



Rights of the child and children's participation

CERV-2025-CHILD

Info Session

26 February 2025

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Microphone



OFF

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Camera



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Please keep your camera off

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#5160505



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Chat open only
during
Q&A sessions



We remind you...

- When entering the meeting **please do not put your name** but write your organisation and your country, e.g. “Name of NGO, BE”
- This info session will be **recorded** using WebEx, for dissemination and publication purposes (on EACEA website for 1 year).
- If you **do not wish to appear** in the recording, keep your camera and microphone off.
- **No personal data will be collected from participants** (no list of participants/emails of participants).
- Please refer to the **Data Protection Notice** of the event for more information.

Chat open in
Q&A
sessions

No personal data will be collected!!



Live Poll (1)

Which country are you joining us from?

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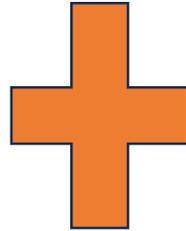
#5160505





Eligible countries in CERV

27 EU countries



Albania
Bosnia and Herzegovina
Kosovo
Montenegro
Serbia
Ukraine

List of eligible
non-EU
countries

Moldova and North Macedonia under negotiation

Have signed
or will sign an
association
agreement on
CERV



Live Poll (2)

How familiar are you with the CHILD Call?

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Agenda

Connection & Welcome	Moderator Michela Beati, Project Officer, EACEA B.3
Opening remarks	Srd Kisevic, Deputy Head of Unit EACEA.B3
PART I: CERV overview, CHILD25 objectives, political priorities	Véronique Pain, DG JUST.C.2
Part II: Main aspects of the call, EU values & gender, use of budget table	Vania Bonalberti & Raffaella Della Porta EACEA B.3 Inmaculada Perez Rocha EACEA B.3 Nicolas Terlinden, EACEA B.5
Best practice testimony Validation Process	Inmaculada Perez Rocha, EACEA.B3 Maria Carneiro, REA Validation service
National Contact Points	Monica Comas Rodriguez, NCP Spain

Welcome and opening remarks

European Education and Culture Executive Agency [EACEA \(europa.eu\)](http://eacea.europa.eu)

- Funding for education, culture, audiovisual, sport, citizenship and volunteering

CHILD22 call outcomes (managed by DG JUST)

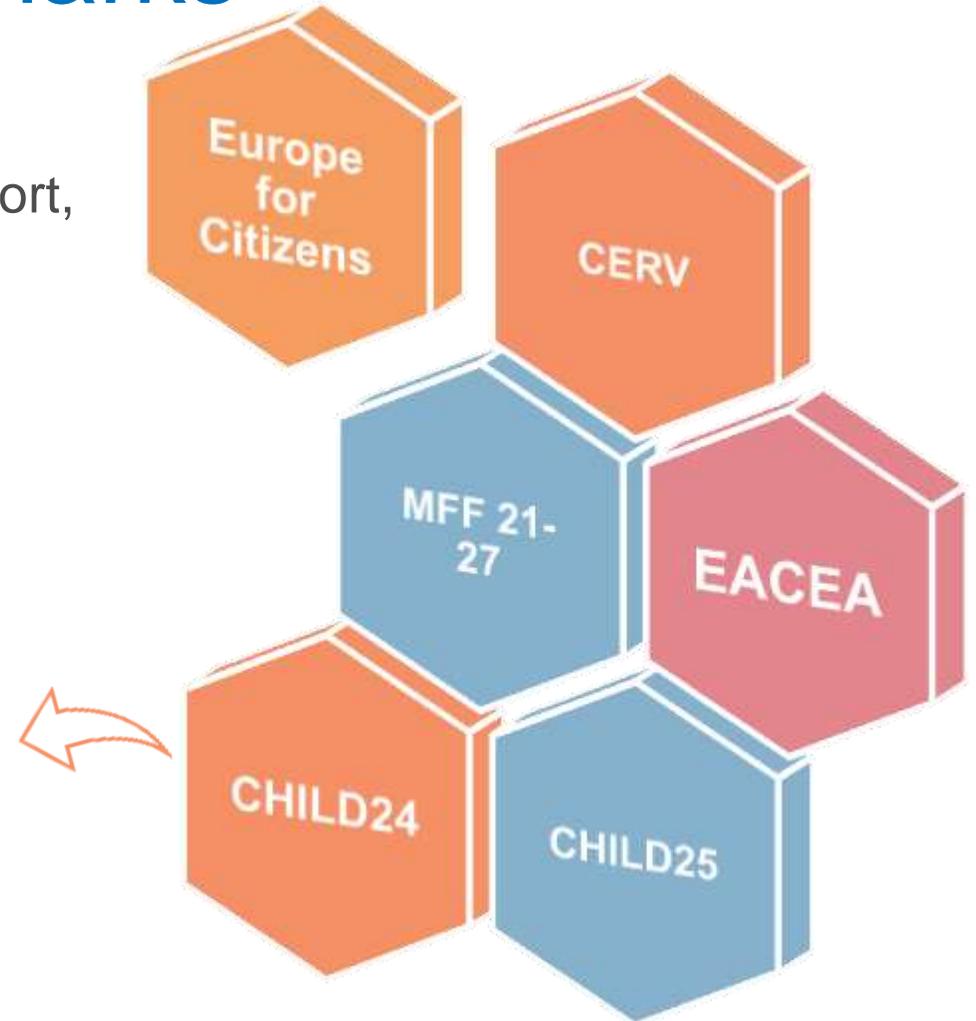
- 154 submitted proposals
- 10 awarded grants

CHILD24 call novelties (managed by EACEA)

- Budget increase **€ 3 Mil – € 12 Mil**
- Lump-sum type II
- 374 submitted proposals / 23 signed GA
- Average EU grant amount: 500.000 €

CHILD 25: call novelties

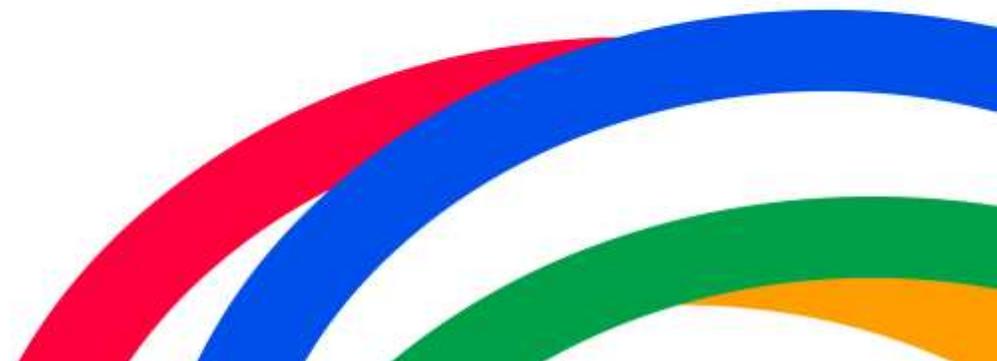
- Budget increase **€ 12 Mil - € 17 Mil**
- Amount per priority





Part I – CERV overview and political priorities of **CHILD25**

Véronique Fain, JUST.OZ





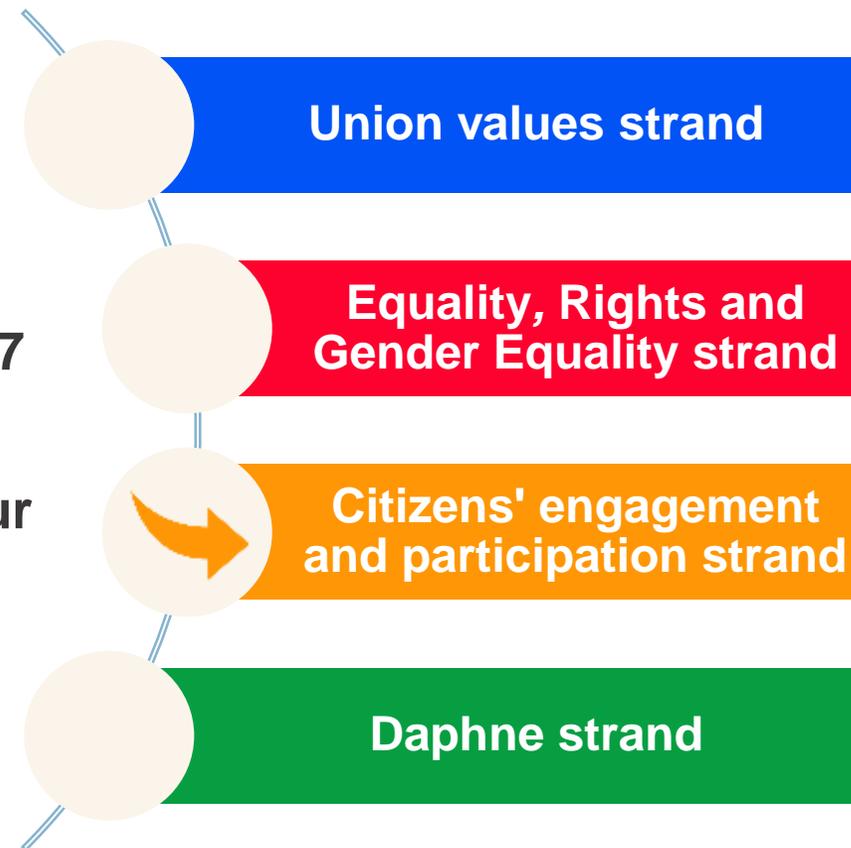
CERV objectives, budget and structure

To protect and promote rights and values as enshrined in the EU Treaties and the EU Charter

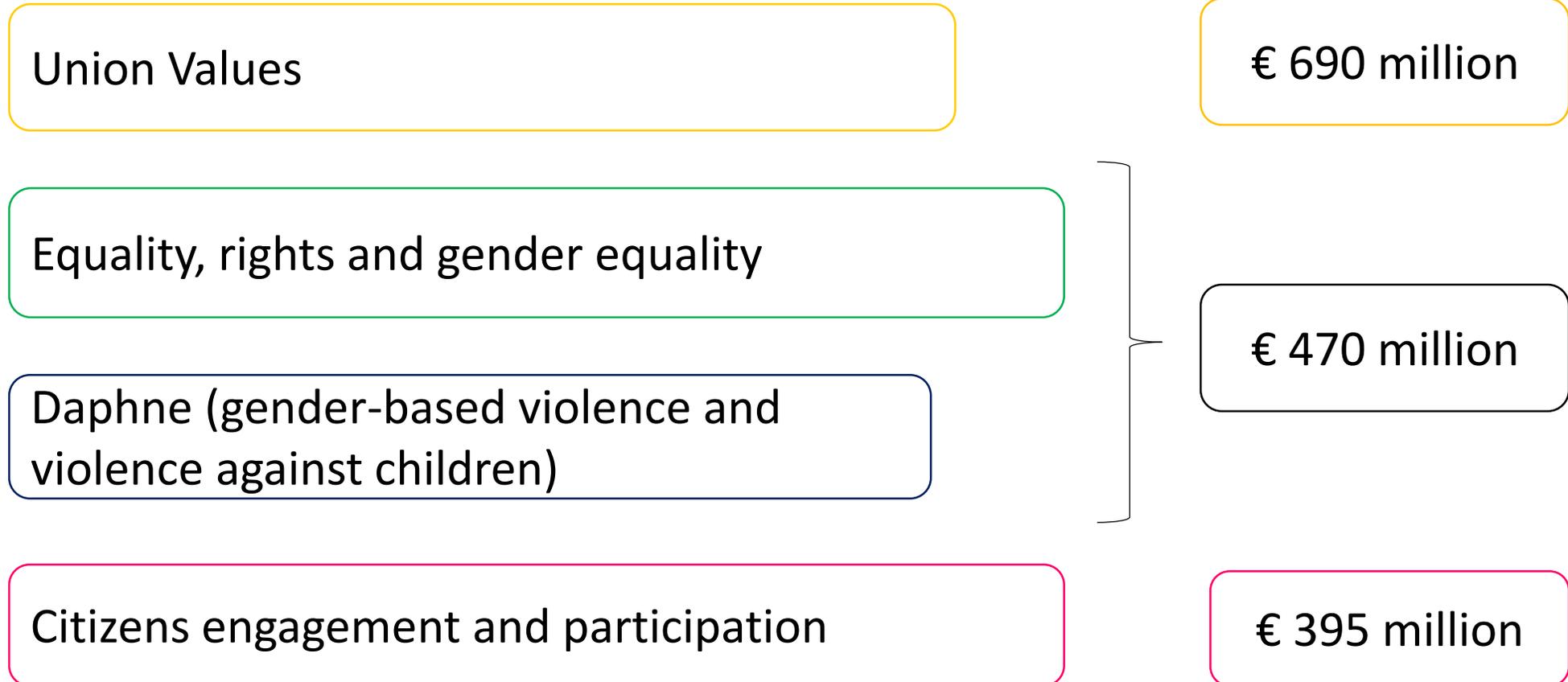
Supporting civil society organisations and other stakeholders active at local, regional, national and transnational level,

Encouraging civic and democratic participation, in order to sustain and further develop open, rights-based, democratic, equal and inclusive societies based on the rule of law

2021-2027
1 550
Million Eur



Budget: 1.55 billion euro for 2021- 2027





Call for proposals on the rights of the child and children's participation

Objectives:

- Supporting, advancing and implementing comprehensive policies to protect and promote the rights of the child, including the right to participate

Applicants targeted:

- Civil society organisations, including international organisations and academia working in the area of the rights of the child, national and local authorities

Budget lines:

- 07 06 01: Promote equality and rights
- 07 06 02: Promote citizens engagement and participation in the democratic life of the Union

Policy background

EU strategy on the rights of the child



Participation in political and democratic life



Child-friendly justice



Socio-economic inclusion, health and education



Digital and information society



Combating violence and ensuring child protection



The Global Dimension



Embedding a child perspective in all EU actions



Check the [Factsheet](#)



Children's Rights - recall



[United Nations Convention on the Rights of the Child \(UNCRC\)](#)



[EU Charter of Fundamental Rights](#)

Child = every human being below the age of eighteen years

Priorities of the CERV-2025-CHILD call

17 MEUR

1. Children's rights in the digital age

- ∅ Promoting children's digital literacy
- ∅ Raising awareness of children's rights online
- ∅ Reducing the negative impact of digital use on children's well-being

∅ European strategy for a better internet for kids (BIK+)

∅ The Digital Services Act (DSA) explained - Measures to protect children and young people online

9 M€

2. Children's engagement and participation

∅ EU Children's Participation Platform | European Union (europa.eu)

5 M€

3. Embedding a rights of the child perspective in actions at national and local level

∅ Support the implementation of the Strategy - Mainstreaming rights of the child in practice

3 M€

1. Children's rights in the digital age

➤ Promoting children's digital literacy:

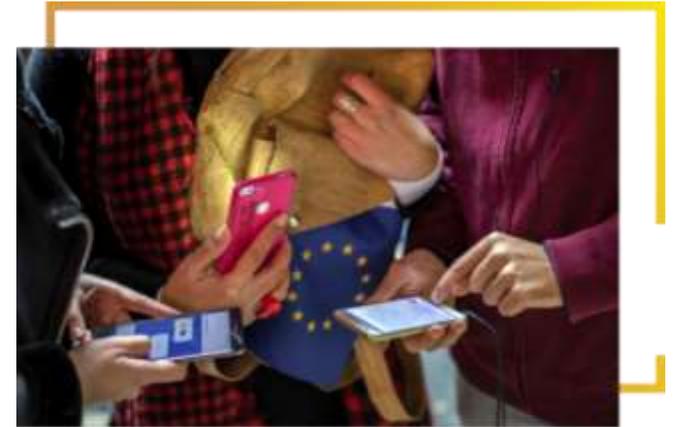
- **Empowerment of children to safely navigate the digital world**
 - Support children in **recognising risks**: cyberbullying, misleading commercial practices, privacy risks, harmful content, hate speech, online grooming...
 - Develop **children's critical thinking** to evaluate misinformation and fake news to prevent its spread
- **Involvement of communities**: Key role of schools, extracurricular settings, families in digital literacy
- **Child-Centered Approach**: Tools and competences based on children's needs
- **Inclusivity**: Special attention to children with specific needs, from disadvantaged backgrounds, or at risk of discrimination.



1. Children's rights in the digital age

➤ Raising awareness of children's rights online:

- **Responsibility of online platforms** to prioritise children's safety and inclusivity (DSA)
- **Information/training of ICT students and future tech developers** about:
 - Children's rights and inclusive design
 - Ethical responsibilities and accountability of online platforms
- **Two-way approach** with active involvement of children & their communities
- Starting from **children's needs**.



1. Children's rights in the digital age

Ø Reducing the negative impact of digital use on children's well-being:

- **Discuss children's digital habits** and their effects on well-being
- Engage children in creating **strategies for healthy digital use**
- Specific focus on **cyberbullying, social media pressures, and mental health effects**
- **Promotion of well-being:** encourage balanced screen time and reduce mental health stigma



2. Children's engagement and participation

Objective:

- Promote inclusive and systemic participation of children in democratic life at local, national and EU levels
 - Ensure children's voices are heard, especially in matters that affect them.
-
- Establish or strengthen **regular mechanisms** for child participation
 - Encouragement to integrate the [EU Children's Participation Platform](#)
 - Inclusion of **underrepresented children**
 - **Strengthen education on citizenship**, democracy, disinformation, equality, advocacy
 - **Increase awareness** among children of their rights, particularly democratic rights



3. Embedding a rights of the child perspective at national and local level

- Implementing rights of the **child mainstreaming tools**
- Development, monitoring and evaluating of **right of the child strategies**
- **Data collection, indicators or benchmarks** on children's rights for development of evidence-based policies
- **Child-rights impact assessment** methodologies
- **Coordination efforts** at national and local level to better implement EU and international legal obligations
- Development of **trainings and awareness-raising campaigns** on children's rights



Involvement of a Public authority is compulsory



Type of activities to be funded

All to be designed, implemented and co-created with children

Priority 1

- Development and strengthening of **digital and media literacy tools and programs**
- **Training and development of materials** for (and with) children, parents, carers, and educators on online safety and digital rights
- **Awareness campaigns for digital service providers** on ethical responsibilities and platform accountability
- **Specialised training for professionals** in the digital sector on children's rights
- **Advocacy activities** for children's needs in digital policies with children's direct involvement
- **The aim is not to develop digital tools**

Priority 2

- **Awareness-raising sessions** on child participation, co-designed and co-led by children for national and local authorities
- **Training of professionals** to support and establish child participation mechanisms in various settings
- **Workshops and guidance materials** for children on advocacy, democratic participation, and elections.
- **Design, implementation, and assessment** of child participation models
- **Establishment of formal consultation mechanisms** between children and local authorities

Priority 3

- **Knowledge-sharing activities**, including mutual learning, networking, and best practice exchanges
- **Capacity-building programs** for national, regional, and local authorities on child rights
- **Develop protocols, methodologies, and working tools** to standardise child rights implementation in policies
- **Conduct data collection exercises** to inform child-focused policies

Child Protection Policy (CPP)

Mandatory Annex if children are directly involved

❖ Participants with activities directly involving children **must** have a **child protection policy**



❖ covering the **four areas** described in the [Keeping Children Safe Child Safeguarding Standards](#)

To be assessed in award criteria + ethics



Example : Save the Children

Public entities: only declaration needed

NEW

Template available [here](#)



Questions and answers on Part I Q&A



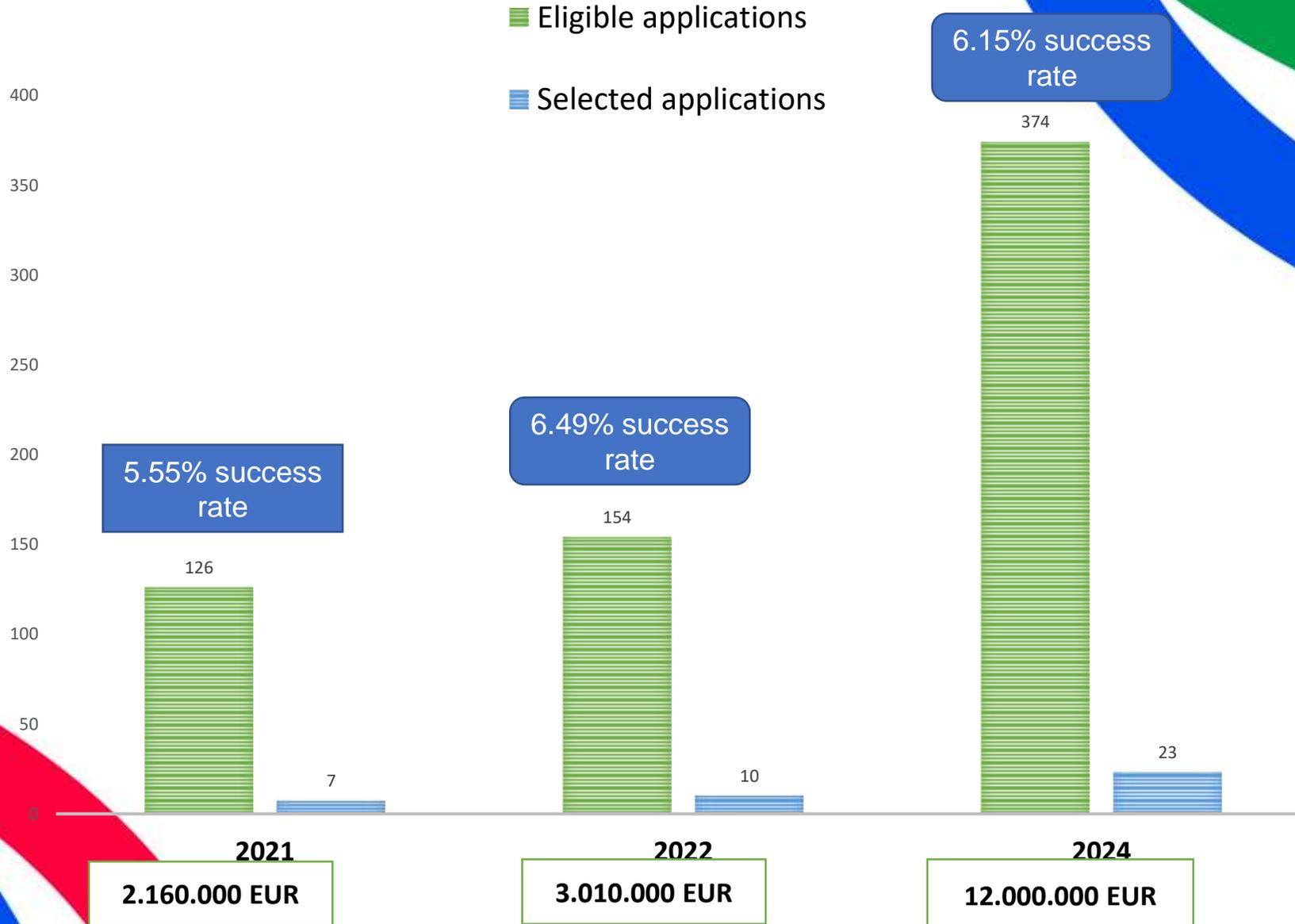
Part II – Main aspects of the CHILD25 call

Vania Bonalberti, EACEA.B3
Raffaella Della Porta, EACEA.B3
Inmaculada Perez Rocha, EACEA.B3





Evolution of the budget, submissions and success rates per year





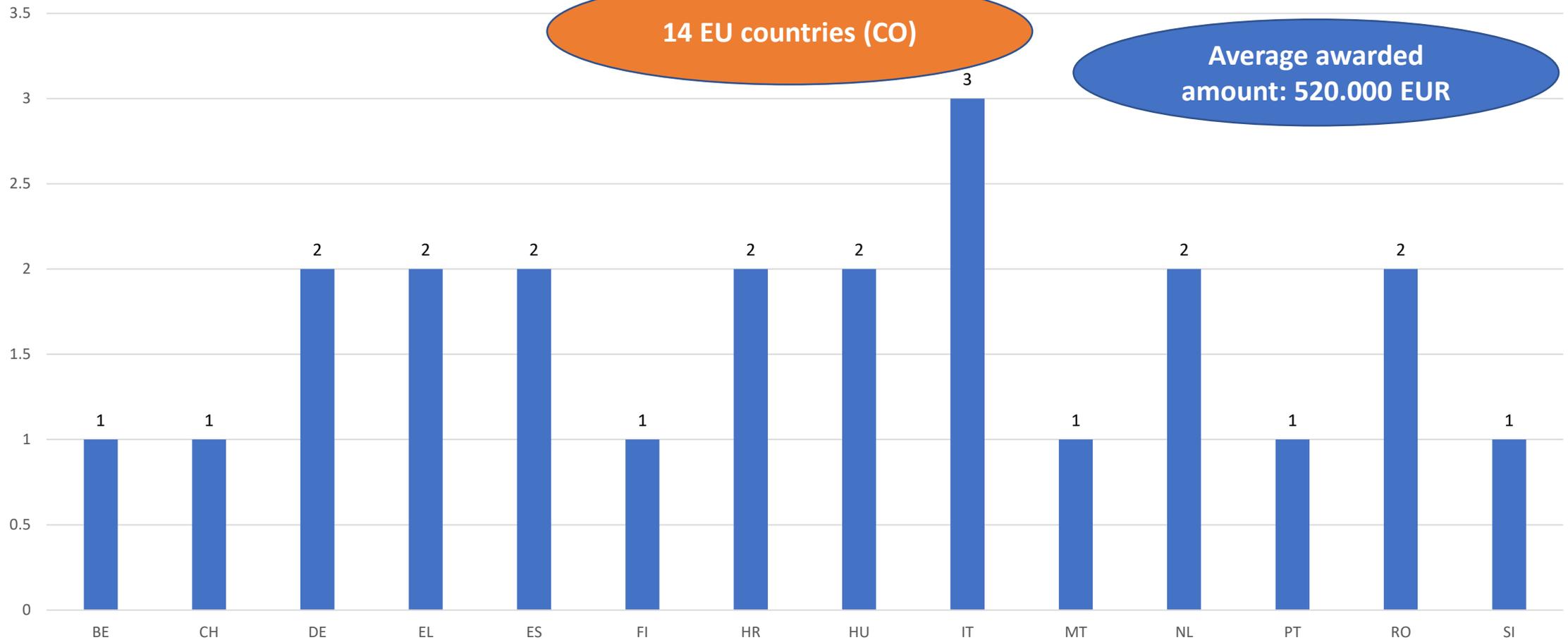
Awarded Applications in 2024

23 awarded
Success rate: 6,1 %

374 applications received

14 EU countries (CO)

Average awarded
amount: 520.000 EUR



Timetable CHILD25

Call document - Section 4

- [EU Funding & Tenders Portal | EU Funding & Tenders Portal](#)
- Available Budget **EUR 17 000 000**
- Proposals **maximum 45 pages**

Translations available in FR and DE



Automatic
translations upon
request

Who can apply? - Eligibility

Call document - Section 6

- Applicants must be **legal entities** (public or private) or international organisations
- Lead applicant must be **non-profit**
- Private **for profit** only as **co-applicant**
- Be established in one of the **eligible countries**
- At least **two applicants** (lead applicant + at least one co-applicant)
- Activities must take place in eligible countries



Duration: max 24 months

Min budget 200,000 EUR

Max Budget: no limit

90% Co-financing



PRIORITY 3 : Specific eligibility criterion
Mandatory involvement of a public
authority



CHILD25 – Priorities/CERV Panels



Your proposal

It will appear also in the "General Information" section of the Application Form Part A and can also be updated there.

Acronym * 13

Short Summary * 1993

CERVPanels * 1993

- Children's Rights in the Digital Age
- Embedding the rights of the child at national and local level
- Promoting Children's engagement and participation

SAVE AND GO TO NEXT STEP

1. Children's rights in digital age

9

2. Children's engagement and participation

5

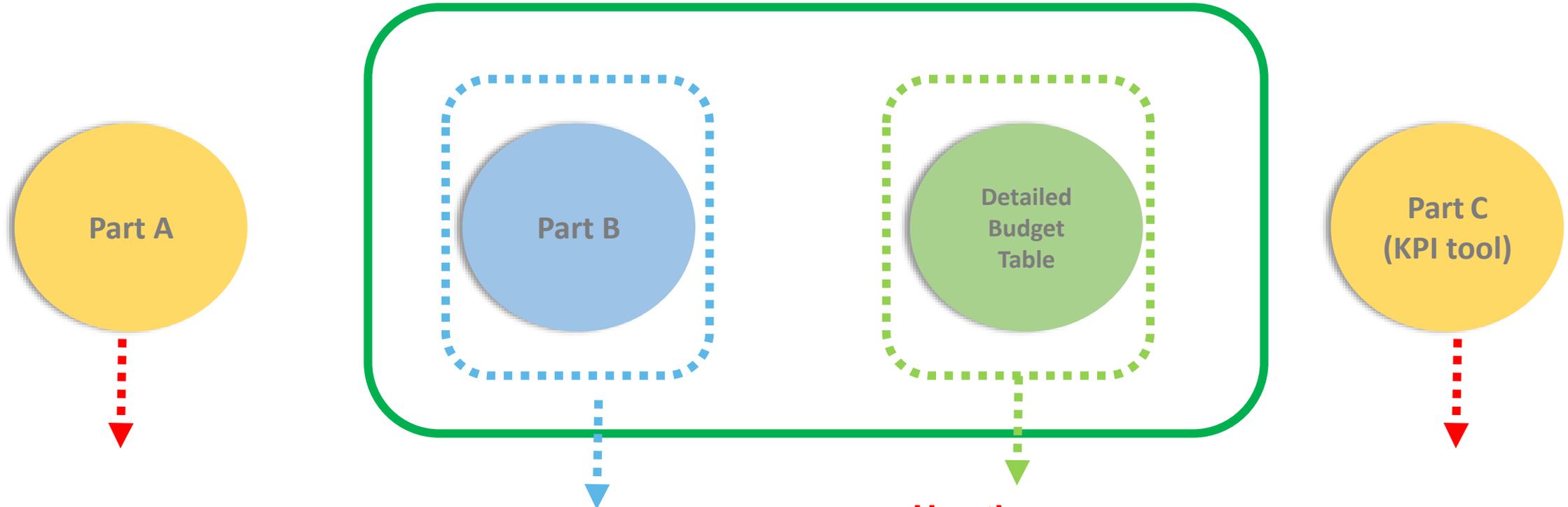
3. Embedding the rights of the child at national and local level

3

Chose **only** one priority!

Proposal structure

To be downloaded



Administrative info
To be filled in directly online

- Description of the action
- Download template
- Fill in into Word
- **Convert into PDF**
- **Upload PDF**

- **Use the right template (LS type II)** Download template, fill in & **upload (Excel)**

To be filled in directly online



CHILD25 – Proposal structure

The screenshot shows the 'Administrative forms (Part A)' section of the proposal submission interface. It includes buttons for 'Edit forms', 'Edit Part C (KPI)', 'View history', and 'Print preview'. Below this is the 'Part B and Annexes' section, which contains a list of fields for uploading documents: 'Part B *', 'Calculator *', 'List of previous projects', 'Child protection policy', 'Letters of support', and 'Other annexes'. Each field has an 'Upload' button. A blue arrow points to the 'Part B *' field with the text '45 pages'. A yellow circle highlights the 'Upload' button for the first field, with a green arrow pointing to it from the text 'To be downloaded, filled in and re-uploaded'. At the bottom, there are buttons for 'BACK TO PARTICIPANTS LIST', 'VALIDATE', and 'SUBMIT'. A yellow circle highlights the 'VALIDATE' button, with a green arrow pointing to it from the text 'To check if errors/ missing information'.

To be filled in online

To be downloaded, filled in and re-uploaded

Ex : SAME REQUESTED AMOUNT!

To check if errors/ missing information

NB: the application is evaluated as a whole – information should be coherent in all parts of the proposal



Focus on Award criteria

1. Relevance (40 points)

- Minimum pass score: 25 points

2. Quality (40 points)

- Minimum pass score: n/a

3. Impact (20 points)

- Minimum pass score: n/a

**MAX
SCORE
100
POINTS**

**MIN PASS
SCORE
70 points**



What is a successful proposal?

- **Impactful:** concrete targets and results
- **Realistic** objectives
- **Responsive/engaged** coordinator
- Originality (a new angle)
- **Indicators set by age** / disaggregated by gender
- **Transnational is an added value**
- **Build on existing good practice** : concrete multiplier effect
- Written in simple way
- **Budget** needs to correspond to the activities and specify in "Comments" worksheet



Tips for a successful proposal

CONSORTIUM

- Meaningful partnership composition, fit for achieving proposal objectives, where partners have experience in the field, access to the target group(s), etc.
- Carefully choose your partners to avoid situation when they may withdraw at a later stage, and to be ready to handle eventual conflicts.
- Find **partners**—contact NCPs
- Partners who provide low quality input to the drafting of application might not provide high quality input into the project.
- Ensure that partners are responsive and will be ready to implement the project if your proposal is selected for funding.
- **For Successful applications** -the partnership will have to sign a **Consortium Agree**

PROPOSAL

- Direct response to the call's objectives & justified link with the **EU policy priorities**.
- Review and understand the award criteria (relevance, quality, impact) & reflect cross-cutting aspects in your proposal.
- Clearly defined and realistic project's objectives, supported by a robust methodology which then translates into concrete work packages/lump-sums, activities and impactful outputs.
- **Child-centred approach**, designed and co-created and implemented with and for children
- Use the **DETAILED BUDGET TABLE**, other formats will not be considered (e.g. actual costs).
- Allow time for drafting, reviewing and redrafting.
- Submit proposal at least 1 day before the deadline.



Use of Artificial intelligence tools

- **Verify and correct AI-generated content** for accuracy, validity, and appropriateness
- **Provide a list of all sources** used, including those generated by AI.
- **Double-check all citations** to ensure they are correct and properly referenced.
- **Prevent plagiarism** by reviewing original sources and ensuring AI content is not copied.
- **Acknowledge AI limitations**, such as biases, errors, and knowledge gaps, in the proposal

Pay attention! Some parts can be very generic, easy to detect if generated by AI

Be cautious!
Review and check



Adherence to EU values

Eligibility criteria

Ethics and EU values (5.1 section of Part B)

Article 21 of the EU Charter of Fundamental Rights

...Any discrimination based on any ground such as sex, race, colour, ethnic or social origin, genetic features, language, religion or belief, political or any other opinion, membership of a national minority, property, birth, disability, age or sexual orientation shall be prohibited. ...Within the scope of application of the Treaties and without prejudice to any of their specific provisions, any discrimination on grounds of nationality shall be prohibited.

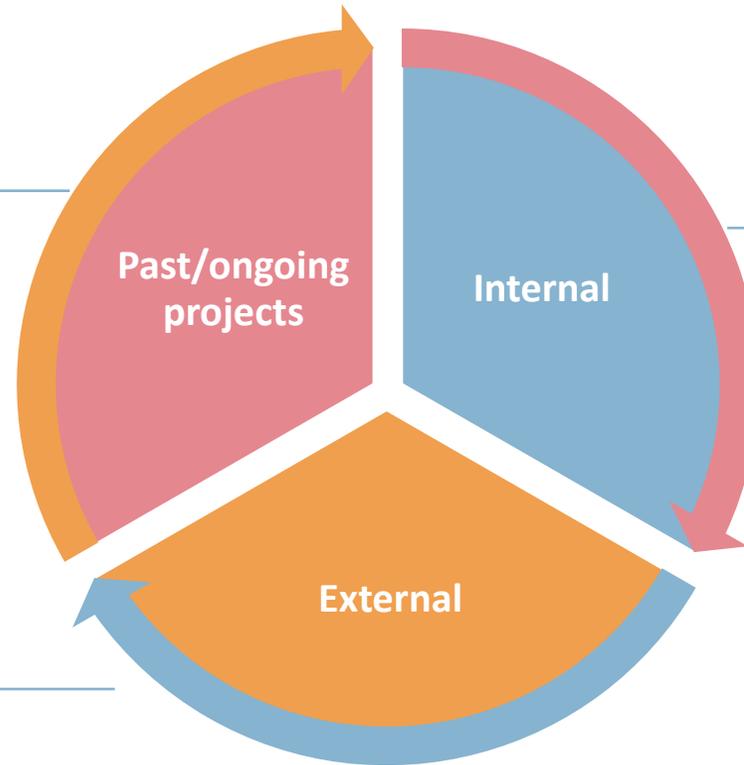
Article 2 of the Treaty on the European Union

...The Union is founded on the values of respect for human dignity, freedom, democracy, equality, the rule of law and respect for human rights, including the rights of persons belonging to minorities...

How can you show adherence to EU values

What **projects** have you carried out to promote non-discrimination and EU values? Have these projects advanced EU values particularly Non-discrimination?

External - What kind of advocacy actions have you done in favour of EU values esp. non-discrimination?



Internal policies - What have you done to promote non-discrimination in your own organisations?



Integrating a **gender** perspective into projects

Introduction to Gender Mainstreaming

Gender analysis | EIGE (europa.eu)

Needs assessment

- Are project objectives designed, based on a robust analysis and aligned to strategic gender needs?
- Are women's needs in the area of your project the same as those of men?
- Have men and women been consulted to identify needs and opportunities?

Monitoring & Evaluation

- Are people from all gender involved in the monitoring and evaluation?
- Are indicators to measure project progress and goals gender sensitive?
- Does your data collection and interpretation approach allow to capture gender differences?

Implementation & Dissemination

- Are any gender specific factors (location, mobility, care work) limiting participation in the project?
- Are there specific changes introduced by the project and would they impact women and men?
- Is the project using gender sensitive language?



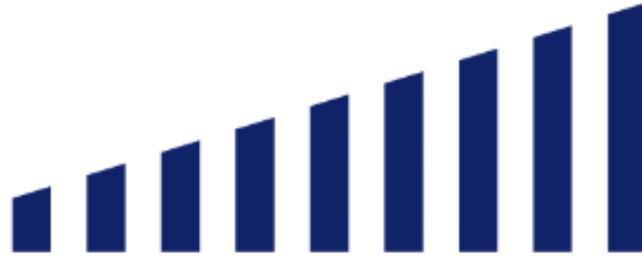
How to fill in the budget table (Lump-Sum type II)

Nicolas Terlinden, EACEA.B5



Lump sum – why?

⊖
COSTS



⊕
OUTPUTS

Two main reasons:

1. Focus on outputs: payment made on percentage (%) of completion of Work Package
2. Simplification (less administrative burden and workload, simplified records keeping, faster payments, no costs reporting, no financial audit)



General comments

- You have to estimate the eligible costs of your proposal using the same methodology as if these costs were declared under an actual cost-based grant agreement.
- Make sure that the budget table is **consistent** with Part B of your application form (Work packages, subcontracting,...).
- The sheets 'estimated costs of the project', 'proposal budget' and 'BE-WP person months' will be used during the evaluation of your application.
- The sheet 'comments' is compulsory for the « other » costs declared under A1 'staff costs' or C.3 'Other goods, works and services'. Feel free to use this sheet to add all comments that would clarify the budget.

Direct personnel costs

UNITS = MONTHS !!

If days = $x \text{ days} / 215 * 12$

Example :

65 days = 3,63 months

AGA : The total number of day-equivalents declared in EU grants, for a person for a year, cannot be higher than 215

COST PER UNIT = the ACTUAL monthly personnel costs for the person.

If newly recruited : in line with your grid of salaries

Don't inflate the personnel costs !

Number of units and cost per unit are used by the experts to evaluate your proposal.

Be realistic ! Could impact your score.

Direct personnel costs

What if several employees on the same category ?

You declare the actual nb of months x average salaries = total actual personnel costs

Example:

Emp 1 : 10 months x 5,000 € = 50,000 €

Emp 2 : 6 months x 4,000 € = 24,000 €

Emp 3 : 1 month x 3,500 € = 3,500 €

In the excel table :

17 months x 4,558,82 € = 77,500 €

Important 1 !!

Actual salaries means that they should normally be different from one category to another and from one beneficiary to another.

Important 2 !!

Emp 2 : 6 months x 4,000 € = 24,000 €

Don't declare the costs based on the duration of the project :

Emp 2 : 36 months x 666,66 € = 24,000 €

Direct personnel costs

As we use the Lump sum financing mode, costs for financial staff / accounting costs should be very limited.

No audit costs !

Volunteers costs: they may be added to the budget in the form of a prefixed unit cost (per volunteer).

No indirect costs.

Check the AGA or the Commission Decision for the amount per day per country.

Need to be converted in months.

Check the AGA for the rules / limitations.

Subcontracting costs

This budget category covers subcontracted action tasks, i.e. contracts for parts of the project described in the description of the action (DoA; Annex 1) that are not implemented by the beneficiary itself, but by a subcontractor. **Amounts declared in PART B** must be consistent with the budget table (section 4.2 on Subcontracting of Application form).

Subcontracts	Contracts / Purchases
Subcontracts concern the implementation of 'action tasks', i.e. parts of the project/project tasks that have been outsourced.	Purchases concern travel, equipment and goods and services that are necessary for the beneficiaries to implement the work (can range from big equipment to petty goods).
The price for the subcontracts will be declared as 'Subcontracting costs' in the budget.	The price for these contracts will be declared in one of the 'Purchase costs' columns in the budget table.

Equipment / Travel / other goods, works and services

- Computers/laptops are not considered as direct costs and are eligible under the category indirect costs.
- Travel, accommodation and subsistence : unit costs according to the Commission Decision.
 - Unit = number of travels / nights (5 persons to the same destination = 5 units)
 - All unit costs are an amount to cover a return trip. However, the calculation of the distance should be done on the basis of the 1-way distance between the points.
 - For calculating the 'distance' between two points for rail or air travel, beneficiaries can use the distance calculators available on the Europa website (AGA page 86).
 - Give some details in the sheet 'comments' is a good practice



Coffee Break – See you in 10 minutes!



Questions and answers on Part II Q&A

Questions or comments?



Best practice testimony from CHILD 2022

Inmaculada Perez Rocha, EACEA.B3



Alison Ann Meilak
Ministry for Social Policy and Children's Rights



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Objectives



Online Child Participation Platform

- **User-Friendly, Accessible, Secure Digital Interface**
- **Direct link to Decision-makers**
- **Interactive Features & Multimodal Submission Options**

Capacity Building For Policymakers

- **Training for Policymakers**
- **Raising Awareness**
- **Participation Impact Toolkit**

Awareness Raising Campaigns

- **Promoting Child Participation & Children's Rights**
- **Nation-Wide Awareness Raising Campaigns**
- **Physical Outreach**



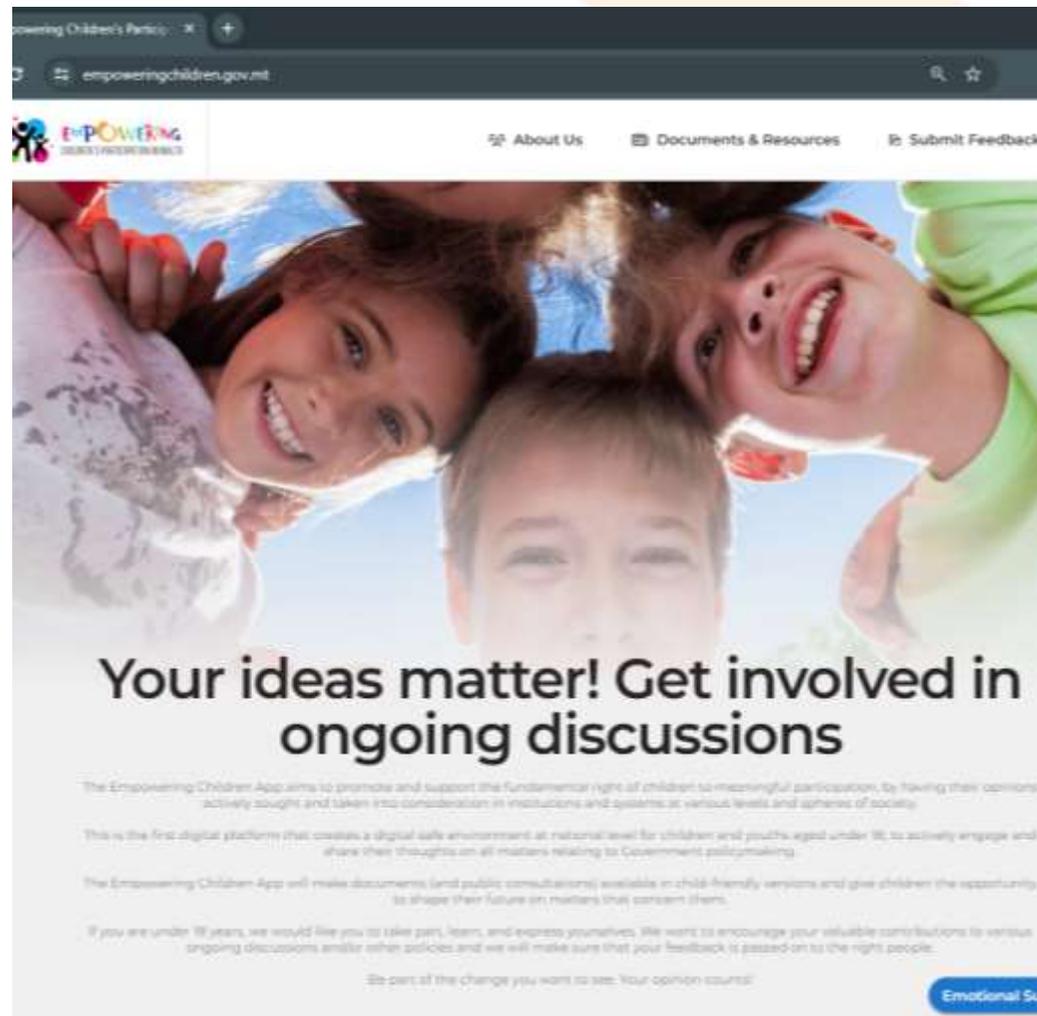
Co-funded by
the European Union

Online Child Participation Platform



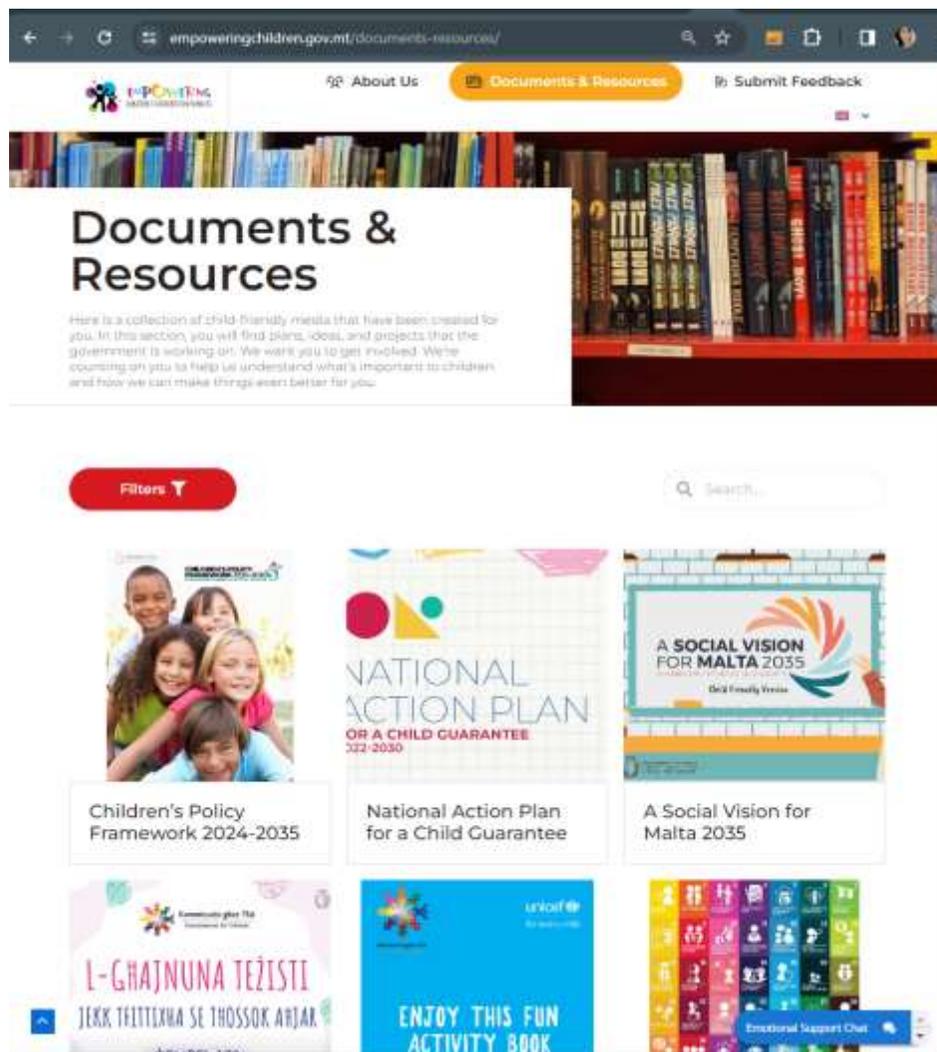
- The Empowering Children App strives to create a safe and inclusive space for children under 18 years to actively participate in decision-making processes.

- The platform empoweringchildren.gov.mt offers child-friendly versions of laws and policies. This will encourage feedback via voice, video, image, or text.



Co-funded by
the European Union

Child Friendly Documents



These **Child-friendly versions** of national strategies and policies are designed to guarantee that information is easily accessible and comprehensible to children of various ages and capacities.



Co-funded by
the European Union

Feedback



By encouraging feedback, significance of children's voices is acknowledged.

Feedback mechanisms provide a platform for children to voice their thoughts and concerns on issues that matter to them.



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What else do you think we should do?

Age * Gender *

Location * Email

School *

Subject

[Leave Audio Recording](#) [Upload a Video](#) [Send us a Drawing or a Picture](#)

Give us your opinion

[Submit Your Ideas](#)



Project

7 Child Friendly Documents and Media Published

458 Online Submissions Received

4.7K Unique Visitors to the Webapp

145K Total Google Ad Views

10 Child friendly Policies

86 Submissions in Person at the 2024 Public Service Expo

24K Total Reach on Social Media

470 Total downloads of the VUCI Toolkit



Thank you

empoweringchildren.gov.mt



Co-funded by
the European Union



REA Central Validation Service

Getting started - Registering your organization

Maria Carneiro

SENIOR ASSISTANT- PARTICIPANT VALIDATION

Presentation Outline

REA Central
Validation Service

Registration of
participants

Legal validation and
Legal entity
appointed
representative
(LEAR)

Communication

Guidance
documents

REA Central Validation Service (REA CVS)

- Verifies **legal existence and legal statuses** of entities
- Validates the appointment of **Legal Entity Appointed Representatives (LEARs)**
- Validates **legal changes** of validated entities
- Assesses **universal takeovers (UTROs)** of validated entities
- Encoding **Bank Account requests**
- Prepares the **Financial Capacity Assessment**
- Performs **ownership control assessments** for specific programmes
- Performs ex-post status verifications (e.g. **SME & MID cap status checks**)

Registration of an organisation (at proposal stage)

The screenshot shows a web browser window with multiple tabs. The active tab is titled "Participant register" and the address bar shows the URL: ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/participant-register. The browser's bookmark bar contains various links, including "BI launch pad", "ABAC Workflow", "eFP7 - PDM", "Compass Eyes", "Processes", "Compass Bank Acco...", "Compass grants", "Compass Bank Acco...", "SYGMA", and "ODS Ex".

The page header features the European Commission logo and the text "EU Funding & Tenders Portal". Below this is a navigation menu with the following items: Home, Funding (highlighted in yellow), Procurement, Projects & results, News & events, Work as an expert, and Guidance & documents.

The breadcrumb trail reads: [Home](#) > [Funding](#) > [Participant Register](#).

Participant Register

i The participant register is now multilingual! Select your preferred language from the top right corner of the Portal.

If you want to participate in a call for proposals or in a call for tenders with eSubmission, your organisation needs to be registered and have a 9-digit Participant Identification Code (PIC). Please quote your PIC in all correspondence with the Commission.

The register contains all participants of EU programmes.

Is your organisation already registered? PIC search

Please check whether your organisation has already been registered. If so, no need to register it again.

Register your organisation

To register your organisation or as a natural person, you need to login into the Portal or, if you are a new user, create your account.

Check what information you need to register in the Online Manual - and keep it to hand during the registration procedure. To start registration, click on the button below.

You can suspend the registration process at any time: the data entered can be saved as draft and you can continue your registration later. To return to your registration, please log in and get into My Organisation(s) in the My Area section. Incomplete, draft registrations are automatically deleted after one year.

Additionally, for actions where the SME status is an eligibility criterion (like, e.g. the EIC Accelerator) you must also carry out the SME self-assessment.

Should your project or tender be successfully evaluated, the registered data will be verified by the Central Validation Service team before the signature of the Grant Agreement or of the Framework Contract.

How to register in the Participant Register

The screenshot shows the 'Participant's Register' interface. At the top, there is a progress bar with six steps: 1. Identification (active), 2. Organisation Data, 3. Legal Information, 4. Authorised Users, 5. Summary, and 6. Success. Below the progress bar, the 'Identification' section contains the following fields:

- Legal name * (text input, 240 characters)
- Registration country * (dropdown menu)
- Registration number * (text input, 50 characters)
- VAT number * (text input, 20 characters) with a toggle for 'not applicable' (500 characters)

At the bottom of the form, there are two buttons: 'Review the Form' (red) and 'Next' (blue).

Identification

(e.g. Legal name, VAT number)



Organisation data



Legal information



Authorised users

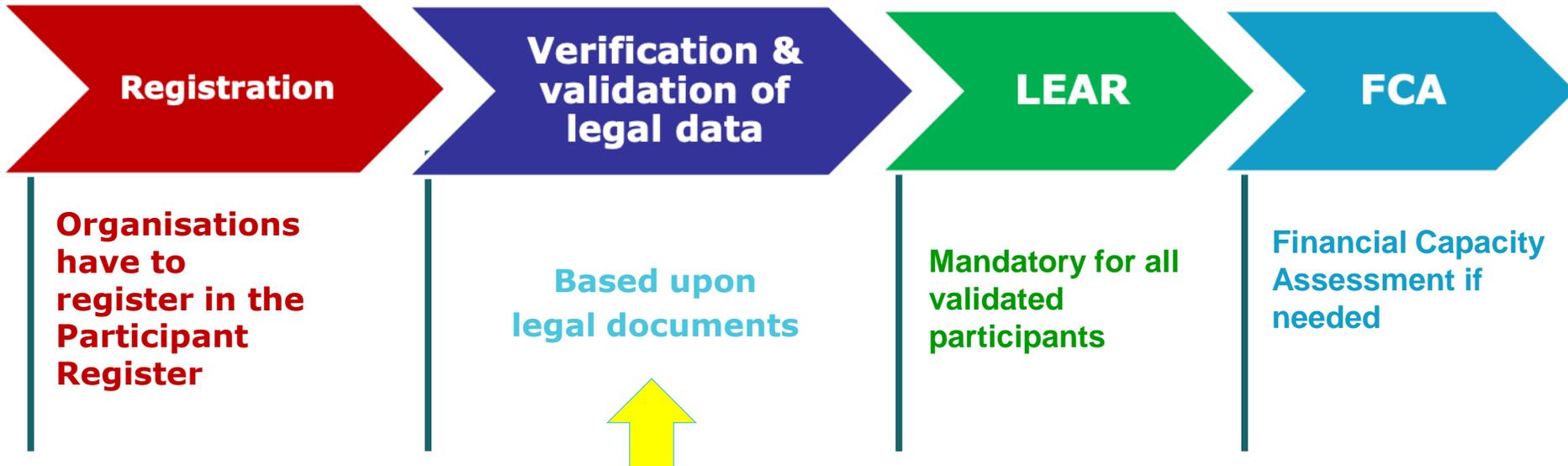
(e.g. Name, e-mail address of the self-registrant and the back-up)

Registration completed



New Participant Identification Code (PIC)
in a "declared" status

Validation Process Overview



COMMUNICATION VIA PARTICIPANT REGISTER

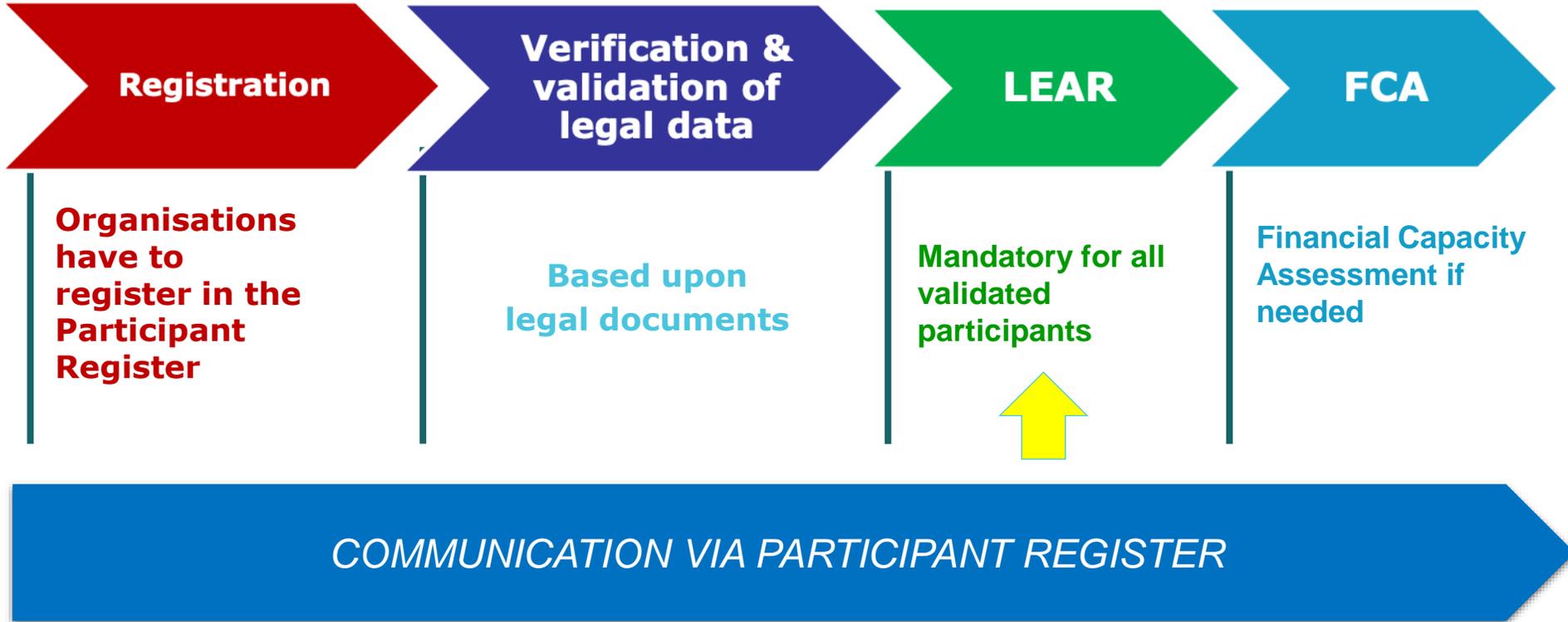
Legal validation

- Registration data is verified by REA Central Validation Service before the signature of the Grant Agreement or the Contract
- The legal validation of a participant is done **once**, when the entity has to sign its first Grant Agreement or Contract and it is reused for future participations in EU grant and procurement actions
- Validation is always performed on the basis of supporting documents, in accordance to EU Financial Regulation and the Rules on Legal Entity Validation, LEAR Appointment and Financial Capacity Assessment for EU Grants and Tenders

Legal validation documents

- ✓ **Legal entity form** (template to be completed, dated, stamped and signed)
- ✓ **VAT extract** (< 1 year)
 - ✓ *If not registered for VAT – proof of VAT exemption*
- ✓ **Registration extract** (< 1 year) – for private law bodies
- ✓ **Law/decreed/decision** – for public law bodies
- ✓ **Treaty** – for international organisations
- ✓ **Statutes** – for non-profit organisations

Validation Process Overview



LEAR role and duties

In the Single Electronic Data Interchange Area, the appointment of the Legal Entity Appointed Representative (LEAR) is mandatory.

The LEAR:

- Notifies the EU of changes in legal data/status
- Submits legal and financial documents if required
- Manages access rights of persons in the organisation (but *not* at the project level)
- Nominates 'Account Administrators' and individuals authorised to sign:
 - ✓ Contracts/grant agreements and their amendments (Legal signatories, i.e. **LSIGN**)
 - ✓ Financial statements (Financial signatories, i.e. **FSIGN**)

LEAR appointment documents

1. LEAR appointment letter (duly signed by both the legal representative and the LEAR)
2. Official proof of identity (ID-card/passport with photo and signature) of the legal representative and the LEAR
3. Proof of empowerment of the legal representative

Scanned version of these documents shall be uploaded in the Participant Register. Original of the LEAR appointment letter (1) must be kept in the entity's premises.

Communication

(e.g. request to submit legal documents or to appoint a LEAR)

Messages are notified via e-mail to the contact person
(i.e. self-registrant or the appointed LEAR)

European Commission <EC-NO-REPLY-GRANT-MANAGEMENT@nomail.ec.europa.eu>

to me ▾

Europa / Funding & Tenders Portal notification

Dear User,

You have been granted the role of **Self Registrant** for the organisation arquicios.

In order to access your organisation data on the Funding & Tenders Portal/Supplier portal, you need to log in on the F&T Portal/Supplier Portal. If you did not have an EU Login yet, it was launched automatically for a separate e-mail with a hyperlink to finalise your account.

For more information on the Funding & Tenders Portal roles, please refer to the [Online Manual](#) if you participate in the [programmes managed on the Funding & Tenders Portal](#).

For more information on the roles for e-Procurement, please refer to the [e-Procurement wiki page](#), if you participate in a tender call.

With kind regards,

EU Single Electronic Data Interchange Area - F&T Portal team

This email has been auto-generated. Please do not reply to this account. Your email will not be read. For any inquiries please contact the Grants Procurement Systems Support +32 (2) 29 71063 or EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu.

All communication is exclusively managed through the Participant Register

Access lost to a declared or valid PIC

Declared PIC

- In case the self-registrant left the organisation and no one has access to a declared PIC – a new PIC needs to be created and REA CVS informed

Valid PIC

- If the LEAR is not available anymore and there are no Account Administrators, a new LEAR needs to be appointed – LEAR recovery procedure

<https://ec.europa.eu/research/participants/urf/lear-recovery/request/>

Guidance documents



Rules on Legal validation, LEAR appointment and financial capacity assessment:
https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/rules-lev-lear-fca_en.pdf



How to register in the Participant Register:
<https://webgate.ec.europa.eu/funding-tenders-opportunities/display/OM/Online+Manual>



Online Manual, IT How to, IT and RES Helpdesk and specific FAQs on the Funding and Tenders Portal:
<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/support/support>



Legal notice on the Funding and Tenders Portal (terms and conditions, data protection):
<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/support/legalnotice>

Thank you for your attention!

Questions?



National Contact Points (NCPs)

Monica Comas Rodriguez, NCP Spain

26 February 2025



Citizens, Equality, Rights
and Values Programme

NATIONAL CONTACT POINTS

@NT Info Session

PRESENTATION:





Citizens, Equality, Rights
and Values Programme



National Contact Points
LINK

<https://qrco.de/cervNCPs>





Citizens, Equality, Rights
and Values Programme



OUR MISSION

INFORMATION

- providing information about the Programme & its **FUNDING OPPORTUNITIES** and about the policy initiatives in the areas covered by the Programme.

ADVICE

- facilitating the participation of stakeholders and giving advice to applicants;
- increasing the **CAPACITY** of stakeholders to take part in the Programme.

SUPPORT

- facilitating the **MATCH-MAKING** between potential partner entities on a transnational level;
- supporting applicants during the **APPLICATION PROCESS**.

DISSEMINATION

- dissemination of **BEST PRACTICE** projects;
- increasing knowledge and awareness of Programme results.

Citizens Equality Rights and Values

CERV Project Partner Search

This **partner search** is offered by the **National Contact Points** of the **CERV programme**. Here you can share your proposals in the making, project ideas, or interests in view of the **upcoming funding calls**, so that other (potential) participants & partners from around the EU can find or contact you! You can be either a prospective project leader wishing to find more partners, or a prospective project partner looking to find projects in which to participate. You could also state your wish to act as an advisor in certain fields of the programme.

HERE
you can find
the current entries.

NCP CERV Partner Search



[https://qrco.de/
CERVps](https://qrco.de/CERVps)

Search Filter: CITIZENS-T... leader

Search in All Submissions All time

Advanced Filters

Funding Call(s) includes CITIZENS-TOWN-TT Preferred Role in the ... includes leader

+ Add New Filter

Apply Filter

9	☆	Jun 7, 2023	CHAR-LITI-CIVIC	CHAR	Partner	Marilia Charalambide	info@citizens-act.org
10	☆	Jun 7, 2023	CHAR-LITI-CIVIC	CHAR	Partner	Athos Charalambides	info@emphasyscentre.
11	☆	Jun 6, 2023	CHAR-LITI-CIVIC	CHAR	Partner	Lucia Merlino	lucia.merlino@comunit
12	☆	Jun 6, 2023	CHAR-LITI-CIVIC	CHAR	Partner	Lucia Merlino	lucia.merlino@comunit
13	☆	Jun 6, 2023	CHAR-LITI-CIVIC	CHAR	Partner	Vasilis Christofi	vasilis@cing.ac.cy
14	☆	Jun 6, 2023	CHAR-LITI-CIVIC	CHAR	Partner	José Martínez MARín	proyectospolicia@ayto
15	☆	Jun 2, 2023	FORMA		Partner	Maria Jose YONGVE	contact@comunitat

Total 141

...	Organisation / Entity	Country...	City ...	T
	IASIS	Greece	Athens	Youth
pl	Centre for Promotion and D...	Polska	Łódź	social
bav...	Panevėžys County Gabrielė...	Lithuania	Panevėžys	SSea
rg	OTI Group	Cyprus	Latsia	resear
/	Materia Group - AgeCare (...)	Cyprus	Nicosia	ageis
/	Youth Empowerment Found...	Cyprus	Nicosia	Social
	TRAMES Onlus	Italy	Firenze	Envir
at	Ayuntamiento de Ascó	Spain	Asco	Cultu
	Citizens ACT	Cyprus	Nicosia	Hum

NCP CERV Partner Search



<https://qrco.de/CERVps>

JOINT EVENTS



- Learn more about **current CERV calls**
- Receive **direct support** from the CERV national contact points
- **Present your project idea or topic** and moderate a break-out room (or **participate** in break-out rooms initiated by other participants)
- Create **new projects or join projects** in the making
- Expand your project team and create **synergies**



CO-FUNDED BY THE CITIZENS, EQUALITY,
RIGHTS & VALUES PROGRAMME OF THE
EUROPEAN UNION

CERV INNOVATION FORUM

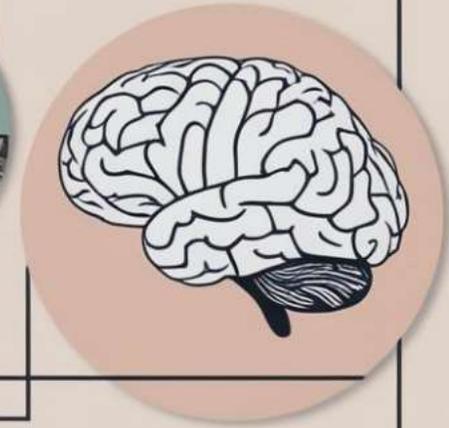
CERV-2025-CITIZENS-CIV

COUNTERING DISINFORMATION, INFORMATION
MANIPULATION AND INTERFERENCE IN THE
DEMOCRATIC DEBATE

5 MARCH 2025 | 10 AM - 12 PM CET

REGISTER HERE:

<https://qrco.de/cerv-innov-forum>



YOU CARE. WE CERV.



Vlada Republike
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druge
www.udruga.vlada.hr

4.526.435

SENNHEISER



Live Poll (1)

In one word, how would you describe this info session?

slido

#5160505





Closing remarks

- Aikaterini XETHALI
- Head of Sector EACEA/B3

What's next?

1. [Online Manual](#)
2. **Frequently Asked Questions (FAQs):** on [Portal](#)
3. **Contact the [National Contact Point](#) of your country**
4. Consult the call and Topic pages regularly on the Portal
5. For IT-related question contact the [IT Helpdesk](#)
6. Send an email to the following address: EACEA-CERV@ec.europa.eu

For more
information
clarifications
questions

Please mention "CHILD25"
in the email subject



Have your say!

EU public consultation and feedback on EU's next long-term budget

Consultation period: 12 February 2025 -07 May 2025

[EU's next long-term budget \(MFF\) –EU funding for cross-border education, training and solidarity, young people, media, culture, and creative sectors, values, and civil society](#)

**The Commission would like to
hear your views!!**



Thank you
for your
attention



The Child Team
EACEA-CERV@ec.europa.eu