Get Webex ready…

Microphone

OFF

Stay muted unless sharing

Camera

OFF

Be aware of your surroundings

Questions

- Use the the chat for Q&A
- Raise your hand   and use the microphone

Peter Fabian-Hajek
Host, me

Join at
slido.com
#3848 370

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pRcRz9kUbm

Morning agenda

PART I	Agenda House keeping rules Ice breaker	9:30-9:35	Peter Fabian-Hajek, EACEA
	Welcome and opening remarks	9:35-9:45	Srd Kisevic, EACEA
	Overview of the CERV Programme	9:45-9:55	Nadège Monnot, DG JUST
	Topic 4: Migration, de-colonisation, slavery and multicultural European societies & policy context + Q&A	9:55-10:55	Vanessa Kabuta, DG JUST
PART I Political priorities and topics	Topic 2: Strengthening the remembrance of the Holocaust against Jewish people & policy context + Q&A		Pascale Falek, SG
Information on policy priorities/topics, areas of intervention, budget available, expected activities and results.	Coffee break	10:55–11:05	
	Topic 1: Democratic transition, (re-) building and strengthening society based on the rule of law, democracy and fundamental rights & policy context	11:05-11:45	Deborah Richetti, DG JUST
	Topic 3: Strengthening the remembrance of the Holocaust, genocides, war crimes and crimes against humanity to reinforce democracy in the EU & policy context		Atanas Stoyanov, DG JUST
	Q&A	11:45-12:10	
	REA Validation services: Register your organisation, PIC + Q&A	12:10-12:20	Maria Carneiro, REA
	Lunch break	12:20-13:30	

Afternoon agenda

Part II **Application procedure**	Overarching aspects: EU values; Gender mainstreaming; Child protection policy	13:30-14:50	Joanna Pesch-Konopka, EACEA
	Timetable and deadlines Available budget Lump sums grant		Peter Fabian-Hajek, EACEA
	Admissibility and eligibility conditions Award criteria		Margaux Hurtel, EACEA Eskarne Arregui Pabollet, EACEA
	Guidance on the use of generative AI tools for the preparation of the proposal		Peter Fabian-Hajek, EACEA
	Where to find the Call How to create your application Proposal structure		Peter Fabian-Hajek, EACEA
	Q&A	14:50-15:20	
	Coffee break	15:20-15:30	
Part III **NCPs, tips & tricks**	National Contact Points and their role in assisting the applicants (NCPs)	15:30-15:45	Vilma Zurzė
	Tips & tricks for a good application	15:45-16:05	Joanna Pesch-Konopka, EACEA
	Q&A	16:05-16:35	
	CERV ongoing and future calls, Satisfaction survey	16:35-16:45	Peter Fabian-Hajek, EACEA
	Closing remarks	16:45-16:55	Inna Petrenko, EACEA

CERV

Disclaimer:

In case of any discrepancies between the information in the presentation and the call document, the text of the call document (English version) prevails.

Citizens, Equality, Rights and Values

CERV for impactful projects
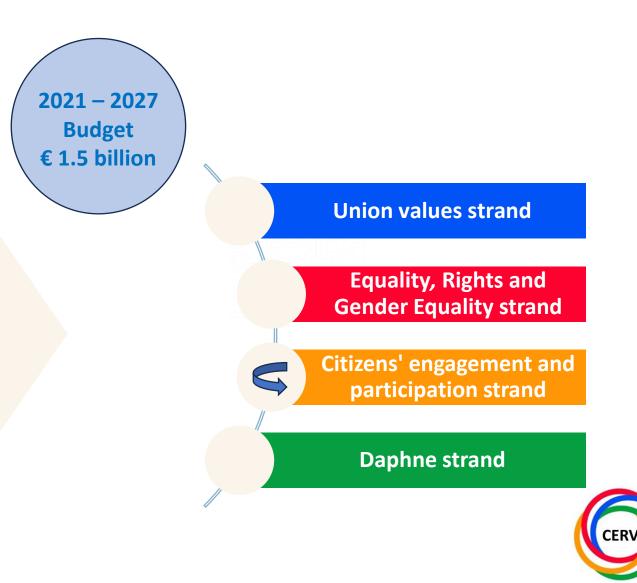
Nadège Monnot, DG JUST

CERV budget, objective and structure

To protect and promote rights and values as enshrined in the EU **Treaties and the EU Charter**

Supporting civil society organisations and other stakeholders active at local, regional, national and transnational level,

Encouraging civic and democratic participation, in order to sustain and further develop open, rights-based, democratic, equal and inclusive societies based on the rule of law

2021 – 2027 Budget € 1.5 billion

Union values strand

Equality, Rights and Gender Equality strand

Citizens' engagement and participation strand

Daphne strand

CERV

CERV programme structure

Union Values

Protect and promote Union values by providing financial support to civil society organisations, active at local, regional, national and transnational level.

Equality and rights

-promote rights, non-discrimination, equality, including gender equality, and advance gender and non-discrimination mainstreaming
-combating racism, xenophobia and all forms of intolerance
-protect and promote the rights of the child
-protect and promote the rights of people with disabilities
-protect and promote EU citizenship rights and the right to the protection of personal data

Citizens' engagement

-**raise awareness of the common European history**
-promote citizens' engagement and participation in the democratic life of the Union
-promote exchanged between citizens of different Mmember states

Daphne

-preventing and combating gender based violence against women and girls and domestic violence
-preventing and combating all forms of violence against children, young people and other groups at risk
-supporting and protecting victims

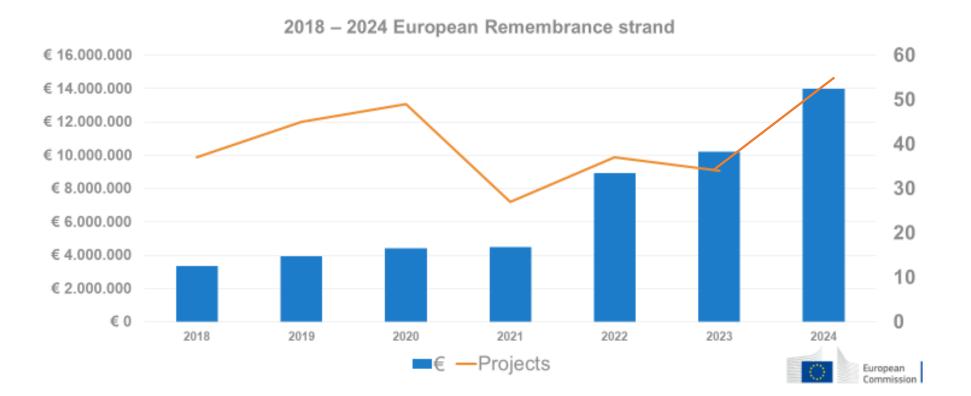# European Remembrance strand

Objectives

- **Commemorating defining moments in modern European history**

- **Raising awareness of common history, culture, cultural heritage and values**

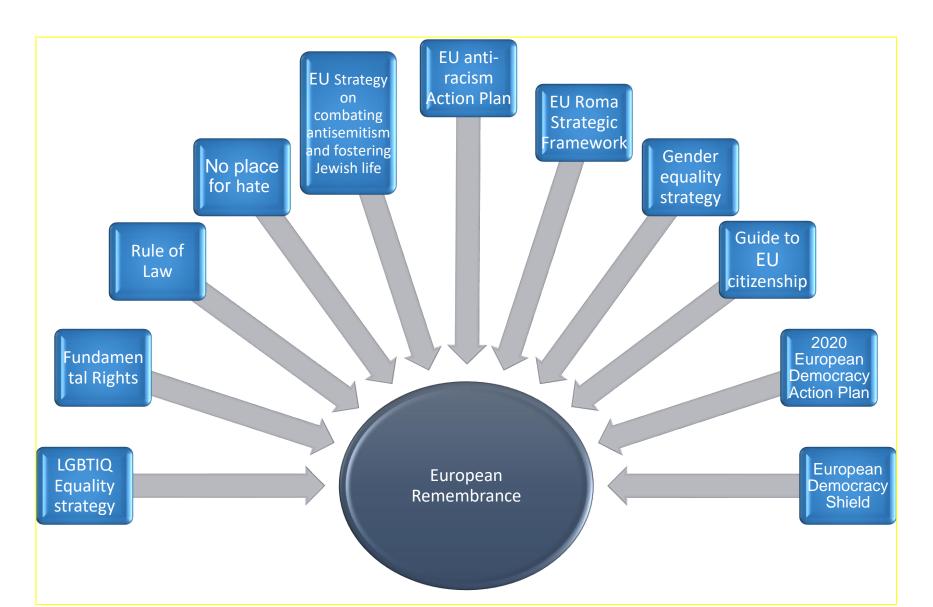- **Enhancing the understanding of the Union**

European remembrance under CERV

2018 – 2024 European Remembrance strand

Main policy initiatives supported

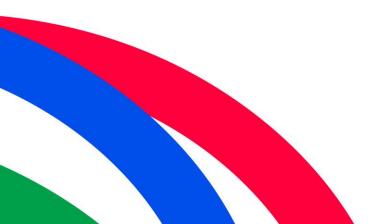# European Remembrance strand

2025 REM call - 4 topics

- **CERV-2025-CITIZENS-REM-TRANSITION (Topic 1) Democratic transition, (re-)building and strengthening society based on the rule of law, democracy and fundamental rights**

- **CERV-2025-CITIZENS-REM-HOLOCAUSTJEW (Topic 2) Strengthening the remembrance of the Holocaust against Jewish people**

- **CERV-2025-CITIZENS-REM-GENCRIME (Topic 3) Strengthening the remembrance of the Holocaust, genocides, war crimes and crimes against humanity to reinforce democracy in the EU**

- **CERV-2025-CITIZENS-REM-HISTMIGRATION (Topic 4) Migration, decolonisation, slavery and multicultural European societies**
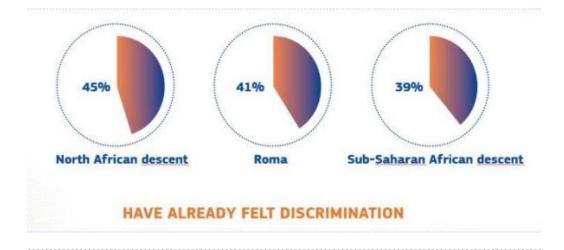
Topic 4 - Migration, de-colonisation and multicultural European societies

Vanessa Kabuta, DG JUST

EU
anti-racism
Action Plan

European Commission

EU Anti-racism action plan 2020-2025

45% North African descent

41% Roma

39% Sub-Saharan African descent

HAVE ALREADY FELT DISCRIMINATION

PEOPLE ARE MOSTLY DISCRIMINATED BASED ON THEIR ETHNIC ORIGIN IN ACCESS TO

29% Work

23% Housing

12% Education

22% Goods & services

✓ Horizontal across different policy areas

✓ Mainstreaming anti-racism across EC policy areas

✓ Recognition of structural racism

✓ Different forms of racism

✓ Tackle racism in everyday life

✓ Intersectional approach

✓ Importance of equality data

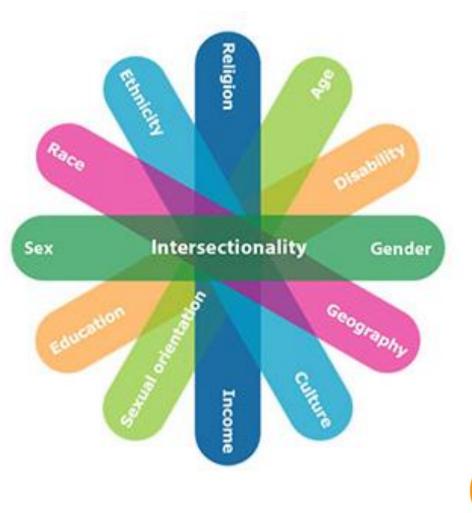# EU Anti-racism action plan 2020-2025

Structural racism

- ✓ *discriminatory behaviours embedded in social, financial and political institutions, impacting on the levers of power and on policy-making.*

- ✓ *perpetuates the barriers placed in the way of people living in the EU solely due to their racial or ethnic origin.*

- ✓ *impact can be felt in access to jobs, healthcare, housing, financing or education, as well as cases of violence.*

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EU Anti-racism action plan 2020-2025

Intersectionality

✓ analytical tool for studying, understanding and responding to the ways in which different personal characteristics intersect, and how these intersections contribute to unique experiences of discrimination

✓ deepens understanding of structural racism and makes responses more effective.

✓ Leads to more effective policymaking, targeted and efficient policy measures

The EU anti-racism Strategy 2026-2030

✓ Broad consultation with various stakeholders

✓ Call for evidence (*Give your feedback on: Anti-racism Strategy*) and an public consultation currently open (until 8 July) (*Anti-racism Strategy*)

The EU anti-racism action plan 2020-2025

▪ Acknowledges the **historical roots**

→ **need to address the past to discuss on** on **structural racism**

▪ The Commission ensure **remembrance** as an important part of encouraging **inclusion and understanding.**

▪ CERV projects contribution to the EU ARAP's objectives? Under this third priority, they explore:

i) the **legacy of colonialism, inside and outside Europe**

ii) the **European experiences of migration**

Topic 4 - Migration, de-colonisation and multicultural European societies

BUDGET : EUR 4.700.000

Migration a European topic

➢ population movements such as economic migration, expulsion and deportation, from fleeing violence and persecution to migration after EU accession.

➢ Multi-faceted and the experiences of migration into, out of or within Europe.

Colonialism and post-colonial societies

➢ A European dimension in the debates on European colonialism and Post-Colonialism (e.g. De-colonization post-WWII).

➢ Effect on today's prejudices and stereotypes.

Topic 4 - Migration, de-colonisation and multicultural European societies

Specific examples of project themes:

➢Researching and documenting the experiences of individuals and communities affected by colonialism and migration.

➢Developing educational resources and programs to raise awareness of diverse histories and cultures.

➢Exploring the colonial legacy inside today's EU towns and their public spaces.

➢Promoting cultural events and artistic expressions that celebrate diversity and foster intercultural understanding.

➢Working to combat discrimination and racism through awareness-raising campaigns and advocacy efforts.

➢Working on Decolonial and transformative narratives, especially on migration, enter the public debate in Europe.

Important links

- [EU Anti-racism action plan 2020-2025](#)

- [EU Roma strategic framework for equality, inclusion and participation 2020-2030](#)

- **Terminology:**

- [Compass (coe.int)](#)

- [ECRI opinion on concept of racialisation](#)

- **Equality data:**

- [Guidance Note on the collection and use of equality data based on racial or ethnic origin (europa.eu)](#)

- [https://ec.europa.eu/info/sites/default/files/en-guidelines-improving-collection-and-use-of-equality-data.pdf](#)

- [Equality, non-discrimination and racism | European Union Agency for Fundamental Rights (europa.eu)](#)

- Eurobarometer – Public opinion in the European Union (europa.eu)
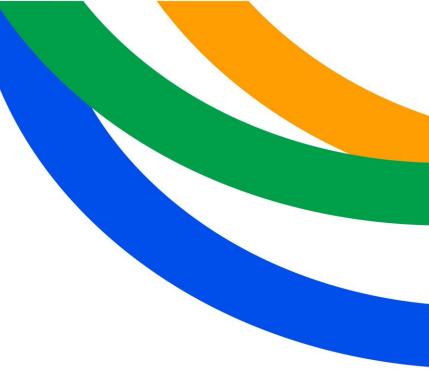
Thank you for your attention!

Contact: *just-no-racism @ec.europa.eu*

Topic 2- 'Strengthening the remembrance of the Holocaust against Jewish people'

Pascale Falek, SG

EU Strategy on combating antisemitism and fostering Jewish life 2021-2030

- The Strategy foresees targeted actions across three pillars and seeks to place the EU firmly in the lead of the global fight against antisemitism, complementing measures within the EU with international efforts along all the three pillars.

1 **2** **3**

I. Preventing and combating all forms of antisemitism

II. Protecting and fostering Jewish life in the EU

III. Education, research and Holocaust remembrance

For a European Union free from antisemitic hate speech and hate crime, online and offline.

For a European society aware of Jewish life, culture and history, past and present, and where Jews feel safe.

For a Europe that remembers its past and looks into the future through research and education.

Antisemitism - a European and global problem

- To fight it, you need to define it: the **International Holocaust Remembrance Alliance (IHRA) definition of antisemitism** serves as basis for the Commission's work on combating antisemitism.

- Contemporary antisemitism can be found in **radical** and fringe groups espousing **right-wing**, **left-wing** or **Islamist extremism**, it can **hide behind anti-Zionism**, but it can also be found in the **centre of society.**

- Antisemitism goes **against** our **EU values**. It is **toxic** to our **democracy**. It is not only a threat to the Jews but to all our society.

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Unprecedented rise in antisemitic incidents post October 7, 2023

- The heinous **terrorist attack** by Hamas of 7 October on Israeli citizens and the wars that ensued, reverberated among the Jewish communities in Europe and worldwide.
- Jews once again live in **fear**, **hide** their identity. Data show they feel more **insecure**, **isolate** and have **an erosion of trust**.
- **Highest levels of antisemitism** in Europe since the foundation of the EU.
- Incidents becoming more personal and more dangerous.
- Most EU Member States have taken measures and strengthen the security of Jewish communities, EUMS upgraded their national strategies and develop new actions.
- **Troubling conflation of the Shoah with current Middle-East conflicts, accompanied by increased Holocaust denial, distortion and inversion.**
- Explosion of antisemitism **online** on mainstream & fringe platforms.

Pillar III. Education, research and Holocaust remembrance

- Despite the long-standing presence of Jews in Europe, people have **scant knowledge** of Jewish life and Judaism.

- Currently, **Holocaust denial, distortion, trivialisation and inversion** are **increasing** and are often used to feed hatred against Jewish people and to rewrite European and Jewish history.

- Hate speech relating to the **condoning, denial and gross trivialization of the Holocaust** is **prohibited under EU law**.

- Only 3% of Europeans feel 'very well informed' about Jewish history, customs and practices, while 68% say they are 'not informed'.

- 1 European in 20 has never heard of the Holocaust, and only 43% of Europeans think it is sufficiently taught in schools.

Topic 2: Strenghtening the remembrance of the Holocaust against the Jewish people

- The Holocaust is a defining legacy of European history, during which six million Jewish children, women and men were murdered.

- Today, all of the survivors have grown old or passed away. Those who were adults during World War II and had the clearest memories of the Holocaust, are no longer with us. Preserving and honouring their legacy is our join duty.

- Manifestations of Holocaust denial, distortion and trivialisation are unfortunately increasing.

- Counter Holocaust distortion, inversion of victims and perpetrators and the conflation with conflicts in the Middle East.

- Counter politicization of the Holocaust and minimization of the atrocities of the Shoah.

Topic 2: Strenghtening the remembrance of the Holocaust against the Jewish people

This topic aims among others to:

- **Reconcile divergent regional narratives** related to the Shoah and its immediate aftermath.
- **Counter Holocaust denial, distortion and trivialization**, and especially **inversion** and **conflation** with the conflicts in the Middle-East.
- Foster education on **all aspects of the Shoah** including telling the story of collaborators, bystanders and saviors.
- Empower EU citizens to **become ambassadors** of Holocaust memory.

Topic 2: Strenghtening the remembrance of the Holocaust against the Jewish people

Projects could focus on:

Addressing **how the Shoah took place**, how the crimes were committed, which actors were involved, the roles of collaborators and bystanders, as well as the roles of saviours and Righteous among the Nations. As well as pre-war and immediate postwar historical developments.

Countering **Holocaust denial, distortion, trivialisation and victims' inversion**. This includes countering false comparisons, conspiracy theories propagated online, and **conflation** with the Middle East conflict.

Countering historical falsification and **memory competition** related to the Shoah, especially among Europeans that shared a common history but have divergent views on their common past.

Addressing divergent and **opposite national historical narratives**, on regional basis, of the history of the Shoah, including parallelism with other negative common shared historical regional events.

Topic 2: Strenghtening the remembrance of the Holocaust against the Jewish people

Projects could focus on:

Promoting **memory activism** related to the Shoah including by supporting grassroot commemorative work.

Digitalising historical material and **testimonies** of witnesses for education and training purposes.
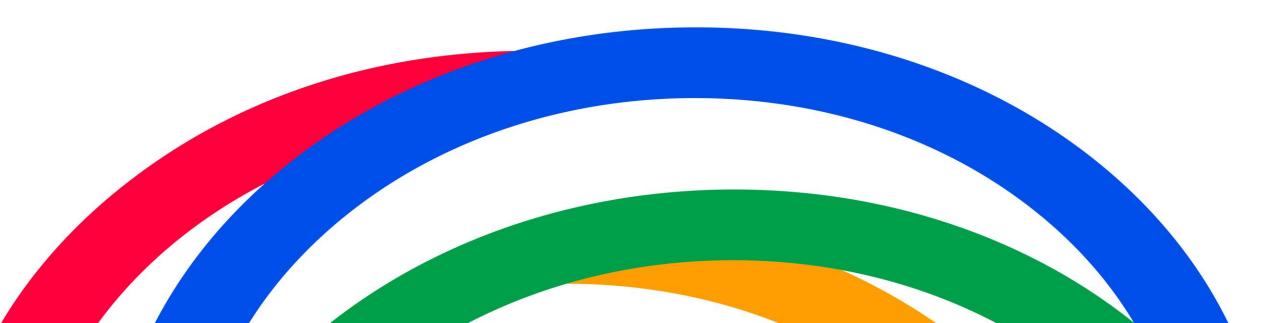
Marking International Holocaust **Remembrance Day** and national Holocaust remembrance days.

Combating glorification of Nazism, countering neo-Nazis manifestations and activities.

Promoting provenance research on **looted art** to foster awareness raising, mutual learning or training activities.

Thank you
For your attention

Coffee break back at 11:10

# Priority 1. Democratic transition, (re-)building and strengthening society based on the rule of law, democracy and fundamental rights

Deborah Riccetti, DG JUST C4

Policy context – European Democracy Action Plan

- to build more **resilient democracies** across the EU by:
  - promoting free and fair elections
  - strengthening media freedom
  - countering disinformation

- **Democracy in the EU faces challenges** from rising extremism, election interference, the spread of manipulative information and threats against journalists.

- **Citizens should be able to make electoral choices in a public space where different views can be expressed freely.** Free media, academia and civil society should be able to play their role in stimulating open debate, free from interference, either foreign or domestic.

Policy context – Guide to EU citizenship
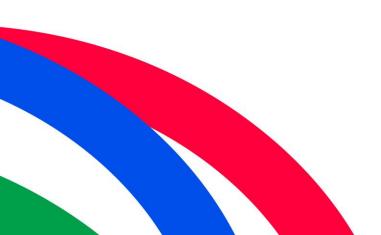
- Strengthening **EU citizenship rights** reflects the Commission's commitments to strive for more in nurturing, protecting and strengthening democracy

- 2023 marked **30th anniversary of EU citizenship**

- Intended to **raise awareness** on EU citizenship rights, and encourage citizens to make active use of these rights (with the view of their **democratic engagement**)

Policy context – European Democracy Shield

- a strategic approach to safeguard and strengthen democracy in the EU

- aiming to reinforce public trust in democracy and democratic institutions

- to increase democratic resilience and to react to evolving challenges
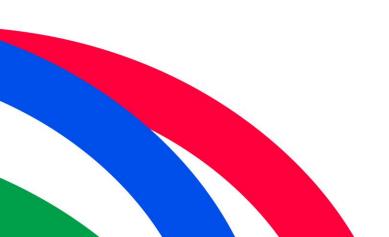
Priority 1 - Democratic transition, (re-)building and strengthening society based on the rule of law, democracy and fundamental rights

PROJECTS SHOULD FOCUS ON:

- past transitions from authoritarian and totalitarian regimes (including communist and fascist dictatorships) → **important lessons for defending and upholding EU values such as democracy, the rule of law, and fundamental rights**.

- Possibility to reflect on both **shared patterns** and **national specificities** →**how difficult legacy of past continues to be remembered, interpreted, and engaged with today.**
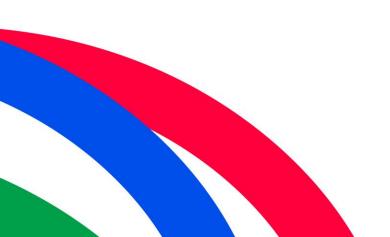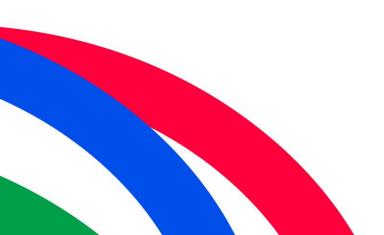
Priority 1 - Democratic transition, (re-)building and strengthening society based on the rule of law, democracy and fundamental rights

PROJECTS SHOULD FOCUS ON:

- **acts of resistance** and organised opposition to past totalitarian and authoritarian regimes, as part of the ongoing effort to nurture and protect democracy in the face of enduring and emerging challenges.

- **Transition** from authoritarian and totalitarian regimes (including communist and fascist dictatorships) **towards democracy**.

Priority 1 - Democratic transition, (re-)building and strengthening society based on the rule of law, democracy and fundamental rights
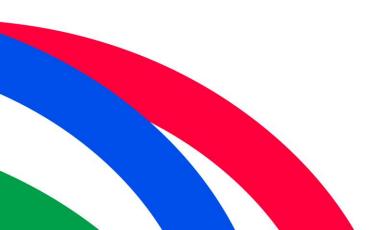
PROJECTS SHOULD FOCUS ON:

- Promoting **remembrance and education** about past events in which **fundamental rights such as freedom of expression, assembly, thought, conscience, religion, and electoral rights were suppressed** under past totalitarian and authoritarian regimes.
  - → **These examples serve to reinforce the importance of protecting democratic values today**, including the right to express dissenting opinions and ensuring a political space where opposition voices can be freely and safely heard

- Exploring the means of historical justice, be it through trials, restitution or amnesty, and possibility still today to work on restorative justice.
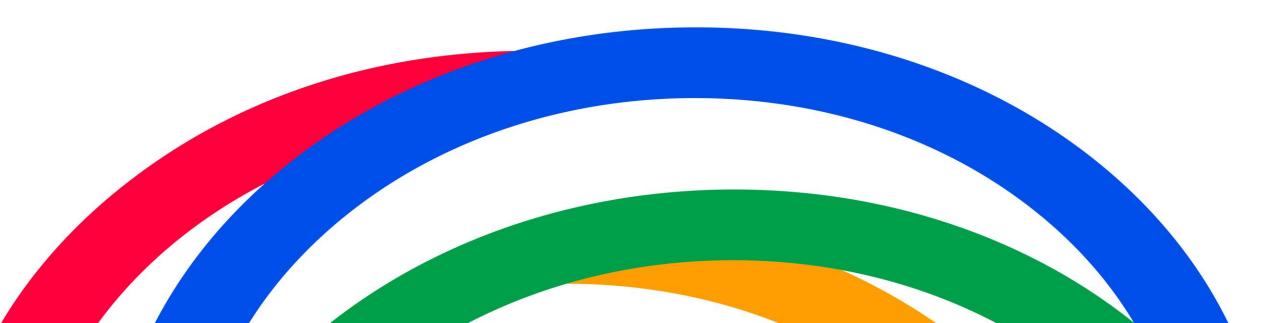
Activities

- **Link different types of organisations** to create synergies

- **Develop different types of activities** (training activities, exhibitions, public debates, non-formal education, awareness raising, research, collection and digitisation of testimonies, publications, online tools, innovative and creative actions, etc.);

- **Establish and conduct trainings** for rights defenders, civil servants, members of the judiciary, law enforcement officials, journalists and policymakers;

- **Promote inclusive, participatory and forward-looking approaches to remembrance**, with a focus on education, intergenerational dialogue and outreach to diverse audiences.

Expected Impacts

- **Engagement of Europeans from different backgrounds** – including young people and people who are multipliers

- Serve the development of a **common historical narrative**, of a European culture of remembrance, including on Europe's negative history.

- Inclusion of a **European dimension** in relevant national and international debates on important historical events and moments of recent European history.

Thank you
For your attention

Topic 3: Strengthening the remembrance of the Holocaust, genocides, war crimes and crimes against humanity to reinforce democracy in the EU

Atanas Stoyanov, DG JUST

Scope:

- Focus on non-Jewish victims: Roma (Porajmos, Samurdaripen), LGBTIQ+ individuals, and other war crimes and crimes against humanity of the XX century.

- Encourages remembrance and education that reinforce democratic values.

- Addresses distortion, denial, and trivialisation of these crimes.

Topic 3: Strengthening the remembrance of the Holocaust, genocides, war crimes and crimes against humanity to reinforce democracy in the EU

Why this topic is needed?

- Roma Holocaust remains under-recognised in public discourse and education

- LGBTIQ victims face long-standing historical invisibility

- Persistent antigypsyism, homophobia, and xenophobia threaten European values

EU Roma Strategic Framework/ Council Recommendation: Fighting and preventing Antigypsyism

- Antigypsyism is a **deeply rooted form of racism** and a persistent barrier to the equality and inclusion of Roma people—Europe's largest ethnic minority. It is still **broadly accepted by society**.

- Public institutions sometimes play active or passive role in the creation and implementation of discriminatory policies. This includes historical and contemporary examples of **institutional racism**: from the Roma Holocaust, forced sterilization of Roma women, police brutality, to school and housing segregation, biased judicial decisions, hate speech etc.

- According to the **2023 Eurobarometer on Discrimination**, 65% of Europeans believe discrimination against Roma is widespread in their country—**the highest percentage among all surveyed grounds**.

EU Roma Strategic Framework/ Council Recommendation: Fighting and preventing Antigypsyism

Activities/measures supported under the EU Roma strategic framework and Council Recommendation

EU Roma Strategic Framework 2020-2030, the Commission committed to support activities:

- o promoting positive narratives and Roma role models,

- o combatting negative stereotypes,

- o raising awareness on Roma history, culture, language and

- o promoting truth and reconciliation including commemoration of 2 August as European Roma Holocaust Memorial Day.

Council Recommendation on Roma equality, inclusion and participation (2021/C 93/01) adopted on 12 March 2021.

- o measures to **promote awareness of Roma cultures, language and history, including the memory of the Roma Holocaust and reconciliation processes** in society, inter alia through action providing relevant training for teachers and designing appropriate school curricula, since this awareness is vital for reducing prejudice and antigypsyism as important causes of discrimination.

LGBTIQ Equality

- The history of LGBTIQ persons in Europe is marked by both struggle and resilience, shaped by periods of persecution as well as progress toward equality.

- By remembering and recognizing the historical persecution of LGBTIQ people, the Commission aims to raise awareness, combat ongoing discrimination, and foster a more inclusive and tolerant European society today.

- According to the **2023 Eurobarometer on Discrimination**, over half of EU citizens perceive that discrimination is widespread against individuals based on their gender identity (57%) and sexual orientation (54%), while discrimination against intersex people is seen as high by 47%.

  - For reference: LGBTIQ Equality Strategy 2020-2025 and the related reports on implementation

Expected projects

📘 Education & Teaching

- Workshops or school programs on the Roma genocide, persecution of LGBTIQ people and other genocides, war crimes and crimes against humanity
- Development of inclusive educational materials
- Training for teachers and educators on Roma history, culture and remembrance
- Educational activities on LGBTIQ history and persecution for students, teachers, and other education professionals.

🎨 Art & Creative Memory Work

- Community-led exhibitions, theatre, or music projects
- Storytelling through visual or performance arts
- Youth art contests focused on remembrance and resistance

Other possible topics

📢 Public Awareness & Campaigns

- Social media campaigns to counter historical falsification and memory competition related to the genocide of the Roma and other genocides, war crimes and crimes against humanity
- Public installations or events (e.g. marking Roma Remembrance Day, history and culture)
- Community events addressing racism, antigypsyism, and xenophobia in the context of Roma genocide, history and culture
- Awareness raising actions that reflect the persecution of LGBTIQ people and other minorities during the Holocaust and other times in the history

🕊️ Commemoration & Memory Activism

- Grassroots commemorative ceremonies or walks
- Intergenerational memory-sharing projects
- Inclusive remembrance initiatives involving local stakeholders
- Digitalising historical materials and testimonies of witnesses for education and training purposes

Roma equality in the CERV Remembrance call

Topic 3: Promoting **awareness and memory of the Roma Holocaust and other genocides** and reconciliation processes in society, to help reduce prejudice and antigypsyism as important causes of discrimination.

Topic 4: Raising **awareness of Roma history and culture** to help strengthen multicultural European societies in line with the EU Roma Strategic Framework for equality, inclusion and participation.

What Should Projects Aim to Achieve?

- Develop a shared European culture of remembrance.
- Combat historical distortion and hate.
- Increase visibility of Roma and LGBTIQ+ histories.
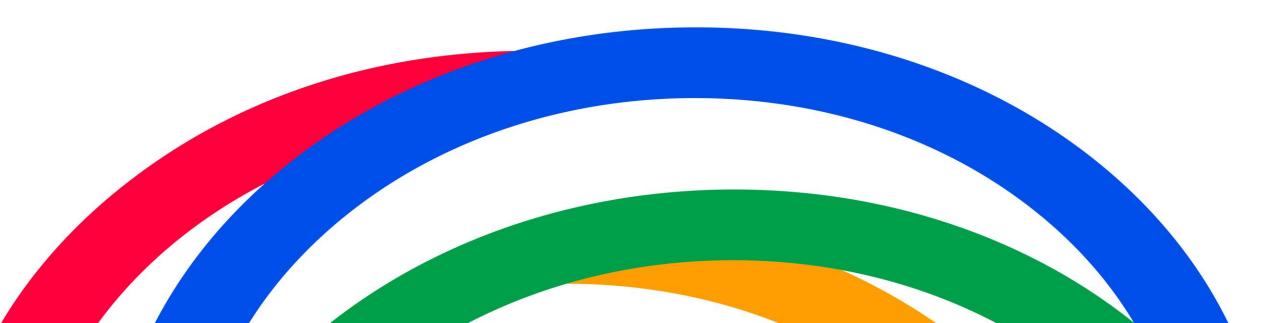- Strengthen democratic resilience through civic awareness.

Inclusive and Intersectional approaches

- Center minority narratives, especially Roma and LGBTIQ communities.
- Adopt intersectional lenses addressing multiple layers of discrimination.
- Ensure representation from grassroots and community-level actors.

Thank you
For your attention

REA Central Validation Service

Getting started - Registering your organisation

Maria Carneiro
Senior Assistant - REA D.4

Disclaimer

This presentation is about:

- *How to register and obtain a PIC on the Funding and Tenders Portal*
- *How to validate the LEAR*
- *How to validate your PIC*

In order to submit an application, all the members of the consortium need to have a PIC number BUT at the proposal stage, it is NOT MANDATORY to have a validated PIC. In other words, you can submit an application without having your PIC number validate.

Presentation Outline

REA Central Validation Service

Registration of Participants

Legal validation and LEAR

Communication

Financial capacity assessment

European Commission

REA Central Validation Service
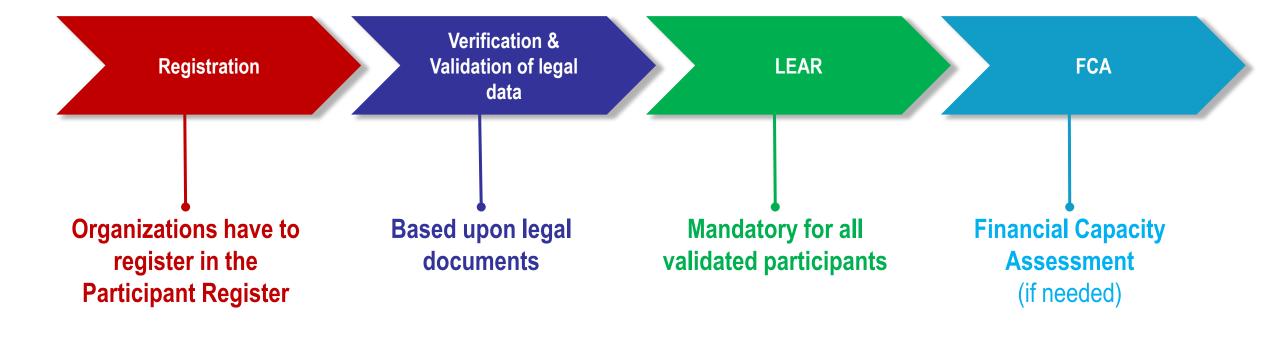## (REA CVS)

- Verifies **legal existence and legal statuses** of entities

- Validates the appointment of **Legal Entity Appointed Representatives (LEARs)**

- Validates **legal changes** of validated entities

- Assesses **universal takeovers (UTROs)** of validated entities

- Encoding **Bank Account requests**

- Prepares the **Financial Capacity Assessment**

- Performs **ownership control assessments** for specific programmes

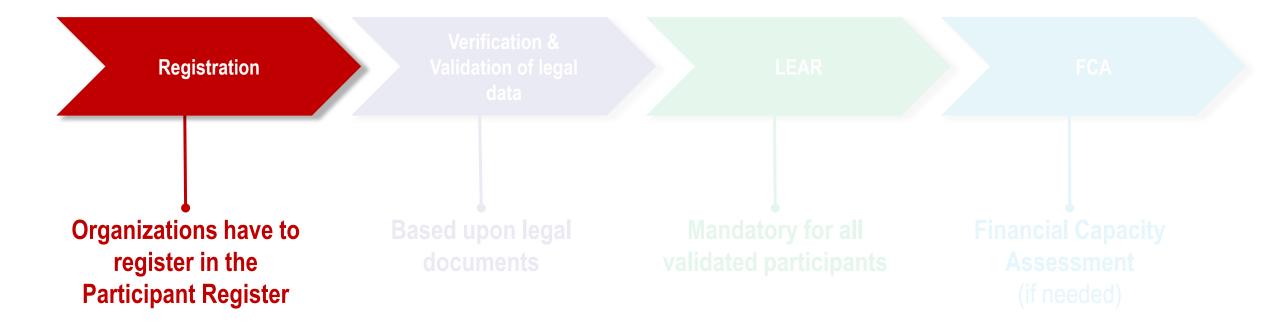- Performs ex-post status verifications (e.g. **SME & MID cap status checks**)

Validation Process Overview

Registration	Verification & Validation of legal data	LEAR	FCA
Organizations have to register in the Participant Register	**Based upon legal documents**	**Mandatory for all validated participants**	**Financial Capacity Assessment** (if needed)

COMMUNICATION VIA PARTICIPANT REGISTER

Validation Process Overview

Registration

Verification & Validation of legal data

LEAR

FCA

Organizations have to register in the Participant Register

Based upon legal documents

Mandatory for all validated participants

Financial Capacity Assessment (if needed)

Registration of an organisation
(at proposal stage)

European Commission | EU Funding & Tenders Portal

| 🏠 Home | **Funding ▼** | **Procurement ▼** | **Projects & results ▼** | **News & events ▼** | **Work as an expert** | **Guidance & documents ▼** |

Home > **Funding** > **Participant Register**

Participant Register

ℹ️   The participant register is now multilingual! Select your preferred language from the top right corner of the Portal.

If you want to participate in a call for proposals or in a call for tenders with eSubmission, your organisation needs to be registered and have a 9-digit Participant Identification Code (PIC). Please quote your PIC in all correspondence with the Commission.

The register contains all participants of EU programmes.

Registration ⟩ Validation & Verification of Legal Data ⟩ LEAR ⟩ FCA

Registration of an organisation
(at proposal stage)

European Commission | EU Funding & Tenders Portal

Sign in | EN

| Home | Funding ▾ | Procurement ▾ | Projects & results ▾ | News & events ▾ | Work as an expert | Guidance & documents ▾ | Search... |

Is your organisation already registered? PIC search

Please check whether your organisation has already been registered. If so, no need to register it again.

🔍 Find a registered organisation

Register your organisation

To register your organisation or as a natural person, you need to login into the Portal or, if you are a new user, create your account.

Check what information you need to register in the Online Manual - and keep it to hand during the registration procedure. To start registration, click on the button below.

✎ Register your organisation

You can suspend the registration process at any time: the data entered can be saved as draft and you can continue your registration later. To return to your registration, please log in and get into My Organisation(s) in the My Area section. Incomplete, draft registrations are automatically deleted after one year.

Additionally, for actions where the SME status is an eligibility criterion (like, e.g. the EIC Accelerator) you must also carry out the SME self-assessment.

Should your project or tender be successfully evaluated, the registered data will be verified by the Central Validation Service team before the signature of the Grant Agreement or of the Framework Contract.
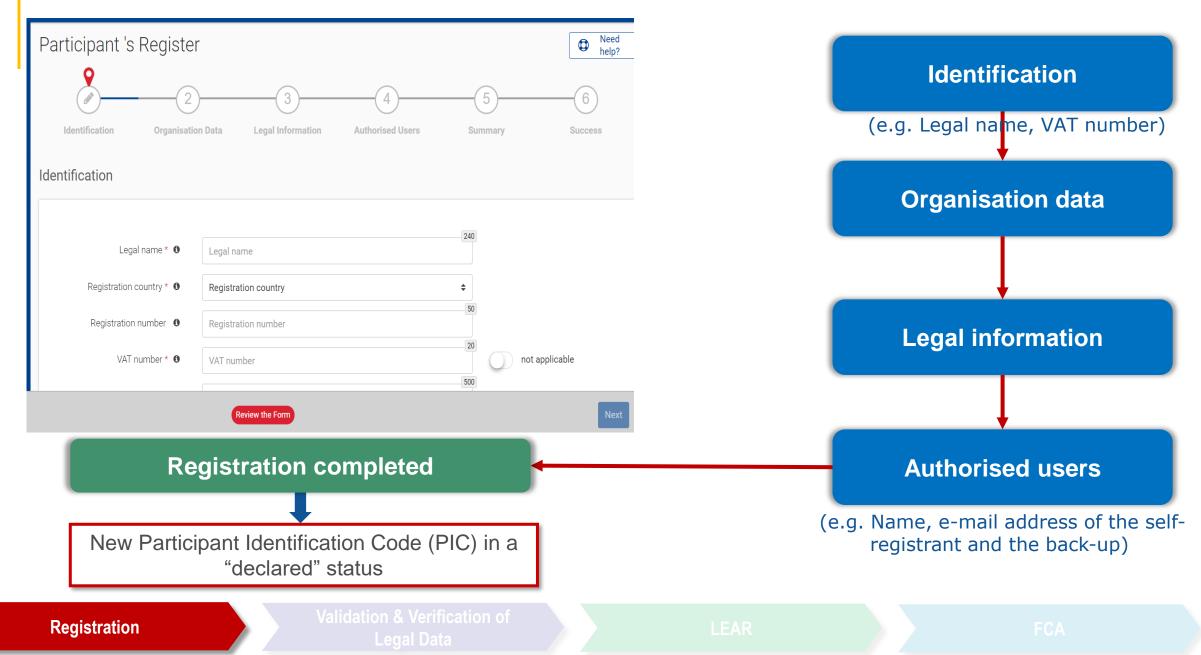
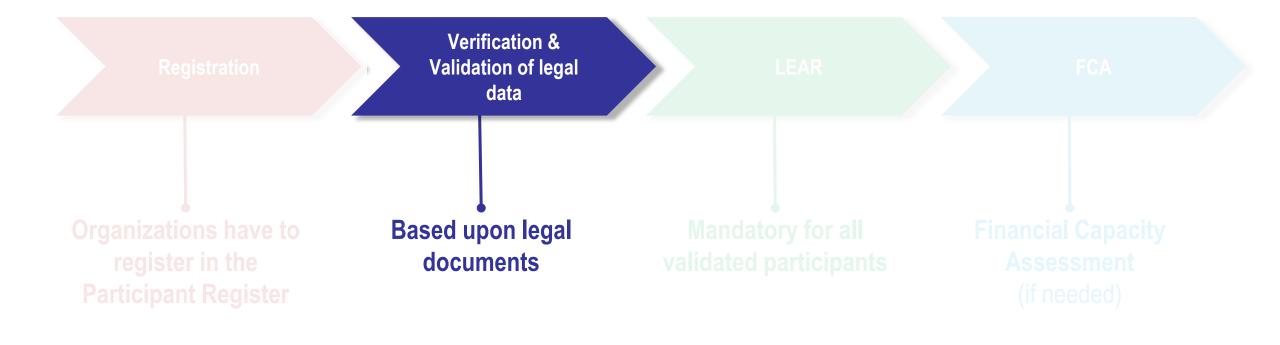**Registration** | Validation & Verification of Legal Data | LEAR | FCA

How to register in the Participant Register

Participant 's Register

① Identification — ② Organisation Data — ③ Legal Information — ④ Authorised Users — ⑤ Summary — ⑥ Success

Identification

| | | 240 |
| Legal name * | Legal name | |

Registration country *	Registration country ▲▼
	50
Registration number	Registration number
	20
VAT number *	VAT number	○ not applicable
	500

Review the Form   Next

Registration completed ◀

New Participant Identification Code (PIC) in a "declared" status

Identification
(e.g. Legal name, VAT number)

↓

Organisation data

↓

Legal information

↓

Authorised users
(e.g. Name, e-mail address of the self-registrant and the back-up)

Registration ▸ Validation & Verification of Legal Data ▸ LEAR ▸ FCA

Validation Process Overview

Registration → **Verification & Validation of legal data** → LEAR → FCA

Organizations have to register in the Participant Register

Based upon legal documents

Mandatory for all validated participants

Financial Capacity Assessment (if needed)

COMMUNICATION VIA PARTICIPANT REGISTER

Legal validation

- Project PROPOSALS can be submitted with a DECLARED (*NON-VALID)* PIC

- Validation of the PIC: registration data is verified by the REA Central Validation Service *before* the signature of the first grant agreement or contract

- The legal validation of a participant is *done once:* a valid PIC is *reused* for future EU-funded project participations

Validation is based on legal supporting documents, in accordance with the EU Financial Regulation and the Rules on Legal Entity Validation, LEAR Appointment and Financial Capacity Assessment

Registration | **Validation & Verification of Legal Data** | LEAR | FCA

Legal validation documents

✓ **Registration extract** (< 1 year) – for private law bodies

✓ **VAT extract** (< 1 year)
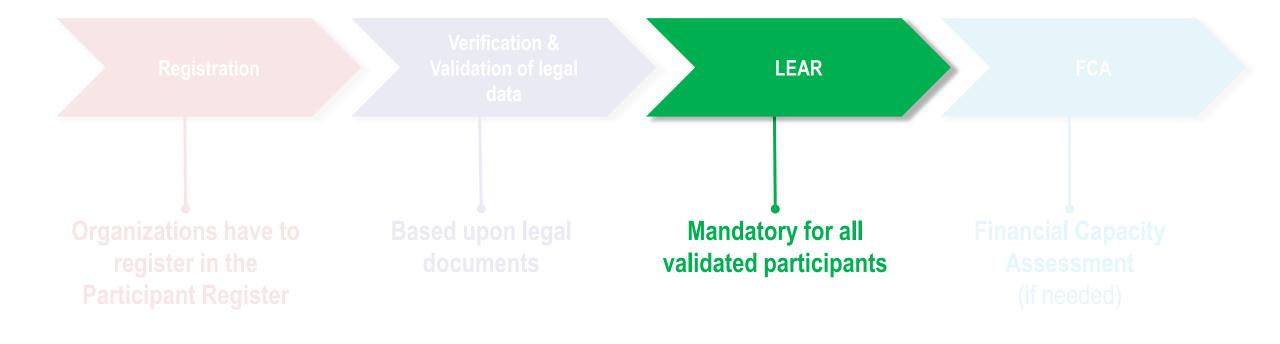
  ✓*If not registered for VAT – proof of VAT exemption*

✓**Law/decree/decision** – for public law bodies

✓ **Treaty** – for international organisations

✓ **Statutes** – for non-profit organisations

Validation Process Overview

Registration

Verification & Validation of legal data

LEAR

FCA

Organizations have to register in the Participant Register

Based upon legal documents

Mandatory for all validated participants

Financial Capacity Assessment (if needed)

COMMUNICATION VIA PARTICIPANT REGISTER

LEAR roles and duties

The *Legal Entity Appointed Representative* (LEAR):

• Official contact point of the organisation

• Notifies the EU of changes in legal data/status

• Submits legal and financial documents if required

• Manages access rights of persons in the organisation (but *not* at the project level)

• Nominates 'Account Administrators' and individuals authorised to sign:

    ✓ Contracts/grant agreements and their amendments (Legal signatories, i.e. **LSIGN**)

    ✓ Financial statements (Financial signatories, i.e. **FSIGN**)

Registration | Validation & Verification of Legal Data | **LEAR** | FCA

LEAR appointment documents

1. LEAR appointment letter (duly signed by both the legal representative and the LEAR)

2. Official proof of identity (ID-card/passport with photo and signature) of the legal representative and the LEAR

3. Proof of empowerment of the legal representative

Scanned version *of these documents shall be uploaded in the Participant Register.*
Original of 1 *must be kept in the entity's premises.*

Registration | Validation & Verification of Legal Data | **LEAR** | FCA

Communication
(e.g. request to submit legal documents or to appoint a LEAR)

All communication is exclusively managed **through the Participant Register**

European Commission <EC-NO-REPLY-GRANT-MANAGEMENT@nomail.ec.europa.eu>
to me

Europa / Funding & Tenders Portal notification

Dear User,

You have been granted the role of **Self Registrant** for the organisation arquicios.

In order to access your organisation data on the Funding & Tenders Portal/Supplier portal, you need to log in on the F&T Portal/Supplier Portal. If you did not have an EU Login yet, it was launched automatically for a separate e-mail with a hyperlink to finalise your account.

For more information on the Funding & Tenders Portal roles, please refer to the Online Manual if you participate in the programmes managed on the Funding & Tenders Portal.
For more information on the roles for e-Procurement, please refer to the e-Procurement wiki page, if you participate in a tender call.

With kind regards,
EU Single Electronic Data Interchange Area - F&T Portal team

This email has been auto-generated. Please do not reply to this account. Your email will not be read. For any inquiries please contact the Grants Procurement Systems Support +32 (2) 29 71063 or EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu.

Messages are notified via e-mail to the contact person
(i.e. self-registrant or the appointed LEAR)

European Commission

Access lost to a declared or valid PIC

Declared PIC

- In case the self-registrant left the organisation, and no one has access to a declared PIC – a new PIC needs to be created, and REA CVS informed

Valid PIC

- If the LEAR is not available anymore, and there are no Account Administrators, a new LEAR needs to be appointed – LEAR recovery procedure

https://ec.europa.eu/research/participants/urf/lear-recovery/request/

Guidance documents

Rules on Legal validation, LEAR appointment and financial capacity assessment
https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/rules-lev-lear-fca_en.pdf

How to register in the Participant Register
https://webgate.ec.europa.eu/funding-tenders-opportunities/display/OM/Online+Manual

Online Manual, IT How to, RES Helpdesk, specific FAQs on the Tenders Portal
https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/support/support

Legal notice on the Funding and Tenders Portal
https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/support/legalnotice

European Commission

Lunch break back at 13:30

Application procedure

Overarching aspects

> ➢ EU values
> ➢ Gender mainstreaming
> ➢ Child protection policy

Joanna PESCH-KONOPKA, EACEA

EU Values

Adherence to EU values

Eligibility criteria

Ethics and EU values (5.1 section of Part B)

Article 2 of the Treaty on the European Union

…The Union is founded on the values of respect for human dignity, freedom, democracy, equality, the rule of law and respect for human rights, including the rights of persons belonging to minorities…
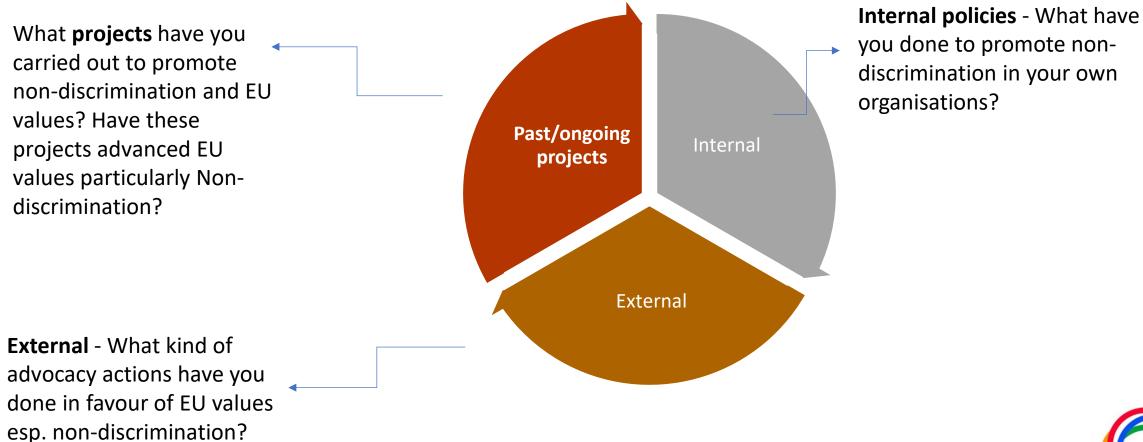
Article 21 of the EU Charter of Fundamental Rights

…Any discrimination based on any ground such as sex, race, colour, ethnic or social origin, genetic features, language, religion or belief, political or any other opinion, membership of a national minority, property, birth, disability, age or sexual orientation shall be prohibited. …Within the scope of application of the Treaties and without prejudice to any of their specific provisions, any discrimination on grounds of nationality shall be prohibited.
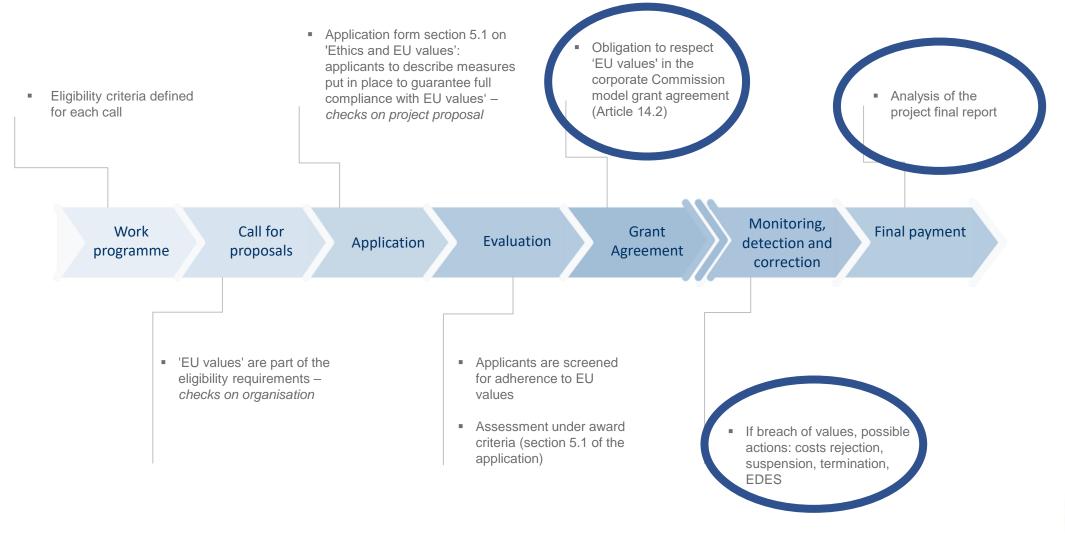
How can you show adherence to EU values

What **projects** have you carried out to promote non-discrimination and EU values? Have these projects advanced EU values particularly Non-discrimination?

Past/ongoing projects

Internal

External

Internal policies - What have you done to promote non-discrimination in your own organisations?

External - What kind of advocacy actions have you done in favour of EU values esp. non-discrimination?

CERV

Adherence to EU values - Project lifecycle

- Eligibility criteria defined for each call

- Application form section 5.1 on 'Ethics and EU values': applicants to describe measures put in place to guarantee full compliance with EU values' – *checks on project proposal*

- Obligation to respect 'EU values' in the corporate Commission model grant agreement (Article 14.2)

- Analysis of the project final report

Work programme → **Call for proposals** → **Application** → **Evaluation** → **Grant Agreement** → **Monitoring, detection and correction** → **Final payment**

- 'EU values' are part of the eligibility requirements – *checks on organisation*

- Applicants are screened for adherence to EU values

- Assessment under award criteria (section 5.1 of the application)

- If breach of values, possible actions: costs rejection, suspension, termination, EDES

CERV

Applied gender mainstreaming

Integrating a **gender** perspective into projects

Introduction to Gender Mainstreaming

Gender analysis | EIGE (europa.eu)

Needs assessment

- Are project objectives designed, based on a robust analysis and aligned to strategic gender needs?
- Are women's needs in the area of your project the same as those of men?
- Have men and women been consulted to identify needs and opportunities?

Monitoring & Evaluation

- Are people from all gender involved in the monitoring and evaluation?
- Are indicators to measure project progress and goals gender sensitive?
- Does your data collection and interpretation approach allow to capture gender differences?

Implementation & Dissemination

- Are any gender specific factors (location, mobility, care work) limiting participation in the project?
- Are there specific changes introduced by the project and would they impact women and men?
- Is the project using gender sensitive language?

Resources for your consideration

Please visit the EIGE Website

Gender Mainstreaming Toolkit

Gender statistics and indicators | EIGE (europa.eu)

Gender evaluation | EIGE (europa.eu)

Gender monitoring | EIGE (europa.eu)
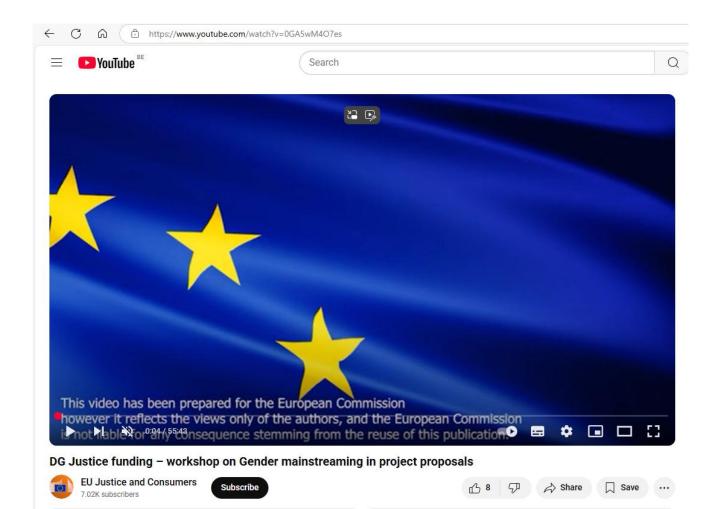
Gender analysis | EIGE (europa.eu)

Gender awareness-raising | EIGE (europa.eu)

Resources for your consideration

[DG JUST Online workshop on gender mainsteraming project proposals](#)

Child Protection Policy (CPP)

Child Protection Policy (CPP) Mandatory Annex if children are directly involved

❖ **Private entities:** *CPP required*

→ covering the four areas described in the Keeping Children Safe Child Safeguarding Standards

❖ **Public entities:** *at least declaration needed*

→ at least a declaration on honour on the respect of child protection requirements (otherwise a CPP)

Reference document

Participants with activities involving children **<u>must</u>** have a child protection policy covering the four areas described in the [Keeping Children Safe Child Safeguarding Standards](#)

This policy must be available online and transparent to everyone who comes in contact with the organisation.

Child Protection Policy (CPP)

1. Policy
Clear definitions (like the definition of « child » as per UNCRC) and references to relevant EU/international documents.

2. People
The organisation places clear responsibilities and expectations on its staff and associates and supports them to understand and act accordingly.
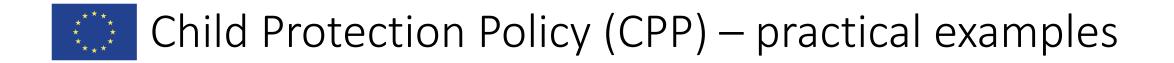
3. Accountability
The organisation creates a child-safe environment through implementing child safeguarding procedures that are applied across the organisation.

4. Procedures
The organisation monitors and reviews its safeguarding measures.

CERV

Child Protection Policy (CPP) – practical examples

You will find practical examples and instructions on how to draft your organisation's child protection policy by following this link:

[JUSTICE AND CONSUMERS - CHILD SAFEGUARDING and CHILD PROTECTION POLICY – tips and examples](#)

Questions & Answers
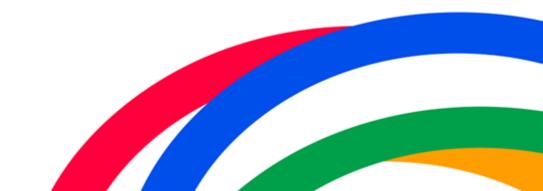
Application procedure

➢ Timetable and deadlines

➢ Available budget

➢ Lump sums grant

Peter FABIAN-HAJEK, EACEA

Timetable and deadlines

Please consult the topic pages on the EU Funding & Tenders Portal

Key figures

Available budget: EUR 18 000 000

Topic	Topic budget
Topic 1 - CERV-2025-CITIZENS-REM-TRANSITION	**EUR 1.900.000**
Topic 2 - CERV-2025-CITIZENS-REM- HOLOCAUSTJEW	**EUR 9.000.000**
Topic 3 - CERV-2025-CITIZENS-REM-GENCRIME	**EUR 2.400.000**
Topic 4 - CERV-2025-CITIZENS-REM-HISTMIGRATION	**EUR 4.700.000**

We reserve the right not to award all available funds or to redistribute them between the call priorities, depending on the proposals received and the results of the evaluation.

Key figures
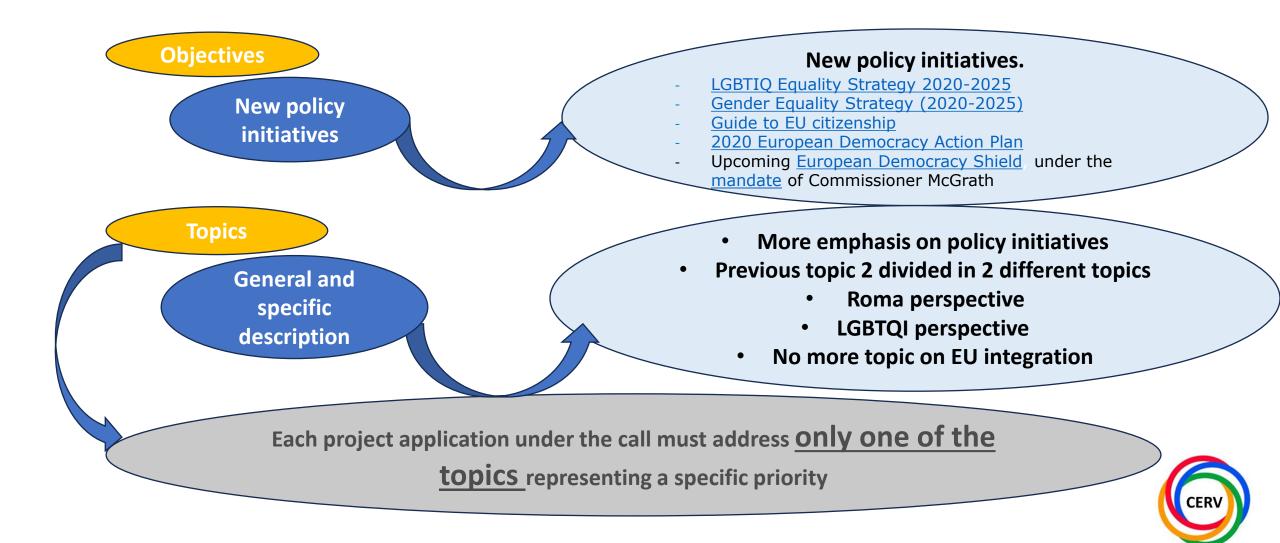
- **Project duration:** between 12 and 24 months

- **Project budget:** min EUR 50 000 ; max - no limit
- **Lump sums grant:** based on a lump sum or financing not linked to costs (type of activity, number of participants, number of different country of residence – eligible countries)

Main differences REM 2025 vs REM 2024

Objectives

New policy initiatives

New policy initiatives.
- LGBTIQ Equality Strategy 2020-2025
- Gender Equality Strategy (2020-2025)
- Guide to EU citizenship
- 2020 European Democracy Action Plan
- Upcoming European Democracy Shield, under the mandate of Commissioner McGrath

Topics

General and specific description

- **More emphasis on policy initiatives**
- **Previous topic 2 divided in 2 different topics**
  - **Roma perspective**
  - **LGBTQI perspective**
- **No more topic on EU integration**

Each project application under the call must address **only one of the topics** representing a specific priority

CERV

Main differences REM 2025 vs REM 2024

Available budget

Budget increase

From EUR 14 000 000
to
EUR 18 000 000

Budget per topics

Admissibility

Supporting documents

Expertise to be detailed in:

2.3 Project teams, staff and experts

- ~~CVs of the core project team~~
- Other annexes will not be retained for consideration and will not be evaluated.

CERV

Main differences REM 2025 vs REM 2024

Eligibility

Eligible countries

Associated countries:
- Moldova
- Montenegro
- Ukraine

Important note on the participation of organisations from North Macedonia:

As per the call document, „Eligible participants (eligible countries)" (list of participating countries): „*North Macedonia has expressed interest to participate in the Citizens, Equality, Rights and Values programme*"

This means the following: Entities from North Macedonia **can participate** in calls but in case of selection of the proposal they are participating, **funding** for North Macedonian organisations **will be possible only if the association agreement with North Macedonia has entered into force before the signature of the project's grant agreement.**

CERV

Application procedure

➢ Admissibility and eligibility conditions

➢ Award criteria

Eskarne ARREGUI-PABOLLET & Margaux HURTEL, EACEA

Admissibility

Proposals should be:

- **submitted electronically** through the [Funding&Tender Portal](#) by the deadline displayed on the [topic pages](#).

- **complete** and contain all the mandatory annexes:
  - *Lump-sum budget calculator*
  - *List of previous projects*
  - *Child protection policy for organisations implementing activities with children*

- Part B maximum 70 pages. Evaluators will not see any additional pages.

Eligibility (1/2)

- **Coordinator (lead applicants)**: non-profit legal entities (public or private bodies) or an international organisation

- **Co-applicants:** be <u>non-profit or for profit</u> legal entities (public or private bodies)

! **For profit**> ONLY in partnership with public entities, private non-profit organisations or with international organisations

– **Consortium composition:** Consortium of at least 2 applicants (lead applicant ("Coordinator") and at least one co-applicant (not affiliated entity or associated partner)

Eligibility (2/2)

- Be formally **established** in one of the **eligible countries**:
  - **EU Member States** (including overseas countries and territories (OCTs))
  - **Non-EU countries**: **ongoing negotiations** for an association agreement and where the agreement enters into force before grant signature

  (information on current state of play: https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/cerv/guidance/list-3rd-country-participation_cerv_en.pdf)

- Other eligibility conditions:
  - Activities must take place in any of the eligible countries.
  - The minimum grant requested cannot be lower than EUR 50.000
  - Projects can be either national or transnational.
  - The application must involve at least two applicants (lead applicant and at least one co-applicant, not being an affiliated entity or associated partner).

Selection criteria

Financial capacity

- applicants must have stable and sufficient resources to implement the project activities

- a financial capacity check will be performed through documents to upload in Participant Register (no check for public bodies neither, international organisations and for grants under EUR 60.000)

Operational capacity

- Know-how, qualifications and resources to successfully implement the activities

- assessed together with the award criterion « Quality »

Award criteria

Award criteria	Minimum pass score	Maximum score
Relevance	25	40
Quality	n/a	40
Impact	n/a	20
Overall (pass) scores	**70**	**100**

Award criteria - Relevance (40 points – min. 25)

- **Relevance** to the priorities and objectives of the call

- Clearly defined **needs assessment**

- Clearly defined **target group** (**gender perspective being appropriately taken into account**)

- Contribution to the **EU strategic and legislative context**

- **Contribution to the implementation of the relevant EU equality strategies and policies:** EU Strategy on combating antisemitism and fostering Jewish life 2021-2030; EU anti-racism action plan for 2020-2025; EU Roma strategic framework on equality, inclusion and participation; No place for hate: a Europe united against hatred.

- **European/transnational dimension**

- Transfer of **good practices**

- Potential to develop mutual **cross-border** cooperation

- **Avoiding duplication** with other projects funded by EU programmes, and seeking **complementarity** with other actions.

Award criteria - Quality (40 points)

- **Clarity and consistency** of the project

- **Logical links** between identified problems-needs-solutions

- **Methodology** for implementation (including a **gender perspective**)

- Sufficient capacity of staff and consortium to implement the project

- Appropriate **distribution of tasks** between partners, **allocation of resources** and **time schedule**

- Risks & risk management solutions are identified; a monitoring and evaluation plan is in place

- Ethical issues and **measures/policies to guarantee compliance with EU values are addressed.**

Award criteria – Impact (20 points)

- Ambition and expected **long-term impact** of results **on target groups/public** (including a **gender perspective**)

- **Dissemination** strategy

- Positive **multiplier effect**

- Long-term impact and **sustainability**

Application procedure

➢ Guidance on the use of generative AI tools for the preparation of the proposal

Peter FABIAN-HAJEK, EACEA

Use of Generative AI in Proposal Preparation

Key Considerations:

- Exercise **caution and careful review** when using generative AI tools.
- AI-generated content must be **validated by applicants** for:
- Appropriateness
- Accuracy
- Compliance with intellectual property rules
- Applicants are **fully responsible** for all proposal content, including AI-generated parts.
- **Transparency required**: disclose which AI tools were used and how.

Applicant responsibilities

- **Verify accuracy and appropriateness** of AI-generated content and citations.

- **Provide a list of sources**, including those from AI tools.

- **Double-check citations** for accuracy and correct referencing.

- **Check for plagiarism** — ensure no substantial text is copied from other sources

- **Acknowledge AI limitations**:

  - Potential for bias

  - Errors

  - Gaps in knowledge

Application procedure

- ➤ Where to find the Call
- ➤ How to create your application
- ➤ Proposal structure
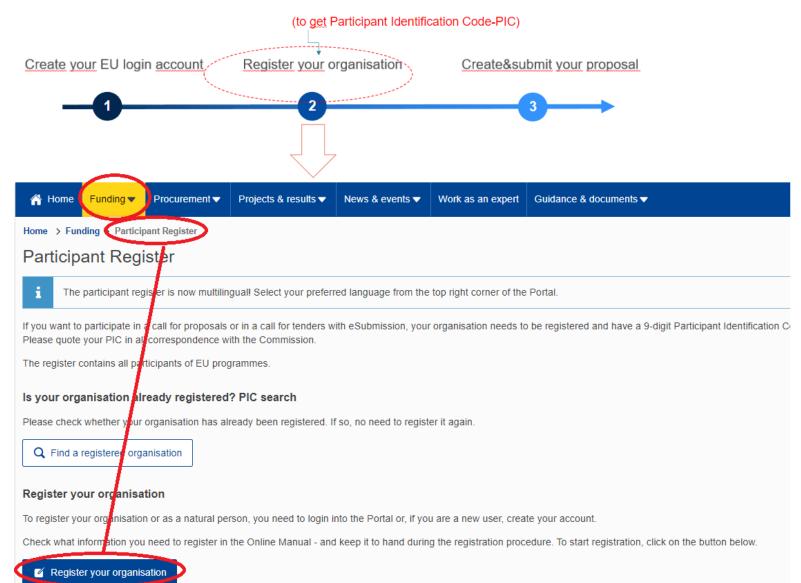
Peter FABIAN-HAJEK, EACEA

How to create your application

Where to find the Call

https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/home

How to create your application

Read the **Call document,** and the **FAQ** carefully before starting your application

When you are ready, click on '**Start submission**'

How to create your application

Roles in the consortium

1. Coordinator – takes care of the project management and coordination

2. Partners - help you reach objectives and solve problems

   ➢ Consortium agreement (at contracting stage)
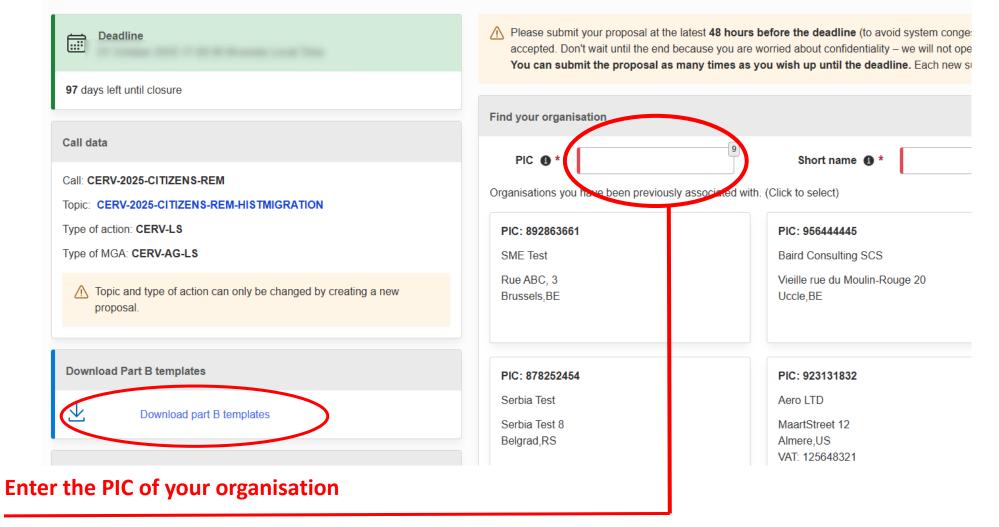
NB: All the entities involved need to be registered with a PIC.

For full consortium composition read the Call document

How to create your application

Create proposal

Deadline

97 days left until closure

Call data

Call: **CERV-2025-CITIZENS-REM**

Topic: **CERV-2025-CITIZENS-REM-HISTMIGRATION**

Type of action: **CERV-LS**

Type of MGA: **CERV-AG-LS**

⚠ Topic and type of action can only be changed by creating a new proposal.

Download Part B templates

⬇ Download part B templates

⚠ Please submit your proposal at the latest **48 hours before the deadline** (to avoid system conges accepted. Don't wait until the end because you are worried about confidentiality – we will not ope **You can submit the proposal as many times as you wish up until the deadline.** Each new s

Find your organisation

PIC ⓘ *   [9]   Short name ⓘ *   [

Organisations you have been previously associated with. (Click to select)

PIC: 892863661

SME Test

Rue ABC, 3
Brussels,BE

PIC: 956444445

Baird Consulting SCS

Vieille rue du Moulin-Rouge 20
Uccle,BE

PIC: 878252454

Serbia Test

Serbia Test 8
Belgrad,RS

PIC: 923131832

Aero LTD

MaartStreet 12
Almere,US

VAT: 125648321

Enter the PIC of your organisation

How to create your application

How to create your application

Proposal structure

- **Part A** – online form
  - General Information, abstract (only in EN), participants and contacts, budget per participants – Total budget = the total budget lump sum calculator.

- **Part B (TECHNICAL DESCRIPTION)** – to be downloaded and then re-uploaded (max. 70 pages)
  - Description of the project and applicant organisation, work packages and activities

- **Annex 2** – Budget calculator template – total = total budget in part A

- Annex 3 – List of key previous projects for the last 4 years (if relevant)

- Annex 4 – Child protection policy (if activities with children) (Public vs Private)

- Annex 5 – Letters of support (if any – not mandatory)

  "Other annexes will not be retained for consideration and will not be evaluated." Call document p.16
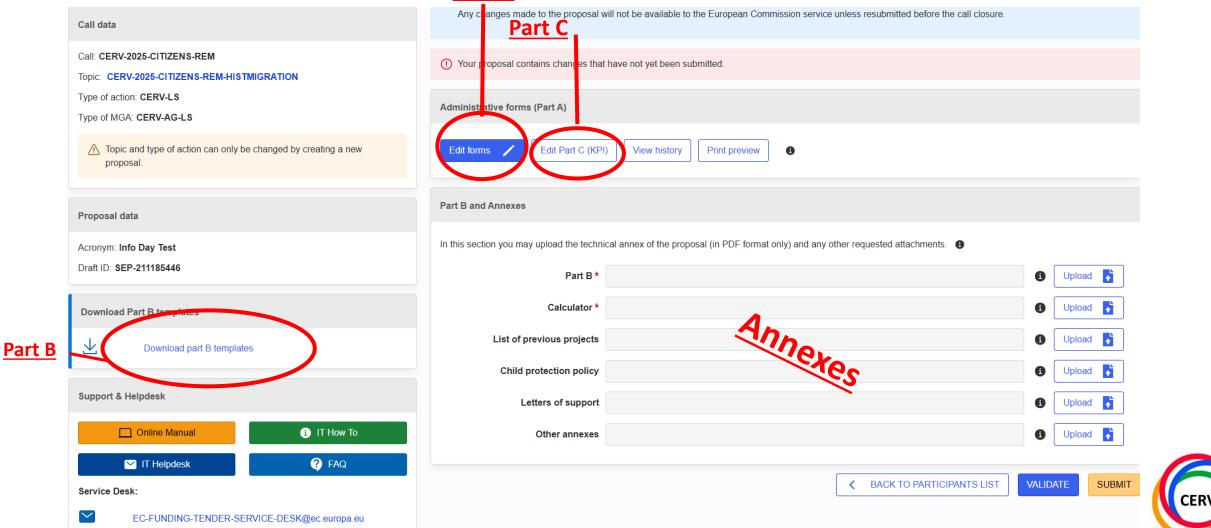
- **Part C (KPI)** – online form = indicators

Proposal structure

Part A

Part C

Any changes made to the proposal will not be available to the European Commission service unless resubmitted before the call closure.

Call data

Call: **CERV-2025-CITIZENS-REM**

Topic: **CERV-2025-CITIZENS-REM-HISTMIGRATION**

Type of action: **CERV-LS**

Type of MGA: **CERV-AG-LS**

⚠ Topic and type of action can only be changed by creating a new proposal.

Proposal data

Acronym: **Info Day Test**

Draft ID: **SEP-211185446**

Download Part B templates

Part B

⬇ Download part B templates

Support & Helpdesk

🖵 Online Manual	ⓘ IT How To
✉ IT Helpdesk	❓ FAQ

Service Desk:

✉ EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu

⚠ Your proposal contains changes that have not yet been submitted.

Administrative forms (Part A)

Edit forms ✏   Edit Part C (KPI)   View history   Print preview   ⓘ

Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments. ⓘ

Annexes

Part B *		ⓘ	Upload 📤
Calculator *		ⓘ	Upload 📤
List of previous projects		ⓘ	Upload 📤
Child protection policy		ⓘ	Upload 📤
Letters of support		ⓘ	Upload 📤
Other annexes		ⓘ	Upload 📤

‹ BACK TO PARTICIPANTS LIST   VALIDATE   SUBMIT

CERV

Proposal structure – Part A
Administrative form

Table of contents

Section	Title	Action
1	General information	Show
2	Participants	Show
3	Budget	Show
4	Other questions	Show

4 - Other questions

Not applicable for this topic

Declarations

6) For Lump Sum Grants with a detailed budget table: We understand and accept that the EU lump sum grants must be reliable proxies for the actual costs of a project and confirm that the detailed budget for the proposal has been established in accordance with our usual cost accounting practices and in compliance with the basic eligibility conditions for EU actual cost grants (see AGA - Annotated Grant Agreement, art 6) and exclude costs that are ineligible under the Programme. Purchases and subcontracting costs must be done taking into account best value for money and must be free of conflict of interest. *

Proposal structure – Part B

TABLE OF CONTENTS

Proposal structure – Part B – Lump sum exceptions

2.6 Cost effectiveness and financial management

Cost effectiveness and financial management *(n/a for prefixed Lump Sum Grants)*

Describe the measures [...] effective way.

Indicate the arrangement[...] resources will be allocate[...]

4.2 Work packages, activities, resources and timing

WORK PACKAGES

Work packages

This section concerns a detailed description of the project activities.

Group your activities into work packages. *A work package means a major sub-division of the project.* For each work package, enter an objective (expected outcome) and list the activities, milestones and deliverables that belong to it. The grouping should be logical and guided by identifiable outputs.

Projects should normally have a minimum of 2 work packages. WP1 should cover the management and coordination activities (meetings, coordination, project monitoring and evaluation, financial management, progress reports, etc) and all the activities which are cross-cutting and therefore difficult to assign to another specific work package (do not try splitting these activities across different work packages). WP2 and further WPs should be used for the other project activities. You can create as many work packages as needed by copying WP1.

For very simple projects, it is possible to use a single work package for the entire project (WP1 with the project acronym as WP name). For prefixed Lump Sum Grants, each event should be one work package.

Work packages covering financial support to third parties (⚠ only allowed if authorised in the Call document) must describe the conditions for implementing the support (for grants: max amounts per third party; criteria for calculating the exact amounts, types of activity that qualify (closed list), persons/categories of persons to be supported and criteria and procedures for giving support; for prizes: eligibility and award criteria, amount of the prize and payment arrangements).

⚠ Please limit the number of work packages and reduce the number of deliverables (max 10 to 15 for the entire project). *(n/a for prefixed Lump Sum Grants).*

⚠ Enter each activity/milestone/output/outcome/deliverable only once (under one work package).

⚠ Ensure consistency with the detailed budget table/calculator (if applicable). *(n/a for prefixed Lump Sum Grants)*

Estimated budget — Resources

Participant	A. Personnel	Costs *(n/a for Lump Sum Grants)*

For Lump Sum Grants, see detailed budg[...]

Staff effort (n/a for Lump Sum Grants)

Staff effort per work package

Fill in the summary on work package information and effort per work package. Make sure the figures are consistent with the section estimated budget [...]cable). There is no automatic reconciliation function across the different tables within this document.

Subcontracting (n/a for prefixed Lump Sum Grants)

Subcontracting

Give details on subcontracted project tasks (if any) and explain the re[...]
Subcontracting — Subcontracting means the implementation of [...]

LIST OF ANNEXES

Standard

Detailed budget table/Calculator (annex 1 to Part B) — *mandatory for Lump Sum Grants (see Portal Reference Documents).*

Proposal structure – Part B – Budget calculator

CERV Programme - Citizens engagement and participation strand:
European remembrance, Citizens participation, Networks of Towns

Estimated EU contribution

ATTENTION: The list of events has to correspond with the list of work-packages described in part B.
Please use the same order! 1 EVENT = 1 WORK-PACKAGE

The "Total Amount" in this calculator must be equal
to the "Total" of the "Requested grant amount" in the Part A, section 3-Budget.

Project title:
(insert the project title here →)

Event (Work Package) Number	Event type: in situ OR online (manual input)	Number of countries (manual input)	Number of direct participants (manual input)	Lump sums (EUR) (automatic calculation)
1				EUR 0
2				EUR 0
3				EUR 0
4				EUR 0
22				EUR 0
23				EUR 0
24				EUR 0
25				EUR 0
			Total Amount:	EUR 0

The "Total Amount" in this calculator must be equal to the "Total" of the "Requested grant amount" in the
Part A, section 3-Budget.

End of document
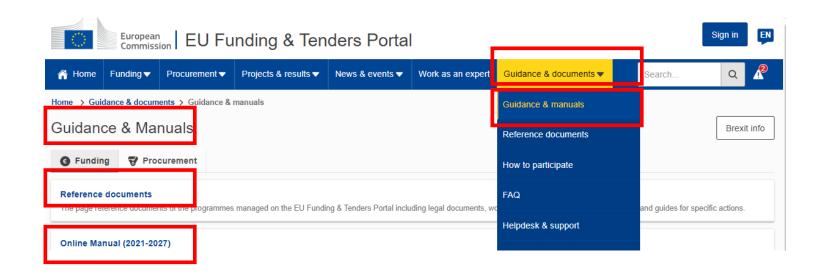
Proposal structure
- Part C (KPI) (New)

Citizens, Equality, Rights and Values Programme (CERV)

Type of project and thematic area

Type of project (main activity):

☐ Mutual learning and exchange of good practices   ☐ Awareness raising, information and dissemination

☐ Training   ☐ Analytical activities

☐ ICT tools

⊖ Please add at least one item.

Select one as per the main activity type of your project (even if there are several)

Output, result and impact indicators

Persons reached

Number of persons reached:

Number of persons participating in mutual learning and exchange of good practices activities:

Fill in the gender segregated data (estimates) per event type

Male *	Female *	Non-binary *
###,###,### ✕	###,###,### ✕	###,###,### ✕
⊖ This is a mandatory field.	⊖ This is a mandatory field.	⊖ This is a mandatory field.

TOTAL: 0

Number of persons participating in awareness raising, information and dissemination activities:

Male *	Female *	Non-binary *
###,###,### ✕	###,###,### ✕	###,###,### ✕
⊖ This is a mandatory field.	⊖ This is a mandatory field.	⊖ This is a mandatory field.

TOTAL: 0

Number of persons participating in training activities:

Male *	Female *	Non-binary *
###,###,### ✕	###,###,### ✕	###,###,### ✕
⊖ This is a mandatory field.	⊖ This is a mandatory field.	⊖ This is a mandatory field.

TOTAL: 0

Help

- [Online manual](#)

- [Portal FAQ](#)

- Questions: EACEA-CERV@ec.europa.eu, [National Contact Points](#) (scroll down to find it)

Reference documents

https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/reference-documents

- CERV Regulation

- Work Programme

- Standard application form (in pdf)

- Model grant agreement and contract

- Reporting templates

Contacts and useful links

To apply go the **Funding & tenders opportunities portal**

Funding & tenders (europa.eu)

Read carefully the **text of the calls for proposals**

Questions: EACEA-CERV@ec.europa.eu or National Contact Points

IT related questions: https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/support/helpdesks/contact-form

CERV

Questions & Answers

Coffee break back at 15:30

National Contact Points for the CERV Programme

Vilma Zurzė, NCP Lithuania

Citizens, Equality, Rights and Values Programme

National Contact Points
LINK

https://qrco.de/cervNCPs

Our Mission

- **INFORMATION:** providing information about the programme & its funding opportunities and about the policy initiatives in the areas covered by the programme.

    - **SUPPORT:** facilitating the match-making between potential partner entities on a transnational level; supporting applicants during the application process.

        - **ADVICE:** facilitating the participation of stakeholders and giving advice to applicants; increasing the capacity of stakeholders to take part in the programme.

            - **DISSEMINATION:** dissemination of best practice projects; increasing knowledge and awareness of programme results.

CERV Project Partner Search (by NCPs)

The CERV Project Partner Search by NCPs enables you
to share your project proposals, ideas, or interests in preparation for
upcoming CERV funding calls. This allows potential participants and
partners from all programme countries to find and connect with you!

LINK:

https://qrco.de/CERVps

CERV Citizens' Forum

- Learn about current CERV calls

- Receive direct support from the CERV NCPs

- Present your project idea and moderate a break-out room

- Expand your project team and create synergies

- Participate in break-out rooms initiated by other participant

- Join projects in the making

- Create new projects and project applications

You Care. We CERV.

CERV CITIZENS' FORUM

3 JULY 2025 | 10-11.30 AM CET
FOCUS: TOWN TWINNING CALL

REGISTER HERE
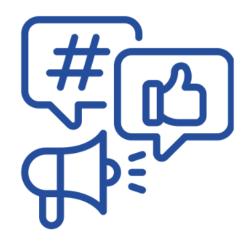## HTTPS://QRCO.DE/CERV-FORUM

https://www.linkedin.com/
company/cerv-programme
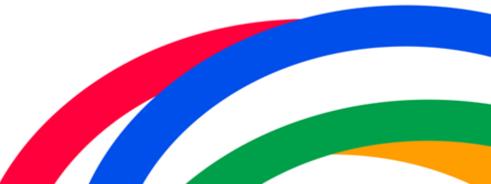
www.facebook.com/
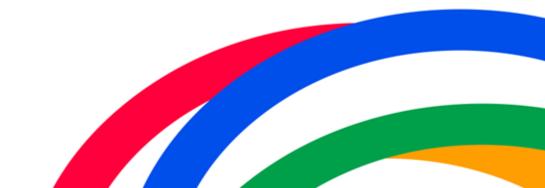CERVprogramme

https://www.instagram.com/
cervprogramme

Coffee break back at 15:55

Tips and tricks for a good application

Joanna PESCH-KONOPKA, EACEA

What makes a good proposal

- ☑ Each project application under the call must address only one of the 4 topics of the call
- ☑ Addresses a real need in the field
- ☑ Realistic objectives, relevant to participating organisations & target groups
- ☑ Link between objectives, the activities proposed and expected impact
- ☑ Well established methodology
- ☑ Project's visibility and media coverage
- ☑ Sustainable results

Suggestions for the consortium partners

- ✓ Make sure you have an adequate project team for implementation
- ✓ Be familiar with partners' profile, operational capacity
- ✓ Carefully choose your partners and ensure their commitment
- ✓ Clarify the number & dates & venues of meetings in advance
- ✓ Consortium agreement will be required if the project is selected

TIPS IN BRIEF

➢Have the **project idea** firmly in mind before starting to complete the application

➢**Read carefully the call (there are changes compared to 2023 Call)**

➢**Take time** to understand how the application is structured

➢**Clear** writing, complete all necessary fields

➢Allow time for drafting, reviewing and redrafting

➢If something is not clear, check **the topic Q&A** section in the portal, if you cannot find an answer, **contact the REM team OR an NCP**

➢Submit your proposal at the latest 24 hours **before the deadline**

TIPS IN BRIEF

➢ Double check that the documents you have uploaded are the final versions

➢ If you have technical issues, inform immediately the IT Helpdesk by filling in the contact form or by writing to the EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu and putting EACEA-CERV@ec.europa.eu in copy.

ISSUES FROM PREVIOUS SELECTIONS

- Insufficient number of partners (min. 2 organisations)

- Private for-profit coordinators are not eligible

- Consortium members from non-eligible countries

- Incorrect template used (budget calculator, Part B)

- Budget based on real costs instead of lump-sums

- Inconsistencies in budget between Part A and the budget calculator (the total must be the same)

ISSUES FROM PREVIOUS SELECTIONS

- Work packages not linked to events
- Work Packages related solely to coordination/management
- Applications are checked for double-funding and plagiarism

Questions & Answers

CERV – ongoing/ future Calls for Proposals

OPENED FOR SUBMISSION:

➤ Town-Twinning (deadline for submission on the topic page)
➤ CHAR-LITI (deadline for submission on the topic page)
➤ DISABILITY (deadline for submission on the topic page)

PUBLICATION FORTHCOMING:

➤ EQUAL (planned opening on the topic page)

Feedback

A satisfaction survey will be sent to those that participated in the information session

Closing remarks

Inna Petrenko, EACEA

Thank you
For your attention