



EUROPEAN EDUCATION AND CULTURE
EXECUTIVE AGENCY (EACEA)

**Online Info Session
CERV Civil Dialogue
Call to foster citizens' engagement and participation 2025
CERV-2025-CITIZENS-CIV¹
on 20 February 2025**

1. Data Protection Notice

The European Education and Culture Executive Agency ("EACEA") is committed to preserving the protection of your personal data. This notice provides information on your rights in relation to data protection and on how your personal data are processed by EACEA in accordance with Regulation (EU) No 2018/1725 on the protection of personal data by the Union institutions, bodies, offices and agencies² ("the Data Protection Regulation").

On 20/02/2025, EACEA is organising an Online Info Session — CERV Civil Dialogue — Call to foster citizens' engagement and participation 2025.

1. Who is responsible for processing your personal data (data controller)?

The controller is EACEA, BE-1049 Brussels

The person designated as being in charge of the processing operation is the Head of Unit B.3 Citizens and EU Values. The contact Email address is EACEA-CERV@ec.europa.eu.

2. For which purpose do we process your data?

Your personal data are collected and used to:

- Organise the event (which include registration, sending the agenda, collecting enrolment, sharing link(s) to meetings, setting-up catering, sending feedback form etc.);
- Invitations to future similar events that EACEA may organise: based on your consent, EACEA will send you information on future similar events during a period of 5 y.
- Use an online audience interaction tool (SLIDO, MENTIMETER) in accordance with their respective privacy policies. Participants not willing to share their personal data with these tools may use it in an r anonymous way.

Your personal data will not be used for an automated decision-making including profiling.

3. Which personal data are processed?

In order to carry out the processing operation, the following data may be processed:

¹ [EU Funding & Tenders Portal](#) Call "Citizens' engagement and participation (CERV-2025-CITIZENS-CIV)"

² Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC Text with EEA relevance, OJ L 295, 21.11.2018, p. 39.

- Names, surnames;
- function;
- contact details (e-mail address, country of residence, internet address);

4. Who has access to your personal data and to whom is it disclosed?

Access to your personal data is provided to the EACEA staff responsible for carrying out this processing operation and to any authorised staff according to the “need to know” principle. Such staff abide by statutory confidentiality obligations.

The following recipients may also access to your personal data:

- Authorised staff of the European Commission (such as EACEA, DG JUST).
- DG DIGIT acting as processor for EACEA and its contractor (CISCO) for the use of WEBEX/ web conference service (see [Privacy Statement for WEBEX](#));

Your data may also be processed via EU Survey in line with the following privacy statement:

<https://ec.europa.eu/eusurvey/home/privacystatement>

The following third-party tools and services are used: e.g. SLIDO, MENTIMETER with their applicable privacy statements:

<https://www.mentimeter.com/trust/legal/privacy-policy>

EACEA does not control third-party tools and cannot be held responsible for their privacy policies or the way in which they may use your data.

In the context of Webex , your data may be transferred to the UK and the U.S. in certain circumstances as specified in the above Privacy Statement. This transfer may be based on Standard Contractual Clauses or on the Adequacy Decisions adopted by the European Commission with the U.S. and with the UK respectively.]

The event may be organised using SLIDO to allow participants to interact in accordance with its privacy policy which can be found here: <https://ec.europa.eu/dpo-register/detail/DPR-EC-06687> . Participants not willing to share their personal data with the selected tool can simply reply anonymously.

As SLIDO was acquired by Cisco., personal data may be transferred to Cisco in the US and the U.K. based on the related Adequacy Decisions adopted by the European Commission.]

The information we collect will not be given to any third party, except to the extent and for the purpose we may be required to do so by law.

In addition, data may be disclosed to public authorities in accordance with Union and Member State law such as the European Court of Justice, the relevant national judge as well as the lawyers and the agents of the parties in case of legal proceedings, the Investigation and Disciplinary Office of the European Commission (IDOC), the competent Appointing Authority in case of a request or a complaint lodged under Articles 90 of the Staff Regulations, the European Anti-Fraud Office (OLAF), the Internal Audit Service of the Commission (IAS), the Court of Auditors, the European Ombudsman, the European Data Protection Supervisor (EDPS) and the European Public Prosecutor’s Office (EPPO).

5. How long do we keep your personal data?

EACEA only keeps your personal data for the time necessary to fulfil the above-mentioned purpose and follows the Common Retention List of the European Commission.(CRL).

- Data relating to the event and its organisation (registration, etc.) will be kept for maximum 5 years after the closure of the event.
- Personal data kept upon consent for invitations to future similar events that EACEA may organise will be kept for 5 maximum after the date of event, etc.

Personal data may be transferred to DG COMM in line with the [related record](#) for archiving and permanent preservation purposes.

6. How do we protect and safeguard your personal data?

Relevant organisational and technical measures are taken by EACEA to ensure the security of your personal data.

Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed.

Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation. Access to your data is done via authentication system on an individual basis through user-ID and password. Your data resides on the servers of the European Commission or relevant clouds, which abide by strict security measures implemented by the European Commission (DG DIGIT) to protect the security and integrity of the relevant electronic assets. EACEA is bound by Commission Decision 2017/46 of 10/1/17 on the security of communications & information systems in the EC.

7. What are your rights concerning your personal data and how can you exercise them?

Under the provisions of the Data Protection Regulation, you have the following rights:

- to request to the controller to access the personal data that EACEA holds about you;
- to have your personal data rectified in case your personal data are inaccurate or incomplete;
- to request the erasure of your personal data, when applicable;
- to request the restriction of the processing of your personal data, when appropriate.

However, the data controller may restrict the rights of the data subjects based on article 25 of the Data Protection Regulation (in exceptional circumstances and with the safeguards laid down in the Regulation. Such restrictions are provided for in the internal rules adopted by EACEA and published in the [Official Journal of the European Union](#).³

Such a restriction will be proportionate, limited in time, and respect the essence of the above-mentioned rights. It will be lifted as soon as the circumstances justifying the restriction are no longer applicable. In principle, you will be informed on the principal reasons for a restriction unless this

³ <https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32021Q0317%2801%29>

information may cancel the effect of the restriction. A more specific data protection notice may apply in such case.

8. Contact Information

If you have questions or wish to exercise your rights under the Data Protection Regulation or if you want or to submit a complaint regarding the processing of your personal data, you are invited to contact the Data Controller (see contact details above).

You can also contact the Data Protection Officer of EACEA at the following email address: eacea-data-protection@ec.europa.eu.

You may lodge a complaint with the European Data Protection Supervisor: <http://www.edps.europa.eu>.

9. On which legal basis are we processing your personal data?

We process your personal data, because:

- processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body (as laid down in Union Law);
- processing is necessary for compliance with a legal obligation to which the controller is subject (to be laid down in Union Law);
- the data subject has given consent to the processing of his or her personal data for one or more specific purposes;

The legal grounds to process your data are:

- Council Regulation 58/2003 of 19 December 2002, laying down the Statute for executive agencies to be entrusted with certain tasks in the management of EU programmes;
- Commission Implementing Decision (EU) 2021/173 of 12 February 2021 establishing the European Education and Culture Executive Agency;
- Commission Decision C(2021)951 of 12 February 2021 delegating powers to the European Education and Culture Executive Agency with a view to the performance of tasks linked to the implementation of Union programmes in the field of education, audiovisual and culture, citizenship and solidarity;
- REGULATION (EU) 2021/692 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 28 April 2021 establishing the Citizens, Equality, Rights and Values Programme and repealing Regulation (EU) No 1381/2013 of the European Parliament and of the Council and Council Regulation (EU) No 390/2014
https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=uriserv%3AOJ.L_.2021.156.01.0001.01.ENG&toc=OJ%3AL%3A2021%3A156%3ATOC

Consent will apply:

- For sharing participants lists with other participants.

Participation to the event is not conditional on your consents above.

If you do not want your personal data to be processed by and transferred to the third party tool, you can also decide to enter non-personal data when registering to the tool used for the event, and to keep your camera and microphone switched off.