

Lump sum type II grant agreements

Jehan LAROCHE

European Education and Culture Executive Agency (EACEA)

Characteristics of the budget

- It is a lump-sum funding model grant – based on the estimated budget of the action
- Maximum % of funding 80%
- Maximum grant 1.200.000 euro

General advice on budget 1/2

- Start drafting the budget early
- Get the most accurate information possible from your co-beneficiaries
- Check coherence between the data in the budget and data in the application
- Avoid too generic description of budget items (each budget item should correspond to the application **and** each activity/outputs described in the application should correspond to the budget)

General advice on budget 2/2

Think of:

- Eligibility conditions for costs (actually incurred by the beneficiary, period, necessary, identifiable/verifiable in accounting, comply with the applicable national law, reasonable/justified/sound financial management)
- Volunteer costs and support to third parties not eligible

How to fill in the table in Part B

P11		A1. Employees (or equivalent) person months							
	N	O	P	Q	R	S	T	U	V
3	BE 001				BE 001			BE 001	
4									
5					UNITS	COST PER UNIT	BENEFICIARY TOTAL COSTS	BE+AE TOTAL COSTS	
6									
7	Total WORK PACKAGES:						-	-	
8									
9									
10	A. DIRECT PERSONNEL COSTS						-	-	
11	A1. Employees (or equivalent) person months						-	-	
12	Type 1						-	-	
13	Type 2						-	-	
14	Type 3						-	-	
15	Type 4						-	-	
16	Other						-	-	
17	A.2 Natural persons under direct contract						-	-	
18	A.3 Seconded persons						-	-	
19	A.4 SME Owners without salary						-	-	
20	A.5 Volunteers						-	-	
21	B. Subcontracting costs						-	-	

How to fill in the table in Part B

22	WP 001	C. Purchase costs			-	-
23		C.1 Travel and subsistence per travel or day			-	-
24		Travel			-	-
25		Accommodation			-	-
26		Subsistence			-	-
27		C.2 Equipment (please refer to the Depreciation Cost sheet)			-	-
28		C.3 Other goods, works and services			-	-
29		Consumables			-	-
30		Services for Meetings, Seminars			-	-
31		Services for communication/promotion/dissemination			-	-
32		Website			-	-
33		Artistic Fees			-	-
34		Other (please specify details under worksheet "Comments")			-	-
35		D. Other cost categories			-	-
36	D.1 Financial support to third parties			-	-	
37	TOTAL DIRECT COSTS INCLUDING SUBCONTRACTING (A+B+C+D)				-	-
38						
39	E. Indirect costs 7% (rounded to zero decimals)				-	-
40						
41	TOTAL COSTS (A+B+C+D+E) -				-	-
42						

Report the amount in PART A

		Other	D. Other cost categories	D.1 Financial support to third parties	TOTAL DIRECT COSTS INCLUDING SUBCONTRACTING (A+B+C+D)	E. Indirect costs 7% (rounded to zero decimals)	TOTAL COSTS (A+B+C+D+E)	MAX EU CONTRIBUTION = 80 % of 14.766 € or 250.000 €	Your maximal EU contribution corresponding to your budget = 11.813 €
Université de Bruxelles	ULB	-	-	-	13.800	966	14.766	11.813	11.812
TOTAL	Consortium	-	-	-	13.800	966	14.766	11.813	11.812

Navigation: Beneficiaries List | Work Packages List | BE 001 | Estim costs of the project | **Proposal Budget** | BE-WP Overview | BE-WP Person Days | Depreciation

3 - Budget

No	Name of Beneficiary	Country	Requested grant amount
1	Tokio	JP	11812,00
Total			11812,00

Upload the file in the application

16	Data in the "Section 3 - Budget" table in the Part A of the eForm of the proposal submission tool must be identical to amount you entered in the 'Proposal Budget' sheet of this Excel workbook under the heading Requested EU Contribution . You can copy the data from this Excel workbook directly in the Part A of the proposal submission tool.
17	The 'BE-WP Overview', 'Estim costs of the project' and 'BE-WP person days' sheets are there for your information and will be used during evaluation.
18	If you have any comment, you can use the 'Any comments' sheet.
19	The format of this Excel workbook is .xlsm because it uses macros to generate automatically some data. Always save it as .xlsm . However, this format cannot be uploaded to the submission system for security reasons. So please also save a copy as an .xlsx or .xls document (and not as .xlsm) and upload it to the proposal submission tool, at Step 5 of the submission process. Always keep a copy of the original .xlsm file . To save the workbook as .xlsx document, in Excel click on "File" and then "Save as"; in the "Save as" dialog box, choose

FILL IN THE BELOW VALUES BEFORE STARTING

Insert the name of your call :	ERASMUS-EDU-2021-AL-AGENDA-IBA
Insert the acronym of your project :	BE AL AGENDA
Maximum amount for the EU CONTRIBUTION :	250.000,00
Co-financing rate :	80,00%

PRINT PDF
Double-Click to activate

A. DIRECT PERSONNEL COSTS	
A1. Employees (or equivalent) man days (you can change the types based on your structure)	
Senior experts	
Type 2	
Type 3	
Type 4	
Other	

Always keep in mind

The budget should provide for appropriate resources necessary for success, but should neither be overestimated nor underestimated

Thank you!

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Questions & Answers

To be sent by email:

EACEA-POLICY-NETWORKS@ec.europa.eu