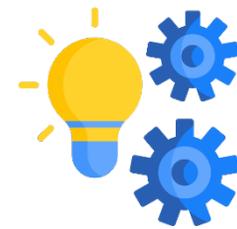




# Erasmus+ Alliances for Innovation 2023



**How to prepare and  
submit an  
application**

# APPLICATION FORM AND SUBMISSION

- Application form
- Funding & tender opportunities portal
- How to participate - creating and submitting proposal
- Useful information
- Tips

# APPLICATION FORM

## Overview

### eForm (Part A)

structured Administrative Forms with data on the participants, legal declarations and contact persons, programme priorities and requested grant

### eForm (Part C)

Choice of EQF levels, partnership composition, industrial ecosystem (LOT 2 only)

### Part B documents (attached to eForm)

1. Technical description
2. Estimated budget of the proposal

 Tpl\_Application Form (Part B SEP) (ERASMUS BB and LSII)

 Tpl\_Detailed Budget Table (ERASMUS LSII)

# APPLICATION FORM

## Overview - 2

### Proposal forms



#### Deadline

03 May 2023 17:00:00 Brussels Local Time

57 days left until closure

#### Call data

Call: ERASMUS-EDU-2023-PI-ALL-INNO

Topic: ERASMUS-EDU-2023-PI-ALL-INNO-EDU-ENTERP

Type of action: ERASMUS-LS

Type of MGA: ERASMUS-AG-LS



Topic and type of action can only be changed by creating a new proposal.

#### Proposal data

Acronym: CL Test

Draft ID: SEP-210937489

Download Part B templates



Download part B templates

In this step you can edit the Administrative Forms and upload the proposal and its annexes. You may return to this step from the 'My Proposals' section of the Funding & Tenders Portal. ✕



Submit your proposal as early in the process as possible - you can update and resubmit an improved version many times before the call closure.

Submitting a proposal will overwrite any previous versions of this same proposal - this process is irreversible.

Any changes made to the proposal will not be available to the European Commission service unless resubmitted before the call closure.



Your proposal contains changes that have not yet been submitted.

#### Administrative forms (Part B)

Edit forms

Edit Part C

View history

Print preview

#### Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments.

Part B \*



Upload

Detailed Budget Table \*



Upload

[← BACK TO PARTICIPANTS LIST](#)

[VALIDATE](#)

[SUBMIT](#)

# APPLICATION FORM

## Part B – Technical Description

- Template to be downloaded by the applicant in the submission system.
- Completed form to be uploaded in **pdf format**.
- Includes sections corresponding to the **4 award criteria and a section on Work Plan**
- CVs not required but description of **profiles and expertise of staff** have to be included in section 2.1.3
- List of **previous projects** to be filled at the end of the form
- Maximum **120 pages**, excess pages will not be readable

### TABLE OF CONTENTS

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# APPLICATION FORM

## Part B -Detailed budget table

List of Beneficiaries and Affiliated Entities				Actions (double-click to activate)	
BE NR/AE	BE/TP name	Acronym	Country	APPLY CHANGES	Add a Beneficiary
BE 001	Beneficiary 1			Remove this Beneficiary	Add an Affiliated Entity
BE 002	Beneficiary 2			Remove this Beneficiary	Add an Affiliated Entity
BE 003	Beneficiary 3			Remove this Beneficiary	Add an Affiliated Entity
BE 004	Beneficiary 4			Remove this Beneficiary	Add an Affiliated Entity

Empty input field below the table.

- Fill in the budget of the proposal
- Use templates that are downloaded in the submission system.

# APPLICATION FORM

## Part C

- Erasmus + Programme types of organisations
- **Only LOT 2** Industrial ecosystem you are addressing
- EQF levels addressed
- Types of organisations by their role in the project (eligibility requirements of your action)

Proposal ID  
SEP-210754086

Call for Proposal  
ERASMUS-EDU-2021-PI-ALL-INNO

Please select the type of organisation

Number	Name	PIC Number (if available)
1	SME Test	892863661

Sectors Addressed

- Tourism
- Mobility-Transport-Automotive
- Aerospace & Defence
- Construction
- Agri-food
- Low-carbon energy Intensive Industries
- Textile
- Creative & Cultural Industries
- Digital
- Renewable Energy
- Electronics
- Retail
- Proximity & Social Economy
- Health

Please select minimum 1 option(s)

EQF level(s) addressed

- Upper secondary education (ISCED-3)
- Post-secondary non-tertiary education (ISCED-4)
- Short cycle within the first cycle / Short-cycle tertiary education (ISCED-5)
- First cycle / Bachelor's or equivalent level (ISCED-6)
- Second cycle / Master's or equivalent level (ISCED-7)
- Third cycle / Doctoral or equivalent level (ISCED-8)

Please select minimum 1 option(s)

Partnership

Participating organisation PIC	Participating organisation's name
892863661	SME Test

# Funding & tender opportunities portal (FTOP)

**1** European Commission | Single Electronic Data Interchange Area (SEPIA) | Funding & tender opportunities

SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

**5** Register | Login

**2** Find calls for proposals and tenders

Search calls for proposals and tenders by keywords, programmes... Search

**3** EU Programmes

Asylum, Migration and Integration Fund (AMIF)	Border Management and Visa Instrument (BMVI)	Customs Control Equipment Instrument (CCEI)	Citizens, Equality, Rights and Values Programme (CERV)	Creative Europe (CREA)	Customs Programme (CUST)
Digital Europe Programme (DIGITAL)	Europe Direct (ED)	European Parliament (EP)	European Solidarity Corps	Erasmus+ Programme (ERASMUS+)	European Social Fund + (ESF)
European Maritime, Fisheries and Aquaculture Fund (EMFAF)	Fiscalis Programme (FISC)	Innovation Fund (INNOVFUND)	Internal Security Fund (ISF)	Horizon Europe (HORIZON)	Single Market Programme (SMP)
Social Prerogative and Specific Competencies Lines (SOCPL)	EU External Action (RELEX)	Justice Programme (JUST)	Protection of the Euro against Counterfeiting Programme (PERICLES)	Pilot Projects and Preparatory Actions (PPPA)	Programme for the Environment and Climate Action (LIFE)
Promotion of Agricultural Products (AGRIP)	Union Civil Protection Mechanism (UCPM)				

Show all

**4** How to participate in 5 steps

- 1 Find an opportunity
- 2 Find partner(s)
- 3 Create an account
- 4 Register your organisation
- 5 Submit your proposal or offer

Learn how to find and apply for suitable EU funding and tender opportunities.

Learn more

**News**

25 May, 2021  
**Webinar 'The Funding & Tenders Portal for beginners', 27 May 2021, 10.00 CEST**  
The Funding & Tenders Portal is the single gateway for participants in many EU funding programmes and procurement actions. This webinar is addressed in the ...

20 May, 2021  
**Webinar "All you need to know on D&E under Horizon Europe", 9 June 2021; 9:30 CEST**  
Are you planning to apply for a Horizon Europe call? Don't forget to prepare your Dissemination & Exploitation (D&E) section under the impact! In order ...

19 May, 2021  
**Webinar addressed to providers of Certificates on Financial Statements in Horizon 2020 grants**  
A recorded webinar about Certificates on Financial Statements (CFS) for Horizon 2020 grants is now available on the Funding & Tenders Portal. The purpose of...

All news >

**Useful links**

- Calls for tenders on Ted
- Overview of all EU funding opportunities
- Access to publications and data on OpenAire
- Apply for EU loans & venture capital
- Find funding in the EU Macro-Regions

# HOW TO PARTICIPATE

## How to access your call submission area

Search for your action on <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/home> ERASMUS-EDU-2023-PI-ALL-INNO-EDU-ENTERP or ERASMUS-EDU-2023-PI-ALL-INNO-BLUEPRINT (or relevant keywords)

1 Alliances for Sectoral Cooperation on Skills (implementing the 'Blueprint')

ERIC ID: ERASMUS-EDU-2023-PI-ALL-INNO-BLUEPRINT

Grant

2

General information

Topic updates

Topic description

Conditions and documents

Partner search announcements

Submission service

Topic related FAQ

Get support

Call information

Call updates

General information

Programme

Erasmus+ Programme (ERASMUS)

3

Call

[Partnerships for Innovation - Alliances \(ERASMUS-EDU-2023-PI-ALL-INNO\)](#)

Type of action	ERASMUS-LS ERASMUS Lump Sum Grants	Type of MGA	ERASMUS Lump Sum Grant [ERASMUS-AG-LS]
Deadline model	single-stage	Opening date	29 November 2022
		Deadline date	03 May 2023 17:00:00 Brussels time

See budget overview

Open for submission

# HOW TO PARTICIPATE

## How to access your call submission area - 2

**General information**

Topic updates

Topic description

Conditions and documents

Partner search announcements

**Submission service**

Topic related FAQ

Get support

Call information

Call updates

 [Go back](#)

### Partner search announcements

Searches of partners to collaborate on this topic

# 75

[View / Edit](#)

LEARs, Account Administrators or self-registrants can publish partner requests for open and forthcoming topics after logging into this Portal, as well as any user having an active public Person profile.

### Start submission

To access the Electronic Submission Service, please click on the submission-button next to the **type of action** and the **type of model grant agreement** that corresponds to your proposal. You will then be asked to confirm your choice, as it cannot be changed in the submission system. Upon confirmation, you will be linked to the correct entry point.

To access existing draft proposals for this topic, please login to the Funding & Tenders Portal and select the My Proposals page of the My Area section.

Please select the type of your submission:

ERASMUS Lump Sum Grants [ERASMUS-LS], ERASMUS Lump Sum Grant [ERASMUS-AG-LS]

[Start submission](#)

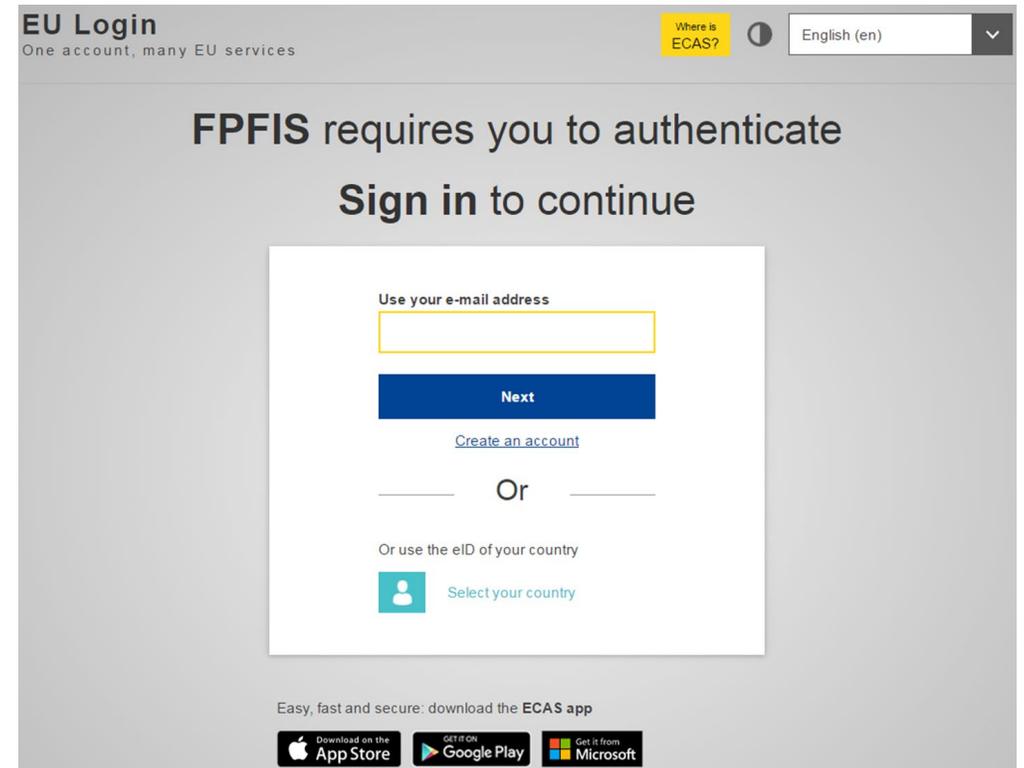
 [Need help?](#)

# HOW TO PARTICIPATE

## Before creating your proposal

You will need the following:

1. To have a **valid EU Login account**. If you do not have EU Login you can create it [here](#).
2. Your organisation must have a **9-digit PIC** (Participant Identification Code). If your organization is not registered in the Participant Register you can register it at <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/participant-register>.



The screenshot shows the EU Login interface. At the top, it says "EU Login" and "One account, many EU services". There is a "Where is ECAS?" button and a language selector set to "English (en)". The main heading reads "FPFIS requires you to authenticate" and "Sign in to continue". Below this is a form with a text input field labeled "Use your e-mail address". A blue "Next" button is below the input field, with a "Create an account" link underneath. Below the "Next" button is an "Or" separator. Underneath is the text "Or use the eID of your country" and a "Select your country" button with a person icon. At the bottom, there is a banner that says "Easy, fast and secure: download the ECAS app" with icons for the App Store, Google Play, and Microsoft.

# HOW TO PARTICIPATE

## Start your proposal

Create proposal

**Deadline**  
📅 07 April 2021 17:00:00 Brussels Local Time  
22 days left until closure

**Find your organisation**

Please submit your proposal at the latest **48 hours before the deadline** (to avoid system congestion or system incompatibility issues). Late proposals will not be accepted. Don't wait until the end because you are worried about confidentiality – we will not open the proposals before the deadline. You can submit the proposal as many times as you wish up until the deadline. Each new submitted version will replace the previous one. ×

PIC  Short name

[Search for your organisation](#)

Organisations you have been previously associated with. (Click to select)

**Call data:**

Call: ERASMUS-YOUTH-2021-YTH-FORUM-OG-IBA  
Topic: ERASMUS-YOUTH-2021-YTH-FORUM-OG-IBA  
Type of action: ERASMUS-OG  
Type of MGA: ERASMUS-OG

⚠️ Topic and type of action can only be changed by creating a new proposal.

[Download Part B templates](#)  
Download part B templates

**Support & Helpdesk**  
[Online Manual](#)

**Your role**

- As the first step you need to enter PIC of your organisation in the dedicated box.
- Please check first if your organisation already has a PIC.

# HOW TO PARTICIPATE

## Finding PIC

### Find your organisation

You may enter a (complete or partial) organisation name (e.g. "Oxford" or "University of Oxford"). Entering additional information like country/city usually leads to better results. You may also search based on VAT number of the organisation in international format (e.g. "GB123456789")

Type your organisation name or PIC

ULB 247

<p>PIC: 901482014 ULB Coopération Avenue F.D. Roosevelt 50 Bruxelles, BE Status: DECLARED</p> <p><input type="button" value="Use"/> <input type="button" value="CO"/></p>	<p>PIC: 999986290 ULB AVENUE FRANKLIN ROOSEVELT 50 BRUXELLES, BE VAT: BE0407626464 Status: VALIDATED</p> <p><input type="button" value="Use"/> <input type="button" value="CO"/></p>	<p>PIC: 907953660 ULB COOPERATION Avenue F.D. Roosevelt 50 BRUXELLES, BE VAT: BE0407626464 Status: DECLARED</p> <p><input type="button" value="Use"/> <input type="button" value="CO"/></p>
<p>PIC: 922241857 Bureau des étudiants de la faculté de philosophie et sciences sociales de l'ULB Avenue Paul Héger Bruxelles, BE Status: DECLARED</p> <p><input type="button" value="Use"/> <input type="button" value="CO"/></p>	<p>PIC: 937496562 CEFES-ULB 50 Av. Fr. Roosevelt Bruxelles, BE Status: DECLARED</p> <p><input type="button" value="Use"/> <input type="button" value="CO"/></p>	<p>PIC: 899373719 HOPITAL ERASME - CLINIQUES UNIVERSITAIRES DE BRUXELLES 808 ROUTE DE LENNIK BRUXELLES, BE VAT: BE0941792893 Status: VALIDATED</p> <p><input type="button" value="Use"/> <input type="button" value="CO"/></p>
<p>PIC: 901330500 Specque ULB Avenue Franklin Roosevelt 39 Ixelles, BE Status: DECLARED</p> <p><input type="button" value="Use"/> <input type="button" value="CO"/></p>	<p>PIC: 905956818 ULB LIMITED 75 Camelot House Camden Park Road London, UK Status: DECLARED</p> <p><input type="button" value="Use"/> <input type="button" value="CO"/></p>	<p>PIC: 940211786 BEST Brussels ULB Av. F.D. Roosevelt Bruxelles, BE Status: DECLARED</p> <p><input type="button" value="Use"/> <input type="button" value="CO"/></p>

U-2021-POL-NTWK-FOE-EUROPASS-IBA

More results were found

To register your organisation for a Participant Identification Code (PIC) [Click here](#)

- Enter the name of your organisation to see if it already has a PIC.
- If not, create one [here](#).
- PIC does not need to be validated for the submission of the application. The validation is required for the signature of the Grant Agreement

# HOW TO PARTICIPATE

## Create your proposal

**Deadline**  
22 June 2021 17:00:00 Brussels Local Time

**Call data:**  
Call: ERASMUS-EDU-2021-POL-NTWK-IBA  
Topic: ERASMUS-EDU-2021-POL-NTWK-EQF-EUROPASS-IBA  
Type of action: ERASMUS-PJG  
Type of MGA: ERASMUS-AG

**Find your organisation**  
PIC  Short name   
**Search for your organisation**  
Organisations you have been previously associated with. (Click to select)  
PIC: 956444445  
Baird Consulting SCS  
Vieille rue du Moulin-Rouge 20  
Uccle,BE

**Your role**  
Please indicate your role in this proposal  
 Main contact  
 Contact person

**Your proposal**  
Please choose an acronym for your proposal.  
It will appear also in the "General Information" section of the Application Form Part A and can also be updated there.  
Acronym   
Short Summary

**Support & Helpdesk**  
Online Manual IT How To  
IT Helpdesk FAQ  
Service Desk:  
EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu  
+32 2 29 92222

**Deadline**  
22 June 2021 17:00:00 Brussels Local Time

Please submit your proposal at the latest 48 hours before the deadline (to avoid system congestion or system incompatibility issues). Late proposals will not be accepted. Don't wait until the end because you are worried about confidentiality – we will not open the proposals before the deadline. You can submit the proposal as many times as you wish up until the deadline. Each new submitted version will replace the previous one.

Topic and type of action can only be changed by creating a new proposal.

- Indicate your role in the application process
- Main contact : Proposal coordinator (mandatory)
- Contact person : role delegated by the main contact (optional)

# HOW TO PARTICIPATE

## Create your proposal - 2

 Online Manual

 IT How To

 IT Helpdesk

 FAQ

Service Desk:  
 EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu  
 +32 2 29 92222

### Your role

Please indicate your role in this proposal

Main contact  
 Contact person

### Your proposal

Please choose an acronym for your proposal.  
It will appear also in the "General Information" section of the Application Form Part A and can also be updated there.

Acronym

Short Summary

SAVE AND GO TO NEXT STEP

- Fill in the acronym of your project
- Include a summary of your proposal and move to 'Save and go to next step'.

# HOW TO PARTICIPATE

## Access different parts of your proposal

### Proposal forms

**Deadline**  
03 May 2023 17:00:00 Brussels Local Time

57 days left until closure

#### Call data

Call: **ERASMUS-EDU-2023-PI-ALL-INNO**

Topic: **ERASMUS-EDU-2023-PI-ALL-INNO-EDU-ENTERP**

Type of action: **ERASMUS-LS**

Type of MGA: **ERASMUS-AG-LS**

**⚠** Topic and type of action can only be changed by creating a new proposal.

#### Proposal data

Acronym: **CL Test**

Draft ID: **SEP-210937489**

#### Download Part B templates



Download part B templates

2

In this step you can edit the Administrative Forms and upload the proposal and its annexes. You may return to this step from the 'My Proposals' section of the Funding & Tenders Portal. ✕

**i** Submit your proposal as early in the process as possible - you can update and resubmit an improved version many times before the call closure.  
Submitting a proposal will overwrite any previous versions of this same proposal - this process is irreversible.  
Any changes made to the proposal will not be available to the European Commission service unless resubmitted before the call closure.

**✕** Your proposal contains changes that have not yet been submitted.

#### Administrative forms (Part A)

**1** [Edit forms](#)

[Edit Part C](#)

[View history](#)

[Print preview](#) **i**

#### Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments. **i**

**3**

Part B \*

**i**

[Upload](#)

Detailed Budget Table \*

**i**

[Upload](#)

**4**

[← BACK TO PARTICIPANTS LIST](#)

[VALIDATE](#)

[SUBMIT](#)

# HOW TO PARTICIPATE

## Edit part A of your proposal

< Proposal forms      Table of contents      General Information >

Application forms      Table Of Contents      Save      Save&Close

**Call: ERASMUS-EDU-2021-PI-ALL-INNO**  
( Partnerships for Innovation: Alliances )

**Topic: ERASMUS-EDU-2021-PI-ALL-INNO-BLUEPRINT**

**Type of Action: ERASMUS-LS**  
(ERASMUS Lump Sum Grants)

**Proposal number: SEP-210754086**

**Proposal acronym: new test**

**Type of Model Grant Agreement: ERASMUS Lump Sum Grant**

Table of contents

Section	Title	Action
1	General information	Show
2	Participants	Show
3	Budget	Show

[How to fill in the forms](#)

- Fill in the eForm (Part A).
- Click on 'Table of Contents' to see the parts that you need to complete.
- Go to 'Proposal forms' to return to previous step
- Save every time before closing part of your proposal

# HOW TO PARTICIPATE

## Add your partners

### Proposal forms



#### Deadline

03 May 2023 17:00:00 Brussels Local Time

57 days left until closure

#### Call data

Call: **ERASMUS-EDU-2023-PI-ALL-INNO**

Topic: **ERASMUS-EDU-2023-PI-ALL-INNO-EDU-ENTERP**

Type of action: **ERASMUS-LS**

Type of MGA: **ERASMUS-AG-LS**



Topic and type of action can only be changed by creating a new proposal.

#### Proposal data

Acronym: **CL Test**

Draft ID: **SEP-210937489**

#### Download Part B templates



Download part B templates



In this step you can edit the Administrative Forms and upload the proposal and its annexes. You may return to this step from the 'My Proposals' section of the Funding & Tenders Portal. ✕

Submit your proposal as early in the process as possible - you can update and resubmit an improved version many times before the call closure.

Submitting a proposal will overwrite any previous versions of this same proposal - this process is irreversible.

Any changes made to the proposal will not be available to the European Commission service unless resubmitted before the call closure.



Your proposal contains changes that have not yet been submitted.

#### Administrative forms (Part A)

Edit forms

Edit Part C

View history

Print preview

#### Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments.

Part B \*



Upload

Detailed Budget Table \*



Upload

[← BACK TO PARTICIPANTS LIST](#)

VALIDATE

SUBMIT

# HOW TO PARTICIPATE

## Add your partners - 2

Participants

**Deadline**  
03 May 2023 17:00:00 Brussels Local Time  
57 days left until closure

**Call data**  
Call: ERASMUS-EDU-2023-PI-ALL-INNO  
Topic: ERASMUS-EDU-2023-PI-ALL-INNO-EDU-ENTERP  
Type of action: ERASMUS-LS  
Type of MGA: ERASMUS-AG-LS  
Topic and type of action can only be changed by creating a new proposal.

**Proposal data**  
Acronym: CL Test  
Draft ID: SEP-210937489

**Download Part B templates**  
Download part B templates

**Support & Helpdesk**

In this step, the coordinator can manage and review the participants.  
Note: The changes will be applied only after you click the "Save Changes" button.

Duration must be 24 or 36 months

Number of participants: 1 [Reorder](#)

**Coordinator**  
Test Camelia-Valeria

1 [Add Affiliated Entity](#) Test Camelia-Valeria

**Contacts:** [Add contact](#)

**Main contact**  
Cecilia LILJEGREN

Test Camelia-Valeria  
Brussels, BE  
PIC: 913842918  
[Change organisation](#) [Contact organisation](#)

[Add Partner](#) [Add Associated partner](#)

[SAVE](#) [SAVE AND GO TO NEXT STEP](#) [NEXT](#)

- All partners must have PIC (not validated PIC is acceptable for submission of proposal)
- Add partners (full partners or associated partners)
- Affiliated partners are added as Partners and their link is defined in Part A

# HOW TO PARTICIPATE

## How to access your draft proposal



Funding & tender opportunities  
Single Electronic Data Interchange Area (SEDIA)

Welcome **User**



Manage my area

My Organisation(s)

Grants

My Proposal(s)

My Formal Notification(s)

SEARCH FUNDING & TENDERS

HOW TO PARTICIPATE

PROJECTS & RESULTS

WORK AS AN EXPERT

SUPPORT

My Proposal(s)

Need help?

Results: 21

Search..

PROGRAMME	CALL	FUNDING SCHEME	PROPOSAL ID	ACRONYM	STATUS	REMAINING TIME	CLOSURE DATE (Brussels time)	ACTIONS
ERASMUS2027	ERASMUS-EDU-2021-PI-ALL-INNO	ERASMUS-LS	SEP-210754086	new test	Draft	99	07/09/2021 17:00:00	Actions

1 2 3 10

# HOW TO PARTICIPATE

## Validate and submit proposal

Call: ERASMUS-YOUTH-2021-YTH-FORUM-OG-IBA  
Topic: ERASMUS-YOUTH-2021-YTH-FORUM-OG-IBA  
Type of action: ERASMUS-OG  
Type of MGA: ERASMUS-OG

 Topic and type of action can only be changed by creating a new proposal.

### Proposal data:

Acronym: Sport test  
Draft ID: SEP-210734188

### Download Part B templates

 Download part B templates

### Support & Helpdesk

 Online Manual

 IT How To

 IT Helpdesk

 FAQ

### Service Desk:

 EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu

 +32 2 29 92222

Edit forms 

Edit Part C

View history

Print preview 

### Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments. 

Part B Technical Annex

Upload 

[← BACK TO PARTICIPANTS LIST](#)

VALIDATE

SUBMIT

- When you are ready, you can validate and submit.
- While the call remains open you can always update your proposal and submit again.
- You can access numerous support resources.

# Useful links

- How to participate: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/how-to-participate/1>
- F&TP online manual: <https://webgate.ec.europa.eu/funding-tenders-opportunities/display/OM/Online+Manual>
- The Funding & Tenders Portal for beginners (webinar recording) <https://ec.europa.eu/research/participants/docs/h2020-funding-guide/other/event210527.htm>
- Short guide on submission system <https://webgate.ec.europa.eu/funding-tenders-opportunities/display/IT/Submission+system>
- Video tutorials [https://www.eacea.ec.europa.eu/grants/how-get-grant\\_en](https://www.eacea.ec.europa.eu/grants/how-get-grant_en)
- F&TP support section: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/support/support>

# Tips

- **Partners have to be relevant for your proposal and correspond to the Call requirements.** All participating organisations must have PIC (not validated is fine).
- Ensure that **Part B – Technical Description is not longer than 120 pages** as the text on excess pages will not be visible for evaluators.
- Check in advance **recommended system configuration.**
- Validate and **submit the form well in advance (at least 48 hours before deadline).** You will be able to update your proposal until the call closure and submit updated version.
- In case of submission failure due to technical error on Portal side a complaint must be filed **within 4 calendar days** after call closure.

# Thank you and good luck with your application.



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