



CIV 2022 Call for Proposals

Citizens' engagement and participation
CERV-2022-CITIZENS-CIV
CERV Programme

Info Session

*European Education and Culture
Executive Agency, Unit B.3 Citizens and EU Values*

*14 December 2021
10h-12h*

Agenda



Welcome and opening remarks by Gilles Pelayo

EACEA Head of Unit B.3 Citizens and EU values



Presentation of CERV Programme by Daniela Mormile

DG JUST Unit 04 Policy Officer



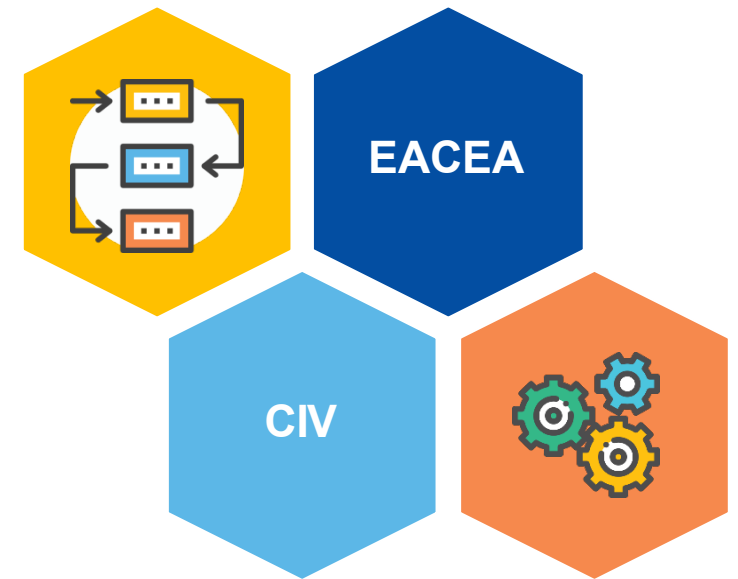
Presentation of CIV 2022 call by Chiara Sorge and Natalia Mereanu

EACEA Unit B.3 Citizens and EU values Call Coordinator

Moderated by Inna Petrenko, Head of Sector Unit B.3

Welcome and opening remarks

- European Education and Culture Executive Agency
EACEA
- Citizens' engagement and participation & [Europe for Citizens](#)
- eGrants



Citizens, Equality, Rights and Values Programme

EU FUNDING OPPORTUNITIES

What are the objectives ?

To protect and promote rights and values as enshrined in the EU **Treaties and the EU Charter**

by **supporting civil society organisations** and other stakeholders active at local, regional, national and transnational level,

by encouraging civic and democratic participation, in order to sustain and further develop open, rights-based, democratic, equal and inclusive societies based on the rule of law

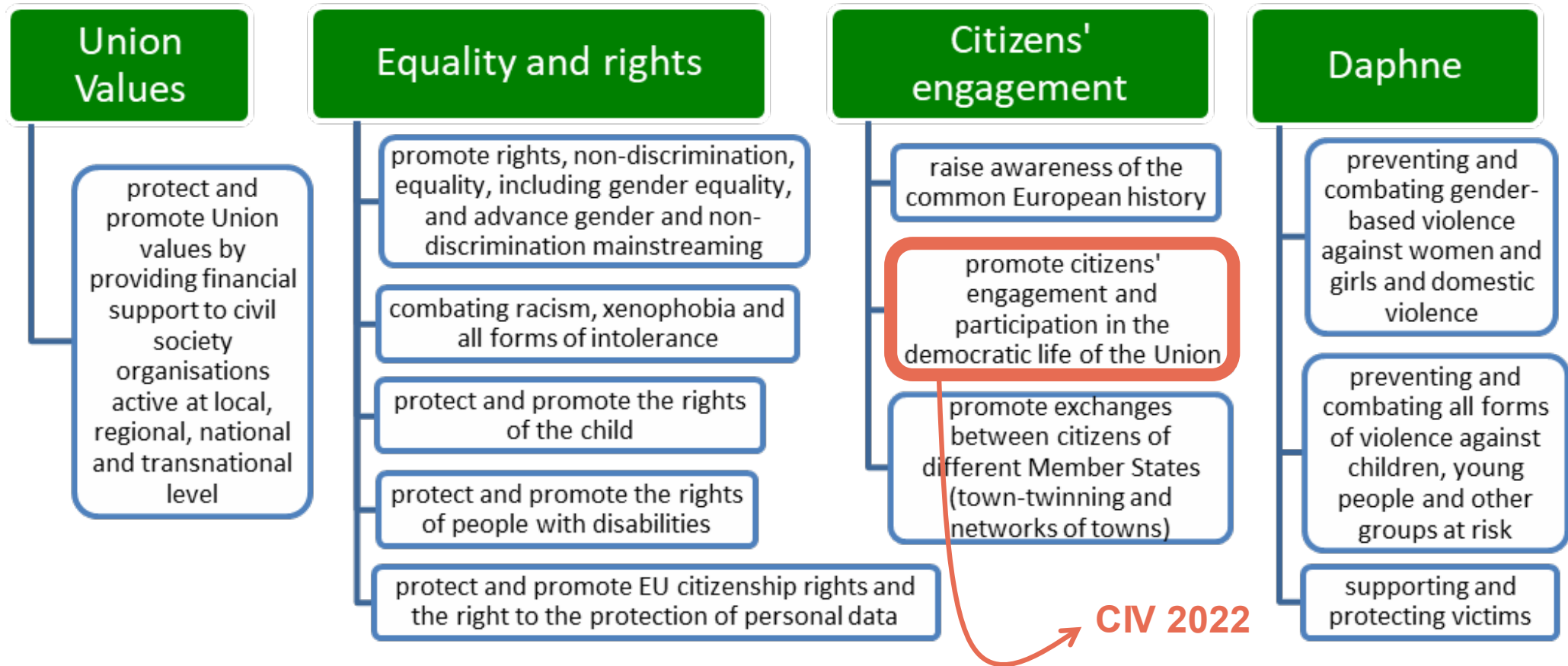
Union values strand

Equality, Rights and Gender Equality strand

Citizens' engagement and participation strand

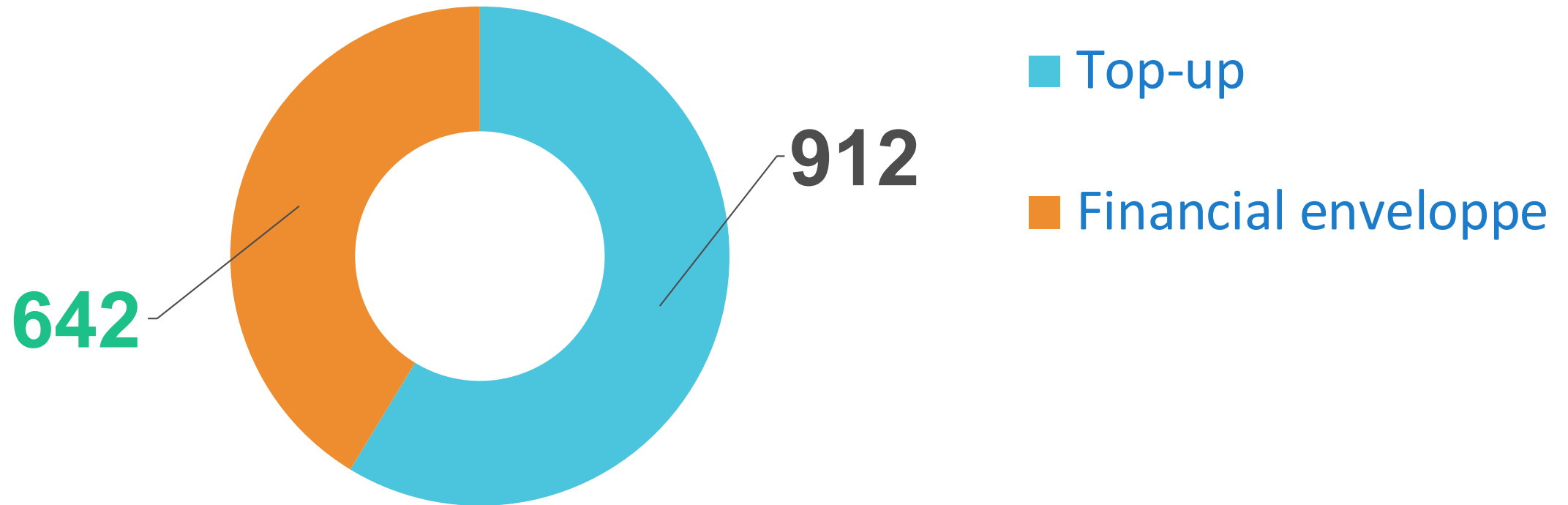
Daphne strand

CERV Programme – Four strands



Citizens, Equality, Rights and Values

Budget: 1.55 billion euro



Budget by strands

Union Values

€ 690 million

Equality, rights and gender equality

Daphne (gender-based violence)

€ 470 million

Citizens engagement and participation

€ 395 million

Which actions in CERV?



Training activities, capacity building, mutual learning, workshops, experts' meetings, conferences



Awareness-raising and dissemination activities, media campaigns



Analytical activities, such as studies, researches, surveys and evaluations



Support for European networks, civil society

CERV Calls Overview 2021 - 2022

START OF APPLICATION*	DEADLINE FOR APPLICATION*	CERV CALLS FOR PROPOSALS	CALL REFERENCE	BUDGET
Ongoing	10/02/2022	Call for proposals on Citizens' engagement and participation	CERV-2022-CITIZENS-CIV	17,4M
Ongoing	24/02/2022	Call for proposals to promote capacity building and awareness on the EU Charter of Fundamental Rights and activities on strategic litigation relating to democracy, rule of law and fundamental rights breaches	CERV-2022-CHAR-LITI	2M
Ongoing	24/02/2022	Call for proposals to promote equality and to fight against racism, xenophobia and discrimination	CERV-2022-EQUAL	12,2M
Ongoing	24/03/2022	Call for proposals for Town-Twinning and Networks of Towns	CERV-2022-CITIZENS-TOWN	11M
Ongoing	24/03/2022	Call for proposals on European remembrance	CERV-2022-CITIZENS-REM	7M
Ongoing	16/03/2022	Call for proposals to promote gender equality	CERV-2022-GE	6,8M
Ongoing	12/04/2022	Call for proposals to prevent and combat gender-based violence and violence against children	CERV-2022-DAPHNE	27M
Ongoing	18/05/2022	Call for proposals to protect and promote the rights of the child	CERV-2022-CHILD	3M
December 2021	Q1 2022	Call for proposals on protecting and promoting Union values	CERV-2022-CITIZENS VALUES	50,5M
Q2 2022	Q3 2022	Operating grants to Framework Partners active in the areas of Union values	CERV-2022-OG-SGA-2	-

*Please note that the dates are susceptible to be modified. For more information please visit the [Funding and Tenders Portal](#).

CERV CALLS WITH SUBMISSION DEADLINE CLOSED	CALL REFERENCE	BUDGET	APPLICATIONS SUBMITTED
Call for proposals for 4-year framework partnership agreements to support European networks, civil society organisations active at EU level and European think tanks in the areas of Union values	CERV-2021-OG-FPA		Q2 2021
Operating grants to Framework Partners active in the areas of Union values	CERV-2021-OG-SGA	20,9M	Q2 2021
Call for proposals to prevent and combat gender-based violence and violence against children	CERV-2021-DAPHNE	17,7M	Q2 2021
Call for proposals for Town-Twinning and Networks of Towns	CERV-CITIZENS-2021-TOWN-NT-TT	6,9M	Q2-Q3 2021
Call for proposals on European remembrance	CERV-CITIZENS-2021-REM	4,5M	Q2 2021
Call for proposals to promote equality and to fight against racism, xenophobia and discrimination	CERV-2021-EQUAL	9,9M	Q2 2021
Call for proposals to protect and promote the rights of the child	CERV-2021-CHILD	2,1M	Q2-Q3 2021
Call for proposals to national Data Protection Authorities	CERV-2021-DATA	1,8M	Q4 2021

*Please note that the dates are susceptible to be modified. For more information please visit the [Funding and Tenders Portal](#).

CIV 2022 call objectives and aims

Promoting citizens' and representative associations' **participation** in and **contribution** to the **democratic and civic life of the Union** by making known and publicly **exchanging their views** in all areas on Union action

Support the following policy initiatives

- European democracy action plan
- EU Citizenship report 2020
- Strategy to strengthen the application of the Charter of Fundamental Rights in the EU

supporting projects promoted by *transnational partnerships* and *networks* directly involving citizens

gathering a *diverse range of people* from different backgrounds in activities directly linked to EU policies

giving citizens an opportunity to *actively participate* in the EU policymaking process in areas related to the programme's objectives

CIV 2022 call priorities

- The 2024 **European Parliament elections**
- How the **COVID-19 crisis** has affected the democratic debate and the enjoyment of fundamental rights
- Innovative democratic approaches and tools (**e-Democracy**)
- Countering **disinformation** and promoting **media literacy**
- Engage citizens in discussions linked to our **climate and environment**

Why you should pay specific attention to gender mainstreaming in your proposal?

- The Commission has revised its evaluation methodology and mainstreamed gender across the evaluation criteria to ensure funding creates a strong added value for everybody involved in funded projects. Your attention to gender mainstreaming has an impact on the score you receive in the evaluation.
- Integrating a gender perspective in the design and implementation of your project increases the quality of your proposal by ensuring that women, men, boys and girls in all their diversity benefit from your intervention in a non-discriminatory way
- For more information on gender mainstreaming please visit: <https://eige.europa.eu/gender-mainstreaming>

How to make sure you integrate a gender perspective?

When you draft your proposal, please consider the questions below

Basic

- Did I conduct a **gender equality analysis** to assess my project's design, implementation and impact?

Basic

- Did I take into account **gender aspects in my needs assessment**?

Basic

- Will the data and indicators I collect and create be **disaggregated by sex**?

Basic

- Did I include in my proposal **a commitment to advance gender equality**?

Basic

- Did I include in my proposal a **commitment to monitor and report on the gender equality results achieved** by the project in the evaluation phase?

Advanced

- Do I plan to create **gender-specific indicators** to measure the project's gender equality objectives?

Adherence to EU values

- Eligibility criteria
- Ethics and EU values (5.1 section of Part B)

Outline measures to be taken and the policies in place to guarantee full compliance with the EU values mentioned in Article 2 of the Treaty on the European Union and Article 21 of the EU Charter of Fundamental Rights.

Timetable, main aspects, evaluation criteria

CERV-2022-CITIZENS-CIV

Timetable *(section 4 in Call Document)*

Deadline for submission	Evaluation	Information on evaluation results	Grant signature
10 February 2022 17:00:00 CET (Brussels)	February – June 2022	July 2022	July – October 2022

Activities should...

contribute to **fostering democracy, inclusion and democratic participation** in the EU level, for example:

promoting societal engagement through debates, campaigns, awareness-rising, conferences, workshops providing a link to the European political agenda and policy making process

gathering the opinions of individuals through a bottom-up approach (including use of social networks, webinars etc.) and media literacy

promoting exchanges between EU citizens on EU-related topics to foster a better understanding of different perspectives

Main aspects

- Organizations must be **legal entities** (public or private bodies) established in one of the **eligible countries**
- organisations from at least 3 different eligible countries (**Consortium**)
- for the applicant: be a **private non-profit organisation** with legal personality (civil society organisations, educational, cultural or research institutions)
- for the partners: be either a **non-profit organisation** with legal personality or **public local/regional authorities**
- activities must take place in any of the eligible countries



Duration: 12 - 24 M

Budget: no limit

Grant: lump sum

**Overall budget for
the call 17 MIL**

Evaluation criteria

Admissibility

- Respect the deadline
- Electronic submission
- Part A+B+C+Annexes

Selection

Operational capacity
Financial capacity (if selected for funding)

Eligibility

- CSOs, educational cultural or research institutions*
- 3 organizations from 3 countries
- Activities in eligible countries

Award

- Relevance
- Quality
- Impact

Exclusion

Bankrupt, fraudulent organisations, in breach of laws and contracts (Article 136, 141 EU Financial Regulation 2018/1046)



Please refer to the Call Document for complete set of requirements

Focus on Award criteria

1. Relevance (40 points)

- Minimum pass score: 25 points

2. Quality (40 points)

- Minimum pass score: n/a

3. Impact (20 points)

- Minimum pass score: n/a

**MAX
SCORE
100
POINTS**

**MIN
PASS
SCORE
70
points**

How to apply?

CERV-2022-CITIZENS-CIV

Content

- 1 Proposal structure
- 2 Funding and Tender Opportunities Portal
- 3 How to apply?
- 4 Create proposal, required data
- 5 Work packages and Deliverables
- 6 How to be successful?
- 7 Reference documents

Proposal structure

Part A

- **Administrative info**
- Fill out in online screens
- Data on project partners & budget
- Information about contact persons
- pdf will be generated

Part B

- **Technical description**
- Download template, fill in, upload pdf
- Data on needs analysis, methodology, activities & results ...
... ..

Calculator

- **Budget calculator**
- Download template, fill in & upload

Part C

- **Indicators**
- Fill out in online screens
- Data on types of organisations, list of events, direct participants
- pdf will be generated

! Consistency should be ensured in the data provided across all parts of the proposal

e.g. 12 events in 24 months

Register your organisation



A recorded webinar is available to get you started

[Webinar session: The Funding & tenders Portal for beginners](#)

[How to find and apply for funding](#)

[IT How to](#)

How to apply?

Find the call on the [Funding & tender opportunities portal](#)

European Commission | Funding & tender opportunities
Single Electronic Data Interchange Area (SEDIA)

SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

Find calls for proposals and tenders

Call ID: **CERV-2022-CITIZENS-CIV**

civ Search

EU Programmes

Asylum, Migration and Integration Fund (AMIF)	Border Management and Visa Instrument (BMVI)	Customs Control Equipment Instrument (CCEI)	Connecting Europe Facility (CEF)	Citizens, Equality, Rights and Values Programme (CERV)	Creative Europe (CREA)
Customs Programme (CUST)	Digital Europe Programme (DIGITAL)	Europe Direct (ED)	European Defence Fund (EDF)	European Parliament (EP)	EU Anti-fraud Programme (EUAF)

Start submission

To access the Electronic Submission Service entry point.

To access existing draft proposals for this to

Please select the type of your submission:

CERV Project Grants [CERV-PJG], C

Start submission

Need help?

Standard proposal template

! Call document
Mono/Multi-beneficiary Model Grant Agreement
CERV 2021-2022 work programme
Decision authorizing the use of lump sums

Grant Citizens' engagement and participation

Forthcoming

Programme Citizens, Equality, Rights and Values Programme (CERV)
ID CERV-2022-CITIZENS-CIV
Types of action CERV Lump Sum Grants

Create proposal

PIC number

Download & fill in
Part B +
Calculator

Support,
assistance and
screenshots

Fill in information
"Save"

TEST MODE

Deadline
10 February 2022 17:00:00 Brussels Local Time

Call data:
Call: CERV-2022-CITIZENS-CIV
Topic: CERV-2022-CITIZENS-CIV
Type of action: CERV-LS
Type of MGA: CERV-AG-LS

Topic and type of action can only be changed by creating a new proposal.

Download Part B templates
Download part B templates

Support & Helpdesk
Online Manual | IT How To
IT Helpdesk | FAQ

Find your organisation
PIC: 892863661 | Short name: Rights Movement | 242
Search for your organisation

Organisations you have been previously associated with. (Click to select)

- PIC: 458694715
Human Rights Call
str. Iulea 43/2
Brasov, RO
- PIC: 952694654
Research Council
Groot Begijnhof 21
Leuven, BE
- PIC: 963258741
Right Hope
Ultsa 23
Bratislava, SK
- PIC: 654789321
Rights NGO
SteenWeg 32
Utrecht, NL

Your role
Please indicate your role in this proposal
 Main contact

Your proposal
Please choose an acronym for your proposal.
It will appear also in the "General Information" section of the Application Form Part A and can also be updated there.

Acronym: Enter value (20)
Short Summary: Enter value (2000)

SAVE AND GO TO NEXT STEP

Provide data

Number of participants: 1

Coordinator

Human Rights Call

Add Affiliated Entity +

Contacts: 0

Add contact +

Human Rights Call

Brasov, RO

PIC: 458694715

Change organisation

Contact organisation

Natalia MEREANU - Main contact

Add Partner +

Add Associated partner +

MANDATORY

Administrative forms (Part A)

Edit forms Edit Part C View history Print preview

Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments.

Part B	Upload
TpL_Calculator (CERV REM, CIV and NETW)	Upload
List of previous projects	Upload
Child protection policy	Upload
Other annexes	Upload

← BACK TO PARTICIPANTS LIST

MANDATORY

VALIDATE SUBMIT

TABLE OF CONTENTS

ADMINISTRATIVE FORMS (PART A)3

TECHNICAL DESCRIPTION (PART B)4

COVER PAGE4

PROJECT SUMMARY5

1. RELEVANCE5

1.1 Background and general objectives5

1.2 Needs analysis and specific objectives5

1.3 Complementarity with other projects5

2. QUALITY5

Project title:

Event (Work Package) Number	Event type: in situ OR online (manual input)	Number of countries (manual input)	Number of participants (manual input)	Lump sums (EUR) (automatic)
1	Online	7-9	201-300	EUR 20.925
2				EUR 0
3				EUR 0

Errors, missing information

Budget information (Part A & calculator)

Data just to illustrate an example

3 - Budget

No	Name of Beneficiary	Country	Requested grant amount
1	Coordinator	Country 1	72840,00
2	Partner 1	Country 2	15400,00
3	Partner 2	Country 3	24600,00
Total			150640,00

Budget: no limit
Grant: lump sum

Event (Work Package) Number	Event type: in situ OR online (manual input)	Number of countries (manual input)	Number of participants (manual input)	Lump sums (EUR) (automatic)	
5					
6	1	In_situ	10-12	51/75	EUR 23.785
7	2	In_situ	10-12	51/75	EUR 23.785
8	3	In_situ	13-15	≥276	EUR 50.215

29	24				EUR 0
30	25				EUR 0
31	Total Amount				EUR 150.640

1 lump sum = 1 event = one or more activities = 1 WP

Budget calculator

“Tpl_Calculator (CERV, REM, CIV and NETW).xls”

Event (Work Package) Number	Event type: in situ OR online (manual input)	Number of countries (manual input)	Number of participants (manual input)	Lump sums (EUR) (automatic)
1	Online	7-9	201-300	EUR 20.925
2				EUR 0
3				EUR 0
4				EUR 0
5				EUR 0

Online

In Situ

Countries of residence of participants

Direct participants

An **event** happens within a defined timeframe and can include different types of **activities** (conferences, workshops, trainings, seminars, debates, webinars, exhibitions, film screenings/ making, campaigns, publications, surveys, research, flashmobs, etc).

e.g. staff costs, travel and overnight stay costs, rental of rooms, communication/ dissemination costs, research and IT tools costs, indirect costs

Work packages - Events

Work Package 1: [Name, e.g. Project management and coordination]		
Duration:	M X - M X	Lead Beneficiary:
Objectives <i>List the specific objectives to which this work package is linked.</i>		
▪		
Activities (what, how, where) and division of work <i>Provide a concise overview of the work (planned tasks). Be specific and give a short name and number for each task. Show who is participating in each task: Coordinator (COO), Beneficiaries (BEN), Affiliated Entities (AE), Associated Partners (AP). Add information on other participants' involvement in the project e.g. subcontractors, in-kind contributions.</i> Note: <i>In-kind contributions: In-kind contributions for free are cost-neutral, i.e. cannot be declared as cost. Please indicate the in-kind contributions. The Coordinator remains fully responsible for the coordination tasks, even if they are delegated to someone else. Coordinators should also indicate if there is subcontracting, please also complete the table below.</i>		
Task No (continuous numbering linked to WP)	Task Name	Description
T1.1		
T1.2		

Insert a relevant name, e.g. Conference on ...

WP dedicated to management and coordination is not applicable for CIV

Describe objectives

List activities

1 WP = 1 event
1 event = one or more activities

Ref. CIV 2022 Call Document:
Activities that can be funded, p.7

Deliverables

Insert a relevant name

At least one DLV per WP (event)

Describe the DLV (type of event, expected participants, countries...)

If applicable, other DLV (e.g. publication, data collection, video, website, White Paper, training material...)

Deliverables are project outputs which are submitted to show project progress (any format). Refer only to major outputs. Do not include minor sub-items or internal working papers, meeting minutes, etc. Limit the number of deliverables (and their data volume) to max 10-15 for the entire project. You may be asked to further reduce the number during grant preparation.

For deliverables such as meetings, events, seminars, trainings, workshops, webinars, conferences, etc., enter each deliverable separately and provide the following in the 'Description' field: invitation, agenda, signed presence list, target group, number of estimated participants, duration of the event, report of the event, training material package, presentations, evaluation report, feedback questionnaire.

For deliverables such as manuals, toolkits, guides, reports, leaflets, brochures, training materials etc., add in the 'Description' field: format (electronic or printed), language(s), approximate number of pages and estimated number of copies of publications (if any).

For each deliverable you will have to indicate a due month by when you commit to upload it in the Portal. The due month of the deliverable cannot be outside the duration of the work package and must be in line with the timeline provided below. Month 1 marks the start of the project and all deadlines should be related to this starting date.

The labels used mean:

Public — fully open (🚩 automatically posted online on the Project Results platforms)
 Sensitive — limited under the conditions of the Grant Agreement
 EU classified — RESTREINT-UE/EU-RESTRICTED, CONFIDENTIEL-UE/EU-CONFIDENTIAL, SECRET-UE/EU-SECRET under Decision [2015/444](#).

Deliverable No (continuous numbering linked to WP)	Deliverable Name	Work Package No	Lead Beneficiary	Type	Dissemination Level	Due Date (month number)	Description (including format and language)
D1.1		1		[R — Document, report] [DEM — Demonstrator, pilot, prototype] [DEC — Websites, patent filings, videos, etc] [DATA — data sets, microdata, etc] [DMP — Data Management Plan] [ETHICS] [SECURITY] [OTHER]	[PU — Public] [SEN — Sensitive] [Classified R-UE/EU-R] [Classified C-UE/EU-C] [Classified S-UE/EU-S]		
D1.2		1		[R — Document, report] [DEM — Demonstrator, pilot, prototype] [DEC — Websites, patent filings,	[PU — Public] [SEN — Sensitive] [Classified R-UE/EU-R] [Classified C-UE/EU-C]		

Part C

Proposal ID	Call for Proposal	Topic	Type of Action
SEP-210815521	CERV-2022-CITIZENS-CIV	CERV-2022-CITIZENS-CIV	CERV-LS

List of organisations

Partner number	PIC number	Legal Name	Type of organisation
1	923,131,832	Aero LTD - test company	

Partner number	PIC number	Legal Name	Type of organisation *
1	923,131,832	Aero LTD - test company	<div data-bbox="1684 791 2173 925"><ul style="list-style-type: none">Civil Society OrganisationEducational, cultural or research institutionsOther levels of local/regional authorities</div>

CIVIL SOCIETY PROJECTS (multi-beneficiary contract)

The European Parliament elections of 2024

- YES
- NO

How the Covid-19 crisis has affected the democratic debate

- YES
- NO

Part C

All events should be listed in the same order as in Part B & Calculator

List of events

1 work package = 1 event = 1 lump sum (PLEASE LIST WORK PACKAGES IN SAME ORDER IN ALL PARTS OF APPLICATION (Part B, Part C, Budget calculation))

Work package number	Event type	Country of the event	City	Number of direct participants	
Work package number *	Event type *	Country of the event *	City *	Number of direct participants *	
###,###.## <small>Please enter a value</small>	<input type="text"/> <small>Please select a value.</small>	<input type="text"/> <small>Please select a value</small>	<input type="text"/> <small>Please enter a value.</small>	###,###.## <small>Please enter a valid value</small>	
<input type="button" value="Cancel"/>	<input type="button" value="+ Add"/>				
				Total number of indirect participants *	
				###,###.## <small>Please enter a value</small>	
Gender balance in direct participants					
Woman *	Man *	Non Binary *		Total number of people reached	
###,###.## <small>This is a mandatory field.</small>	###,###.## <small>This is a mandatory field.</small>	###,###.## <small>This is a mandatory field.</small>			

How to be successful?

- Closely align with EU Policy Priorities
- Realistic objectives with relevance to participating organisations
- Concrete targets and expected results
- Strong collaboration with other organisations (consortium required), every partner organisation is responsible for the project implementation
- Avoid editing the proposal with more than one user from your organisation at the same time
- Allow time for drafting and reviewing and redrafting

10
February
2022

Reference documents & Online Manual



Funding & tender opportunities

European Commission | Funding & tender opportunities
Single Electronic Data Interchange Area (SEDIA)

SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

Support overview
Guidance & Manuals
FAQ
Helpdesk & Support Services

Due to a current database failure, you could experience some instability in SyGMA, "My Expert Area", GMS (Grant Management System) this morning. We apologise for any inconvenience caused.

Guidance & Manuals

GRANTS | TENDERS

Reference documents
The page reference documents of the programmes managed on the EU Portal.

Online Manual
Step-by-step online guide through the Portal processes from proposal preparation to grant agreement.

H2020 Online Manual
Step-by-step online guide through the Portal processes from proposal preparation to grant agreement.

IT How to
IT support guide with step-by-step walkthroughs and videos.



EACEA-CERV@ec.europa.eu

Thank you and keep in touch!

Natalia Mereanu
EACEA-CERV@ec.europa.eu



© European Union 2020

Unless otherwise noted the reuse of this presentation is authorised under the [CC BY 4.0](https://creativecommons.org/licenses/by/4.0/) license. For any use or reproduction of elements that are not owned by the EU, permission may need to be sought directly from the respective right holders.

