant Identification Code (PIC) [Click here](#)

- Enter the name of your organisation to see if it already has a PIC.
- If not, create one [here](#).
- PIC does not need to be validated for the submission of the application. The validation is required for the signature of the Grant Agreement

HOW TO PARTICIPATE

Create your proposal

Create proposal



Deadline

07 March 2024 17:00:00 Brussels Local Time

84 days left until closure

Call data

Call: **ERASMUS-EDU-2024-PI-ALL-INNO**

Topic: **ERASMUS-EDU-2024-PI-ALL-INNO-BLUEPRINT**

Type of action: **ERASMUS-LS**

Type of MGA: **ERASMUS-AG-LS**



Topic and type of action can only be changed by creating a new proposal.

Download Part B templates



Download part B templates

Support & Helpdesk

Online Manual

IT How To

IT Helpdesk

FAQ



Please submit your proposal at the latest **48 hours before** the deadline. Do not wait until the end because you are worried about confidentiality. **You can submit the proposal as many times as you want.**

Find your organisation

PIC *

This field is required

Organisations you have been previously associated with. (Click on the name to view details)

PIC: 913842918

Test Camelia-Valeria

place Rogier
Brussels, BE

Your role

Please indicate your role in this proposal *

- Main contact
- Contact person

- Indicate your role in the application process
- Main contact : Proposal coordinator (mandatory)
- Contact person : role delegated by the main contact (optional)

HOW TO PARTICIPATE

Create your proposal - 2

Online Manual

IT How To

IT Helpdesk

FAQ

Service Desk:
EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu
+32 2 29 92222

Your role

Please indicate your role in this proposal

Main contact
 Contact person

Your proposal

Please choose an acronym for your proposal.
It will appear also in the "General Information" section of the Application Form Part A and can also be updated there.

Acronym

Sport test

Short Summary

"Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum."

SAVE AND GO TO NEXT STEP

- Fill in the acronym of your project
- Include a summary of your proposal and move to 'Save and go to next step'.

HOW TO PARTICIPATE

Edit part A of your proposal

< Exit form

Table of contents

General Information >

Table of contents

Validate form

Save form

Save & exit form

Call: ERASMUS-EDU-2024-PI-ALL-INNO
(Partnerships for Innovation - Alliances)

Topic: ERASMUS-EDU-2024-PI-ALL-INNO-BLUEPRINT

Type of Action: ERASMUS-LS
(ERASMUS Lump Sum Grants)

Proposal number: SEP-211011824

Proposal acronym:

Type of Model Grant Agreement: ERASMUS Lump Sum Grant

Table of contents

Section	Title	Action
1	General information	Show
2	Participants	Show
3	Budget	Show
4	Other questions	Show

- Fill in the eForm (Part A).
- Click on 'Table of Contents' to see the parts that you need to complete.
- Go to 'Exit form' to return to previous step
- Save every time before closing part of your proposal

HOW TO PARTICIPATE

Edit part A of your proposal

< Participants & contacts

Type or select a participant

Budget >

Table of contents

Validate form

Save form

Save & exit form

Application forms

Proposal ID SEP-211011824

Acronym fndfgh

Short name Test Camelia-Valeria

Organisation data

?

PIC	Legal name
913842918	Test Camelia-Valeria

Short name: Test Camelia-Valeria

Address: place Rogier Legal person: no

Town: Brussels Public body: unknown

Postcode: 1000 Non-profit: unknown

Country: Belgium

SME data

SME self-declared status: no SME self-assessment: unknown SME validation: unknown

Research organisation: unknown Secondary or higher education: unknown

International organisation: unknown

Accreditations

Accreditation type: unknown

Accreditation number: unknown Expiration date: unknown

Type of Organisation

NEW 2024 – Type of organisation need to be indicated in Part A as well.

- Type of organisations indicated in Part A should be exactly the same as those indicated in Part C

HOW TO PARTICIPATE

Add your partners

In this step you can edit the Administrative Forms and upload the proposal and its annexes. You may return to this step from the 'My Proposals' section of the Funding & Tenders Portal.

Submit your proposal as early in the process as possible - you can update and resubmit an improved version many times before the call closure.

Submitting a proposal will overwrite any previous versions of this same proposal - this process is irreversible.

Any changes made to the proposal will not be available to the European Commission service unless resubmitted before the call closure.

 Your proposal contains changes that have not yet been submitted.

Administrative forms (Part A)

Edit forms 

Edit Part C (KPI)

View history

Print preview



Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments. 

Part B *



Upload 

Detailed budget table *



Upload 

 [BACK TO PARTICIPANTS LIST](#)

VALIDATE

SUBMIT



European
Commission

HOW TO PARTICIPATE

Add your partners - 2

- All partners must have PIC (not validated PIC is acceptable for submission of proposal)
- Add partners (full partners or associated partners)
- Affiliated partners are added as Partners and their link is defined in Part A

i In this step, the coordinator can manage and review the participants.
Note: The changes will be applied only after you click the "Save Changes" button.

Number of participants: 1 ⓘ

Coordinator
Test Camelia-Valeria

1 Test Camelia-Valeria

[Add Affiliated Entity +](#)

Test Camelia-Valeria
Brussels, BE
PIC: 913842918

[Change organisation](#) [Contact organisation](#)

Contacts ⓘ [Add contact +](#)

Main contact
Caterina DE GIOVANELLI

[Add Partner +](#) [Add Associated partner +](#)

[SAVE](#) [SAVE AND GO TO NEXT STEP](#) [NEXT](#)

HOW TO PARTICIPATE

How to access your draft proposal

The screenshot displays the European Commission's Single Electronic Data Interchange Area (SEDIA) portal. The page title is "Funding & tender opportunities". The user is logged in as "User". The main content area is titled "My Proposal(s)" and shows a table of draft proposals. The table has columns for Programme, Call, Type of Action, Proposal ID, Acronym, Status, Remaining Time, and Closure Date. Two draft proposals are listed, both with a remaining time of 84 days and a closure date of 07/03/2024 17:00:00. The "Actions" column for each row contains a gear icon and the word "Actions".

European Commission | Funding & tender opportunities
Single Electronic Data Interchange Area (SEDIA)

User

HOME SEARCH FUNDING & TENDERS HOW TO PARTICIPATE PROJECTS & RESULTS WORK AS AN EXPERT SUPPORT

MY PERSON PROFILE
MY ORGANISATION(S)
GRANTS
My Proposal(s)
TECHNICAL SUPPORT INSTRU...
Monitor requests
Monitor projects
MY FORMAL NOTIFICATION(S)

My Proposal(s) Need help?

Results: 2

PROGRAMME	CALL	TYPE OF ACTION	PROPOSAL ID	ACRONYM	STATUS	REMAINING TIME	CLOSURE DATE (Brussels time)	ACTIONS
ERASMUS2027	ERASMUS-EDU-2024-PI-ALL-INNO	ERASMUS-LS	SEP-211011824		Draft	84	07/03/2024 17:00:00	Actions
ERASMUS2027	ERASMUS-EDU-2024-PI-ALL-INNO	ERASMUS-LS	SEP-211011814		Draft	84	07/03/2024 17:00:00	Actions

1 10

HOW TO PARTICIPATE

Validate and submit proposal

Deadline
07 March 2024 17:00:00 Brussels Local Time

84 days left until closure

Call data

Call: ERASMUS-EDU-2024-PI-ALL-INNO
Topic: ERASMUS-EDU-2024-PI-ALL-INNO-BLUEPRINT
Type of action: ERASMUS-LS
Type of MGA: ERASMUS-AG-LS

 Topic and type of action can only be changed by creating a new proposal.

Proposal data

Acronym: fhdfgh
Draft ID: SEP-211011824

Download Part B templates

 Download part B templates

Support & Helpdesk

 Online Manual

 IT How To

 IT Helpdesk

 FAQ

Service Desk:

 EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu

 +32 2 29 92222

Administrative forms (Part A)

[Edit forms](#) [Edit Part C \(KPI\)](#) [View history](#) [Print preview](#) 

Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments. 

Part B *  [Upload](#) 

Detailed budget table *  [Upload](#) 

[← BACK TO PARTICIPANTS LIST](#) [VALIDATE](#) [SUBMIT](#)

- When you are ready, you can **validate** and **submit**.
- While the call remains open you can always update your proposal and submit again.
- You can access numerous support resources.

Useful links

- How to participate: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/how-to-participate/1>
- F&TP online manual: <https://webgate.ec.europa.eu/funding-tenders-opportunities/display/OM/Online+Manual>
- The Funding & Tenders Portal for beginners (webinar recording) <https://ec.europa.eu/research/participants/docs/h2020-funding-guide/other/event210527.htm>
- Short guide on submission system <https://webgate.ec.europa.eu/funding-tenders-opportunities/display/IT/Submission+system>
- Video tutorials https://www.eacea.ec.europa.eu/grants/how-get-grant_en
- F&TP support section: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/support/support>

Tips

- **Partners have to be relevant for your proposal and correspond to the Call requirements.** All participating organisations must have PIC (not validated is fine).
- Ensure that **Part B – Technical Description is not longer than 120 pages** as the text on excess pages will not be visible for evaluators.
- Check in advance **recommended system configuration.**
- Validate and **submit the form well in advance (at least 48 hours before deadline).** You will be able to update your proposal until the call closure and submit updated version.
- In case of submission failure due to technical error on Portal side a complaint must be filed **within 4 calendar days** after call closure.

Thank you and good luck with your application.



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