# Lump sum type II grant agreements

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## Characteristics of the budget

 It is a lump-sum funding model grant – based on the estimated budget of the action

Maximum % of funding 80%

Maximum grant 1.200.000 euro



#### General advice on budget 1/2

- Start drafting the budget early
- Get the most accurate information possible from your cobeneficiaries
- Check coherence between the data in the budget and data in the application
- Avoid too generic description of budget items (each budget item should correspond to the application <u>and</u> each activity/outputs de scribed in the application should correspond to the budget)



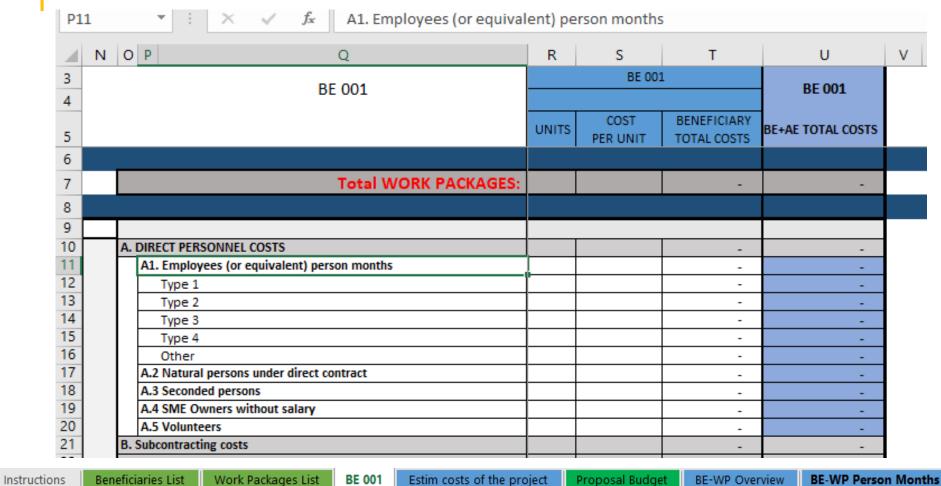
## General advice on budget 2/2

#### Think of:

- Eligibility conditions for costs (actually incurred by the beneficiary, period, necessary, identifiable/verifiable in accounting, comply with the applicable national law, reasonable/justified/sound financial management)
- Volunteer costs and support to third parties not eligible



#### How to fill in the table in Part B





Any comments

Depreciation Costs

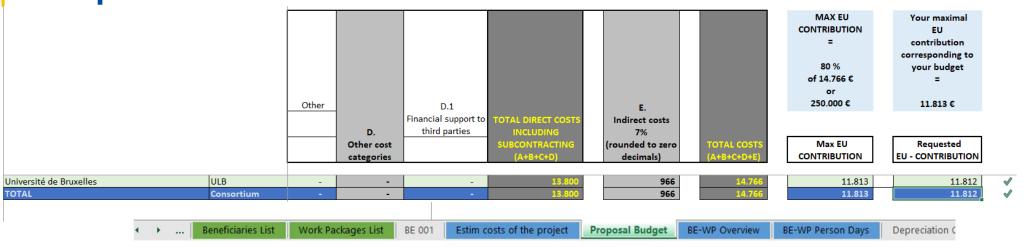
#### How to fill in the table in Part B

22		C. Purchase costs	-	
23		C.1 Travel and subsistence per travel or day	-	-
24 25 26 27	_	Travel	-	-
25	90	Accommodation	-	-
26	ğ	Subsistence	-	-
		C.2 Equipment (please refer to the Depreciation Cost sheet)	-	-
28		C.3 Other goods, works and services	-	-
29		Consumables	-	-
30		Services for Meetings, Seminars	-	-
31		Services for communication/promotion/dissemination	-	-
32		Website	-	-
33		Artistic Fees	-	-
34		Other (please specify details under worksheet "Comments")	-	-
35		D. Other cost categories	-	-
36		D.1 Financial support to third parties	-	-
37		TOTAL DIRECT COSTS INCLUDING SUBCONTRACTING (A+B+C+D)	*	_
38				
39		E. Indirect costs 7% (rounded to zero decimals)	-	-
40				
41		TOTAL COSTS (A+B+C+D+E) -	-	-
42				

Instructions Beneficiaries List Work Packages List BE 001 Estim costs of the project Proposal Budget BE-WP Overview BE-WP Person Months Depreciation Costs Any comments



#### Report the amount in PART A



#### 3 - Budget

No	Name of Beneficiary	Country	Requested grant amount	
1	Tokio	JР	11812,00	
	Total		11812,00	

#### Upload the file in the application

- 16 Data in the "Section 3 Budget" table in the Part A of the eForm of the proposal submission tool must be identical to amount you entered in the 'Proposal Budget' sheet of this Excel workbook under the heading Requested EU Contriution. You can copy the data from this Excel workbook directly in the Part A of the proposal submission tool.
- The 'BE-WP Overview', 'Estim costs of the project' and 'BE-WP person days' sheets are there for your information and will be used during evaluation.
- 18 If you have any comment, you can use the 'Any comments' sheet.
- 19 The format of this Excel workbook is .xlsm because it uses macros to generate automatically some data. Always save it as

However, this format cannot be uploaded to the submission system for security reasons.

So please also save a copy as an .zisz or .zis document (and not as .xism) and upload it to the proposal submission tool, at Step 5 of the submission process. Always keep a copy of the original .xlsm file.

To save the workbook as .xisx document, in Excel click on "File" and then "Save as"; in the "Save as" dialog box, choose

	FIL	L IN THE BELOW VALUES BEFORE STARTING:	
	Insert the name of your call :	(RASMUS-EDU-2021-AL-AGENDA-IBA	
	Insert the acronym of your project :	BE AL AGENDA	
	Maximum amount for the EU CONTRIBUTION:	250.000,00	
	Co-financing rate:	80,00%	
X X		PRINT PDF	
X		Double-Click to activate	

A. DIRECT PERSONNEL COSTS					
	A1. I	layeer (ar equivalent) man dayr (yau can change the typer bared an yaur structure)			
		Soniar exportr			
		Туро2			
		ТуроЗ			
		Туро 4			
		Other			



#### Always keep in mind

The budget should provide for appropriate resources necessary for success, but should neither be overestimated nor underestimated



## Thank you!

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## Questions & Answers

To be sent by email: EACEA-POLICY-NETWORKS@ec.europa.eu

