



Erasmus+ Erasmus Mundus Joint Masters (EMJM)

PROJECT MONITORING & REPORTING

Coordinators' Kick-off meeting

February 2022

EACEA A.3

Monitoring – objectives & role EACEA

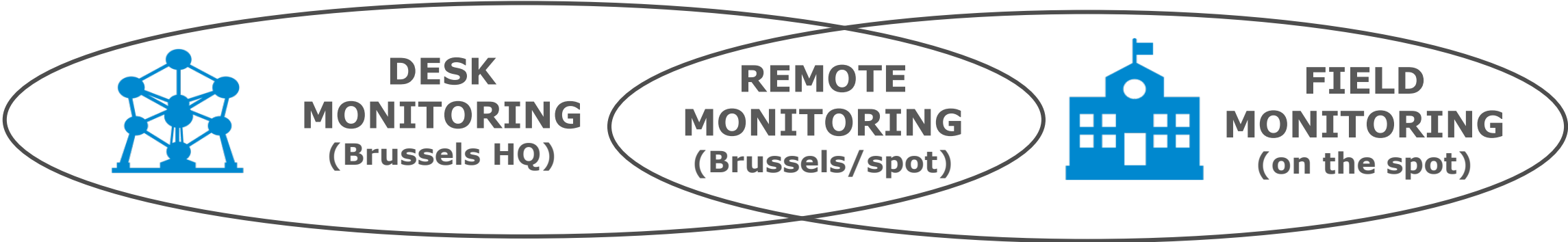
Project level

- Sound project management
- On track with initial objectives

Programme level

- Project in line with EMJM policy objectives
- Compliance with EU rules

Types of monitoring



Linked and complementary



PREVENTIVE
Beginning of project life time

ADVISORY
During project whole life time

CONTROL
After project completion

FTOP REPORTING

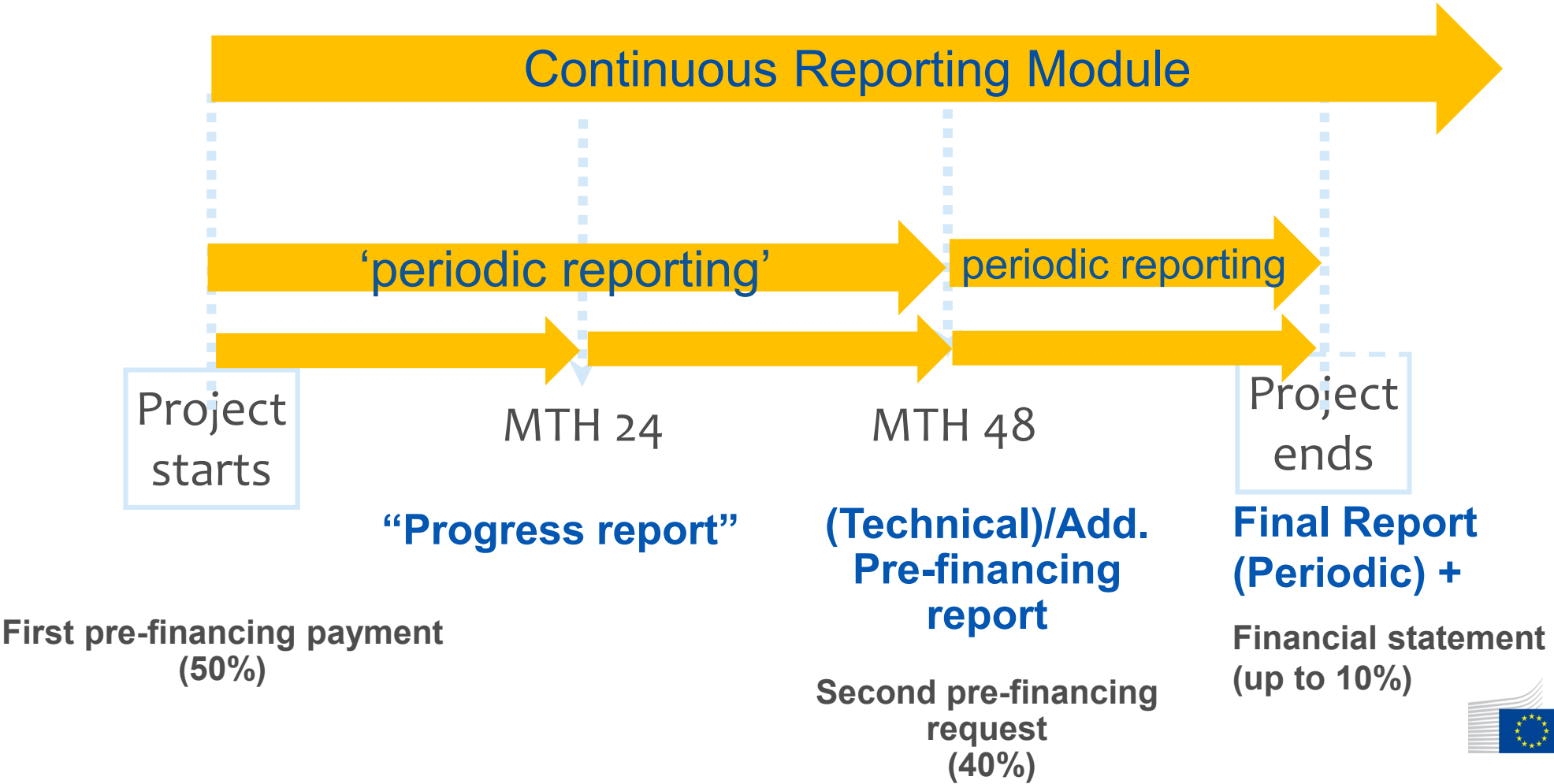


Continuous reporting
& monitoring



FIXED
REPORTING
PERIODS

“Fixed” reporting periods & pre-financings + annual mobility tool updates



Activated at the time project starts

RESEARCH & INNOVATION
Grant Management Services

Help

Bart COSYNS

Launch new interaction with the EU +

MY PROJECT

Call: ERASMUS-EDU-2021-PEX-EMJM-MOB
Type of Action: ERASMUS-EMJM-UN
Acronym: ISLANDS
Current Phase: Grant

Number: 101050349
Duration: 72 months

Erasmus+
MGA — Multi & Mono - 1.null
Start Date: 01 Jan 2022
Estimated Project Cost: €0.00
Requested EU Contribution: €3,588,000.00
Contact: [Teodora DOICHEVA](#)

Latest Legal Data
Active Processes
Document Library

Continuous Reporting
101050349 - ISLANDS

10 Jan 2022

Started Completed

Continuous reporting data

Process documents
Process communications
Process history

Proposal Management & Grant Preparation
101050349 - ISLANDS

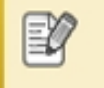
17 Jun 2021

Submitted Informed Invited Prepared Signed Paid

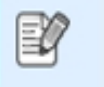
Process documents
Process communications
Process history

ICELAND (JONSSON, Halldor) signed accession to the agreement on 21 Dec 2021 11:22

Each **PROCESS** box consists of different sections
Click on the hyperlink to encode the data



Yellow box: a task is available to be carried out by the Consortium



Blue box: consortium has submitted information and wait the action of the EU (no task available to the Consortium)



A black box means that the process is finalised

e.g. Grant Agreement Preparation, Amendment, Continuous Reporting etc.

Continuous Reporting

Summary for Publication

Continuous Reporting
761992 - IoRL

Continuous reporting data

Grant Management		Project Continuous Report					
101050349 (ISI ANDS)	ERASMUS-...	Summary for publication	Deliverables Ethics, DMP, Other Reports	Milestones	Critical Risks	Financial support to 3rd parties	Mobility
Call: ERASMUS-EDU-2021-PEX-EMJM-MOB	Topic: ERASMUS-EDU-2021-PEX-EMJM-MOB	✓	i	i	✓	✓	i

Summary for publication

Summary of the context and overall objectives of the project (For the final period, include the conclusions of the action)

[No text provided]

- All fields are mandatory

Work performed from the beginning of the project to the end of the period covered by the report and main results achieved so far (For the final period please include an overview of the

[No text provided]

Deliverables

Allowed formats: doc, docx, odt, rtf, pdf, csv, zip

ERASMUS-...
Call: ERASMUS-EDU-2021-PEX-EMJM-MOB
Topic: ERASMUS-EDU-2021-PEX-EMJM-MOB

Summary for publication

Deliverable Ethics, DMF Other Reports

Milestones

Critical Risks

Financial support to 3rd parties

Mobility

Deliverables, Ethics, DMP, Other Reports

For each Deliverable, a single file (max 52MB) can be uploaded

Show Filters Clear Filters

Upload a deliverable

WP No	Del Rel.	Del No	Title	Description	Lead I	Nature	Dissemin	Est. Del. Da	Rev. Due Da	Receipt Dat	Approval Date	Status
WP1	D1.1	D1	Administrative framework	Development of the administrative framework on ...		R	PU	30 Apr 202				Pending
WP1	D1.2	D2	Project management meeti	a) One meeting every 6 months or 12 meetings in...		R	PU	31 Dec 20:				Pending
WP1	D1.3	D3	Annual conference proceed	The annual ... be...		R	PU	31 Dec 20:				Pending
WP1	D1.4	D9	Final Curriculum descriptio	The final curriculum description will be edited...		R	PU	30 Jun 20:				Pending
WP1	D1.5	D10	Teaching material repositor	To facilitate cooperation among academics as we...		DEC	PU	30 Jun 20:				Pending
WP1	D1.6	D11	Curriculum implementation	The Committee 2 "Education and Training" led by...		R	SEN	30 Jun 20:				Pending
WP1	D1.7	D12	Internship guide	The Committee 2 "Education and Training" led by...		R	PU	31 Oct 20:				Pending
WP1	D1.8	D13	Quality Assurance reports	The Quality Assurance Committee made up of at l...								
WP1	D1.9	D14	Promotion strategy	Delivery of a promotion strategy, specifying ta...								
WP1	D1.10	D15	Communication toolbox	Electronic toolbox for partners comprising temp...								
WP1	D1.11	D16	EMJD dedicated website	Online website in English for EMJD students and...								
WP1	D1.12	D17	Monitoring plan	Electronic document in English setting up the b...								
WP1	D1.13	D18	Monitoring report	Final report following 72 months of project mon...								
WP1	D1.14	D19	Sustainability Strategy	Final report on future sustainability, integrat...								
WP1	D1.15	D20	Joint Master proposal	During the fourth year of implementation projec...								

Comments

Add a new comment for the deliverable 'D1 - deliverable title'

You have chosen to add a comment for the deliverable 'D1 - deliverable title'. You will not be able to modify the comment afterwards.
Please provide a comment (mandatory)

Ok Cancel

History of comments for the deliverable 'D1 - deliverable title' (starting from the most recent action)

[No comments have been provided for this deliverable submission]

Continuous Reporting

MEANS	TASKS
WORK PACKAGES:	Update only for very important changes
DELIVERABLES	Update only for very important changes Upload all deliverables in FTOP by the 'due dates' (dissemination level!) Upload 'progress report' in month 24 Upload 'Programme Specific information' along with Technical reports in month 48 and month 72 TEMPLATES TO BE PROVIDED BY EACEA
MILESTONES	Implement as planned (Update only for very important changes) ANNUAL MOBILITY TOOL UPDATE!
ACTIVITIES	INTERNAL
RISKS	Update only for very important changes

Progress Report (mth 24)

- ❖ Only in the form of a 'deliverable' (part of 'continuous reporting')
- ❖ To be uploaded in month 24 of your project
- ❖ Template will be provided at a later stage
- ❖ (statistical data: number of applicants, scholar mobility numbers ;
narrative information: good practices, problems if any)

Periodic Reports

- ❖ **Additional Prefinancing Report** (mth 48)
- ❖ **Final Report** (mth 72 final)

EACH COMPOSED OF:

PART A – ‘picture’ of all deliverables

PART B – short narrative part (yes / no questions, possible issues)

Financial statement

Including ‘programme specific information’ (as deliverable)

Templates are in the EU Portal (under ‘Templates & forms’)

<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/reference-documents;programCode=ERASMUS2027>

Sources of information

A DEDICATED SESSION WILL BE ORGANISED AT LATER STAGE

- Programme Guide – EM Action, EMJM lot in FTOP, here: [Erasmus Mundus Joint Masters](#)
- (Annotated) Grant agreement in FTOP, here: [aga_en.pdf \(europa.eu\)](#)
- FTOP user manuals (!)
In FTOP, here: [Guidance & Manuals \(europa.eu\)](#)
- Your project officer
Through FTOP messaging facility.

Thank you



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