

# Lump sum type II grant agreements

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# Characteristics of the budget



- It is a lump-sum funding model grant based on the estimated budget of the action
- Maximum % of funding 95%
- Maximum grant 500.000 euro (with EUR 200 as maximum investment per participant (i.e. a project of 500,000 € would have to reach at least 2,500 participants)







- Start drafting the budget early
- Get the most accurate information possible from your cobeneficiaries
- Check coherence between the data in the budget and data in the application
- Avoid too generic description of budget items (each budget item should correspond to the application <u>and</u> each activity/outputs de scribed in the application should correspond to the budget)



# General advice on budget 2/2



#### Think of:

- Eligibility conditions for costs (actually incurred by the beneficiary, period, necessary, identifiable/verifiable in accounting, comply with the applicable national law, reasonable/justified/sound financial management)
- Volunteer costs and support to third parties not eligible



## How to fill in the table in Part B



| N | OP                        | Q                   | R      | S                | Т                          | U                 |   |
|---|---------------------------|---------------------|--------|------------------|----------------------------|-------------------|---|
|   | S-8                       | BE 004              | BE 001 |                  |                            | BE 001            | Г |
|   | BE 001                    |                     |        |                  |                            |                   |   |
|   |                           |                     | UNITS  | COST<br>PER UNIT | BENEFICIARY<br>TOTAL COSTS | BE+AE TOTAL COSTS |   |
|   |                           |                     |        |                  |                            |                   |   |
|   |                           | Total WORK PACKAGES | 3:     |                  | 45                         |                   |   |
|   | ····                      |                     |        |                  |                            |                   |   |
|   | 5-                        |                     |        |                  |                            |                   | Г |
|   | A. DIRECT PERSONNEL COSTS |                     |        |                  | 2                          |                   | Ĺ |
|   | A1. Employees (or equiva  | ent) person months  |        |                  | 25                         |                   |   |
|   | Type 1                    |                     |        |                  | 2                          | (a)               |   |
|   | Type 2                    |                     |        |                  | 20                         |                   |   |
|   | Type 3                    |                     |        |                  | 20                         |                   |   |
|   | Type 4                    |                     |        |                  |                            |                   |   |
|   | Other                     | 97                  |        | 0                | 25                         |                   |   |
|   | A.2 Natural persons under | direct contract     |        |                  | 8 1                        |                   |   |
|   | A.3 Seconded persons      |                     |        | Į                | 28                         |                   |   |
|   | A.4 SME Owners without    | salary              |        |                  | 28 ]                       |                   |   |
|   | A.5 Volunteers            | 200                 |        | 0                | 28                         |                   |   |



Any comments

## How to fill in the table in Part B



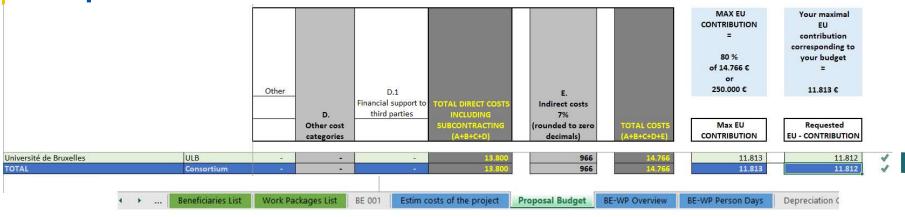
| 22                               |    | C. Purchase costs   |                                       | -   |                |
|----------------------------------|----|---|---------------------------------------|-----|----------------|
| 23<br>24<br>25<br>26<br>27<br>28 |    | C.1 Travel and subsistence per travel or day                |                                       |     |                |
| 24                               | _  | Travel  | 15                                    | -   | 700            |
| 25                               | 90 | Accommodation   | 68                                    |     | (**)           |
| 26                               | MP | Subsistence   | 8                                     | - 5 | (*)            |
| 27                               |    | C.2 Equipment (please refer to the Depreciation Cost sheet) | (a)                                   | +3  | 3.00           |
| 28                               |    | C.3 Other goods, works and services                         | 68                                    | -8  | (**)           |
| 29                               |    | Consumables   | 8                                     | - 5 | (*)            |
| 30                               |    | Services for Meetings, Seminars                             | 8                                     |     | (*)            |
| 31                               |    | Services for communication/promotion/dissemination          | 68                                    | -   | (*)            |
| 32<br>33                         |    | Website   | 8                                     | -   |                |
| 33                               |    | Artistic Fees   | 8                                     | - 5 | (*)            |
| 34                               |    | Other (please specify details under worksheet "Comments")   |                                       | -   |                |
| 35                               |    | D. Other cost categories                                    |                                       | -   | ( <del>)</del> |
| 36                               |    | D.1 Financial support to third parties                      |                                       | -   |                |
| 37                               |    | TOTAL DIRECT COSTS INCLUDING SUBCONTRACTING (A+B+C+D)       |                                       | -   | -              |
| 38                               |    |   | 100                                   |     |                |
| 39                               |    | E. Indirect costs 7% (rounded to zero decimals)             |                                       | 70  | -              |
| 40                               |    |   |                                       |     |                |
| 41                               |    | TOTAL COSTS (A+B+C+D+E) -                                   |                                       | 7   | -              |
| 42                               |    | ~   | · · · · · · · · · · · · · · · · · · · |     |                |

Instructions Beneficiaries List Work Packages List BE 001 Estim costs of the project Proposal Budget BE-WP Overview BE-WP Person Months Depreciation Costs Any comments



# Report the amount in PART A



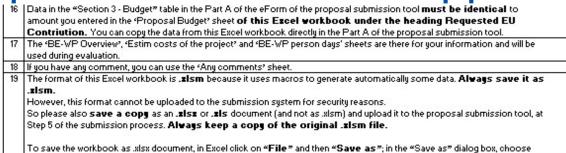


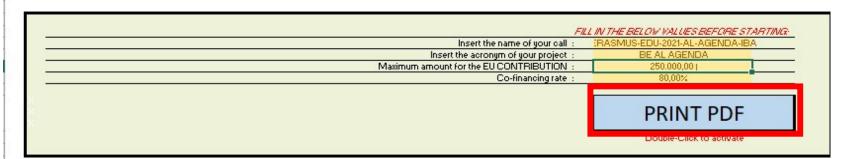
#### 3 - Budget

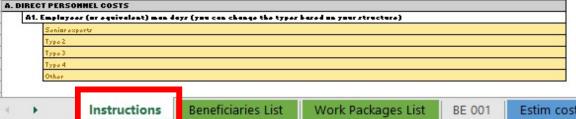
| No | Name of Beneficiary | Country | Requested grant amount |
|----|---------------------|---------|------------------------|
|    |                     |         |                        |
|    |                     |         |                        |
| 1  | Tokio               | JP      | 11812,00               |
|    | Total               |         | 11812,00               |

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# Always keep in mind



The budget should provide for appropriate resources necessary for success, but should neither be overestimated nor underestimated

