



Erasmus+ Partnerships for Cooperation
Cooperation Partnerships
in the field of Education and Training, and Youth
submitted by European NGOs
(ERASMUS-2024-PCOOP-ENGO)

European Education and Culture Executive Agency (EACEA)

December 2023

Erasmus+

Programme Guide

- *This presentation and the other support materials provided to applicants do not substitute the official information which is available in the Erasmus+ Programme Guide 2024 and in the Funding & tender opportunities portal.*
- **The Erasmus+ Programme Guide 2024** *stipulates the complete conditions and requirements of this call for proposals.*



all starts here

Erasmus+

Enriching lives, opening minds.

Call for Proposals 2024: main features

Teodora BALAU

Call coordinator

EACEA.A2 - Skills and Innovation



What to think about

1. Call for proposals
2. What is a European NGO
3. Admissibility criteria
4. Eligibility criteria
5. Exclusion and selection criteria
6. Award criteria
7. Lump sum funding model
8. Application content
9. How to apply

Erasmus+ Cooperation Partnerships

This action aims at:

- **Increasing quality in the work, activities and practices of organisations and institutions involved**, opening up to new actors, not naturally included within one sector;
- **Building capacity of organisations** to work transnationally and across sectors;
- **Addressing common needs and priorities** in the fields of education, training, youth and sport;
- **Enabling transformation and change** (at individual, organisational or sectoral level), leading to improvements and new approaches, in proportion to the context of each organisation.

More information: the [Erasmus+ Programme Guide 2024](#), pages 228-247.

Cooperation Partnerships

Depending on the **applicant coordinator**, there are **two types** of Cooperation Partnerships in the **fields of education and training, and youth**:

This presentation covers the Cooperation Partnerships submitted by European NGOs to the European Education and Culture Executive Agency (EACEA).

1.
Submitted by
**European
NGOs**

Managed by
EACEA

2.
Submitted by
**other
organisations**
in the fields

Managed by
the Erasmus+
**National
Agencies**

Call for proposals

Cooperation Partnerships in the field of Education and Training, and Youth submitted by European NGOs

ERASMUS-2024-PCOOP-ENGO



- Managed by the **European Education and Culture Executive Agency (EACEA)**
- **The applicant** (applicant coordinator) **MUST BE** a **European Non-governmental organisation (ENGO)** active in the field of education and training, and youth and comply with the definition of a European NGO provided in the Erasmus+ Programme Guide 2024 (pages 239, 452, 457)
- **Only** a European NGO is eligible as coordinator / applicant.

Other **applicant organisations which are not European NGOs** should apply for Cooperation Partnerships in the fields of education, training and youth managed by the **Erasmus+ National Agency of their country**.

Call for proposals

ERASMUS-2024-PCOOP-ENGO



- The 2024 Call for proposals is open for applications between **6 December 2023** and **5 March 2024**
- **Deadline** for submission of applications - **ONLY** for Cooperation Partnerships in education, training and youth **submitted by European NGOs** - **5 March 2024 – 17:00:00 (CET)**
- **Budget** of the call
 - 5 Mil € (ERASMUS-EDU-2024-PCOOP-ENGO)
 - 2 Mil € (ERASMUS-YOUTH-2024-PCOOP-ENGO)
- **EU grant** per project can be **120 000 €**, **250 000 €** or **400 000 €**



Call for proposals

ERASMUS-2024-PCOOP-ENGO



There are two lots (topics):

Cooperation Partnerships in the field of education and training submitted by European NGOs

(ERASMUS-EDU-2024-PCOOP-ENGO)

> Applicant coordinator a European NGO in the field of education and training

- Cooperation Partnerships in the field of youth submitted by European NGOs

(ERASMUS-YOUTH-2024-PCOOP-ENGO)

> Applicant coordinator a European NGO in the field of youth

Where to apply

Only for Cooperation Partnerships in education and training, and youth **submitted by European NGOs:**

Apply to the **European Education and Culture Executive Agency (EACEA)**
via the [Funding and Tender Portal](#)

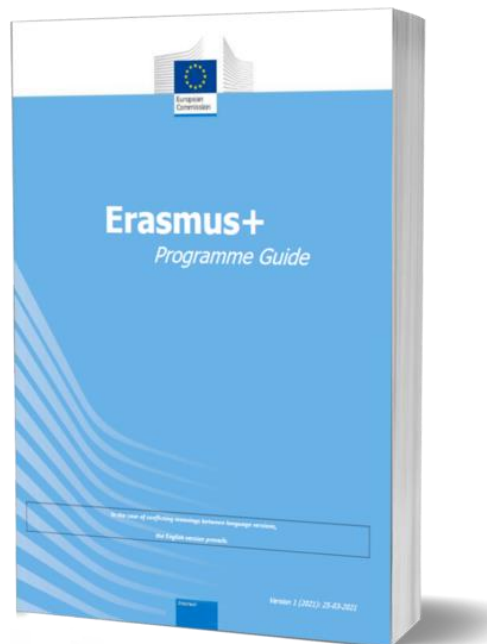
Pay attention you apply to the right lot (topic):

[ERASMUS-EDU-2024-PCOOP-ENGO](#) (education and training)

[ERASMUS-YOUTH-2024-PCOOP-ENGO](#) (youth)

Where to find information

Erasmus+ Programme Guide 2024



Funding & tender opportunities portal

Funding & tender opportunities
Single Electronic Data Interchange Area (SEDIA)

SEARCH FUNDING & TENDERS HOW TO PARTICIPATE PROJECTS & RESULTS WORK AS AN EXPERT SUPPORT

Find calls for proposals and tenders

Search calls for proposals and tenders by keywords, programmes...

EU Programmes

Asylum, Migration and Integration Fund (AMIF)	Border Management and Visa Instrument (BMVI)	Customs Control Equipment Instrument (CCEI)	Connecting Europe Facility (CEF)	Citizens, Equality, Rights and Values Programme (CERV)	Creative Europe (CREA)
Customs Programme (CUST)	Digital Europe Programme (DIGITAL)	Europe Direct (ED)	European Defence Fund (EDF)	European Parliament (EP)	EU Anti-fraud Programme (EJAF)
European Solidarity Corps (ESC)	Erasmus+ Programme (ERASMUS)	EU4Health Programme (EU4H)	European Social Fund + (ESF)	European Maritime, Fisheries and Aquaculture Fund (EMFAF)	Euratom Research and Training Programme (EURATOM)
Fiscalis Programme (FISC)	Innovation Fund (INNOVUND)	Internal Security Fund (ISF)	Horizon Europe (HORIZON)	Single Market Programme (SMP)	Social Prerogative and Specific Competences Lines (SOCPL)
EU External Action (RELEX)	Interregional Innovation Investments (I3)	Justice Programme (JUST)	Protection of the Euro against Counterfeiting	Pilot Projects and Preparatory Actions (PPPA)	Programme for the Environment and Climate

News

Info-session for the AM
The European Commission, Directorate-General for Migration and Asylum, is organizing an information session on the information an...
10 May, 2022

LIFE Programme 2022 c
The live virtual sessions will g... for proposals and the priority 1...
06 May, 2022

Making Results Matter!
The 'Angels Week' is now avail... innovative research companie...

Events

Avoiding errors in decla
22 Jun 2022 10:00

Horizon Europe Coordin
15 Jun 2022 10:30

Info session on Horizon strong societal impact
25 May 2022 10:00

Lump Sum Funding in H

Timeline of the call ERASMUS-2024-PCOOP-ENGO

Deadline to apply

5 March 2024

17:00:00

Brussels time

Information to applicants

September 2024

**Start of the
project**

**After signature
of GA**

Evaluation
March – June 2024

All grant agreements (GA) signed
By December 2024

What is a European NGO?

N.B. The applicant coordinator to the call ERASMUS-2024-PCOOP-ENGO must be a European NGO.

Definition of ENGO for the purpose of the Erasmus+ Programme 2024

E+ Programme Guide 2024 – pages 239 (footnote 167), 452

European NGOs (ENGOS) are NGOs that operate:

- through a formally **recognised structure** composed of **a European body/secretariat** legally established for **at least one year** in *an EU Member State or third country associated to the Programme and*
- **of national organisations/branches**, in at least **nine** *EU Member States and third countries associated to the Programme*

These national organisations/branches must:

- have a proven **statutory link** with the European body/secretariat
- be active** in the field of **education, training or youth**

Definition of ENGO for the purpose of the Erasmus+ Programme 2024

E+ Programme Guide 2024 – page 239

A European NGO must be composed of at least **nine entities**:

- the **European body/secretariat** + **eight national organisations / branches**, which are **established in nine** different EU Member States and third countries associated to the Programme
- > Therefore, the entire European NGO should include **entities from nine different EU Member States and third countries associated to the Programme**

EU Member States and third countries associated to the Programme

(Erasmus+ Program Guide 2024, pages 34-37)

EU Member States		
Belgium	France	Netherlands
Bulgaria	Croatia	Austria
Czechia	Italy	Poland
Denmark	Cyprus	Portugal
Germany	Latvia	Romania
Estonia	Lithuania	Slovenia
Ireland	Luxembourg	Slovakia
Greece	Hungary	Finland
Spain	Malta	Sweden

Third countries associated to the Programme	
North Macedonia	Liechtenstein
Serbia	Norway
Iceland	Türkiye

Statutory links

Erasmus+ Programme Guide 2024 under “PART D- Glossary” – page 457

This notion implies that the **cooperation between the organisations** concerned is based on a **formalised/documentated relation**,

neither limited to the project they apply for, nor established for the sole purpose of its implementation

This link **can cover many forms**, from a **very integrated one**

one “*mother organisation*” with its national branches/affiliated entities

to a **looser one**

a network functioning through a **clearly defined membership modality** requiring for instance: the *payment of a fee*, the *signature of a membership contract/agreement*, the *definition of rights and obligations from the two parties*

Admissibility criteria

Call for proposals ERASMUS-2024-PCOOP-ENGO

Admissibility criteria

E+ Programme Guide 2024 under “Admissibility Criteria” in Part C – Information for Applicants

- ❑ Applications must be submitted **electronically** via the Funding & Tenders Portal Electronic Submission System **no later than the call deadline**
- ❑ Applications (including annexes) must be submitted using the **forms** provided in the Submission System
- ❑ Page limit Part B application: **70 pages**
- ❑ The application must be **readable** and **accessible**
- ❑ Applications must be **complete** containing all parts and mandatory annexes

Admissibility criteria – content of application

I. Online forms to be filled in directly in the Funding and Tender Portal Submission System

1. Application Form Part A

II. Forms to be downloaded from the Portal Submission System, completed and then assembled and re-uploaded in the Portal Submission System:

2. Application Form Part B – technical description

3. Part C

4. Calculator

5. List of previous / ongoing projects – as part of Part B or a separate document





Evaluation Criteria

- Eligibility criteria
- Exclusion criteria
- Selection criteria
- Award criteria

Eligibility criteria

Call for proposals ERASMUS-2024-PCOOP-ENGO

Eligibility Criteria

To be eligible, the applicant coordinator and the project **must meet all the eligibility criteria** of the Call ERASMUS-2024-PCOOP-ENGO.

If the project does not meet the eligibility criteria, it will be rejected without being further evaluated.

Please check the
Erasmus+ Programme Guide 2024,
section “Eligibility Criteria” for Cooperation
Partnerships, pages 238-242.

Eligibility Criteria – applicant

Who can apply?

- **Applicant coordinator**: must be a **European NGO** established in an *EU Member State or third country associated to the Programme*

The **European Body / Secretariat** applies on behalf of the European NGO.

The applicant must have been legally established **at least 2 years** before the application deadline.

NEW

Eligibility Criteria – participants in the project

- **Partner organisations:** Any public or private organisation established in an *EU Member State or third country associated to the Programme, or in any third country not associated to the Programme* (if their participation brings an essential added value) > they can receive funding

Exception: organisations from *Belarus (Region 2)* and the *Russian Federation (Region 4)* are **not eligible to participate in this action**.

- **Affiliated entities** are allowed and can receive funding

- **Associated Partners** are allowed but no funding

Higher education institutions established in a EU Member State or third country associated to the Programme must hold a valid Erasmus Charter for Higher Education (ECHE).

Informal groups of young people are not eligible to participate (neither as applicants nor as partners).

Eligibility Criteria

Number and profile of participating organisations

Minimum 3 organisations from 3 different EU Member States or third countries associated to the Programme.

Venue of the activities

In the countries of the organisations participating in the project, either as full partners or as associated partners (some exceptions in the Programme Guide).

Project duration

Between **12** months and **36** months. Defined at application stage.

Extensions of project duration is possible, but total duration of project maximum 36 months.

Eligibility Criteria – Priorities

Priorities to be addressed

at least one horizontal priority applying to all Erasmus+ sectors (Inclusion and diversity; Digital transformation; Environment and fight against climate change; Common values, civic engagement and participation)

and/or

at least one specific priority relevant to the field of education and training (in the fields of higher education, school education, vocational education and training, adult education) or youth

Exclusion and selection criteria

Exclusion criteria

**E+ Programme Guide 2024 under “Exclusion Criteria”
in Part C – Information for Applicants, pages 428-431**

Exclusion situations linked to legal issues

Fields to **tick in application form +
declaration on honour**
if selected for funding



Selection criteria

OPERATIONAL CAPACITY

Appropriate professional competencies and qualifications

Include in **Part B of application form**:

- Description of relevant skills and experience of project staff (no CVs)
- Description of the consortium participants
- List of previous and running EU-funded projects

Applicants must have the know-how, qualifications and resources.

FINANCIAL CAPACITY

Stable and sufficient sources of funding

Provide **upon request** and upload in Funding & tender opportunities portal:

- Profit and loss account
- Balance sheet
- Other documents if requested
- see [Rules for Legal Entity Validation, LEAR Appointment and Financial Capacity Assessment](#)

Award criteria

Call for proposals ERASMUS-2024-PCOOP-ENGO

Award Criteria

- ✓ Scoring system
- ✓ 4 award criteria



Detailed description of each award criteria in the Erasmus+ Programme Guide 2024, pages 243-245

Scoring system and award criteria

Criteria	Maximum points	Minimum pass points
Relevance of the project	25	13
Quality of the project design and implementation	30	15
Quality of the partnership and the cooperation arrangements	20	10
Impact	25	13
<p>Total score: Maximum 100 points To be considered for funding, two conditions:</p> <ol style="list-style-type: none">1. Minimum total score 70 points2. AND Minimum pass points per award criteria		

Change

More details on each criterion in Programme Guide

Relevance

More details on each bullet point in the Programme Guide

- **relevant to objectives and priorities** of the Action
 - **highly relevant if:**
 - ✓ Address the priority “*inclusion & diversity*”
 - ✓ Support the implementation of *EU policies*
- relevant for **the respect and promotion of shared EU values**
- the **profile, experience and activities** of the organisations are relevant
- based on a genuine and adequate **needs analysis**
- **suitable for creating synergies** between different fields or it has potentially a strong impact on one or more of those fields
- **innovative**
- **complementary** to other initiatives already carried out by the participating organisations
- brings **added value at EU level**

NEW



Quality of the project design and implementation

More details on each bullet point in the Programme Guide

- the **project objectives** are clearly **defined, realistic** and **address needs** of the participating organisations and target groups
- the proposed **methodology** is **clear, adequate and feasible**
 - ✓ the work plan is *clear, complete and effective*
 - ✓ *project is cost-effective with resources to each activity & quality control, monitoring and evaluation measures*
- the activities are designed in an **accessible and inclusive way** and are open to people with fewer opportunities
- incorporates **the use of digital tools & learning methods, makes use of Erasmus+ online platforms**
- is designed in an **eco-friendly way** with **green practices**
- (if applicable) quality of the **training, teaching or learning activities**



Quality of the partnership and the cooperation arrangements

- **appropriate mix of participating organisations** in terms of profile, past experience and expertise
- the project involves **newcomers** and **less experienced** organisations to the Action
- the **distribution of tasks** demonstrates the commitment and active contribution of all
- **effective mechanisms for coordination and communication** between participating organisations & with other relevant stakeholders
- (if applicable) the involvement of an **organisation** from *a third country not associated to the Programme* brings an **essential added value**

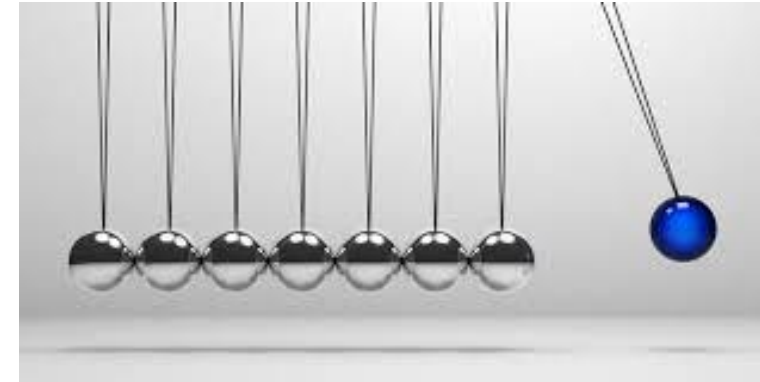
More details on each bullet point in the Programme Guide



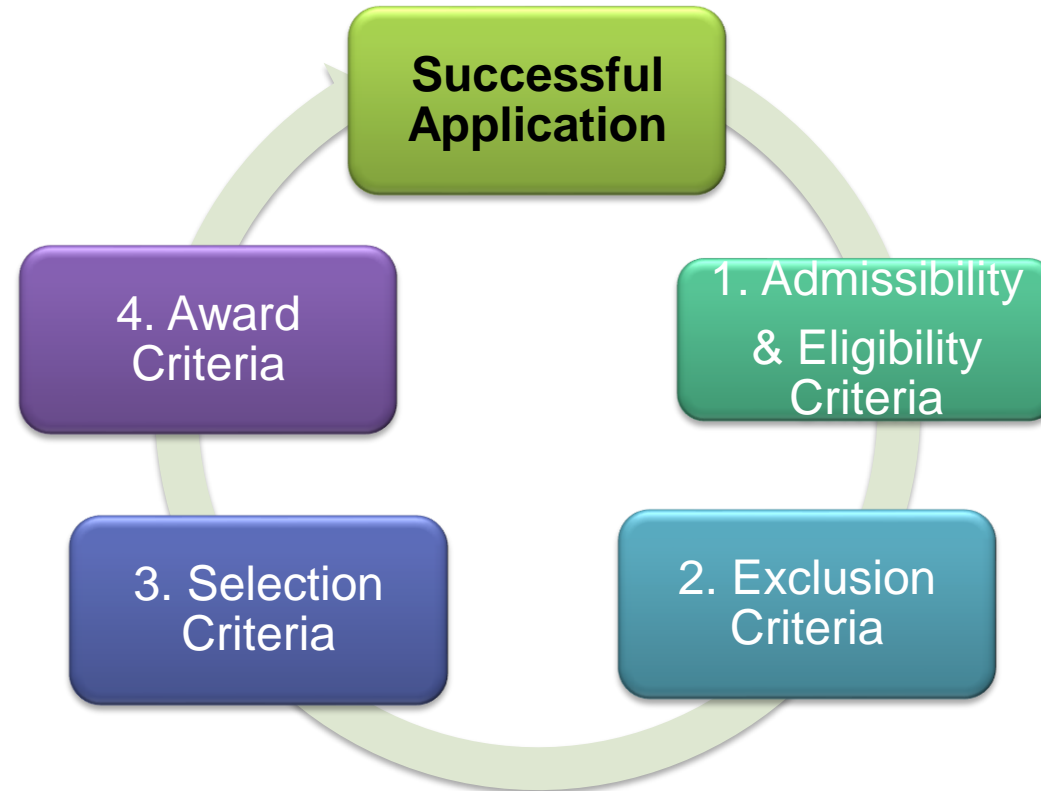
Impact

- includes **concrete steps** to **integrate the results** in the **regular work** of participating organisations
- has the potential to **positively impact** its participants and participating organisations, as well as their wider communities
- includes expected **project results** with the **potential to be used outside the participating organisations** at local, regional, national or European level
- includes **concrete and effective steps** to make the **results known** within the participating organisations and shared with the public (***acknowledge of EU funding***)
- describes how **the materials, documents and media produced** will be made **freely available** (if relevant)
- ensures the **sustainability**

More details on each bullet point in the Programme Guide



Fulfilling the Evaluation Criteria



Funding model

Lump sum type I, pre-defined lump sum

Funding model – LUMP SUM type I

- Lump sums allow their payment upon achievement of concrete outputs and results (EU Financial Regulation, article 181).
- Lump sum budgets are based on cost estimations.
- Budget of the proposal > principles of economy, efficiency and effectiveness
- A lump sum may cover the entire eligible costs of an action or a work programme.
- Co-financing principle
- [How to manage your lump sum grants](#)

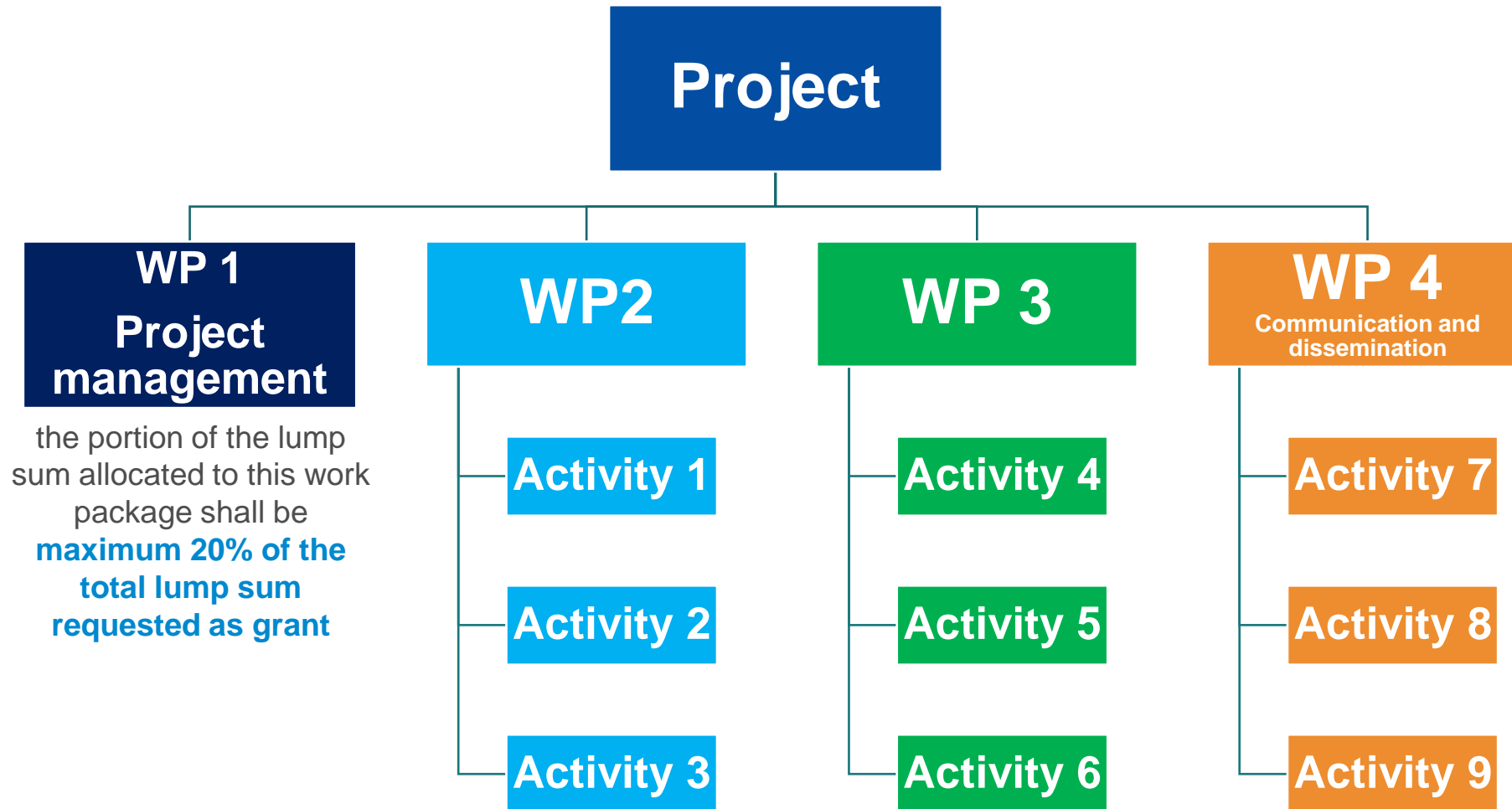
Funding model – LUMP SUM I

- You **MUST** choose as requested grant for the project **ONE** of the pre-defined lump sum amounts: 120 000 €, 250 000 € or 400 000 €.
- Only one pre-fixed amount per application! > Ensure coherence between different parts of the application
- Lump sum to be selected in accordance with the activities you want to undertake and the results you want to achieve.
- The lump sum amount must be calculated using the budget calculator > distribution of the lump sum amount per partner and per work package
- One lump sum share will be fixed in the grant agreement for each work package.

How to choose the lump sum amount to be requested?



Project - Work package – Activity - example



Work package – objectives – example

Lump sum: 400.000 €

WP1
Project management
70.000 €

WP 2
140.000 €

WP 3
110.000 €

WP 4
80.000 €

Objective 1
- *Deliverable*
- *Quantitative indicator*
- *Qualitative indicator*

Objective 1
- *Deliverable*
- *Quantitative indicator*
- *Qualitative indicator*

Objective 1
- *Deliverable*
- *Quantitative indicator*
- *Qualitative indicator*

Objective 2
- *Deliverable*
- *Quantitative indicator*
- *Qualitative indicator*

Objective 2
- *Deliverable*
- *Quantitative indicator*
- *Qualitative indicator*

Objective 2
- *Deliverable*
- *Quantitative indicator*
- *Qualitative indicator*

Objective 3
- *Deliverable*
- *Quantitative indicator*
- *Qualitative indicator*

Application forms

To remember.... content of application

I. Online administrative forms to be filled in directly in the Funding & Tender Portal Submission System:

1. Application Form Part A – forms on the participants, the overall requested grant, etc.

II. Forms to be downloaded from the Portal Submission System, completed and then assembled and re-uploaded in the Portal Submission System:

2. Application Form Part B – technical description of the project

3. Part C – includes information related to eligibility criteria

4. Budget calculator – lump sum distribution per partner and work package

5. List of previous / ongoing projects (if applicable) – as part of Part B or a separate document



CVs are not required

I. Part A – Administrative part – eForm



- General information entered by participants – the forms are generated by the IT system
 - Some legal data of participants is retrieved from the Submission System => no possibility to change

TO BE FILLED IN
DIRECTLY
ONLINE

Pay attention to select correctly the type of organisation for the coordinator and the participants

NEW

Application forms

Call: ERASMUS-2024-PCOOP-ENGO

(Partnerships for Cooperation - Cooperation Partnerships in the fields of Education and Training, and Youth submitted by European NGOs)

Topic: ERASMUS-EDU-2024-PCOOP-ENGO

Type of Action: ERASMUS-LS

(ERASMUS Lump Sum Grants)

Proposal number: SEP-211011645

Proposal acronym: TEST application

Type of Model Grant Agreement: ERASMUS Lump Sum Grant

**Example for
the EDU topic**

Table of contents

Section	Title	Action
1	General information	
2	Participants	
3	Budget	

Part A – Administrative part



Application forms

Proposal ID SEP-210899872

Acronym TEST ENGO 2023 1

3 - Budget

No	Name of Beneficiary	Country	Requested grant amount
1	Test Camelia-valeria	BE	150000.00
2	Janitom Tomasz Janisz	PL	25000.00
3	Charalampos Xenoglannis Comm.v.	BE	10000.00
4	Test France	FR	300000.00
5	Baird Consulting Scs	BE	
	Total		485000.00

= must be one of the **3 prefixed lump sums:**
120.000 € / 250.000 € /
400.000 €

&

= must equal to the total
lump sum in the **Calculator**



485000.00




No budget for associated partners.

NOT CORRECT

II. Templates

Call data


Call: **ERASMUS-2024-PCOOP-ENGO**
Topic: **ERASMUS-EDU-2024-PCOOP-ENGO**
Type of action: **ERASMUS-LS**
Type of MGA: **ERASMUS-AG-LS**

 Topic and type of action can only be changed by creating a new proposal.



Proposal data



Acronym: **TEST application**
Draft ID: **SEP-211011645**

Download Part B templates


 [Download part B templates](#)


Support & Helpdesk

 [Online Manual](#)  [IT How To](#)

 [IT Helpdesk](#)  [FAQ](#)

Service Desk:

 EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu

 +32 2 29 92222

Pay attention you apply to the right topic:

ERASMUS-EDU-2024-PCOOP-ENGO
(education and training)

ERASMUS-YOUTH-2024-PCOOP-ENGO (youth)

Part B Application form – Narrative Part

EU Grants: Application form (ERASMUS LSI): V2.0 – 01.06.2022

- called “**Tpl_Application Form (Part B) (ERASMUS LSI)**”
 - contains the technical description of the project;
 - fill in all relevant sections; do not make changes to the template
 - maximum **70 pages** (additional pages are disregarded by evaluators)
 - upload as pdf under “Part B” field in the submission system
- > **list of EU funded projects** (if applicable) for the last 4 years and ongoing projects > projects must be listed at the end of Part B or uploaded in the submission system as a separate pdf

TECHNICAL DESCRIPTION (PART B)

COVER PAGE

Part B of the Application Form must be downloaded from the Portal Submission System, completed and then assembled and re-uploaded as PDF in the system. Page 1 with the grey IMPORTANT NOTICE box should be deleted before uploading.

Note: Please read carefully the conditions set out in the Call document/Programme Guide (for open calls: published on the Portal). Pay particular attention to the award criteria; they explain how the application will be evaluated.

PROJECT	
Project name:	[project title]
Project acronym:	[acronym]
Coordinator contact:	[name NAME], [organisation name]

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Part C

- called “**Part C – PCOOP ENGO 2024**”
- used to check the eligibility of the applicant and the project
- contains information about the applicant coordinator and the project (priorities, venues of activities, etc.)
- fill in all sections; do not make changes to the template.
- upload it in the Submission system under field “Part C” in Excel format

Call for proposals ERASMUS-2024-PCOOP-ENGO
Partnerships for Cooperation - Cooperation Partnerships in the field of Education, Training and Youth submitted by European NGOs
Topic 1: ERASMUS-EDU-2024-PCOOP-ENGO
Topic 2: ERASMUS-YOUTH-2024-PCOOP-ENGO

PART C

Answer all the required fields / questions marked with an asterix (*).

REMINDER: In order to be eligible for an Erasmus+ grant, project proposals for Cooperation Partnerships must comply with the eligibility criteria established in the Erasmus+ Programme Guide 2024.

For Cooperation Partnerships in the fields of education, training and youth submitted by European NGOs and managed by the European Education and Culture Executive Agency (EACEA) the applicant coordinator must be a European NGO active in the field of education, training and youth.

1. APPLICANT / COORDINATOR*		
	YES	NO
1.1. It is established in an EU Member State or third country associated to the Erasmus+ Programme.*		
1.2. It is a European NGO in accordance to the definition provided in the Erasmus+ Programme Guide 2024.*		
1.2.1. NGO that operates through a formally recognised structure composed of a European body/secretariat legally established for at least one year in an EU Member State or third country associated to the Programme and of national organisations/branches, in at least nine EU Member States and third countries associated to the Programme.*		
1.2.2. These national organisations/branches must:		
a) have a proven statutory link with the European body/secretariat*		
b) are active in the field of education, training or youth*		
1.2.3. The European NGO is composed of at least nine entities (the European body/secretariat + eight national organisations/branches) established in nine different EU Member States and third countries associated to the Programme.*		
1.3. It has been legally established at least 2 years before the application deadline.*		

2. NATIONAL ORGANISATIONS / BRANCHES*			
Please indicate the name of national organisations / branches and their location (country and city). The relevant geographical coverage is EU Member States and third countries associated to the Programme. First row should be completed by the applicant coordinator.*			
	Name of the organisation	Country	City
1			
2			

Part C

- remember to reply to **all questions** regarding the applicant / coordinator
- to be considered eligible, a European NGO must comply to all parts of the definition of a ENGO!
- list the national organisations / branches of the European NGO
- pay attention that **only** national organisations / branches established in EU member states and third countries associated to the Programme are counted

1. APPLICANT / COORDINATOR*		
	YES	NO
1.1. It is established in an EU Member State or third country associated to the Erasmus+ Programme.*		
1.2. It is a European NGO in accordance to the definition provided in the Erasmus+ Programme Guide 2024:*		
1.2.1. NGO that operates through a formally recognised structure composed of a European body/secretariat legally established for at least one year in an EU Member State or third country associated to the Programme and of national organisations/branches, in at least nine EU Member States and third countries associated to the Programme.*		
1.2.2. These national organisations/branches must:		
a) have a proven statutory link with the European body/secretariat*		
b) are active in the field of education, training or youth*		
1.2.3. The European NGO is composed of at least nine entities (the European body/secretariat + eight national organisations/branches) established in nine different EU Member States and third countries associated to the Programme.*		
1.3. It has been legally established at least 2 years before the application deadline.*		
2. NATIONAL ORGANISATIONS / BRANCHES*		
Please indicate the name of national organisations / branches and their location (country and city). The relevant geographical coverage is EU Member States and third countries associated to the Programme. First row should be completed by the applicant coordinator.*		
Name of the organisation	Country	City
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		

Budget calculator

- called “**Tpl_Calculator (ERASMUS LS ENGO)**”
- contains information on the lump sum amount per work package and per participant
- write the participants and the work packages, and the lump sum allocated to each
- total grant requested **MUST BE** one of the 3 lump sums
- to be uploaded under section ‘Calculator’ of the Submission System in Excel format

EACH ACTION HAS A PRE-FIXED LUMP SUM. NO OTHER AMOUNT CAN BE AWARDED.
TO AVOID REJECTION, MAKE SURE THAT THE TOTAL OF THE BUDGET TABLE BELOW (cell I11) CORRESPONDS TO THE PRE-FIXED LUMP SUM FOR THE CHOSEN ACTION.
 ONCE YOUR BUDGET TABLE IS FILLED IN, CHECK THAT THERE ARE NO OUTSTANDING ERROR MESSAGES (RED) AND ENSURE THAT IT IS CONSISTENT WITH "SECTION 3 - BUDGET" OF THE eFORM.

CHOSEN ACTION	PRE-FIXED LUMP SUM AS PER CALL (in €)		
Partnership for Cooperation in the field of Youth and in the field of Education and training - European NGOs	120.000	250.000	400.000

WARNING: the total below does not correspond to a pre-fixed lump sum. The budget table needs to be filled in or corrected

DETAILED BUDGET TABLE ERASMUS LS I ENGO (YOUTH and EDU)

Estimated budget — Lump sum breakdown - MAKE SURE THIS TABLE IS CONSISTENT WITH "SECTION 3 - BUDGET" OF THE eFORM.

Participants	WP1	WP2	WP3	WP4	WP5	WP6	WP7	TOTAL (in I)
	[title]	[title]	[title]	[title]	[title]	[title]	[title]	-
[name]								0
[name]								0
[name]								0
[name]								0

PRE-FIXED LUMP SUM GRANTS:

120 000 €

250 000 €

400 000 €

Ensure coherence in your application

Between financial data:

- ✓ lump sum amount (total and/or per beneficiary) indicated in the excel budget calculator and in the budget table of the online Part A, section 3 Budget **must be the same**

Between work packages

- ✓ the number and names of WPs in Part B application and in the budget calculator must be the same.

Between partners

- ✓ list the partners in the budget calculator in the same order as in the Part A, section 3 Budget
- ✓ use the same acronym for partners in different parts of the application

How to apply

Technical Steps for the Applicant European NGO submitting the application

1. Applicant coordinator has to have an **EU Login account** (formerly ECAS)

2. Ensure that applicant & partner organisations have a **PIC** (Participant Identification Code)

3. Find the funding opportunity call on the Funding & tender opportunities portal (**F&TOP**).

4. Fill in the **e-application form**, **attach all mandatory documents** & **SUBMIT**

Find the call



Funding & tender opportunities

Single Electronic Data Interchange Area (SEDIA)

- HOME
- SEARCH FUNDING & TENDERS
- HOW TO PARTICIPATE
- PROJECTS & RESULTS
- WORK AS AN EXPERT
- SUPPORT

Partnerships for Cooperation - Cooperation Partnerships in the field of Education and Training submitted by European NGOs

ERASMUS-EDU-2024-PCOOP-ENGO

Topic Call for proposal

Internal navigation

- General information
- Topic description
- Conditions and documents
- Partner search announcements
- Start submission
- Topic related FAQ
- Get support
- Call updates

Erasmus+ Programme Guide 2024...

Show more

Partner search announcements

22 Searches of partners to collaborate on this topic

View / Edit

LEARs, Account Administrators or self-registrants can publish partner requests for open and forthcoming topics after logging into this Portal, as well as any user having an active public Person profile.

Start submission

To access the Electronic Submission Service, please click on the submission-button next to the type of action and the type of model grant agreement that corresponds to your proposal. You will then be asked to confirm your choice, as it cannot be changed in the submission system. Upon confirmation, you will be linked to the

To access existing draft proposals for this topic, please login to the Funding & Tenders Portal and select the My Proposals page of the My Area section.

Please select the type of your submission:

ERASMUS Lump Sum Grants [ERASMUS-LS], ERASMUS Lump Sum Grant [ERASMUS-AG-LS]

Start submission

Topic related FAQ

0 item(s) found

There are no FAQ related to this topic.

Example for the EDU topic

Portal Submission system



Funding: Submission Service

Welcome Teodora BALAU



Login



Topic selection



Create proposal



Participants



Proposal forms



Submit

Proposal forms

Deadline
05 March 2024 17:00:00 Brussels Local Time
83 days left until closure

Call data
Call: ERASMUS-2024-PCOOP-ENGO
Topic: ERASMUS-EDU-2024-PCOOP-ENGO
Type of action: ERASMUS-LS
Type of MGA: ERASMUS-AG-LS
Warning: Topic and type of action can only be changed by creating a new proposal.

Proposal data
Acronym: TEST application
Draft ID: SEP-211011645

Download Part B templates
Download part B templates

Support & Helpdesk
Online Manual IT How To
IT Helpdesk FAQ

Service Desk:
EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu

Information: In this step you can edit the Administrative Forms and upload the proposal and its annexes. You may return to this step from the 'My Proposals' section of the Funding & Tenders Portal. Submit your proposal as early in the process as possible - you can update and resubmit an improved version many times before the call closure. Submitting a proposal will overwrite any previous versions of this same proposal - this process is irreversible. Any changes made to the proposal will not be available to the European Commission service unless resubmitted before the call closure.

Warning: Your proposal contains changes that have not yet been submitted.

Administrative forms (Part A)
Edit forms View history Print preview

Part B and Annexes
In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments.

Part B *	<input type="text"/>	Upload
Calculator *	<input type="text"/>	Upload
CVs	<input type="text"/>	Upload
List of previous projects	<input type="text"/>	Upload
Other annexes	<input type="text"/>	Upload
Part C *	<input type="text"/>	Upload

BACK TO PARTICIPANTS LIST VALIDATE SUBMIT

TIPS



- ✓ Make sure you read **all relevant parts of the Erasmus+ Programme Guide 2024**
- ✓ Make sure you apply under the correct lot / topic:
 - **ERASMUS-EDU-2024-PCOOP-ENGO** - for education and training
 - **ERASMUS-YOUTH-2024-PCOOP-ENGO** – for youth
- ✓ Do not wait until the **last hour/day** to submit your application
- ✓ Check the presentation **"How to prepare a good project proposal?"** for more information and tips to improve the quality of your application.

What to do in case of problems at submission?

- Submit your application **WELL BEFORE THE DEADLINE (48 H)**
- In case your submission **FAILED due to IT problems:**
 - ❖ Submit **IMMEDIATELY** a complaint via the **F&TP IT Helpdesk**;
 - ❖ Keep a **PDF version of the part B and annexes** of your application holding a time stamp before the call deadline;
 - ❖ Keep a proof of the alleged failure (**screenshots**).



IT Helpdesk

The IT Helpdesk answers your questions about the Funding & Tenders Portal tools and processes.

Useful links

F&TP online manual	https://webgate.ec.europa.eu/funding-tenders-opportunities/display/OM/Online+Manual
Key steps “how to participate”	https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/how-to-participate/1
F&TP support section	https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/support/support
IT How to	https://webgate.ec.europa.eu/funding-tenders-opportunities/display/IT/IT+How+to
EACEA website ‘How to get a grant’	https://www.eacea.ec.europa.eu/grants/how-get-grant_en

Support

Any questions about the action or the application process? *Write to us:*

- EACEA-EPLUS-EDU-ENGO@ec.europa.eu Education and training
- EACEA-YOUTH@ec.europa.eu Youth

Technical questions or challenges

[IT Helpdesk](#)

Thank you



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