



Erasmus+ Renforcement des capacités dans l'EFP

Formulaire de demande et procédure de soumission

Session d'information en ligne - 8/12/2021

Sabrina THOM (EACEA)

FORMULAIRE DE DEMANDE ET SOUMISSION

- Formulaire de demande
- Portail des opportunités de financement et d'appel d'offres
- Comment participer - créer et soumettre une proposition
- Informations utiles
- Conseils

FORMULAIRE DE DEMANDE

Vue d'ensemble - 1

1. eForm (Partie A)

Formulaires administratifs structurés contenant des données sur :

- Participants
- Déclarations légales
- Personnes de contact
- Priorités du programme et subvention demandée

2. eForm (Partie C)

Choisir:

- Domaines thématiques
- Aspects horizontaux
- Type d'organisation
- Composition du partenariat

3. Partie B : les documents (attaché à l'eForm)

1. Description technique
2. Budget estimé de la proposition

 Tpl_Application Form (Part B SEP) (ERASMUS BB and LSII)

 Tpl_Detailed Budget Table (ERASMUS LSII)

FORMULAIRE DE DEMANDE

Vue d'ensemble - 2

Proposal forms

TEST MODE

Deadline
31 March 2022 17:00:00 Brussels Local Time

Administrative forms (Part A)

Call data:
Call: **ERASMUS-EDU-2022-CB-VET**
Topic: **ERASMUS-EDU-2022-CB-VET**
Type of action: **ERASMUS-LS**
Type of MGA: **ERASMUS-AG-LS**

Proposal data:
Acronym: **aaa**
Draft ID: **SEP-210815451**

Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments.

Part B	Upload
Detailed Budget Table	Upload

Download Part B templates

Download part B templates

Buttons: BACK TO PARTICIPANTS LIST, VALIDATE, SUBMIT

FORMULAIRE DE DEMANDE

Partie B - Description technique

- Modèle à télécharger par le demandeur dans le système de soumission.
- Le formulaire rempli doit être téléchargé en **format pdf**.
- Suivez les instructions, y compris les limites de caractères et de pages (page 2 du modèle).
- Maximum **70 pages**, les pages excédentaires ne seront pas lisibles
- Comprend des sections correspondant aux **4 critères d'attribution et une section sur le plan de travail**.
- Liste des **projets précédents** à remplir à la fin du formulaire.

TABLE OF CONTENTS

ADMINISTRATIVE FORMS (PART A).....	39
TECHNICAL DESCRIPTION (PART B).....	49
COVER PAGE.....	49
PROJECT SUMMARY.....	59
1. RELEVANCE	59
1.1 Background and general objectives.....	59
1.2 Needs analysis and specific objectives.....	59
1.3 Complementarity with other actions and innovation — European added value.....	59
2. QUALITY	69
2.1 PROJECT DESIGN AND IMPLEMENTATION	69
2.1.1 Concept and methodology.....	69
2.1.2 Project management, quality assurance and monitoring and evaluation strategy.....	69
2.1.3 Project teams, staff and experts.....	69
2.1.4 Cost effectiveness and financial management.....	79
2.1.5 Risk management.....	79
2.2 PARTNERSHIP AND COOPERATION ARRANGEMENTS	79
2.2.1 Consortium set-up.....	79
2.2.2 Consortium management and decision-making.....	89
3. IMPACT	89
3.1 Impact and ambition.....	89
3.2 Communication, dissemination and visibility.....	89
3.3 Sustainability and continuation.....	99
4. WORK PLAN, WORK PACKAGES, TIMING AND SUBCONTRACTING	109
4.1 Work plan.....	109
4.2 Work packages and activities.....	109
Work Package 1.....	109
Work Package.....	149
Overview of Work Packages (n/a for Lump Sum Grants).....	149
Events meetings and mobility.....	159

FORMULAIRE DE DEMANDE

Partie B - Tableau budgétaire détaillé

A	B	C	D	E	F	G	H	XFD
List of Beneficiaries and Affiliated Entities				Actions (double-click to activate)				
BE NR/AE	BE/TP name	Acronym	Country	APPLY CHANGES		Add a Beneficiary		
BE 001	Beneficiary 1			Remove this Beneficiary		Add an Affiliated Entity		
BE 002	Beneficiary 2			Remove this Beneficiary		Add an Affiliated Entity		
BE 003	Beneficiary 3			Remove this Beneficiary		Add an Affiliated Entity		
BE 004	Beneficiary 4			Remove this Beneficiary		Add an Affiliated Entity		

- Remplir le budget de la proposition
- Utiliser les modèles qui sont téléchargés à partir du système de soumission
- Tableau complété à télécharger dans le système de soumission dans le format indiqué dans les instructions du tableau budgétaire

FORMULAIRE DE DEMANDE

Partie C

- *Domaine(s) thématique(s)* que vous devez aborder
- *Aspect(s) horizontal(aux)* si vous le(s) traitez
- *Candidat* – voir les conditions d'éligibilité
- *Types d'organisations* (sélectionnez une option parmi plusieurs)
- *Partenariat* (sélectionnez une des 3 options) selon leur rôle dans le projet (conditions d'éligibilité de votre action)

VET provider

Other public or private organisation active in the field of VET and in the labour market

Associated partner from the public or private sector contributing to the implementation of specific project tasks/activities or support the dissemination and sustainability of the project

Types of Organisations

Number

Name

PIC Number (if available)

Type of organisation

Partnership

Thematic area

You should tick on one or more of the following themes the application is focused on:

- ☐ work-based learning
- ☐ Quality assurance mechanisms
- ☐ VET teachers/trainers professional development
- ☐ Key competences, including entrepreneurship
- ☐ Skills-matching in forward-looking economic sectors
- ☐ Support to the development of green and digital skills for the twin transition

Please select minimum 1 option(s)

Horizontal aspect

Applicants are encouraged to take these Horizontal aspects into account when designing their project. Tick one or more options if relevant:

- ☐ Inclusion and diversity
- ☐ Environmental sustainability
- ☐ Digital dimension
- ☐ Common values, civic engagement and participation

Applicant



I confirm the applicant organisation is a public or private organisation active in the VET field and legally established in an EU Member State or eligible third country associated to the Programme.

This is a mandatory field.

Configuration Info

Validation Summary

Portail des opportunités de financement et d'appel d'offres (FTOP)

1

 **Funding & tender opportunities**
Single Electronic Data Interchange Area (SEDIA)

5

English

Register

Login

SEARCH FUNDING & TENDERS ▾

HOW TO PARTICIPATE ▾

PROJECTS & RESULTS

WORK AS AN EXPERT

SUPPORT ▾

Find calls for proposals and tenders

Search calls for proposals and tenders by keywords, programmes...

2

Search

EU Programmes

Asylum, Migration and Integration Fund (AMIF)	Border Management and Visa Instrument (BMVI)	Customs Control Equipment Instrument (CCEI)	Citizens, Equality, Rights and Values Programme (CERV)	Creative Europe (CREA)	Customs Programme (CUST)
Digital Europe Programme (DIGITAL)	Europe Direct (ED)	European Parliament (EP)	European Solidarity Corps	3 Erasmus+ Programme (ERASMUS+)	European Social Fund + (ESF)
European Maritime, Fisheries and Aquaculture Fund (EMFAF)	Fiscalis Programme (FISC)	Innovation Fund (INNOVFUND)	Internal Security Fund (ISF)	Horizon Europe (HORIZON)	Single Market Programme (SMP)
Social Prerogative and Specific Competencies Lines (SOCPL)	EU External Action (RELEX)	Justice Programme (JUST)	Protection of the Euro against Counterfeiting Programme (PERICLES)	Pilot Projects and Preparatory Actions (PPPA)	Programme for the Environment and Climate Action (LIFE)
Promotion of Agricultural Products (AGRIP)	Union Civil Protection Mechanism (UCPM)				

Show all

4

How to participate in 5 steps

1

Find an opportunity

2

Find partner(s)

3

Create an account

4

Register your organisation

5

Submit your proposal or offer

Learn how to find and apply for suitable EU funding and tender opportunities.

Learn more

ERA corona platform

Brexit info

Report fraud

News

25 May, 2021

Webinar 'The Funding & Tenders Portal for beginners', 27 May 2021, 10.00 CEST

The Funding & Tenders Portal is the single gateway for participants in many EU funding programmes and procurement actions. This webinar is addressed in the ...

20 May, 2021

Webinar "All you need to know on D&E under Horizon Europe", 9 June 2021; 9:30 CEST

Are you planning to apply for a Horizon Europe call? Don't forget to prepare your Dissemination & Exploitation (D&E) section under the impact! In order ...

19 May, 2021

Webinar addressed to providers of Certificates on Financial Statements in Horizon 2020 grants

A recorded webinar about Certificates on Financial Statements (CFS) for Horizon 2020 grants is now available on the Funding & Tenders Portal. The purpose of...

All news >

Useful links

 Calls for tenders on Ted

 Overview of all EU funding opportunities

 Access to publications and data on OpenAire

 Apply for EU loans & venture capital

 Find funding in the EU Macro-Regions

COMMENT PARTICIPER

Comment accéder à votre zone de soumission des appels - 1



European Commission
Single Electronic Data Interchange Area (SEDIA)

Funding & tender opportunities

1

[Home](#) | [SEARCH FUNDING & TENDERS](#) | [HOW TO PARTICIPATE](#) | [PROJECTS & RESULTS](#) | [WORK AS AN EXPERT](#) | [SUPPORT](#)

Capacity Building in the field of Vocational Education and Training (VET)

TOPIC ID: ERASMUS-EDU-2022-CB-VET

Grant

2

General information

Topic description

Conditions and documents

Partner search

Submission service

Topic related FAQ

Get support

Call information

3

General information

Programme

Erasmus+ Programme (ERASMUS)

Work programme part

ERASMUS-2022

Call

Capacity building in the field of Vocational Education and Training (VET) (ERASMUS-EDU-2022-CB-VET)

Work programme year

ERASMUS-2022

Type of action

ERASMUS-LS ERASMUS Lump Sum Grants

Type of MGA

ERASMUS Lump Sum Grant [ERASMUS-AG-LS]

Deadline model

single-stage

Planned opening date

25 November 2021

Deadline date

31 March 2022 17:00:00 Brussels time

See budget overview

Forthcoming

[Go back to search results](#)

Topic description

Scope:

Portail des opportunités de financement et d'appel d'offres (FTOP)

← → ↻ 🏠 🔒 <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/opportunities/topic-details/erasmus-edu-2022-cb-v>

General information

Topic description

Conditions and documents

Partner search

Submission service

Topic related FAQ

Get support

Call information

🔍 Go back to search results

Topic conditions and documents

1. Eligible countries: as described in the [Call document](#).

[Erasmus+ Programme Guide](#) is available in all official EU languages (see PDF versions)

2. Eligibility and admissibility conditions: as described in the [Call document](#).

[Erasmus+ Programme Guide](#) is available in all official EU languages (see PDF versions)

Proposal page limits and layout: Please refer to Part B of the standard proposal template.

- maximum **Partie B du modèle de proposition – maximum 70 pages**

3. Evaluation

Evaluation criteria, scoring, threshold and process are described in the [Call document](#).

[Erasmus+ Programme Guide](#) is available in all official EU languages (see PDF versions)

4. Indicative timetable for evaluation and grant agreement: as described in the [Call document](#). [Erasmus+ Programme Guide](#) is available in all official EU languages (see PDF versions).

Publication of the call: 24/11/2021

Deadline for submitting applications: 31/3/2022 17:00 (Brussels Time)

Evaluation period: April - August 2022

Information to applicants: September 2022

Signature of grant agreement: December 2022

5. Proposal templates, guidance and model grant agreements (MGA):

[Standard proposal template](#)

[Call document - Erasmus+ Programme Guide](#) is available in all official EU languages (see PDF versions)

[Guide for applicants](#)

[Mono/Multi-beneficiary Model Grant Agreement](#)

**Modèle de proposition standard -
Pour information seulement**

COMMENT PARTICIPER

Comment accéder à votre zone de soumission des appels - 2

General information

Topic description

Conditions and documents

Partner search

Submission service

Topic related FAQ

Get support

Call information

Call updates

Start submission

To access the Electronic Submission Service, please click on the submission-button next to the **type of action** and the **type of action** confirm your choice, as it cannot be changed in the submission system. Upon confirmation, you will be linked to the correct

To access existing draft proposals for this topic, please login to the Funding & Tenders Portal and select the My Proposals p

Please select the type of your submission:

☒ ERASMUS Lump Sum Grants [ERASMUS-LS], ERASMUS Lump Sum Grant [ERASMUS-AG-LS]

Start submission

 **Need help?**

COMMENT PARTICIPER

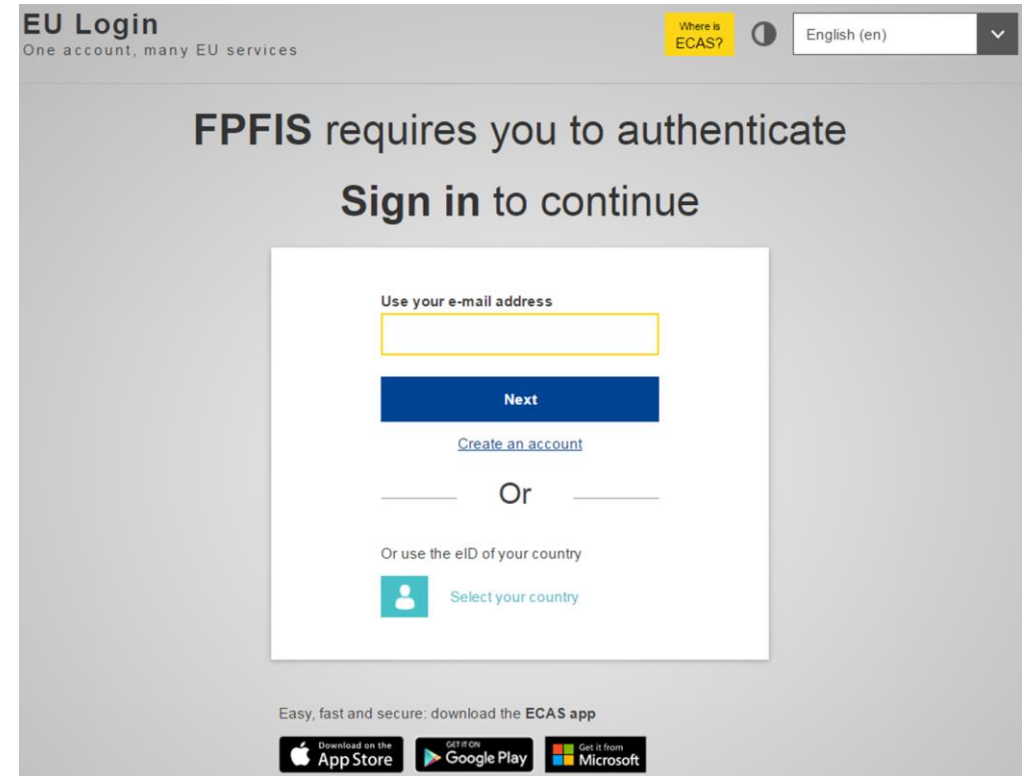
Avant de créer votre proposition

Vous aurez besoin des éléments suivants:

1. Avoir un compte EU Login valide. Si vous n'avez pas de compte EU Login, vous pouvez le créer [ici](#)
2. Votre organisation doit disposer d'un PIC (Participant Identification Code) à 9 chiffres

Si votre organisation n'est pas inscrite dans le registre des participants, vous pouvez l'inscrire à l'adresse suivante:

<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/participant-register>



The screenshot shows the EU Login interface. At the top, it says 'EU Login' and 'One account, many EU services'. There's a language selector set to 'English (en)'. The main heading is 'FPFIS requires you to authenticate' followed by 'Sign in to continue'. Below this is a form with the prompt 'Use your e-mail address' and an input field. A 'Next' button is below the input field. A link 'Create an account' is also present. Below the form, it says 'Or' and 'Or use the eID of your country'. There's a button with a person icon and the text 'Select your country'. At the bottom, it says 'Easy, fast and secure: download the ECAS app' and provides links to download the app from the App Store, Google Play, and Microsoft.

COMMENT PARTICIPER

Commencer votre proposition

Create proposal

Deadline
31 March 2022 17:00:00 Brussels Local Time

Call data:
Call: **ERASMUS-EDU-2022-CB-VET**
Topic: **ERASMUS-EDU-2022-CB-VET**
Type of action: **ERASMUS-LS**
Type of MGA: **ERASMUS-AG-LS**

Topic and type of action can only be changed by creating a new proposal.

Download Part B templates
 Download part B templates

Support & Helpdesk

Please submit your proposal at the latest **48 hours before the deadline** (to avoid system congestion or system incompatibility issues). Late proposals will not be accepted. Don't wait until the end because you are worried about confidentiality – we will not open the proposals before the deadline.
You can submit the proposal as many times as you wish up until the deadline. Each new submitted version will replace the previous one.

Find your organisation

PIC

Short name

Search for your organisation

Organisations you have been previously associated with. (Click to select)

- Dans un premier temps, vous devez saisir le PIC de votre organisation dans le champ prévu à cet effet
- Veuillez d'abord vérifier si votre organisation a déjà un PIC

COMMENT PARTICIPER

Trouver le PIC

Find your organisation

You may enter a (complete or partial) organisation name (e.g. "Oxford" or "University of Oxford"). Entering additional information like country/city usually leads to better results. You may also search based on VAT number of the organisation in international format (e.g. "GB123456789")

Type your organisation name or PIC

247Search

PIC: 901482014 ULB Coopération Avenue F.D. Roosevelt 50 Bruxelles, BE Status: DECLARED Use CO	PIC: 999986290 ULB AVENUE FRANKLIN ROOSEVELT 50 BRUXELLES, BE VAT: BE0407626464 Status: VALIDATED Use CO	PIC: 907953660 ULB COOPERATION Avenue F.D. Roosevelt 50 BRUSSELS, BE VAT: BE0407626464 Status: DECLARED Use CO
PIC: 922241857 Bureau des étudiants de la faculté de philosophie et sciences sociales de l'ULB Avenue Paul Héger Bruxelles, BE Status: DECLARED Use CO	PIC: 937496562 CEFES-ULB 50 Av. Fr. Roosevelt Bruxelles, BE Status: DECLARED Use CO	PIC: 899373719 HOPITAL ERASME - CLINIQUES UNIVERSITAIRES DE BRUXELLES 808 ROUTE DE LENNIK BRUXELLES, BE VAT: BE0941792893 Status: VALIDATED Use CO
PIC: 901330500 Specque ULB Avenue Franklin Roosevelt 39 Ixelles, BE Status: DECLARED Use CO	PIC: 905956818 ULB LIMITED 75 Camelot House Camden Park Road London, UK Status: DECLARED Use CO	PIC: 940211786 BEST Brussels ULB Av. F.D. Roosevelt Bruxelles, BE Status: DECLARED Use CO

More results were found

[View complete list](#)

To register your organisation for a Participant Identification Code (PIC) [Click here](#)

- Saisir le nom de votre organisation pour voir si elle dispose déjà d'un PIC
- Si ce n'est pas le cas, créez-en un [ici](#)
- Le PIC n'a pas besoin d'être validé pour la soumission de la demande. La validation est requise pour la signature de la convention de subvention

COMMENT PARTICIPER

Créer votre proposition

Deadline
31 March 2022 17:00:00 Brussels Local Time

Call data:

Call: ERASMUS-EDU-2022-CB-VET
Topic: ERASMUS-EDU-2022-CB-VET
Type of action: ERASMUS-LS
Type of MGA: ERASMUS-AG-LS

Topic and type of action can only be changed by creating a new proposal.

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IT How To

IT Helpdesk

FAQ

Service Desk:

EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu

+32 2 29 92222

Please submit your proposal at the latest **48 hours before the deadline** (to avoid system congestion or system incompatibility issues). Late proposals will not be accepted. Don't wait until the end because you are worried about confidentiality – we will not open the proposals before the deadline. You can submit the proposal as many times as you wish up until the deadline. Each new submitted version will replace the previous one.

Find your organisation

PIC Short name

Search for your organisation

Organisations you have been previously associated with. (Click to select)

PIC: 923131832
Aero LTD
MaartStreet 12
Almere,US
VAT: 125648321

Your role

Please indicate your role in this proposal

☒ Main contact
☐ Contact person

Your proposal

Please choose an acronym for your proposal.
It will appear also in the "General Information" section of the Application Form Part A and can also be updated there.

Acronym

Short Summary

- Indiquer votre rôle dans le processus de candidature
- Contact principal : coordinateur de la proposition (obligatoire)
- Personne de contact : rôle délégué par le contact principal (facultatif)



European
Commission

COMMENT PARTICIPER

Créer votre proposition - 2

Online Manual

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FAQ

Service Desk:
EC-FUNDING-TENDER-SERVICE-
DESK@ec.europa.eu
+32 2 29 92222

Your role

Please indicate your role in this proposal

☒ Main contact
☐ Contact person

Your proposal

Please choose an acronym for your proposal.

It will appear also in the "General Information" section of the Application Form Part A and can also be updated there.

Acronym Sport test

Short Summary "Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum."

SAVE AND GO TO NEXT STEP

- Indiquer l'acronyme de votre projet
- Inclure un résumé de votre proposition et passez à "Enregistrer et passer à l'étape suivante"

COMMENT PARTICIPER

Accéder à différentes parties de votre proposition

Progress bar: Login ✓ Topic selection ✓ Create proposal ✓ Participants ✓ Proposal forms (active) Submit

Proposal forms

TEST MODE

Deadline
31 March 2022 17:00:00 Brussels Local Time

Call data:
Call: **ERASMUS-EDU-2022-CB-VET**
Topic: **ERASMUS-EDU-2022-CB-VET**
Type of action: **ERASMUS-LS**
Type of MGA: **ERASMUS-AG-LS**
 Topic and type of action can only be changed by creating a new proposal.

Proposal data:
Acronym: **aaa**
Draft ID: **SEP-210815451**

Administrative forms (Part A)
1 [Edit forms](#) [Edit Part C](#) [View history](#) [Print preview](#)

Part B and Annexes
In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments.

Part B	3 Upload
Detailed Budget Table	Upload

4 [← BACK TO PARTICIPANTS LIST](#) [VALIDATE](#) [SUBMIT](#)

2 **Download Part B templates**
[Download part B templates](#)

European Commission

COMMENT PARTICIPER

Modifier la partie A de votre proposition

[< Proposal forms](#)[Table of contents](#)[General Information >](#)

Application forms

Table Of Contents

SaveSave & Close

Call: ERASMUS-EDU-2022-CB-VET
(Capacity building in the field of Vocational Education and Training (VET))
Topic: ERASMUS-EDU-2022-CB-VET
Type of Action: ERASMUS-LS
Proposal number: 210806920
Proposal acronym: aaaaaaaaaaaaaaaaaaaaaa
Type of Model Grant Agreement: ERASMUS Lump Sum Grant
[Table of contents](#)

Section	Title	Action
1	General information	Show
2	Participants	Show
3	Budget	Show

How to fill in the forms

- Remplir le eForm (Partie A)
- Cliquer sur "Table des matières" pour voir les parties que vous devez remplir
- Cliquer sur "Formulaires de proposition" pour revenir à l'étape précédente
- Sauvegarder chaque fois avant de fermer une partie de votre proposition

Ajouter vos partenaires



COMMENT PARTICIPER

Ajouter vos partenaires - 2

Participants

Deadline
31 March 2022 17:00:00 Brussels Local Time

Call data:
Call: ERASMUS-EDU-2022-CB-VET
Topic: [ERASMUS-EDU-2022-CB-VET](#)
Type of action: ERASMUS-LS
Type of MGA: ERASMUS-AG-LS

Topic and type of action can only be changed by creating a new proposal.

Download Part B templates
[Download part B templates](#)

In this step you as coordinator should manage and review the participants of your proposal.
Only you as coordinator can edit the elements on this screen.
Note: Your changes will be applied only after you click the "Save Changes" button.

Number of participants: 1

Coordinator

1 SME Test **Add Affiliated entity** **Contacts:** **Add contact +**

SME Test
Brussels, BE
PIC: 892863661

Change organisation **Contact organisation**

Vytaute EZERSKIENE - Main contact

Add Partner + **Add Associated partner +**

SAVE **SAVE AND GO TO NEXT STEP** **NEXT**

- Tous les partenaires doivent avoir un PIC (un PIC non validé est acceptable pour la soumission de la proposition)
- Ajouter des partenaires - partenaires à part entière (et entité(s) affiliée(s) et/ou partenaire(s) associé(s) le cas échéant)
- Entités affiliées - leur lien avec les partenaires à part entière est défini dans la partie A

COMMENT PARTICIPER

Comment accéder à votre projet de proposition



Funding & tender opportunities
Single Electronic Data Interchange Area (SEDIA)

Welcome **User**

Manage my area

My Organisation(s)

Grants

My Proposal(s)

My Formal Notification(s)

My Proposal(s)

Results: 21

Search..

PROGRAMME	CALL	FUNDING SCHEME	PROPOSAL ID	ACRONYM	STATUS	REMAINING TIME	CLOSURE DATE (Brussels time)	ACTIONS
ERASMUS2027		ERASMUS-LS	SEP-210754086	new test	Draft	99	31/03/2022	Actions

1 2 3 10

COMMENT PARTICIPER

Valider et soumettre la proposition

Deadline
31 March 2022 17:00:00 Brussels Local Time

Call data:

Call: **ERASMUS-EDU-2022-CB-VET**
Topic: **ERASMUS-EDU-2022-CB-VET**
Type of action: **ERASMUS-LS**
Type of MGA: **ERASMUS-AG-LS**



Topic and type of action can only be changed by creating a new proposal.

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FAQ

Service Desk:



EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu



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Edit forms

Edit Part C

View history

Print preview



Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments. ?

Part B Technical Annex



Upload

< BACK TO PARTICIPANTS LIST

VALIDATE

SUBMIT

- Lorsque vous êtes prêt, vous pouvez valider et soumettre
- Tant que l'appel reste ouvert, vous pouvez toujours mettre à jour votre proposition et la soumettre à nouveau
- Vous pouvez accéder à de nombreuses ressources de soutien

Liens utiles

- Enregistrement et présentations de l'Info-session sur le renforcement des capacités dans le domaine de l'enseignement et de la formation professionnels 8/12/2021: https://www.eacea.ec.europa.eu/news-events/events/online-info-session-8-december-2021-new-action-capacity-building-field-vocational-education-and_en
- Renforcement des capacités dans le domaine de l'enseignement et de la formation professionnels (EFP) sur FTOP- [Funding & tenders \(europa.eu\)](#) + Modèle de proposition standard (parties A et B) + tableau budgétaire + modèle de convention de subvention
- Guide du programme: https://erasmus-plus.ec.europa.eu/sites/default/files/2021-11/2022-erasmusplus-programme-guide_fr.pdf
- Comment participer: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/how-to-participate/1>
- Manuel en ligne de FTOP : <https://webgate.ec.europa.eu/funding-tenders-opportunities/display/OM/Online+Manual> + [Online manual](#) (version pdf)
- Section aide de FTOP : <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/support/support>
- Le portail des opportunités de financement et d'appels d'offres pour les débutants (enregistrement du webinaire): <https://ec.europa.eu/research/participants/docs/h2020-funding-guide/other/event210527.htm>
- Petit guide du système de soumission: <https://webgate.ec.europa.eu/funding-tenders-opportunities/display/IT/Submission+system>
- Vidéos tutorielles https://www.eacea.ec.europa.eu/grants/how-get-grant_en

CONSEILS



- Partie A : Subvention demandée. Le montant de la partie A doit correspondre à la contribution de l'UE demandée dans le tableau budgétaire (ne peut être supérieur à 400.000 € au total).
- Partie B:

Il s'agit d'un modèle. Vérifiez les parties que vous devez remplir :

- n/a préfixe forfaitaire (**doit être complété**)
- n/a Subventions forfaitaires (**ne pas remplir**)
- 5.1 Éthique et 5.2 Sécurité (**ne pas remplir**)

Estimated budget — Resources *(n/a for prefixed Lump Sum Grants)*

Overview of Work Packages/ (n/a for Lump Sum Grants)

Remplissez la partie B sur la base des informations du guide du programme :

- **Traitez chaque point d'orientation du guide du programme sous les 4 critères d'attribution.**
- Au moins 3 lots de travaux
- Soutien financier à des tiers non éligible

CONSEILS

Traiter chaque point d'orientation du guide du programme sous les 4 critères d'attribution.

Partie B

Guide du programme Erasmus+

1. RELEVANCE

1.1 Background and general objectives

Background and general objectives

Please address all guiding points presented in the Call document/Programme Guide under the award criterion 'Relevance'.

Describe the background and rationale of the project.

How is the project relevant to the scope of the call? How does the project address the general objectives of the call? What is the project's contribution to the priorities of the call (if applicable)?

Insert text



AWARD CRITERIA

Relevance of the project (maximum score 30 points)	▪ The relevance of the proposal to the objectives and thematic areas of the action. ▪ The extent to which: - the proposal addresses the geographical targets of the action; - the proposal addresses the regional and cross-cutting priorities of the third countries not associated to the Programme involved; - the proposal is feasible in the local context of the targeted country(/ies); - the objectives are clearly defined, realistic and address issues relevant to the participating organisations and target groups; - the proposal is innovative and/or complementary to other initiatives already carried out by the participating organisations; - the capacity building activities are clearly defined and aim at reinforcing the capacities of the participating organisations; - the activities inscribe themselves in the development strategies of the targeted VET providers and support strategies at country level, including a greater attention to employability, inclusion, diversity and socio-economically disadvantaged participants where relevant; - the horizontal aspects of the Programme are taken into consideration.
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CONSEILS



- **Les partenaires doivent être pertinents pour votre proposition et correspondre aux exigences de l'appel.** Toutes les organisations participantes doivent avoir un PIC (si le PIC n'est pas encore validé au niveau de la demande, cela ne pose pas de problème).
- Assurez-vous que la **partie B - Description technique ne dépasse pas 70 pages**, car le texte des pages excédentaires ne sera pas visible pour les évaluateurs.
- Vérifiez à l'avance la **configuration recommandée du système**.
- Validez et **soumettez le formulaire bien à l'avance** (au moins 48 heures avant la date limite). Vous pourrez mettre à jour votre proposition jusqu'à la clôture de l'appel et soumettre la version mise à jour.