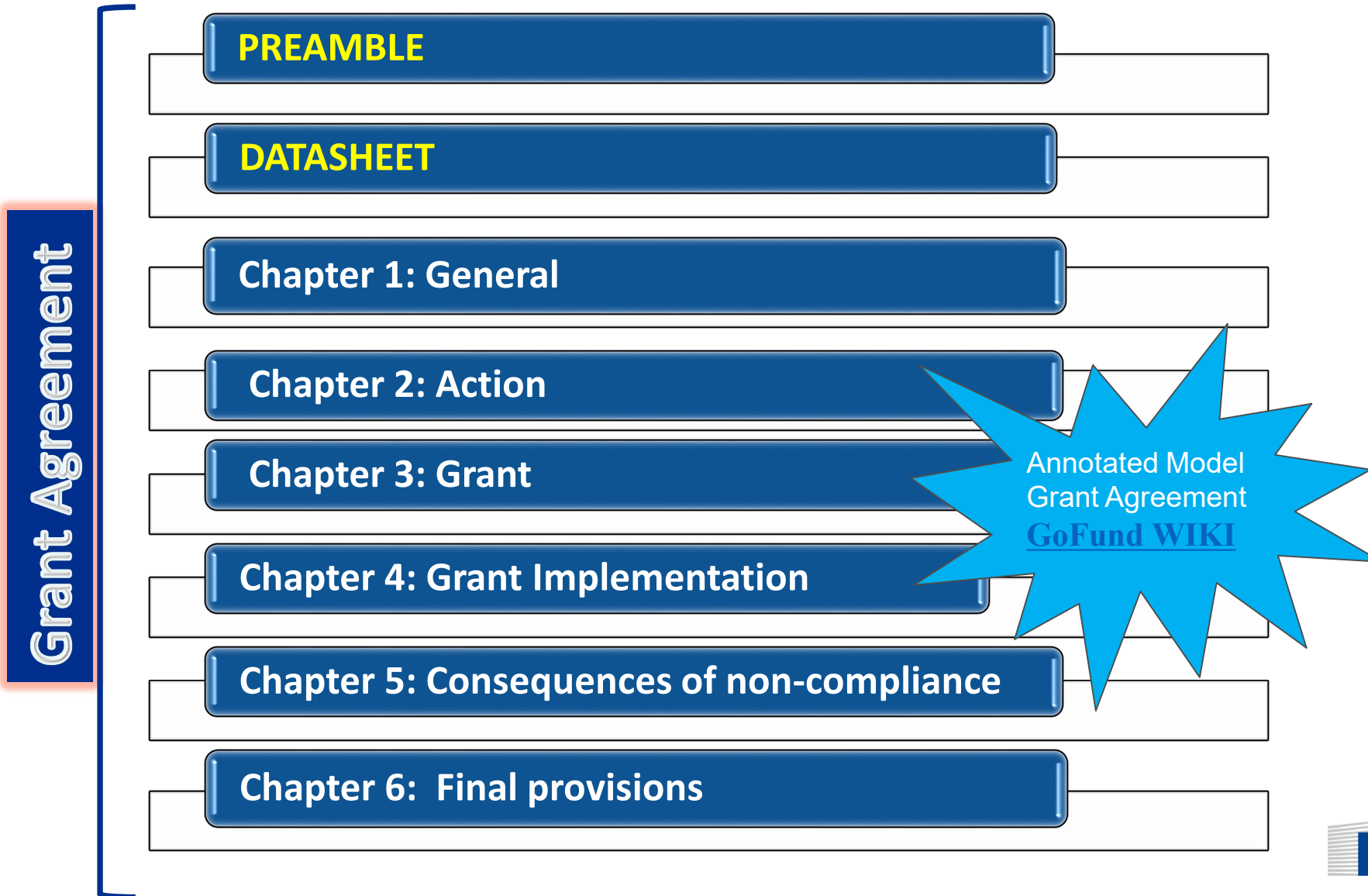




# GRANT AGREEMENT Highlights

*Kick off meeting 8 - 9 February 2022*

# Terms and Conditions of the Grant Agreement



# Annexes To The Grant

**Annex 1: Description of the Action (Part A & B)**

**Annex 2: Estimated Budget for the action**

**Annex 2a: Additional information on unit costs and contributions (\*)**

**Annex 3: Accession Forms (\*)**

**Annex 3a: Declaration of joint and several liability of affiliated entities (\*)**

**Annex 4: Model for the financial statements**

**Annex 5: Specific Rules**

\* (if applicable)

# SUPERIORITY – ART.37 INTERPRETATION OF THE AGREEMENT

- **Data Sheet** > over the rest of the Terms and Conditions
- **Annex 5** > over the Terms and Conditions
- **Terms and Conditions** > over the Annexes, other than Annex 5
- **Annex 2** > over Annex 1

# DATA SHEET – KEY DATA

## General Data

(e.g. Project number, name, type of action, start and end date and duration)

## Participants

(e.g. Coordinator, Beneficiaries, Associated partners)

## Grant

(e.g. Action grant, budget categories, budget flexibility – with conditions)

- Unit contribution
- Lump sum

## Reporting, payment and recoveries

(e.g. Continuous and periodic reporting, payments/recoveries, bank account, etc.)

**Consequences of non-compliance,  
applicable law & dispute settlement  
forum**

## Others

(e.g. Annex 5, record-keeping, audits and reviews, ect.); 5 or 3 years

# CHAPTER 1 to 6 – KEY ARTICLES (1)

- ARTICLE 2 — DEFINITIONS
- ARTICLE 6 — ELIGIBLE AND INELIGIBLE CONTRIBUTIONS
- ARTICLE 11 — PROPER IMPLEMENTATION OF THE ACTION
- ARTICLE 17 — COMMUNICATION, DISSEMINATION AND VISIBILITY
- ARTICLE 21 — REPORTING
- ARTICLE 22 — PAYMENTS AND RECOVERIES — CALCULATION OF AMOUNTS DUE

# CHAPTER 1 to 6 – KEY ARTICLES (2)

- ARTICLE 35 — FORCE MAJEURE
- ARTICLE 36 — COMMUNICATION BETWEEN THE PARTIES
- ARTICLE 38 — CALCULATION OF PERIODS AND DEADLINES

# AUDIT



## WHY?

For reasons of accountability

## WHO?

Agency/Commission staff,  
external auditors, European  
Court of Auditors

## WHEN?

Up to 5Y after the end of project  
implementation

## WHERE?

In your premises

## HOW?

Checking supporting  
documentation

**ARTICLE 25 —  
CHECKS,  
REVIEWS, AUDITS  
AND  
INVESTIGATIONS  
— EXTENSION OF  
FINDINGS**



# Amendments

Requested by CONSORTIUM

# Amendments (1/2) - (Article 39)



## NOT NEEDED :

- Example: name & address of the organization, legal form, etc. but obligation to update information in the participant portal

## NEEDED:

- New beneficiary joining the partnership, extension of eligibility period, bank account, ..
- Significant changes in planned activities / deliverables.

# Amendments (2/2) - (Article 39)

- Request to be submitted before the end of the action & sufficiently in advance
- Enters into force on the day of the signature of the receiving party

# Amendments Main Steps

1. Launch the Amendment preparation in the F&T Portal
  - Compose Amendment in the F&T Portal
  - Lock the data → press button **EU review**
  - You can withdraw amendment until signature
2. EACEA PO assess:
  - if amendment request is valid/has to be sent back for revision/reject
3. When validated by PO → **PLSign in Portal** → Sign & Submit the Amendment to EC



# RESEARCH & INNOVATION

## Grant Management Service

Launch new interaction with the EU

Choose one of the options below

**Request for Amendment** Launch

Including notification on termination of the participation of one or more beneficiaries. Choose the data set based on which you would like launching a new amendment request:

latest legal data

AMD-696231-17

AMD-696231-2

**MY PROJECT**



**Call:** REC-RCHI-PROF-AG-2017  
**Type of Action:** REC-AG  
**Acronym:** RIGHT AFTER CARE  
**Current Phase:** Grant Management  
**Number:** 785701  
**Duration:** 24 months  
**GA based on the:** JUST/REC MGA — Multi - 2.null  
**Start Date:** 01 Apr 2018  
**Estimated Project Cost:** €397,991.14  
**Requested EU Contribution:** €318,188.44  
**Contact:** XXXXXXXXX

Latest Legal Data

Active Processes

Document Library

Communication Centre

Archived Processes

Launch new interaction with the EU +

**Consortium Requested Amendment AMD-785701-2**

07 Feb 2020

▶▶

Launched
Prepared
Submitted
Admissible
Decision

Amendment preparation

Process documents

Process communication

Process history

Continuous Reporting 785701 - RIGHT AFTER CARE

Continuous reporting

Process documents

Process communication

Process history

Grant Management

Amendments of Grant Agreement Data

667980 (CARAT)	RIA	Project Summary	Amendment Information	Beneficiaries	General Information	Reporting Periods	GA Information	GA Options	Financial Information	LF Overview
Reference: AMD-667980-8 Type: CR (Consortium Requested)		<span style="font-size: 1.2em; color: white;">i</span>	<span style="color: green; font-size: 1.5em;">✓</span>	<span style="color: green; font-size: 1.5em;">✓</span>	<span style="color: green; font-size: 1.5em;">✓</span>	<span style="color: green; font-size: 1.5em;">✓</span>	<span style="color: green; font-size: 1.5em;">✓</span>	<span style="color: green; font-size: 1.5em;">✓</span>	<span style="color: green; font-size: 1.5em;">✓</span>	<span style="font-size: 1.2em; color: white;">i</span>

Project Summary

Project 667980 ( CARAT ) - SIGNED (IN FORCE)

Responsible Unit: RTD/E/05

Call: H2020-PHC-2014-2015 submitted for H2020-PHC-2015-two-stage / 21 Apr 2015

Topic: PHC-16-2015 - Tools and technologies for advanced therapies

Type of Action: RIA

Duration: 48

---

**Important Dates:**

Entry into force of the Grant: 08/12/2015

Project Start Date: 01/01/2016

Project End Date: 31/12/2019

---

**Amendment Information:**


Number: (number will be automatically assigned as soon as the amendment is signed by both parties)

Reference: AMD-667980-8


Type: CR (Consortium Requested)









(1)




(2)

Grant Management Amendments of Grant Agreement Data 

667980 (CARAT) RIA Project Summary Amendment Information Beneficiaries General Information Reporting Periods GA Information GA Options Financial Information

 Reference: AMD-667980-8  
Type: CR (Consortium Requested)

   DOCUMENTS







### Project Summary

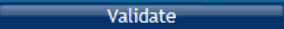
**Project 667980 ( CARAT ) - SIGNED (IN FORCE)**

Responsible Unit: RTD/E/05  
Call: H2020-PHC-2014-2015 submitted for H2020-PHC-2015-two-stage / 21 Apr 2015  
Topic: PHC-16-2015 - Tools and technologies for advanced therapies  
Type of Action: RIA  
Duration: 48

**Important Dates:**  
Entry into force of the Grant: 08/12/2015  
Project Start Date: 01/01/2016  
Project End Date: 31/12/2019

**Amendment Information:**  
Number: (number will be automatically assigned as soon as the amendment is signed by both parties)  
Reference: AMD-667980-8  
Type: CR (Consortium Requested)

**Budget Information:**  
Proposal overall costs :  5,989,158.75 €  
Maximum grant amount after evaluation :  5,989,158.75 €  
Total costs (including non-EU funded) :  5,989,158.75 €  
Total Costs:  5,989,158.75 €  
Maximum Grant Amount:  5,989,158.75 €  100.00 % of total costs

**Officers:** 

Consortium makes all the **needed changes:**  
*(e.g.. change Start date, Add New Beneficiaries, duration, ....) in the related tabs*

*At least one modification has to be done*

Grant Management Amendments of Grant Agreement Data

Project 781249 (781249 Amendments Training Project) | Amendment Information | Beneficiaries | **General Information** | Reporting Periods | GA Information | GA Options | Financial Information | LF Overview | Work Packages

Reference: AMD-781249-4  
Type: Amendment (Consortium Requested)

DOCUMENTS

### General Information

**Project Number** 781249

**Acronym** 781249 Amendments Training Project: T50

**Title** This is a mockup for project with number 781249 for Amendments Training Project: T50

**Duration** 8

**Topic** INNOSUP

**Call** H2020-Adhoc-2014-20

**Start date** 28 Oct 2015

**Abstract** The ENIMAC luxembourg second, inn This proposa management mentoring se

Validate

646155 (INSPIRED) IA Project Summary Amendment Information Beneficiaries General Information Reporting Periods GA Information GA Options Financial Information

Reference: AMD-646155-3  
Type: CR (Consortium Requested)

DOCUMENTS

Documents SAVE

- Title
- Amendment
  - Amendment core
  - Amendment request letter
  - Grant Agreement Data Sheet
  - Annex 1 - Description Of Action
  - Annex 1 - Description Of Action
  - Annex 2 - Estimated budget of the project
  - Annex 2a - Additional information
- No file selected

651009\_Amendment core.pdf - Adobe Reader

Protected View: This file originated from a potentially unsafe location, and most features have been disabled to avoid potential security risks.

Grant Agreement number: 651009 — Smartick Games — H2020-SMEInst-2014-2015 H2020-SMEInst-1-2014  
Amendment Reference No AMD-651009-1

**EUROPEAN COMMISSION**  
Executive Agency for Small and Medium-sized Enterprises (EASME)  
Director

**AMENDMENT Reference No AMD-651009-1**

Grant Agreement: 651009 — Smartick games. Augmented math learning. (Smartick Games)

The parties agree to amend the Grant Agreement as follows: (Amendment):

- Change of the action's duration**  
The 'duration' of the action in **Article 3** is changed to 4 months.
- Change of the reporting periods**  
The 'reporting periods' are changed.  
This implies the following changes to the Grant Agreement:
  - The 'reporting periods' in **Article 20.2** are replaced by:
    - RPI: from month 1 to month 4

All other provisions of the Grant Agreement and its Annexes remain unchanged.  
This Amendment enters into force on the day of the last signature.  
This Amendment takes effect on the date on which the amendment enters into force, except where a different date has been agreed by the parties (for one or more changes).

SIGNATURES  
For the coordinator  
For the Agency

651009\_Amendment request letter.pdf - Adobe Reader

Protected View: This file originated from a potentially unsafe location, and most features have been disabled to avoid potential security risks.

Grant Agreement number: 651009 — Smartick Games — H2020-SMEInst-2014-2015 H2020-SMEInst-1-2014

**EUROPEAN COMMISSION**  
Executive Agency for Small and Medium-sized Enterprises (EASME)  
Director

**REQUEST FOR AMENDMENT Reference No AMD-651009-1**

Grant Agreement: 651009 — Smartick games. Augmented math learning. (Smartick Games)

Dear **Bernd REICHERT**,

With reference to the above-mentioned Grant Agreement, I request the amendment attached to this request.

It concerns the following changes:

- Change of the action's duration
- Modification of reporting periods

These change(s) are necessary for the following reason(s):

I kindly request you to reduce the duration of the project from current six months to four months, in order to change the date of the project end and finish it on the next 28th February.  
The reasons to request that change are two-fold: we have already developed the main tasks of the project and consequently, we are ready to write and submit the Phase 2 proposal in the next deadline (18th March, 2015).

The request is accompanied by the following supporting document(s):

Yours sincerely,  
For the coordinator  
Daniel GONZÁLEZ DE VEGA

- ZIP
- PDF
- PDF
- PDF
- PDF
- PDF





**MY PROJECT**

**HORIZON 2020**

Call: H2020-SCC-NBS-1stage-2016  
 Type of Action: ERA-NET-Cofund  
 Acronym: EN-SUGI  
 Current Phase: Grant Management  
 Number: 730254  
 Duration: 60 months

Launch new interaction with the EU +

**Consortium Requested Amendment**  
 AMD-730254-11

14 Jul 2017

Launched Prepared Submitted Admissible Decision

Amendment - AMD-730254-11 signature and submission

Unlock to draft Sign & Submit

Process documents  
 Process communications  
 Process history

**Consortium Requested Amendment**  
 AMD-668995-2

06 Feb 2017 21 Sep 2017 (0/45 days)

Launched Prepared Submitted Admissible Decision

Process documents Expand All Collapse All

Amendment (2)

Amendment - AMD-668995-2

Amendment - AMD-668995-2

Amendment core

Annex 1 - Description Of Action (part B)

Grant Agreement Data Sheet

Amendment request letter

Progress status for this document type:

[EU] [999842536]

Amendment - AMD-668995-2

Process communications  
 No topics

Process history

[TTU (AUVÄÄRT, Aivar)] signed and submitted the amendment request on 07 Aug 2017 10:15

# Thank you



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