

Frequently asked questions

Updated on 20/10/2023

1. *Question about languages of the written test:*

- The written test will be in Language 2 as declared in your application.
- Language 2 must be English or French.
- Language 1 or 2 cannot be changed during the selection procedure.

2. *Which company would be facilitating the testing?*

The written test (a case study) will be organized with the technical support of an external provider, TestReach, a cloud-based solution used to set up and deliver any type of exams invigilated in real time over the web.

3. *How the test will be structured?*

You will find a scenario and 5 questions that you will be asked to answer.

You have limited number of words to reply to the question.

The written test will be marked out of 50 with a pass mark of 30. The maximum number of points per question is indicated next to each question and it varies from 5 to 15 points.

Question 1: maximum 7 points, maximum 500 words

Question 2: maximum 5 points, maximum 500 words

Question 3: maximum 15 points, maximum 1000 words

Question 4: maximum 15 points, maximum 1000 words

Question 5: maximum 8 points, maximum 500 words

4. *When the fictitious scenario will be provided?*

The fictitious scenario will be provided on the day of the exam, no document will be provided before.

5. *Would it be allowed to consult external documents during the exam (such as work programmes)?*

No, you are only authorized to a white paper (please consult the protocol document)

6. *How long will the test last? Is there a possibility to have a break?*

The test will last 2 hours.

No breaks are allowed during the test.

7. *Could you please let me know if and where I can find training material?*

No, the Agency cannot endorse any publication or training courses made available for preparing to the tests.

8. *I have already participated to a selection procedure using TestReach with the same email address. What should I do?*

As you previously took a test organised by TestReach for EACEA, you will have to use the address email used when taking the MCQ tests.

9. *Do I have to create a new account with Test Reach?*

Yes, you will still have to 'create' a new account, as your passwords are changed for each exam that you take with Test Reach.

10. *I do not have a private laptop only corporate laptop*

It is the responsibility of each candidate to comply with the requirements established and communicated in advance to all candidates. It is up to candidates to ensure that the computer they will use is in line with the standard of TestReach.

11. *In the vacancy notice there is no indication on special arrangements for candidates with special needs for the written test. I wonder how I can request these arrangements.*

Please send us an email, specifying that you need special arrangements and let us know what exactly you might need. If justified by a medical certificate, we will check with the test provided if the adjustments are possible and let you know.

12. *Question about timeline: Is there an indicative timeline available?*

The timeline will be published as soon as possible, please consult our website regularly for updates

13. Is it possible to obtain a certificate of participation?

Yes, following your participation, upon request to EACEA-TA-SELECTION@ec.europa.eu