



EUROPEAN EDUCATION AND CULTURE
EXECUTIVE AGENCY (EACEA)

Brussels,
EACEA.A5

Info session:

Civil Society Cooperation in the field of Youth – Framework Partnership Agreement
(FPA) 2026-2027 ⁽¹⁾

7 March 2025

**Online (via Webex) & onsite (Centre A. Borschette, rue Froissart 36, 1040, Brussels)
meeting**

Data Protection Notice

The European Education, and Culture Executive Agency ("EACEA") is committed to preserving your privacy. All personal data are dealt with in accordance with Regulation (EU) No 2018/1725 on the protection of personal data by the Union institutions, bodies, offices and agencies ⁽²⁾ ("the data protection regulation").

On 7 March 2025, EACEA is organising a hybrid ⁽³⁾ Info Session meeting on the – Youth Civil Society Cooperation call for a Framework Partnership Agreement 2026-2027.

The following Data Protection Notice outlines the policies by which EACEA collects, manages and uses the personal data of the concerned individuals within this Info Session.

1. Who is responsible for processing your personal data (data controller)?

The controller is the European Education and Culture Executive Agency (EACEA), BE-1049 Brussels.

The person designated as being in charge of the processing operation is the Head of Unit A.5 Erasmus+, European Solidarity Corps: Youth, EU Solidarity and Aid Volunteer.

⁽¹⁾ Pending of publication in the Funding & Tenders Portal (planned publication date: 18 February 2025)

⁽²⁾ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC Text with EEA relevance, *OJ L 295, 21.11.2018, p. 39*.

⁽³⁾ Online (via Webex) & onsite (Centre A. Borschette, rue Froissart 36, 1040, Brussels)

The contact Email is: EACEA-YOUTH@ec.europa.eu.

2. Which personal data are processed?

Mandatory data for the event organisation: your contact details, i.e. title, first name, last name, email address, name and country of your organisation, project acronym and number.

Participants are encouraged to provide, to the extent possible, anonymised data to register to the event (corporate email address without name e.g. contact@companyname.com).

Optional data:

- Images and voice of the participants at the event will be audio and video recorded for the participants who decide to switch on their camera.

3. For which purpose do we process your data?

Your personal data are collected and used to:

- ***Organise the event*** (which include registration, collecting enrolment, sharing link(s) to the meetings, setting-up catering, sending feedback form, ect).
- ***Invitations to future similar events*** that the EACEA may organise: based on your consent, EACEA will send you information on future similar events during a period of 5 years.
- ***Recording of the event***: the event will be audio and video recorded for the purpose of communication and sharing the recording of the event at the EACEA's website. The questions and answers will not be recorded.
- ***Web streaming***: the event will be web streamed. Participants will be able to join the meeting via the link available in the event's page of the EACEA website: [Info Session: Civil Society Cooperation in the field of Youth – Framework Partnership Agreement 2026-2027 - European Commission](#)
- ***Publication (upon consent)***: images and video recordings of the presentations will be published in the EACEA's website.

Your personal data will not be used for an automated decision-making including profiling.

4. Who has access to your personal data and to whom is it disclosed?

Access to your personal data is provided to the EACEA staff responsible for carrying out this processing operation and to any authorised staff according to the “need-to know” principle. Such staff abide by statutory confidentiality obligations.

The following recipients may also access to your personal data:

- Authorise staff of the European Commission :
 - relevant DGs in particular the Directorate-General for Education, Youth, Sport and Culture.

- DG DIGIT acting as processor for EACEA and its contractor (CISCO) for the use of WEBEX/web conference service (see [CISCO Online Privacy Statement](#)).

Your data may also be processed via EU Survey in line with the following privacy statement:

<https://ec.europa.eu/eusurvey/home/privacystatement>

In the context of Webex, your data may be transferred to the UK and the US in certain circumstances as specified in the above Privacy Statement. This transfer may be based on the Adequacy Decisions adopted by the European Commission with the US and with the UK respectively.

In addition, data may be disclosed to public authorities in accordance with Union and Member State law such as the European Court of Justice, the relevant national judge as well as the lawyers and the agents of the parties in case of legal proceedings, the Investigation and Disciplinary Office of the European Commission (IDOC), the competent Appointing Authority in case of a request or a complaint lodged under Articles 90 of the Staff Regulations, the European Anti-Fraud Office (OLAF), the Internal Audit Service of the Commission (IAS), the Court of Auditors, the European Ombudsman, the European Data Protection Supervisor (EDPS) and the European Public Prosecutor's Office (EPPO).

5. How long do we keep your personal data?

EACEA only keeps your personal data for the time necessary to fulfil the above-mentioned purpose and follows the Common Retention List of the European Commission (CRL).

- Data relating to the event, its organisation (registration, etc) and consents for invitations to similar future EACEA events will be kept for maximum 5 years after the closure of the event.

6. How do we protect and safeguard your personal data?

Relevant organisational and technical measures are taken by EACEA to ensure the security of your personal data.

Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed.

Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation. Access to your data is done via authentication system on an individual basis through user-ID and password. Your data resides on the servers of the European Commission or relevant clouds, which abide by strict security measures implemented by the European Commission (DG DIGIT) to protect the security and integrity of the relevant electronic assets. EACEA is bound by Commission Decision 2017/46 of 10/1/17 on the security of communications & information systems in the EC.

Contractors are bound by specific contractual clauses and requirements (confidentiality, etc) for any processing operations of your data on behalf of EACEA, and by data protection

obligations deriving from the application of the Regulation and of the General Data Protection Regulation in the EU Member States ('GDPR' Regulation (EU) 2016/679.

7. What are your rights concerning your personal data and how can you exercise them?

Under the provisions of the Data Protection Regulation, you have the following rights:

- to request to the controller to access the personal data EACEA holds about you;
- to have your personal data rectified in case your personal data are inaccurate or incomplete;
- to request the erasure of your personal data, when applicable;
- to request the restriction of the processing of your personal data, when appropriate.

You are also entitled to object to the processing of your personal data on grounds relating to your particular situation at any time unless EACEA demonstrates compelling and overriding legitimate grounds or in case of legal claims.

When processing is based on your consent, you have the right to withdraw your consent at any time, without affecting the lawfulness of the processing before such a withdrawal. The withdrawal will have effect from the moment of your retraction. The processing based on your consent before this withdrawal will thus remain lawful.

However, the data controller may restrict the rights of the data subjects based on article 25 of the Data Protection Regulation (in exceptional circumstances and with the safeguards laid down in the Regulation. Such restrictions are provided for in the internal rules adopted by EACEA and published in the [Official Journal of the European Union](#) ⁽⁴⁾).

Such a restriction will be proportionate, limited in time, and respect the essence of the abovementioned rights. It will be lifted as soon as the circumstances justifying the restriction are no longer applicable. In principle, you will be informed on the principal reasons for a restriction unless this information may cancel the effect of the restriction. A more specific data protection notice may apply in such case.

8. Contact Information

If you have questions or wish to exercise your rights under the Data Protection Regulation or if you want or to submit a complaint regarding the processing of your personal data, you are invited to contact the Data Controller (see contact details above).

You can also contact the Data Protection Officer of EACEA at the following email address: eacea@data-protection@ec.europa.eu.

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You may lodge a complaint with the European Data Protection Supervisor:
<http://www.edps.europa.eu>

9. On which legal basis are we processing your personal data?

We process your personal data, because:

- processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body (as laid down in Union Law);
- the data subject has given consent to the processing of his or her personal data for one or more specific purposes;

The legal grounds to process your data are:

- Council Regulation 58/2003 of 19 December 2002, laying down the Statute for executive agencies to be entrusted with certain tasks in the management of EU programmes;
- Commission Implementing Decision (EU) 2021/173 of 12 February 2021 establishing the European Education and Culture Executive Agency;
- Commission Decision C(2021)951 of 12 February 2021 delegating powers to the European Education and Culture Executive Agency with a view to the performance of tasks linked to the implementation of Union programmes in the field of education, audiovisual and culture, citizenship and solidarity;
- REGULATION (EU) 2021/817 of the European Parliament and of the Council of 20 May 2021 establishing Erasmus+: the Union Programme for education and training, youth and sport and repealing Regulation (EU) No 1288/2013.

Consent will apply:

- For sharing participants lists with other participants;
- To receive invitation to similar events;
- To publish data on website

Participation to the event is not conditional on your consents above.