

## Frequently asked questions

Updated on 31/05/2022

### ***1. Question about the CV: is it mandatory to prepare it in Europass?***

The Europass format is highly recommended; nevertheless, candidates will not be excluded if they use an equivalent format.

Candidates must submit:

- an up-to-date detailed curriculum vitae, in Europass CV format ;
- a letter of motivation, including their views on the proposed position (two pages maximum);
- the eligibility grid duly completed and signed (Annex III).

NB. Only complete applications will be taken into account for the next phases of the selection.

### ***2. Question on the Computer-based Multiple-Choice Question (MCQ) tests:***

***I am a contract agent FGIV and I have already succeeded the computer based test for my CAST managed by EPSO.***

***Is this enough to consider the Computer-based multiple choice question (MCQ) tests already passed? Could I directly be admitted to the next phase of the selection?***

This is a different selection, and the MCQ tests already done cannot be taken into account. All candidates will be invited to MCQ tests as specified in the vacancy notice.

### ***3. Question on the Computer-based Multiple-Choice Question (MCQ) tests:***

***Which company would be facilitating the testing?***

The Computer-based Multiple-Choice Question (MCQ) tests and the case study will be organized with the technical support of an external provider, TestReach, a cloud based solution used to set up and deliver any type of exams invigilated in real time over the web.

The MCQ will be “EPSO style” reasoning skills tests:

- Verbal (assesses the ability to think logically and understand verbal, numerical information).

- Numerical (assesses the ability to think logically and understand numerical information).
- Abstract (assesses the ability to think logically and understand the relations between concepts involving no linguistic, spatial or numerical elements).

NB. The Agency cannot endorse any publication or training courses made available for preparing to the tests

#### *4. Question about languages and CV.*

*I know several languages, and I do not know which one to choose as Language 1 or 2 in my application. Both language 1 and 2 will be tested during the interview. I wonder whether I should select FR as language 1 instead of my mother tongue.*

Candidates must have knowledge of **at least two official EU languages**: one at minimum C1 level (thorough knowledge) and the other at minimum B2 level (satisfactory knowledge). Please note that the minimum levels required above must apply to each linguistic ability (speaking, writing, reading and listening) requested in the application form. These abilities reflect those of the Common European Framework of Reference for Languages (<https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>).

In this selection, we refer to the languages as:

- Language 1: the language tested during the interview;
- Language 2: the language used for the computer-based multiple choice questions (MCQ tests – verbal, numerical and abstract), the written test, the interview and for communication between EACEA and the candidates.

Language 1 can be any of the 24 EU official languages and must be different from language 2. **Language 2 must be English or French.**