

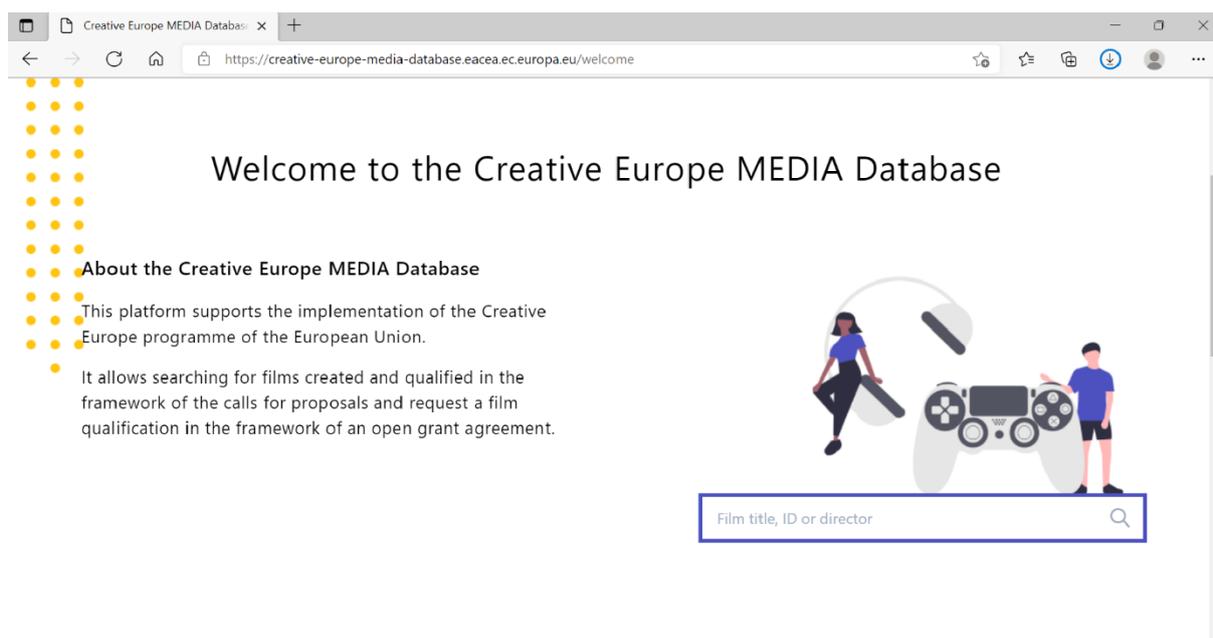


GUIDE FOR APPLICANTS AND BENEFICIARIES

CREATIVE EUROPE MEDIA DATABASE:

CREATING FILM QUALIFICATION REQUEST FOR BENEFICIARIES OF THE DISTRIBUTION AND SALES AGENT SCHEMES

1. Go to <https://creative-europe-media-database.eacea.ec.europa.eu/welcome>
2. To find your film, **type** the original title, film ID or the director's name in the "Search" field.



3. **Consult the search results.** The 'Status', which appears next to the each entry, indicates the current stage of the film qualification process. Possible status updates:

❖ **Submitted** - film was submitted by a user for the review.

FILM ID	ORIGINAL TITLE	DIRECTOR	MEDIA FILM NATIONALITY	MEDIA FILM NATIONALITY 2014-2020	YEAR OF COPYRIGHT	STATUS
					2017	Submitted ⓘ

- ❖ **Under processing** - information provided by a user is being reviewed by the EACEA staff

FILM ID	ORIGINAL TITLE	DIRECTOR	MEDIA FILM NATIONALITY	MEDIA FILM NATIONALITY 2014-2020	YEAR OF COPYRIGHT	STATUS
					2019	Under processing ⓘ

- ❖ **Missing information** - EACEA does not have all the elements to qualify the film. For more info, please contact EACEA-MEDIA-DB@ec.europa.eu

FILM ID	ORIGINAL TITLE	DIRECTOR	MEDIA FILM NATIONALITY	MEDIA FILM NATIONALITY 2014-2020	YEAR OF COPYRIGHT	STATUS
					2016	Missing Information ⓘ

- ❖ **Criteria not met** - film qualification request has been reviewed by the EACEA staff. The film does not meet the criteria set by MEDIA. For more info, please contact EACEA-MEDIA-DB@ec.europa.eu

FILM ID	ORIGINAL TITLE	DIRECTOR	MEDIA FILM NATIONALITY	MEDIA FILM NATIONALITY 2014-2020	YEAR OF COPYRIGHT	STATUS
					2019	Criteria not met ⓘ

- ❖ **Processed** - film qualification request has been reviewed by the EACEA staff. You can now verify if the film nationality is eligible for your Call.

IMPORTANT: Please, always consult the information provided for the film. The film is considered eligible only if the status is '**Processed**' + **the nationality and the year of the copyright is eligible for your Call.**

FILM ID	ORIGINAL TITLE	DIRECTOR	MEDIA FILM NATIONALITY	MEDIA FILM NATIONALITY 2014-2020	YEAR OF COPYRIGHT	STATUS
			DE	DE	2020	Processed ⓘ

- If you cannot find the film you are looking for, you can submit the new request by clicking '[Create your Movie Fiche](#)'.

Search results

filmfilmfilm

Media Film Nationality Year of Copyright

All All

Refine search

Could not find the Movie you are looking for? If your company has an open grant agreement for which you would like to submit information on a new audiovisual work that will be part of the project implementation, you can [Create your Movie Fiche](#).

5. Enter your **email address** and **EU Login** password.

Media Database requires you to authenticate

Sign in to continue

Enter your e-mail address or unique identifier

[Create an account](#) [Next >](#)

Or

 [Sign in with your eID](#)

Easy, fast and secure: download the **EU Login app**

Download on the  **App Store**  **GET IT ON Google Play**

6. In the pop-up message, **provide the entire grant agreement information**. Please note, that the possibility to submit film qualification request through the MEDIA Database and outside the application process, is **only given to the beneficiaries with the open running projects**.

Enter information about grant agreement

You can only create a new Movie fiche if the Audiovisual work can potentially be part of an open grant agreement signed with EACEA.

Please indicate the Creative Europe call for proposals to which the grant agreement refers: *

Choose an option

Please indicate the Grant agreement reference: *

Proceed

European Commission

Creative Europe

My Dossiers

Home > My dossiers

Films - Distrib

Applicant

General information

7. Fill in the film qualification and click 'Submit'.

General information

Original Title *

STATUS

Draft

MEDIA Film Nationality

TBC by EACEA

Year of copyright *

Choose an option

Set current year

Film Genre *

Choose an option

Film Delivery Platform *

Choose an option

Primary Audience *

Choose an option

Film Type *

Choose an option

IMDB link

ISAN

Synopsis *

Cast and Crew *

Please input TBC for mandatory roles not defined.

ROLE	FULL NAME	GENDER	NATIONALITY 1	NATIONALITY 2	RESIDENCE
Add					

8. Receive **email notifications** informing about the qualification process and status updates.

Please note, that as soon as you submit the film qualification form, you can no longer modify it. You will receive the **email notification confirming your submission**. If you are willing to provide additional information after the submission, please contact the staff by email EACEA-MEDIA-DB@ec.europa.eu.

For your convenience, you will also receive a **confirmation email as soon as your film qualification request is reviewed**. In case some information is missing, EACEA staff will contact you by email.

You can consult the status of your submitted film at any moment by using the search box of the MEDIA database <https://creative-europe-media-database.eacea.ec.europa.eu/search>