



European
Commission

Erasmus+ Knowledge Alliances

Interim report submission



Erasmus+

Contractual obligation

- Article 1.4 - additional provisions on reporting, payments and payment arrangements



Evaluation criteria

- Relevance
- Quality of the project design and implementation
- Quality of the project team and the cooperation arrangements
- Impact-dissemination-sustainability-transferability

Result oriented report analysis

➤ Relevance of the project

- *Did the project concretely foster the alliance between higher education and businesses? Please tell us HOW.*

➤ Quality of the project design and implementation

- *Deep analysis of all deliverables and outcomes* (publication, good practices) will be done.*

* Results published and accessible to public **at final report stage** if of good quality → Erasmus+ Projects Results platform

➤ Quality of the project team and the cooperation arrangements

- *Involvement of Partners (highlight the European dimension)*
- *Concrete benefits for partners and key players (Business – Academic)**

* Ex: for the students/staff; identification of learning outcomes that will improve the competences needed in their professional or educational environment

Result oriented report analysis

- **Impact-dissemination-sustainability-transferability**
 - *Agreed strategy and activities*
 - **Deliverables and tools** *to be maintained after the funding period ends.*
 - *Are the highlighted results, generated by the project, satisfactory and relevant to the target audience?*
 - *Measurable impact?*
 - *Do the results have a multiplier effect for other projects/users?*

Where to find guides and docs

<https://eacea.ec.europa.eu/erasmus-plus/beneficiaries-space/>

- **Please note that only the Legal rep and Project Coordinator have access to the eReport as stated in the instructions under "Reporting"**

Knowledge Alliances 2017

Share

RELATED CALL FOR PROPOSALS	DEADLINE	CALL REFERENCE
Knowledge Alliances 2017	28/02/2017 - 12:00 (CET/CEST, Brussels time)	EAC/A03/2016

Action(s) covered:

- [Key Action 2: Cooperation for innovation and the exchange of good practices](#)
- [Erasmus+ - Key Action 2 - Knowledge Alliances](#)

Project management

Contractual documents

Reporting



Knowledge Alliance

Interim report

- [Interim report](#)
- [Interim financial statement](#)
- [Declaration of Honour](#)



Instructions

- [Report submission user guide](#)

[Link to the Participant portal](#)


Beneficiaries must have an EU Login (formerly ECAS) account. If you already have an EU Login account, you must use it. Otherwise click [here](#).

What the beneficiary sees – an example

- When logged in the [Funding & Tender Opportunities portal](#) (former "participant portal") the beneficiary will see the following tabs: insert the project number i.e. 557896



About EACEA | Legal notice | Cookies | Contact | English (en) ▼

 EUROPEAN COMMISSION

European Commission > EACEA > eReports

Participant portal Emulation

Project ID :

Specific Permission : Beneficiary ▼

If you experience any problems, please contact EACEA HelpDesk



European
Commission

EUROPEAN COMMISSION

[European Commission](#) > [EACEA](#) > [eReports](#) > [554337-EPP-1-2014-1-IT-EPPKA2-KA](#) > [Interim Report 1](#)

Project Number: 554337-EPP-1-2014-1-IT-EPPKA2-KA

Please Choose your report :

Report	Submission Date	Deadline for Submission	Action
Interim Report 1	30/10/2015	01/10/2015	View

[If you experience any problems, please contact EACEA HelpDesk](#)

GENERAL INFORMATION

CONTRACTUAL DATA

SUMMARY OF THE PROJECT

STATISTICS

BUDGET

ATTACHMENTS

SUBMISSION

General Data

Programme

Sub-Programme

Action

Sub-Action

Call for Proposal

Project number

Agreement/decision
number

Project Title

This info comes from the eForm application, please update it in the participant portal if change is needed and inform your PM:

GENERAL INFORMATION | CONTRACTUAL DATA | SUMMARY OF THE PROJECT | STATISTICS | BUDGET | ATTACHED DOCUMENTS | SUBMIT

DATES AND BENEFICIARIES | LEGAL REPRESENTATIVE | CONTACT PERSON

Dates

Project Start Project End

Activities Start Activities End

Project Duration (months)

Beneficiary Data

Role	PIC	Name	Country
Co-Beneficiary / Partner	949746886	BLUE OCEAN ROBOTICS APS	Denmark
Co-Beneficiary / Partner	999904616	SYDDANSK UNIVERSITET	Denmark
Co-Beneficiary / Partner	953273709	CEDIT- CENTRO DIFFUSIONE IMPRENDITORIALE DELLA TOSCANA SCARL	Italy
Coordinating Organization / Beneficiary	999862712	UNIVERSITA DI PISA	Italy
Management Contact Person	999862712	UNIVERSITA DI PISA	Italy
Co-Beneficiary / Partner	999985223	UNIVERSITY OF SURREY	United Kingdom

This info comes from the eForm application, please update it in the participant portal if change is needed and inform your PM:

DATES AND BENEFICIARIES | **LEGAL REPRESENTATIVE** | **CONTACT PERSON**

Organisation Legal Address

Name

Street

Post Code City

Country

Department

Name

Street

Post Code City

Country

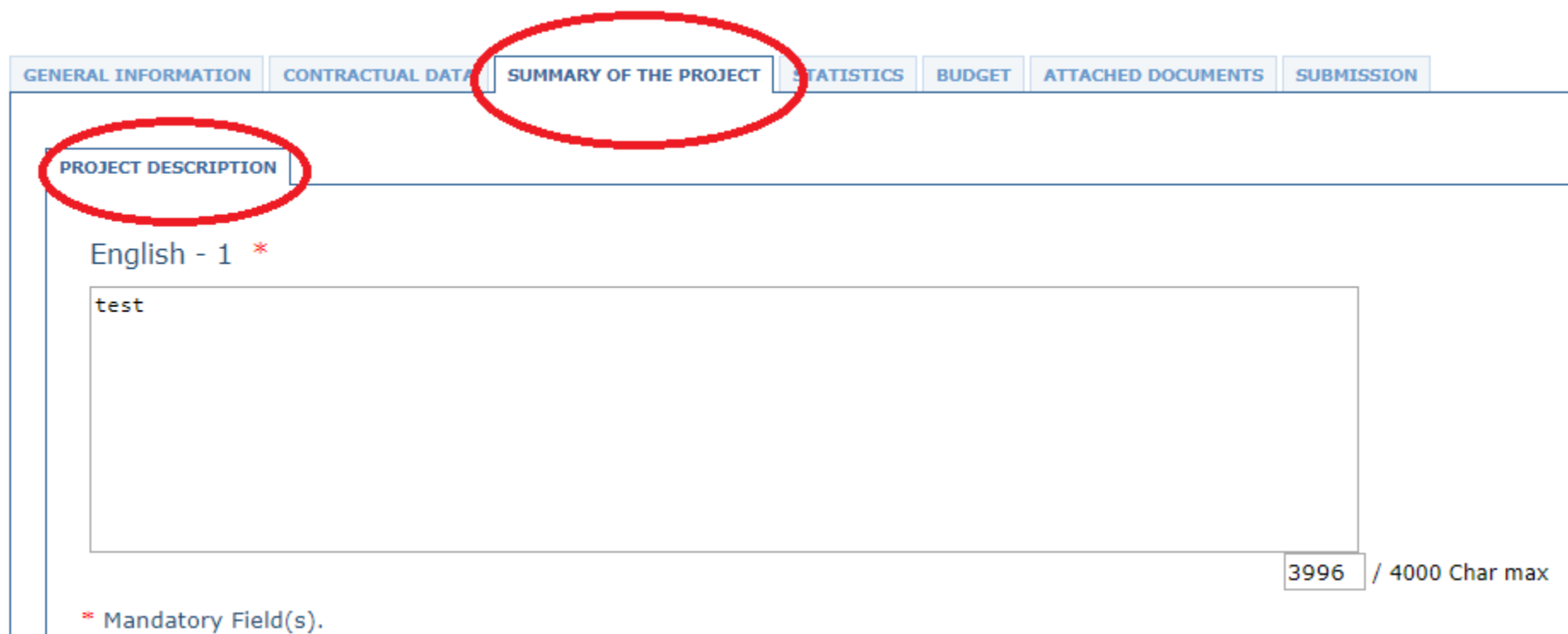
Local Address

Internet site

This info comes from the eForm application, please update it in the participant portal if change is needed and inform your PM:

DATES AND BENEFICIARIES	LEGAL REPRESENTATIVE	CONTACT PERSON
Organisation Legal Address		
Name	UNIVERSITA DI PISA	
Street	LUNGARNO PACINOTTI 43/44	
Post Code	56126	Cit
Country	Italy	
Department		
Name	DEP. OF CIVIL AND INDUSTRIAL ENGINEERING	
Street	Largo Lucio Lazzarino 2	
Post Code	56126	
Country	Italy	
Local Address		
Internet site		

This info comes from the eForm application, you may edit it and add the main results:



The screenshot displays the 'SUMMARY OF THE PROJECT' tab in a web application. The 'PROJECT DESCRIPTION' field is highlighted with a red circle. The field contains the text 'English - 1 *' and a large text area with the word 'test'. A character count at the bottom right shows '3996 / 4000 Char max'. A legend at the bottom left indicates that the asterisk denotes a 'Mandatory Field(s)'.

GENERAL INFORMATION | CONTRACTUAL DATA | **SUMMARY OF THE PROJECT** | STATISTICS | BUDGET | ATTACHED DOCUMENTS | SUBMISSION

PROJECT DESCRIPTION

English - 1 *

test

3996 / 4000 Char max

* Mandatory Field(s).

This info comes from the eForm application, you may edit it:

GENERAL INFORMATION CONTRACTUAL DATA SUMMARY OF THE PROJECT **STATISTICS** BUDGET ATTACHED DOCUMENTS SUBMISSION

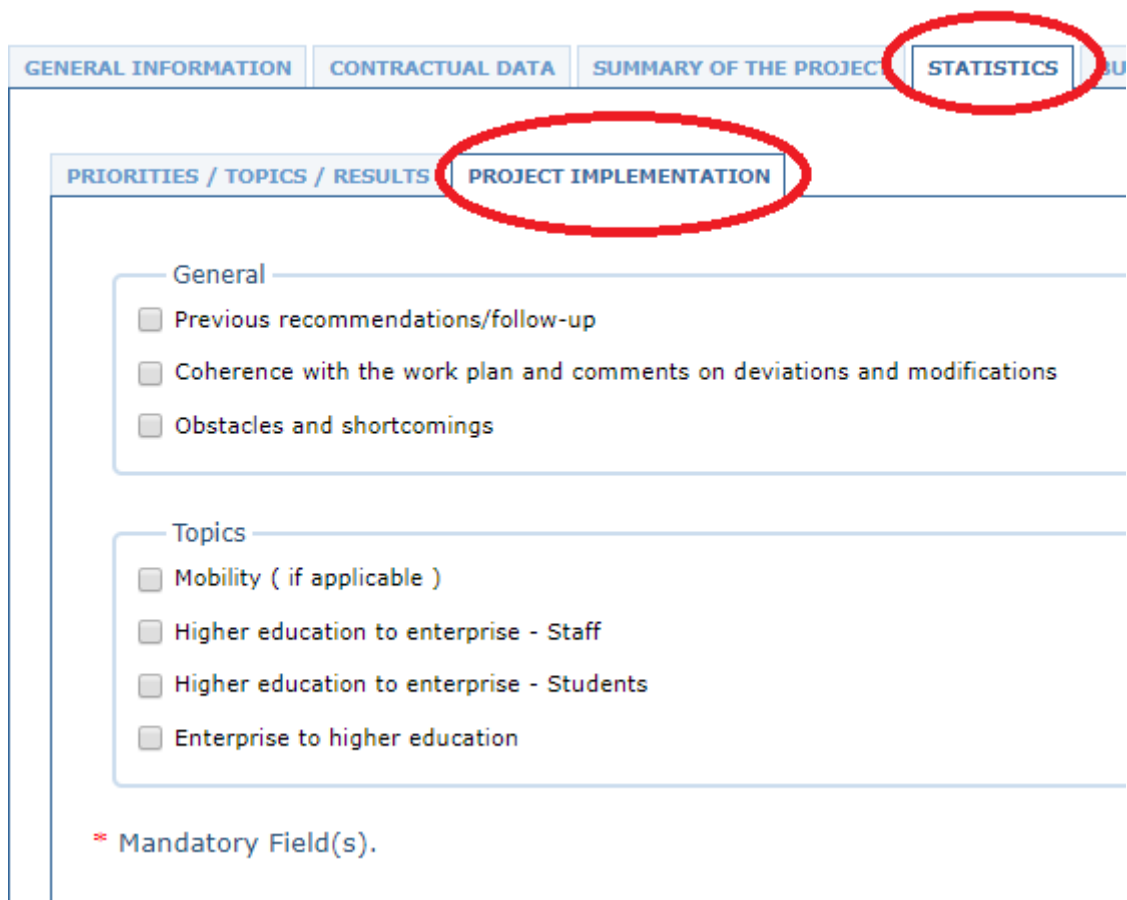
PRIORITIES / TOPICS / RESULTS PROJECT IMPLEMENTATION

Key Results (outputs/outcomes)

New curricula, study programmes, courses or training modules	<input type="checkbox"/>
New learning and teaching methods or approaches	<input type="checkbox"/>
Accreditation, certification or degree recognition processes	<input type="checkbox"/>
Open educational resources	<input type="checkbox"/>
Quality assurance outputs	<input type="checkbox"/>
E-learning, including MOOC and other open online courses	<input type="checkbox"/>
Virtual platform/community	<input type="checkbox"/>
Mobility/placements/internships of students, including virtual mobility	<input type="checkbox"/>
Exchange of academics and/or company staff	<input type="checkbox"/>
Learning/development/recognition methods for behaviour, competences and skills	<input type="checkbox"/>
Support services, such as career guidance, coaching and counselling	<input type="checkbox"/>
Studies/good practices/guidelines on university-enterprise cooperation	<input type="checkbox"/>
Other	<input type="checkbox"/>

Comment :

and give feedback on project implementation:



The screenshot shows a web interface for providing feedback on project implementation. At the top, there are four tabs: 'GENERAL INFORMATION', 'CONTRACTUAL DATA', 'SUMMARY OF THE PROJECT', and 'STATISTICS'. The 'STATISTICS' tab is circled in red. Below these tabs, there are two sub-sections: 'PRIORITIES / TOPICS / RESULTS' and 'PROJECT IMPLEMENTATION'. The 'PROJECT IMPLEMENTATION' sub-section is also circled in red. Under 'PROJECT IMPLEMENTATION', there are two main categories: 'General' and 'Topics'. Each category contains a list of feedback items, each with a checkbox. The 'General' category includes: 'Previous recommendations/follow-up', 'Coherence with the work plan and comments on deviations and modifications', and 'Obstacles and shortcomings'. The 'Topics' category includes: 'Mobility (if applicable)', 'Higher education to enterprise - Staff', 'Higher education to enterprise - Students', and 'Enterprise to higher education'. At the bottom left, there is a red asterisk icon followed by the text 'Mandatory Field(s)'.

GENERAL INFORMATION | CONTRACTUAL DATA | SUMMARY OF THE PROJECT | **STATISTICS** | AU

PRIORITIES / TOPICS / RESULTS | **PROJECT IMPLEMENTATION**

General

- Previous recommendations/follow-up
- Coherence with the work plan and comments on deviations and modifications
- Obstacles and shortcomings

Topics

- Mobility (if applicable)
- Higher education to enterprise - Staff
- Higher education to enterprise - Students
- Enterprise to higher education

* Mandatory Field(s).

GENERAL INFORMATION

CONTRACTUAL DATA

SUMMARY OF THE PROJECT

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SUBMISSION

EU GRANT REQUESTED

	Contractual	Declared
Staff costs	5 000,00	0,00
Staff PR Countries	0,00	0,00
Staff PA Countries	0,00	0,00
Travel costs	0,00	0,00
Travel PR Countries	0,00	0,00
Travel PA Countries	0,00	0,00
Subsistence	0,00	0,00
Subsistence PR Countries	0,00	0,00
Subsistence PA Countries	0,00	0,00
	5 000,00	0,00

Amount(s) in the column "Declared" are correct.



GENERAL INFORMATION

CONTRACTUAL DATA

SUMMARY OF THE PROJECT

STATISTICS

BUDGET

ATTACHED DOCUMENTS

5

Interim Report *

Interim report.docx

Upload

Delete

View

Budget sheet *

Budget.xlsx

Upload

Delete

View

Declaration of Honour *

DoH.docx

Upload

Delete

View

GENERAL INFORMATION

CONTRACTUAL DATA

SUMMARY OF THE PROJECT

STATISTICS

BUDGET

ATTACHED DOCUMENTS

SUBMISSION

There are mandatory fields missing

Attached documents/Interim Report

Attached documents/Budget sheet

Attached documents/Declaration of Honour

Budget/Amount(s) in the column "Declared" are correct.

Warning. Please check below fields before submitting.

Total declared costs is zero

Report

**Once everything is filled in and attached
you can push the button submit report**



Submit the report

Select language English

Submit report



Contacts

Questions on the reporting?

Always put your project acronym and number in the e-mail subject and please contact your EACEA Project Manager.