



Erasmus+ Virtual Exchanges
InfoDay – 15 June, 2022

The Selection Process: Eligibility, Selection & Award Criteria

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Statistics from the 2021 Call

Grant requested per region

Breakdown by region chosen to work with

Number of partners per project

Average grant requested

Type of organisations

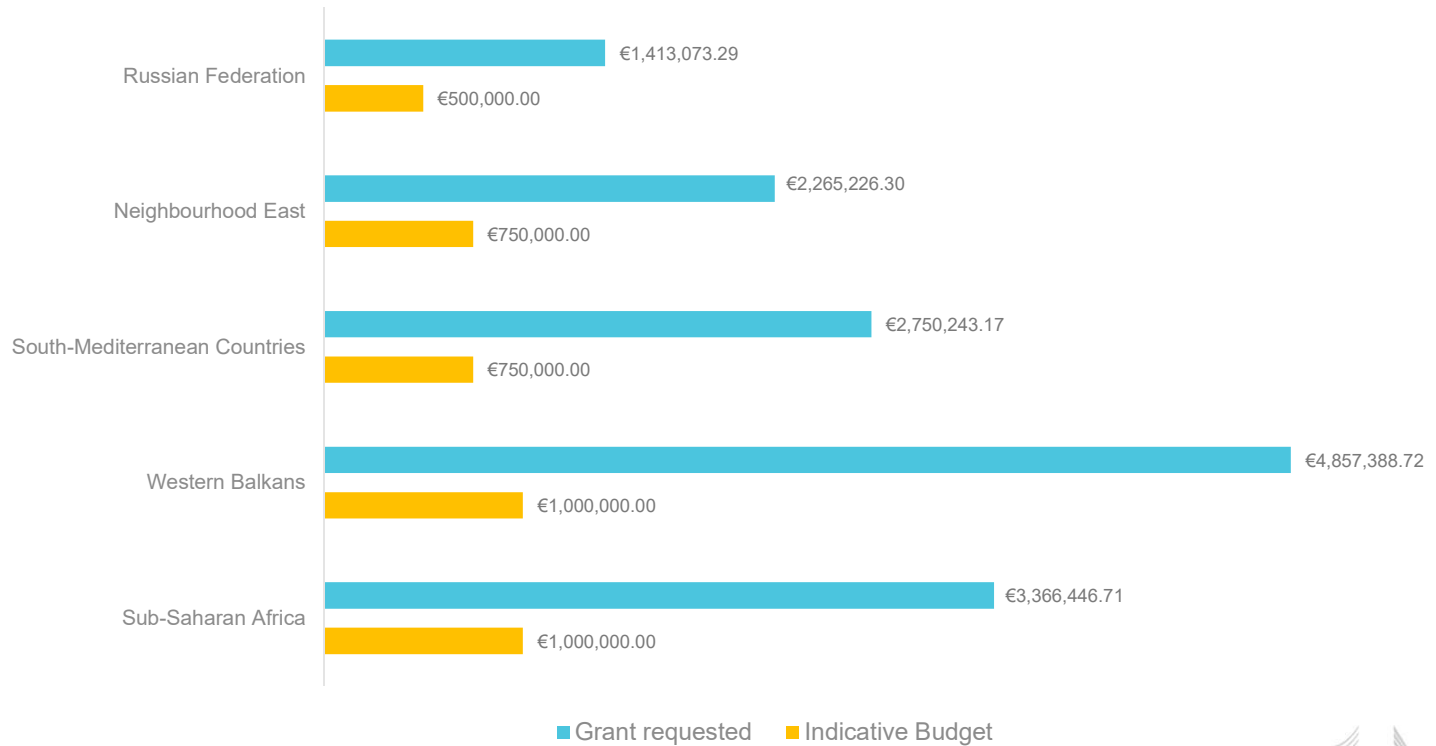


Allocated budget vs Grant requested per region

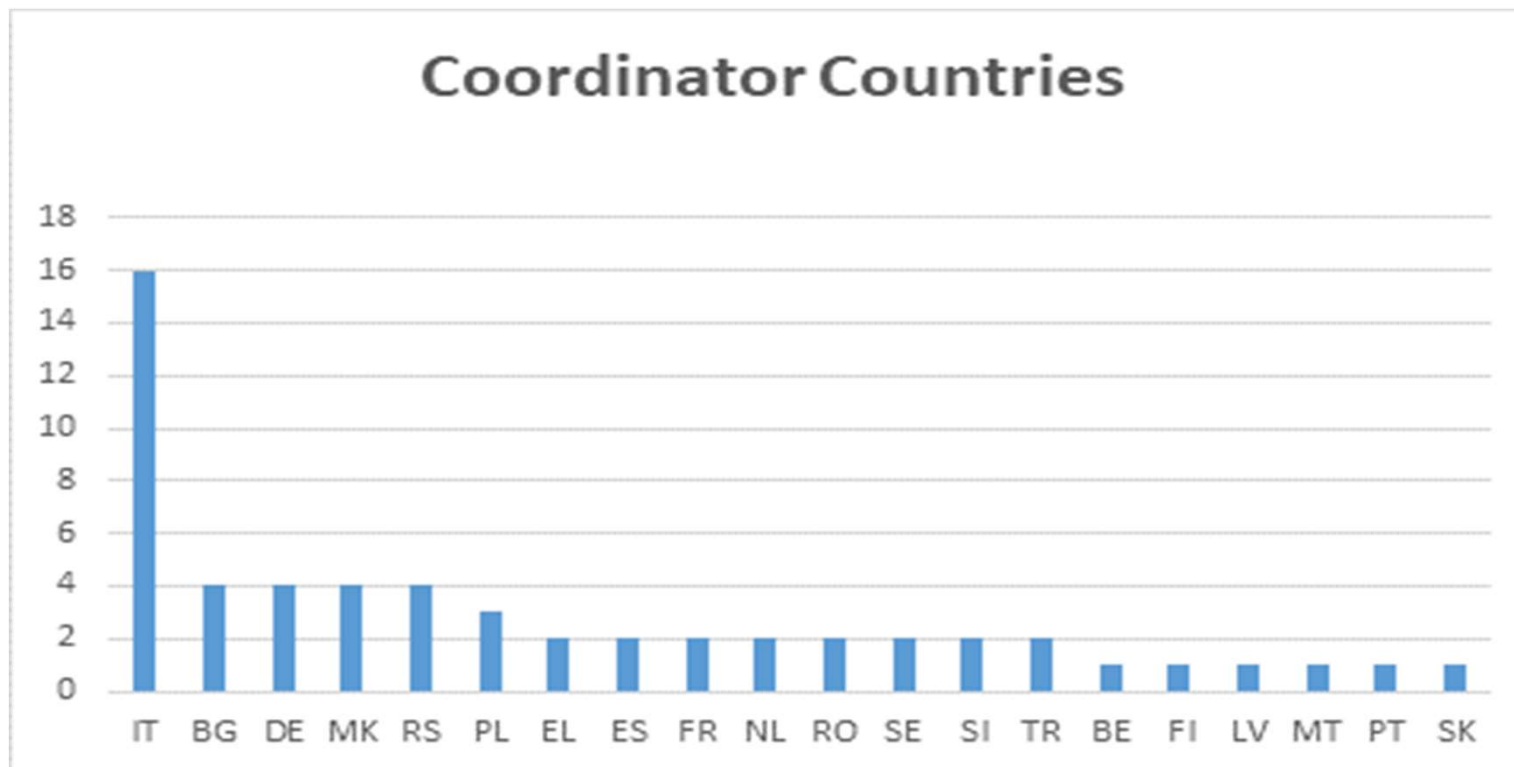
**Total funding requested:
14,652,378.19 EUR**

**Indicative budget:
4,000,000.00 EUR**

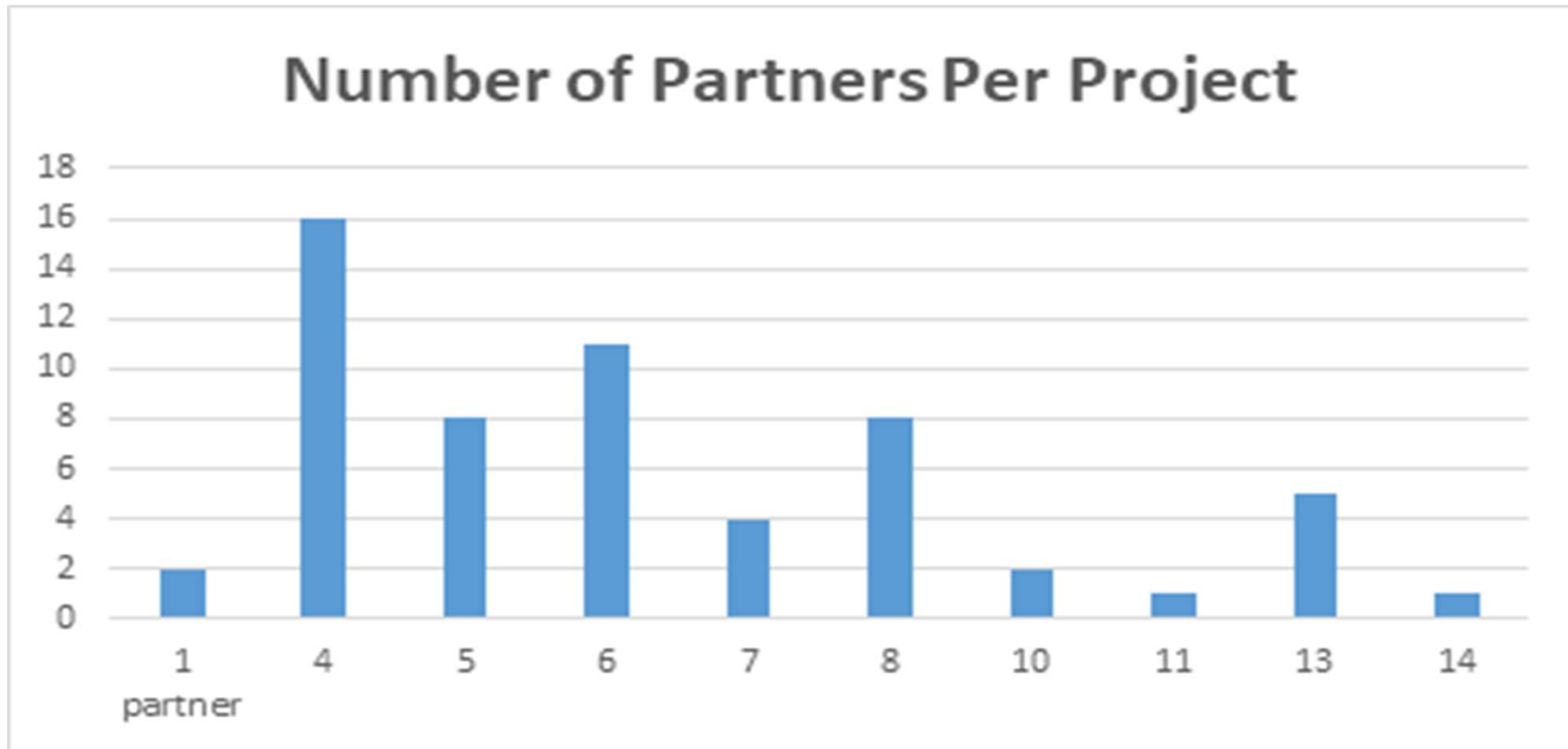
Requested budget per regions &
Indicative budget / budgetary envelope per region



COUNTRIES OF THE COORDINATOR

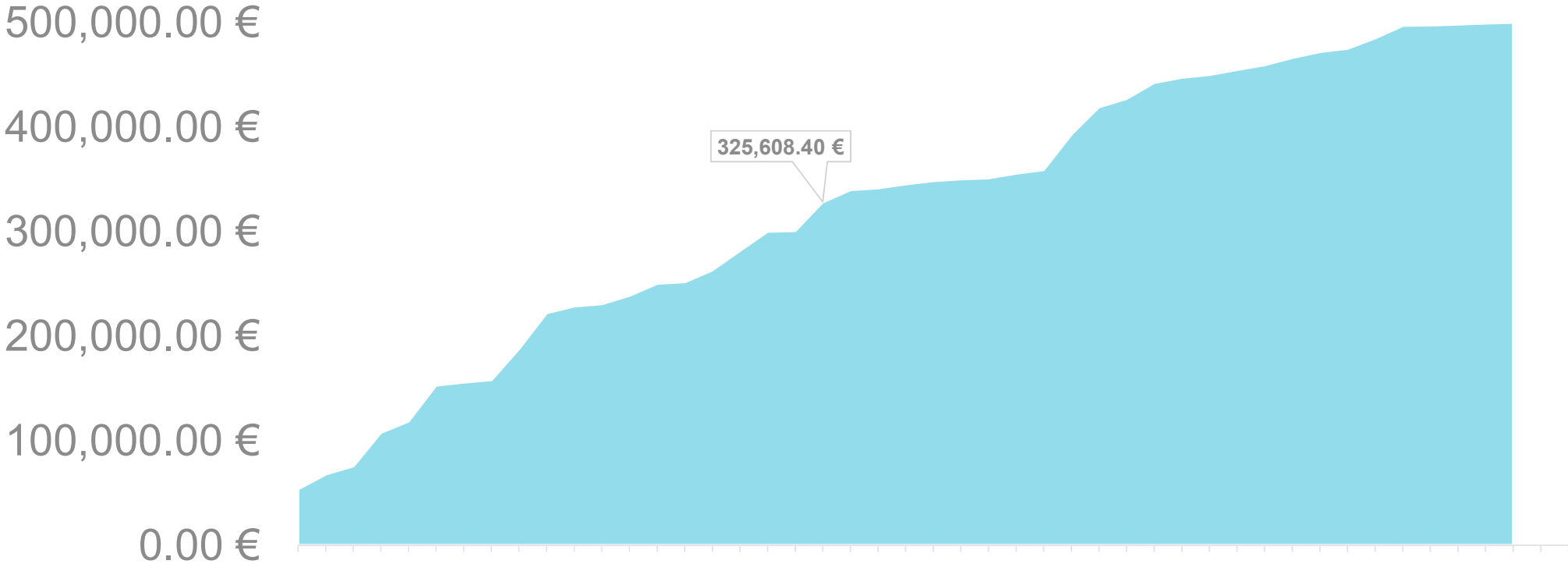


NUMBER OF PARTNERS PER PROJECT

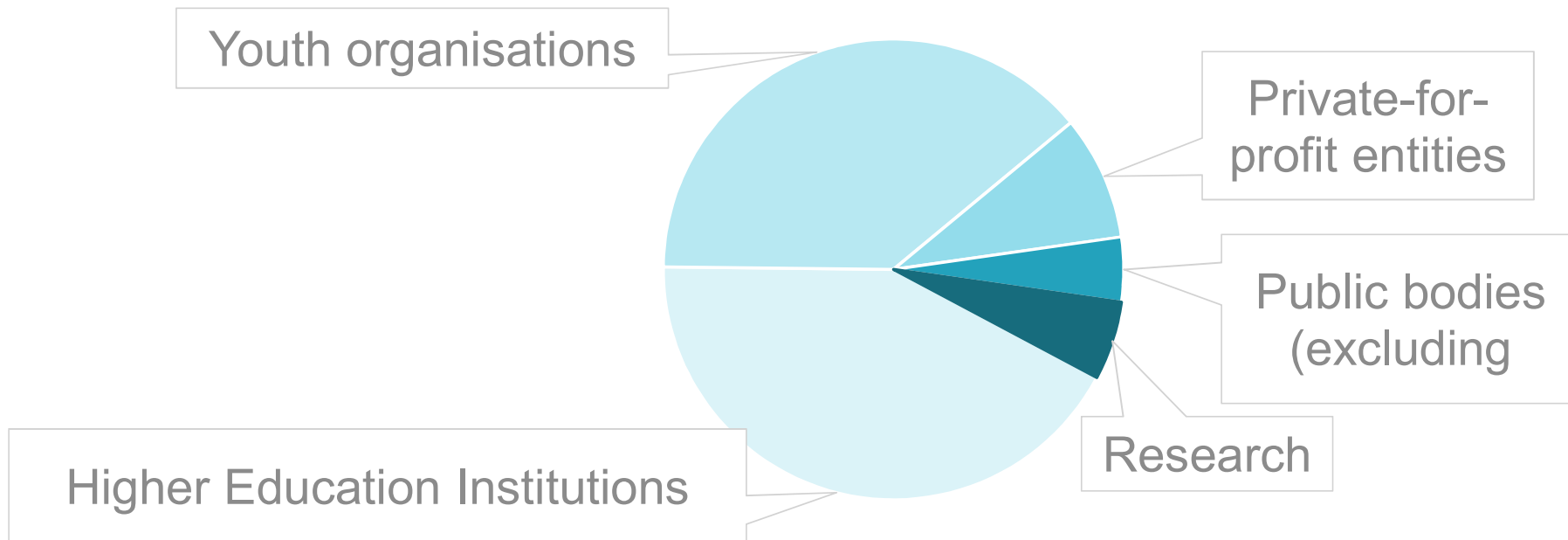




AVERAGE GRANT REQUESTED



TYPE OF ORGANISATIONS



Key Considerations

Timetable

Budget

Types of partners



1 Timetable



2 Budget



Lump sum
based

MAX. EU GRANT PER
PROJECT
500 000 €



MAX. EU CO-
FINANCING
95%

Budget available
6 301 364 Mio €

What is the role of participating organisations

- **Coordinator:** A participating organisation that submits the project proposal on behalf of all the partners
- **Full partners:** Participating organisations which contribute actively to the accomplishment of the Erasmus+ Virtual Exchanges. They are listed in the financial table (budget).
- **Associated partners:** Organisations which contribute to the activities of the Erasmus+ Virtual Exchange but for contractual management reasons aspects are not considered to be beneficiaries. They do not receive any funding from the Programme (they do not have the right to charge any costs). They are not included in any way in the financial budget table



Admissibility



Deadline

20 September, 2022 - 17:00:00 (Brussels time)

How to apply

[Funding and tenders opportunities portal](#)

Call ID: ERASMUS-EDU-2022-VIRT-EXCH

All parts of the application forms must be complete



4 Evaluation Criteria

- Eligibility criteria
- Exclusion criteria
- Selection criteria
- Award criteria



Eligibility Criteria



Eligibility Criteria: Duration

- Duration: normally **3 years - 36 months** when no extension is granted



Eligibility Criteria: Which regions of the world can participate?

- EU Member States + Erasmus+ third countries associated to the programme (EU Member States + Iceland, Norway, Liechtenstein, North Macedonia, Serbia and Turkey). Organisations from these countries can be coordinator
- Western Balkans
- Eastern Neighbourhood
- Southern Mediterranean
- Territory of Russia as recognised by international law
- Sub-Saharan Africa

Nb. A list of the countries in these regions can be found in the Call text (Programme Guide)

Eligibility Criteria: Who can apply as coordinator?



- Public or private organisations active in the field of higher education or youth (non-formal education) in EU and 3rd countries associated to the programme
- Higher education institutions, associations or organisations of higher education institutions, as well as legally recognised national or international rector, teacher or student organisations, established in EU and 3rd countries associated to the programme

Eligibility Criteria: Who can participate as partner?



Participating organisations may be established either in an EU Member State or third country associated to the Programme or in an eligible third country not associated to the programme.

Participating organisations may fall under the following categories:

- Youth organisations
- Higher education institutions, associations or organisations of higher education institutions, as well as legally recognised national or international rector, teacher or student organisations
- Vectors of change in the education system (university managers, international departments, deans, quality agencies, etc.); public or private organisations active in the fields of higher education or youth and established in an EU Member State or third country associated to the Programme or in one of the eligible third countries not associated to the Programme

Other entities may participate in other consortium roles, such as associated partners, subcontractors, third parties giving in-kind contributions, etc. Affiliated entities are not eligible for funding

Eligibility Criteria: Eligible activities



1. Online facilitated discussions between young people of youth organisations based in different countries, as part of youth projects

2. Training of youth workers to develop a virtual exchange project with colleagues in another country

3. Online facilitated discussions between students of Higher Education institutions based in different countries, as part of higher education degrees

4. Training for university professors/staff willing to develop a virtual exchange project with colleagues from other countries

5. Interactive open online courses including traditional course materials such as filmed lectures, readings and problem-sets (MOOCs)

Eligibility Criteria: Compulsory partnership composition



A minimum of 2 higher education institution and/or youth organisations from 2 or more different EU and/or 3rd countries associated to the programme

and

A minimum of 2 higher education institutions and/or youth organisations from 2 or more eligible 3rd countries not associated to the programme *within the same Erasmus+ region (except for the Russia region)*

The number of organisations from the EU and 3rd countries associated to the programme may not be higher than the number of organisations from 3rd countries **not** associated to the programme

Exclusion Criteria



Exclusion criteria



- Exclusion situations linked to legal issues

Fields to **tick in application form + declaration on honour** if selected



Selection Criteria



Selection criteria



OPERATIONAL CAPACITY

Appropriate professional competencies and qualifications

FINANCIAL CAPACITY

Stable and sufficient sources of funding

Insert in **Part B of application form**:

- Description of relevant skills and experience of project staff (no CVs please)
- List of previous and running projects

Provide **upon request** and upload in Funding and Tender Opportunities portal:

- Profit and loss account
- Balance sheet
- Other documents if requested

Does not apply to public organisations

Award Criteria



Award criteria



Criteria	Maximum points	Threshold
Relevance of the project	30	15
Quality of project design and implementation	20	10
Quality of project consortium and cooperation arrangements	20	10
Impact	30	15
Minimum total score 60 points (out of 100 points in total)		

Award criteria: **Relevance**



- **Relevance:** relevant to the objectives of the Call
- **Consistency:** different parts of the application consistent with each other
- **Scaling up:** potential for scaling up its practice(s) at different levels (e.g. local, regional, national, EU) and its transferability to different sectors
- **European added value:** the project brings added value at EU level, through results that would not be achieved at country level alone

Award criteria - Quality of project design and implementation

- **Strategic plan:** A clear strategy based on feasibility analysis & identifies the necessary activities for testing, adapting, and/or scaling up the virtual exchange practice(s)
- **Needs:** Needs of different partners identified and taken into account & how these different needs will be managed
- **Structure:** The work programme is clear and intelligible and covers all project phases. Indicators of achievement and means of verification have been clearly defined for each outcome
- **Management:** The project management plan is sound, with adequate resources allocated to the different tasks. Budget shows cost effectiveness and value for money
- **Evaluation:** Measures for monitoring deliverables (i.e. Indicators of achievement and means of verification) Learning outcomes are evaluated and recognised

Award criteria - **Quality of the partnership and the cooperation arrangements**



- **Configuration:** consortium has all the necessary skills, expertise and experience in the areas covered by the project. Adequate allocation of time and input among the partners is ensured
- **Commitment:** Each participating organisation demonstrates full involvement
- **Cooperation:** Effective mechanisms are proposed to ensure coordination, decision-making and communication between the participating organisations, stakeholders and any other relevant party

Award criteria - Impact



- **Dissemination:** A clear awareness raising, dissemination and communication strategy, plans for making any produced materials accessible through open license
- **Exploitation:** the selected virtual exchange approach(es) can be successfully disseminated and/or scaled up, that it creates a wider impact and influences systemic change
- **Impact:** measures are in place to ensure that the impact can be achieved and evaluated
- **Sustainability:** appropriate measures and resources to ensure that the results and benefits can be sustained

Award Criteria: Tips



- Be **concrete** in the description of your objectives and activities
- Pay attention to the **integration of activities** and consistency with the objectives
- Pay equal attention to **all award criteria**. Scoring below the threshold in one award criteria makes the project automatically ineligible
- Include **quality indicators**
- **Impact** often described in terms of participation in events rather than in terms of changes in knowledge, behaviour or skills

5 Application forms

In [Funding and tenders opportunities portal](#)

- **eForm (Part A) –** General information entered by the participants – generated by the IT system

- **Part B - Technical** description and estimated budget of the proposal

- **Part C - Short annex** on type of organisation

Call:

0

Topic:

Type of Action:

Proposal number:

Proposal acronym:

Type of Model Grant Agreement:

Table of contents

Section	Title	Action
1	General information	
2	Participants	
3	Budget	

How to fill in the forms
The administrative forms must be filled in for each proposal using the templates available in the submission system. Some data fields in the administrative forms are pre-filled based on the steps in the submission wizard.

TECHNICAL DESCRIPTION (PART B)

COVER PAGE

Part B of the Application Form must be downloaded from the Portal Submission System, completed and then assembled and re-uploaded as PDF in the system.

Note: Please read carefully the conditions set out in the Call document Programme Guide (for open calls: published on the Portal). Pay particular attention to the award criteria: they explain how the application will be evaluated.

PROJECT	
Project name:	project title
Project acronym:	acronym
Coordinator contact:	name NAME, (organisation name)

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4.2.3 Overview of Work Packages (this for Lump Sum Grants)	14
4.2.4 Events, meetings and mobility	15
4.3 Timetable	16
4.4 Subcontracting	17

Project ID	Call for Proposal	Type	Type of Action
SEP-21000384	ERASMUS-EDU-2021-VWF EXCH	ERASMUS-EDU-2021-VWF EXCH ADO1	ERASMUS-FUG

Number	Name	PC Number (if available)	Type of organisation	Country where the organisation is based	ERASMUS Region	Number of young participants that only this organisation will engage in virtual exchanges	Countries of the physical location of the participants' institutions that this organisation will engage in virtual exchanges	Number of Bachelor's/modernists/hosts/University professors that this organisation will engage in virtual exchanges
1	Babel Consulting SOC	93644445	Associations of Higher Education Institutions	Angola	Russian Federation	444	Andorra	4,235
2	Totit Camilo-Valeia	93342918	Associations of Higher Education Institutions	Bahamas	Russian Federation	1,014	Bahamas	1,014
3	Ams LTD - test company	93319132	Associations of Higher Education Institutions	Bahamas	Russian Federation	242	Australia	242
4	Charalampou Xenogeorgis Conen.s	93341155	Associations of Higher Education Institutions/ Higher Education Institution Sector Conferences	Angola	Russian Federation	245,424	Australia	45,424
5	JAMTOM Temaz Justice	93263993	Student associations	Arctic	Sub-Saharan Africa	1,214	Angola	45,424

Application form: Part A



eForm (Part A)

- General information - Data on the participants, abstract, legal declarations and programme priorities.
- Participants – list of participating organisations, organisational data and contact persons
- Budget – requested grant

Call:

0

Topic:

Type of Action:

Proposal number:

Proposal acronym:

Type of Model Grant Agreement:

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Application form: Part B

Part B – Technical Description

- Template to be downloaded by the applicant in the submission system.
- Completed form to be uploaded in **pdf format**.
- Includes sections corresponding to the **4 award criteria, a section on Work Packages and the estimated budget per work package**
- No CVs required but description of **profiles and expertise of staff is**



TECHNICAL DESCRIPTION (PART B)

COVER PAGE

Part B of the Application Form must be downloaded from the Portal Submission System, completed and then assembled and re-uploaded as PDF in the system.

Note: Please read carefully the conditions set out in the Call document Programme Guide (for open calls; published on the Portal). Pay particular attention to the award criteria; they explain how the application will be evaluated.

PROJECT	
Project name:	[project title]
Project acronym:	[acronym]
Coordinator contact:	[name NAME], [organisation name]

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3. IMPACT	8
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3.3 Sustainability and continuation	9
4. WORK PLAN, WORK PACKAGES, TIMING AND SUBCONTRACTING	10
4.1 Work plan	10
4.2 Work packages and activities	10
Work Package 1	10
Work Package	14
Overview of Work Packages (n/a for Lump Sum Grants)	14
Events meetings and mobility	15
4.3 Timetable	16
4.4 Subcontracting	17

Application form: Part C



Specific Priorities

Please select the main priority (only one) this application addresses:

- Encouraging intercultural dialogue with third countries not associated to the programme and increasing tolerance through online people-to-people interactions, building on digital, youth-friendly technologies
- Promoting various types of virtual exchanges as a complement to Erasmus+ physical mobility, allowing more young people to benefit from intercultural and international experience
- Enhancing critical thinking and media literacy, particularly in the use of internet and social media, such as to counter discrimination indoctrination, polarization and violent radicalisation
- Fostering the digital and soft skills development of students, young people and youth workers, including the practice of foreign languages and teamwork, notably to enhance employability;
- Promoting citizenship and the common values of freedom, tolerance and non-discrimination through education;
- Strengthening the youth dimension in the relations of the EU with third countries

Main activity of your project

- Online-facilitated discussions between young people of youth organisations based in different countries, as part of youth projects. They could include role playing simulations. Participating organisations must arrange virtual exchanges for people in the 13-30 authorisation from their parents or those acting on their behalf.
- Training for youth workers willing to develop a virtual exchange project with colleagues from other countries.
- Online facilitated discussions between students of Higher Education institutions based in different countries, as part of higher education degrees.
- Training for university professors/staff willing to develop a virtual exchange project with colleagues from other countries.
- Interactive open online courses including traditional course materials such as filmed lectures, readings, and problem sets (like the well-known MOOCs, Massive Open Online Courses, but putting an emphasis on interactive user forums in small groups to support workers).
- Other(s) (please specify)

Education Level

- Higher education
- Youth
- School education
- Adult education
- Vocational training

Application form: Part C



- A webpage that you open in FTOP and filled in online
- Must be filled in accurately as it will be used for statistics
- All mandatory fields must be filled in
- Nb. Countries in which activities will take place must be the same as the countries of origin of the partner organisations
- Don't forget to 'save' information

Tips



- The purpose of a project is to bring about change. Your proposal needs to tell us what change you intend to bring about, how you will measure the change and how you will be able to demonstrate if you have achieved this change
- It is not required to provide a log frame matrix in annex but it's a useful tool for you to synthesise your project concept before you start writing the proposal. It is also useful for your project management
- All partners in third countries not associated to the programme must be legally established entities that can receive funds via bank accounts. Choose your partners wisely
- Make sure you meet the partnership composition requirements
- Make sure your partners have all the necessary documentation to obtain a PIC number if selected

Tips

- There are **two 'topics'** for this Call. Make sure you fill in the correct one for the regions your partners are based in:

❖ **ERASMUS-EDU-2022-VIRT-EXCH-IPA = EU Programme Countries + Western Balkans Region**

❖ **ERASMUS-EDU-2022-VIRT-EXCH-NDICI =**

EU Programme Countries + Southern Mediterranean Region

or

EU Programme Countries + Eastern Neighbourhood Region

or

EU Programme Countries + Russia (Territory of Russia as recognised by International Law)

or

EU Programme Countries + Sub-Saharan Africa

Tips



- A project can have participants from both the youth and/or higher education sector
- The exchanges are virtual but participants must be based in the country of origin of the partner organisation
- We have run a virtual exchange pilot project for the last three years. Have a read of the final impact report for inspiration but do not forget to innovate
- Please do not wait until the last day to submit



Thank you!



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