



EUROPEAN COMMISSION

SECRETARIAT-GENERAL

Brussels, 20.2.2019  
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Education Audiovisual & Culture  
Executive Agency  
Rue Joseph II 59 - SPA II  
1000 Brussels  
BELGIUM

**NOTIFICATION PURSUANT TO ARTICLE 297 OF THE TFEU**

**Subject: COMMISSION DECISION (19.2.2019)**

For the Secretary-General,

Robert ANDRECS

**Encl. : C(2019) 1299 final**

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**COMMISSION DECISION**

**of 19.2.2019**

**amending Decision C(2013)9189 of 18 December 2013 as regards the specification of tasks delegated to the Education, Audiovisual and Culture Executive Agency**

(Only the English version is authentic)

## COMMISSION DECISION

of 19.2.2019

### **amending Decision C(2013)9189 of 18 December 2013 as regards the specification of tasks delegated to the Education, Audiovisual and Culture Executive Agency**

(Only the English version is authentic)

THE EUROPEAN COMMISSION,

Having regard to the Treaty on the Functioning of the European Union,

Having regard to Council Regulation (EC) N° 58/2003 of 19 December 2002 laying down the statute for executive agencies to be entrusted with certain tasks in the management of Community programmes<sup>1</sup> and in particular Article 6 thereof,

Having regard to Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union<sup>2</sup> and in particular Article 60(1) and Article 69 thereof,

Whereas:

- (1) Commission Decision C(2013)9189 of 18 December 2013<sup>3</sup> lists in detail:
  - (1) the parts of Union programmes that the Education, Audiovisual and Culture Executive Agency ('the Agency') has been delegated to manage;
  - (2) the budget headings for which the appropriations correspond to those parts of programmes and which the Agency is required to implement as authorising officer by delegation;
  - (3) the tasks delegated to the Agency.
- (2) Commission Implementing Decision C(2018) 6572<sup>4</sup> entrusts the Agency with the management of some of the support functions of the European Youth Forum.
- (3) Commission Implementing Decision C(2018) 3225<sup>5</sup> adopting a Multiannual Indicative Programme for the Pan-African Programme for the period 2018-2020 entrusts the

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<sup>1</sup> OJ L 11, 16.1.2003, p. 1.

<sup>2</sup> OJ L 193, 30.07.2018, p. 1.

<sup>3</sup> Commission Decision C(2013) 9189 of 18.12.2013 delegating powers to the Education, Audiovisual and Culture Executive Agency with a view to performance of tasks linked to the implementation of Union programmes in the field of education, audiovisual and culture comprising, in particular, implementation of appropriations entered in the general budget of the Union and of the EDF allocations.

<sup>4</sup> Commission Implementing Decision Decision C(2018) 6572 of 11.10.2018 on the financing of "Erasmus+": the Union Programme for Education, Training, Youth and Sport and the adoption of the work programme for 2019.

<sup>5</sup> Commission Implementing Decision C(2018) 3225 of 22.5.2018 adopting a Multiannual Indicative Programme for the Pan-African Programme for the period 2018-2020 to be financed from the general budget of the Union.

Agency with the successor actions under the Intra-Africa Mobility Scheme. The programme is already being implemented by the Agency.

- (4) In order to ensure that the specification of tasks is fully detailed, certain activities carried out as policy support and innovation and exchange of good practices should be individually identified in order to ensure clarity.
- (5) Decision C(2013)9189 should therefore be amended accordingly,

HAS ADOPTED THIS DECISION:

*Article 1*

Decision C(2013)9189 is amended as follows:

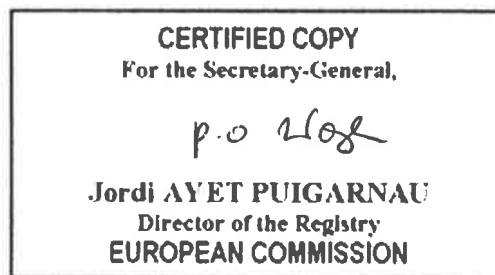
- (1) Annex I is replaced by Annex I to this Decision.
- (2) Annex II is replaced by Annex II to this Decision.
- (3) Annex III is replaced by Annex III to this Decision.
- (4) Annex IV is replaced by Annex VII to this Decision.
- (5) Annex V is replaced by Annex VIII to this Decision.
- (6) Annexes IV, V and VI to this Decision are inserted.

*Article 2*

This Decision is addressed to the Education, Audiovisual and Culture Executive Agency.

Done at Brussels, 19.2.2019

*For the Commission*  
*Tibor NAVRACSICS*  
*Member of the Commission*







EUROPEAN  
COMMISSION

Brussels, 19.2.2019  
C(2019) 1299 final

ANNEXES 1 to 8

**ANNEXES**

*to the*

**COMMISSION DECISION**

**amending Decision C(2013)9189 of 18 December 2013 as regards the specification of tasks delegated to the Education, Audiovisual and Culture Executive Agency**

## ANNEX I

### Description of the parts of the programme and the tasks delegated to the Agency in the framework of the “Erasmus+” Programme

#### **1. PARTS OF THE PROGRAMME WHICH ARE DELEGATED**

With regard to the actions and activities referred to in Articles 7-10, 13-16 and 22 of the Regulation establishing "Erasmus+" (the Union programme for Education, Training, Youth and Sport)<sup>1</sup>, the Agency shall be involved in the implementation and management of the following actions and measures, including, where appropriate, actions covering multiple chapters simultaneously.

The Agency shall implement the international dimension of these actions where appropriations are made available to the Agency, which constitute a marginal increase in the level of the operational appropriations managed by the Agency for tasks of the same nature, from the budget lines corresponding to the international cooperation instruments listed in Commission Implementing Decision 2013/776/EU<sup>2</sup>.

#### **SECTION 1. EDUCATION AND TRAINING (CHAPTER II)**

##### **1. WITHIN LEARNING MOBILITY OF INDIVIDUALS (ARTICLE 7):**

- Joint Masters Degrees (partly funded through external instruments);
- Joint Master and Doctoral Programmes set up under the Erasmus Mundus II programme (partly funded through external instruments);
- Online linguistic support;
- Erasmus+ Charter:

Erasmus Charter for Higher Education (ECHE): the general operational management, including the implementation of the entire selection and evaluation process, the preparation of the award and rejection decisions, the notification of selection results to applicants and the maintenance of an updated ECHE database following splits or mergers of higher education institutions.

The European Commission remains responsible for:

- Consultations with National Authorities and National Agencies during the eligibility check of the candidates;
- Adoption of decisions awarding or withdrawing the charter and decisions rejecting applications;
- Following-up/monitoring of the ECHE implementation, including acceptance of reports and other deliverables.

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<sup>1</sup> Regulation (EU) No 1288/2013 of the European Parliament and of the Council COM of 11 December 2013 establishing 'Erasmus+': The Union Programme for education, training, youth and sport and repealing Decisions No 1719/2006/EC, No 1720/2006/EC and No 1298/2008/EC, OJ L 347, 20.12.2013, p. 50 (hereinafter 'Erasmus+ Programme').

<sup>2</sup> Amended by C(2014)4048



**2. WITHIN COOPERATION FOR INNOVATION AND THE EXCHANGE OF GOOD PRACTICES (ARTICLE 8):**

1. Strategic partnerships (Article 8(1)(a)), namely:
  - Insurance cover for schools;
2. Partnerships between the world of work and education and training institutions in the form of:
  - European Universities
  - Knowledge Alliances between, in particular, higher education institutions and the world of work (Article 8(1)(b), first indent);
  - Sector Skills Alliances between education and training providers and the world of work (Article 8(1)(b), second indent).
3. IT support platforms, covering all education and training sectors, including in particular e-Twinning allowing peer learning, virtual mobility and exchanges of best practices and opening access for participants from neighbourhood countries (Article 8(1)(c)), namely:
  - Central Support Services (eTwinning);
  - eTwinning National Support Services and Partner Support Agencies (platform for school cooperation);
  - Central Support Services (EPALE);
  - EPALE National Support Centres (platform for EU adult cooperation);
  - Other web and dissemination platforms;
  - The Erasmus+ Virtual Exchange Initiative.
4. International partnerships between Union and partner countries' higher education institutions (Article 8(2)), namely:
  - International higher education capacity building, with Partner countries (funded with external instruments);
  - Network of National Erasmus+ Offices (NEOs).

**3. SUPPORT FOR POLICY REFORM (ARTICLE 9):**

1. Part of the activities related to the implementation of the Union policy agenda on education and training in the context of the Open Method of Coordination (OMC), as well as to the Bologna and Copenhagen processes (Article 9(1)(a)), namely:
  - Knowledge in the fields of Education and Training, through surveys and studies;
  - Prospective initiatives (Education and Training).
2. Part of the implementation in participating countries of Union transparency and recognition tools and the support to Union-wide networks and European education and training non-governmental organisations (NGOs) (Article 9(1)(b)), namely:
  - European Qualification Framework (EQF) National Coordination Points;
  - European Credit Transfer and Accumulation System (ECTS);

- Initiative to support the implementation of EHEA reforms/Support to Bologna process;
  - Network of Higher Education Reform Experts HEREs (directly through NEOs);
  - Network of Higher Education Reform Experts HEREs (service contract);
  - National Coordinators for the implementation of the European Agenda for Adult Learning;
  - Tools which will be developed in the context of the European Area of Skills and Qualifications;
  - Civil Society cooperation: Education and Training;
  - Call to National Authorities on apprenticeships;
  - Social Inclusion and Common values;
  - European Policy Experimentations, including initiatives for policy innovation;
  - Joint Qualifications in Education and Training;
  - Forward-Looking Cooperation Projects;
  - VET-Business Partnerships on Work-based learning and Apprenticeships;
  - Support for small and medium sized enterprises engaging in apprenticeships.
3. The following networks (Article 9(1)(d)):
- National Academic Recognition Information Centres (NARIC);
  - Eurydice network;
  - Euroguidance network;
  - National Europass Centres;
  - Part of the management of the European unit of Refernet (start date after 2014 to be fixed by the Steering Committee).
4. Part of the activities to support policy dialogue with Partner countries and international organizations (Article 9(2)).

**4. JEAN MONNET ACTIVITIES (ARTICLE 10):**

1. Promote teaching and research on European integration among specialist academics, learners and citizens, notably through the creation of Jean Monnet Chairs and other academic activities, as well as by providing aid for other knowledge-building activities at higher education institutions (article 10(a));
2. Support the activities of academic institutions or associations active in the field of European integration studies and support a Jean Monnet label for excellence (article 10(b));
3. Support the following institutions pursuing an aim of European interest (article 10(c)):
  - (a) The European University Institute of Florence;
  - (b) The College of Europe (Bruges and Natolin campuses)
  - (c) The European Institute of Public Administration (EIPA), Maastricht;

- (d) The Academy of European law, Trier;
  - (e) The European Agency for Development in special Needs Education, Odense;
  - (f) The International Centre for European Training (CIFE), Nice.
4. Promote policy debate and exchanges between the academic world and policy-makers on Union policy priorities (article 10(d)).

## **SECTION 2. YOUTH (CHAPTER III)**

### **1. LEARNING MOBILITY OF INDIVIDUALS (ARTICLE 13):**

1. Part of the mobility of young people in non-formal and informal learning activities between the participating countries; such mobility may take the form of youth exchanges and volunteering through the European voluntary service, as well as innovative activities building on existing provisions for mobility, namely (partly funded through international cooperation instruments):
  - European Voluntary Service Insurance;
  - Large Scale Volunteering Projects (Youth).

### **2. WITHIN COOPERATION FOR INNOVATION AND THE EXCHANGE OF GOOD PRACTICES (ARTICLE 14):**

1. Capacity building projects in the field of youth, promoting cooperation with Partner countries, including projects financed through international cooperation instruments and targeting cooperation with enlargement and neighbourhood countries;
2. The Erasmus+ Virtual Exchange Initiative.

### **3. SUPPORT FOR POLICY REFORM SHALL INCLUDE ACTIVITIES RELATING TO (ARTICLE 15):**

1. Part of the implementation of the Union policy agenda on youth through the OMC , namely:
  - Studies aimed at increasing the knowledge of the Youth sector.
2. Part of the support for Union-wide networks and European youth NGOs, namely:
  - Civil Society cooperation (Youth);
  - Support for the Eurydice network in the field of youth;
  - The "European Youth Together" initiative.
3. Part of policy dialogue with relevant European stakeholders and structured dialogue with young people, namely:
  - Structured dialogue (Youth);
  - Prospective initiatives (Youth).
4. Part of the activities related to the Eurodesk network, namely:
  - Eurodesk: Brussels-Link.
5. Part of the activities related to supporting the European Youth Forum.

### **SECTION 3. SPORT (CHAPTER IV)**

1. Support for collaborative partnerships;
2. Support for non-profit European sport events involving several participating countries;
3. Part of support for strengthening of evidence base for policy making, including:
  - Provision of part of the studies aimed at increasing the knowledge of the Sport sector.
  - Dialogue with stakeholders – National events

### **SECTION 4. COMMUNICATION AND DISSEMINATION (ARTICLE 22)**

- 4. PART OF DISSEMINATION OF INFORMATION, PUBLICITY AND FOLLOW-UP WITH REGARD TO ALL ACTIONS AND ACTIVITIES SUPPORTED UNDER THE PROGRAMME, IN CONFORMITY WITH THE MEMORANDUM OF UNDERSTANDING ADOPTED BY THE STEERING COMMITTEE IN AGREEMENT WITH THE PARENT DIRECTORATE-GENERAL, INCLUDING:**

Content management of the dissemination platform for actions delegated;

Support the Commission in the selection of best practices.

### **5. TASKS WHICH ARE DELEGATED**

On the basis of the powers delegated by the Commission and within the framework of the relevant annual work programme adopted by the Commission, the Agency shall perform the following programme implementation tasks:

- (g) Manage some or all of the phases of programme implementation and stages in the lifetime of projects and operating grants in the frame of the delegated parts of programmes. In this connection, it shall be responsible for monitoring the projects and operating grants, making the necessary checks and recovery procedures<sup>3</sup>, and for performing budget implementation tasks covering revenue and expenditure within the meaning of the Financial Regulation, and in particular:
- (1) Award grants and manage the ensuing agreement or decision, including the operations required to launch and conclude grant award procedures<sup>4</sup>;
  - (2) Conclude public procurement procedures and manage the ensuing contracts, including the operations required to launch and conclude public procurement procedures<sup>5</sup>.

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<sup>3</sup> Including carrying out ex-post audits.

<sup>4</sup> Preparation and publication of the calls for proposals defined in the work programmes, preparation of information documents for potential beneficiaries, preparation for the evaluation of the proposals, including the selection of the expert evaluators, reception and eligibility checking of the proposals, verification on the basis of the exclusion criteria, evaluation of the proposals, adoption of award Decisions for which the relevant legal bases do not require the control by Member States of the Commission's exercise of implementing powers in accordance with Regulation (EU) No 182/2011, information to rejected and successful applicants, preparation of grant agreements and grant decisions on the basis of the standard models drawn up by the Commission, signature of grant agreements and grant decisions in accordance with the conditions laid down in this Decision, monitoring the performance of the grant agreements and grant decisions including acceptance of reports and other deliverables, payments and recoveries of debts on the Union budget, routine ex post publicity and dissemination of results, application of penalties within the meaning of Article 131(5) of the Financial Regulation in agreement with the parent Directorates-General.

- (h) Provide support in programme implementation, in particular:
- (1) Collecting, processing and distributing data while ensuring interfacing with the relevant Commission IT systems, and in particular compiling, analysing and transmitting to the Commission all information required to guide implementation and monitoring of the programme, promote coordination with other Union programmes, the Member States or international organisations; including collecting, processing, updating data on supported actions with a view to responding to requests for information from the Commission and collecting, processing, updating and providing operational support for the Commission's dissemination tool for the actions managed by the Agency;
  - (2) Exploiting the results of the projects stemming from the programmes by suitable measures and means of exploitation and dissemination, in conformity with the memorandum of understanding adopted by the Steering Committee in agreement with the parent Directorates-General, including as regards the Erasmus+ programme selecting on an annual basis best projects and practices among the projects selected and granted and assisting the Commission in the selection of excellence projects;
  - (3) In the case of the networks and bodies under the parts of the programmes delegated to the Agency (NARIC, Euroguidance, Europass, EURODESK, national coordination points for the European Qualifications Framework (EQF), etc.): managing grants given to the national units of these networks and bodies and coordinating the networks and bodies, in conformity with the memorandum of understanding adopted by the Steering Committee in agreement with the parent Directorates-General;
  - (4) Conducting studies by means of public contracts, in conformity with the memorandum of understanding adopted by the Steering Committee in agreement with the parent Directorates-General;
  - (5) Contributing to evaluation of the impact of the programme and to monitoring the actual effect of the measures on the sector;
  - (6) Managing and directing a network, in particular concerning the target public (beneficiaries, recipients, projects, actors);
  - (7) Organising meetings, seminars or events (on-line and off-line); organising training and meetings of experts;
  - (8) Producing compendia and analysis of selected projects and their results; carrying out studies and evaluations, in particular the annual and/or mid-term evaluation of implementation of the programme, and contributing to preparation and implementation of follow-up action on evaluations;
  - (9) Preparing recommendations for the Commission on implementation of the programme and its future development;

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<sup>5</sup> Ex ante and ex post advertising, preparation of invitation to tender documents such as specifications and model contracts prepared on the basis of the models drawn up by the Commission, evaluation of requests to participate and of tenders, signature of contracts in accordance with the conditions of this Decision, cancellation or abandonment of the procedure if needed, monitoring the performance of the contracts including acceptance of reports and other deliverables, payments and recoveries, application of penalties within the meaning of Article 109 of the Financial Regulation in agreement with the parent Directorates-General.

- (10) Planning and implementing information operations, among which information activities on funding opportunities;
  - (11) Producing overall control and supervision data;
  - (12) Participating in preparatory work on work programmes and financing decisions;
  - (13) Ensuring and monitoring visibility of the Union action and of the European Commission;
  - (14) The provisioning and support of specific IT tools, infrastructure and services for the Agency's own requirements in cooperation with the Commission's departments;
  - (15) Providing the operational support structure for the European Voluntary Service insurance scheme for volunteers in connection with the Erasmus+ programme, action in the youth sector.
- (i) Specific tasks managed by the EACEA unit responsible for Education and Youth Policy Support in connection with the Eurydice network:
- (1) Collecting, processing, updating and disseminating information and data on systems and policies on education and youth in Europe;
  - (2) Coordinating, producing and disseminating reports and studies on systems and policies on education and youth in Europe: articles, short overviews, thematic analysis, national information sheets, bibliographies, glossaries, etc.;
  - (3) Developing and disseminating qualitative indicators and statistics in the field of education and youth;
  - (4) Designing, developing and managing databases like Eurypedia, IT tools (programs, software) and IT sites (Internet, intranet and extranet), including arranging discussion forums;
  - (5) Arranging and coordinating the Eurydice network, including devising procedures and support for the national units of the network;
  - (6) Promoting and utilising the network and its work, in particular;
  - (7) Promotion activities;
  - (8) Conducting surveys aimed at identifying the needs of the target groups of the network and/or improving the products of the network;
  - (9) Coordinating and supporting national measures for utilising the network and its work;
  - (10) Improving the dissemination of the work of the network;
  - (11) Responding to requests for information from the Commission, from the national units of the network and from outside (by mail, fax, e-mail or telephone);
  - (12) Supporting and providing the Commission with qualitative information on recent reforms related to Europe 2020 priorities in education, training and youth;
  - (13) Preparing the documents required for the work of the network and its European unit (instructions, guides, user manuals, questionnaires, forms) and the dissemination of these documents to the relevant people;

- (14) Cooperating with national, European and international bodies in the fields of education and youth (services of the Member States and non-member countries, Organisation for Economic Cooperation and Development, Council of Europe, European Centre for the Development of Vocational Training, European Training Foundation, Eurostat, Centre for Research on Lifelong Learning, Eurolib, European Schoolnet, Erasmus+ structures etc.) and participating in the work of these bodies.

## ANNEX II

### Description of the parts of the programme delegated to the Agency in the framework of the “Creative Europe” Programme

#### **PARTS OF THE PROGRAMME WHICH ARE DELEGATED (TASKS PERFORMED ARE PRESENTED IN ANNEX VI)**

With regard to the measures referred to in Articles 10, 13, 15, 16 and 19 of the Regulation on establishing the Creative Europe programme<sup>6</sup>, the Agency shall be involved in the implementation and management of the following actions and measures:

#### **SECTION 1. THE CROSS-SECTORIAL STRAND (CHAPTER IV):**

- A. Testing of new and cross-sectoral business approaches to funding, distributing, and monetising creation (Article 15(1) (d));
- B. Support to the Creative Europe Desks to carry out their tasks (Article 15(1)(f) and Article 16).

#### **SECTION 2. CULTURE SUB-PROGRAMME (CHAPTER III):**

- A. Transnational cooperation projects bringing together cultural and creative organisations from different countries to undertake sectorial or cross-sectorial activities (Article 13(1) (a));
- B. Activities by European networks of cultural and creative organisations from different countries (Article 13(1) (b));
- C. Activities by organisations with a European vocation fostering the development of emerging talent and stimulating the transnational mobility of cultural and creative players and circulation of works, with the potential to influence broadly cultural and creative sectors, and to provide for lasting effects (Article 13(1)(c));
- D. Literary translation and further promotion (Article 13(1) (d)).

#### **SECTION 3. MEDIA SUB-PROGRAMME (CHAPTER II):**

- A. The development of a comprehensive range of training measures promoting the acquisition and improvement of skills and competences by audiovisual professionals, knowledge sharing and networking initiatives, including the integration of digital technologies (Article 10 (a));
- B. The development of European audiovisual works in particular films and television works such as fiction, documentaries, children’s and animated films, as well as interactive works such as videogames and multimedia with enhanced cross-border circulation potential (Article 10 (b));
- C. Activities aiming at supporting European audiovisual production companies, in particular independent production companies, with a view to facilitating European and

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<sup>6</sup> Regulation (EU) No 1295/2013 of the European Parliament and of the Council of 11 December 2013 establishing the Creative Europe Programme (2014 to 2020) and repealing Decisions No 1718/2006/EC, No 1855/2006/EC and No 1041/2009/EC, OJ L 347, 20.12.2013, p. 221–237.



international co-productions of audiovisual works including television works (Article 10 (c));

- D. Activities helping European and international co-production partners to meet and/or provide indirect support for audiovisual works co-produced by supporting international co-production funds based in a country participating in the Programme (Article 10 (d));
- E. Facilitating access to professional audiovisual trade events and markets and the use of online business tools inside and outside the Union (Article 10 (e));
- F. Establishing systems of support for the distribution of non-national European films through theatrical distribution and on all other platforms as well as for international sales activities, in particular the subtitling, dubbing and audio-description of audiovisual works (Article 10 (f));
- G. Facilitating circulation of European films worldwide and of international films in the Union on all distribution platforms, via international cooperation projects in the audiovisual sector (Article 10 (g));
- H. A European cinema operators' network screening a significant proportion of non-national European films (Article 10 (h));
- I. Initiatives presenting and promoting a diversity of European audiovisual works, including short films, such as festivals and other promotional events (Article 10 (i));
- J. Activities aimed at promoting film literacy and increasing audiences' knowledge of, and interest in, European audiovisual works, including the audiovisual and cinematographic heritage, in particular among young audiences (Article 10 (j));
- K. Innovative actions testing new business models and tools in areas likely to be influenced by the introduction and the use of digital technologies (Article 10 (k)).

#### **SECTION 4. COMMUNICATION AND DISSEMINATION (ARTICLE 19)**

- A. Provision to the countries participating in the Programme with information concerning the projects or operating grants which have received the Union's funding by transmitting the selection decisions within two weeks of their adoption (Article 19(1));
- B. Dissemination of relevant information to the Creative Europe Desks (Article 19(3)).

### ANNEX III

#### Description of the parts of the programme delegated to the Agency in the framework of the "Europe for Citizens" Programme

#### **PARTS OF THE PROGRAMME WHICH ARE DELEGATED (TASKS PERFORMED ARE PRESENTED IN ANNEX VI)**

With regard to the actions referred to in Article 3 and the Annex of the Regulation establishing for the period 2014-2020 the programme "Europe for Citizens"<sup>7</sup>, the Agency shall be involved in the implementation and management of the following actions and measures foreseen in Article 3, paragraphs 1 and 2:

#### **SECTION 1. ACTIONS COMING UNDER THE TWO STRANDS**

- A. "European remembrance";
- B. "Democratic engagement and civic participation".

#### **SECTION 2. PART OF THE HORIZONTAL "VALORISATION" ACTIONS FORESEEN IN ARTICLE 3, PARAGRAPH 1, IN CONFORMITY WITH THE MEMORANDUM OF UNDERSTANDING ADOPTED BY THE STEERING COMMITTEE IN AGREEMENT WITH THE PARENT DIRECTORATE-GENERAL.**

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<sup>7</sup> Council Regulation (EU) No 390/2014 of 14 April 2014 establishing the 'Europe for Citizens' programme for the period 2014-2020 OJ L115 p3

## ANNEX IV

### **Description of the parts of the programme delegated to the Agency in the framework of the “EU Aid Volunteers” initiative**

#### **PARTS OF THE INITIATIVE WHICH ARE DELEGATED (TASKS PERFORMED ARE PRESENTED IN ANNEX VI)**

With regard to the actions referred to in Articles 8 to 17 of the Regulation establishing the European Voluntary Humanitarian Aid Corps<sup>8</sup>, the Agency shall be involved in the implementation and management of the following actions and measures:

- A. Supporting the updating of standards and procedures regarding candidate and EU Aid Volunteers (Article 9);
- B. Development and support to the updating of a certification mechanism for sending and hosting organisations and technical support for sending organisations (Article 10);
- C. Identification and selection of candidate volunteers (Article 11);
- D. Implementation of a training programme and support for training and apprenticeship placements (Article 12);
- E. Deployment of EU Aid Volunteers in third countries for humanitarian aid activities and operations (Article 14), including an EU Aid Volunteers insurance scheme;
- F. Capacity building of hosting organisations (Article 15).

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<sup>8</sup> Regulation n° 375/2014 of 3 April 2014 establishing the European Voluntary Humanitarian Aid Corps ("EU Aid Volunteers initiative")

## ANNEX V

### Description of the parts of the programme delegated to the Agency in the field of higher education under external cooperation instruments<sup>9</sup>

#### **PARTS OF THE PROGRAMME WHICH ARE DELEGATED (TASKS PERFORMED ARE PRESENTED IN ANNEX VI)**

##### **1. PAN-AFRICAN PROGRAMME**

With regard to the components referred to in the Annex of the Commission Implementing Decision adopting the Multiannual Indicative Programme for the Pan-African programme for the period 2018-2020<sup>10</sup>, the Agency shall be involved in the implementation and management of the following action and measure covered by section 4.2.2. Higher Education of the Multiannual Indicative Programme :

"Intra-Africa Mobility Scheme"

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<sup>9</sup> Article 3(1)(e) of Commission Implementing Decision 2013/776/EU of 18 December 2013 establishing the "Education, Audiovisual and Culture Executive Agency", OJ L 343, 19.12.2013, p. 46

<sup>10</sup> C(2018) 3225 final

## ANNEX VI

<b>Description of the tasks delegated to the Agency in the framework of the delegated parts of programmes listed in Annex II to V</b>
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On the basis of the powers delegated by the Commission and within the framework of the relevant annual work programme adopted by the Commission, the Agency shall perform the following programme implementation tasks:

- (a) Manage some or all of the phases of programme implementation and stages in the lifetime of projects and operating grants in the frame of the delegated parts of programmes. In this connection, it shall be responsible for monitoring the projects and operating grants, making the necessary checks and recovery procedures<sup>11</sup>, and for performing budget implementation tasks covering revenue and expenditure within the meaning of the Financial Regulation, and in particular:
  - (15) Award grants and manage the ensuing agreement or decision, including the operations required to launch and conclude grant award procedures<sup>12</sup>;
  - (16) Conclude public procurement procedures and manage the ensuing contracts, including the operations required to launch and conclude public procurement procedures<sup>13</sup>.
- (b) Provide support in programme implementation, in particular:
  - (17) Collecting, processing and distributing data, and in particular compiling, analysing and transmitting to the Commission all information required to guide implementation and monitoring of the programme, promote coordination with other Union programmes, the Member States or international organisations; including collecting, processing, updating data on supported actions with a view to responding to requests for information from the Commission and collecting, processing, updating and providing operational support for the Commission's dissemination tool for the actions managed by the Agency;

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<sup>11</sup> Including carrying out ex-post audits.

<sup>12</sup> Preparation and publication of the calls for proposals defined in the work programmes, preparation of information documents for potential beneficiaries, preparation for the evaluation of the proposals, including the selection of the expert evaluators, reception and eligibility checking of the proposals, verification on the basis of the exclusion criteria, evaluation of the proposals, adoption of award Decisions for which the relevant legal bases do not require the control by Member States of the Commission's exercise of implementing powers in accordance with Regulation (EU) No 182/2011, information to rejected and successful applicants, preparation of grant agreements and grant decisions on the basis of the standard models drawn up by the Commission, signature of grant agreements and grant decisions in accordance with the conditions laid down in this Decision, monitoring the performance of the grant agreements and grant decisions including acceptance of reports and other deliverables, payments and recoveries of debts on the Union budget, routine ex post publicity and dissemination of results, application of penalties within the meaning of Article 131(5) of the Financial Regulation in agreement with the parent Directorates-General.

<sup>13</sup> Ex ante and ex post advertising, preparation of invitation to tender documents such as specifications and model contracts prepared on the basis of the models drawn up by the Commission, evaluation of requests to participate and of tenders, signature of contracts in accordance with the conditions of this Decision, cancellation or abandonment of the procedure if needed, monitoring the performance of the contracts including acceptance of reports and other deliverables, payments and recoveries, application of penalties within the meaning of Article 109 of the Financial Regulation in agreement with the parent Directorates-General.

- (18) Exploiting the results of the projects stemming from the programmes by suitable measures and means of exploitation and dissemination, in conformity with the memorandum of understanding adopted by the Steering Committee in agreement with the parent Directorates-General;
- (19) In the case of the networks and bodies under the parts of the programmes delegated to the Agency: managing grants given to the national units of these networks and bodies and coordinating the networks and bodies, in conformity with the memorandum of understanding adopted by the Steering Committee in agreement with the parent Directorates-General;
- (20) Conducting studies by means of public contracts, in conformity with the memorandum of understanding adopted by the Steering Committee in agreement with the parent Directorates-General;
- (21) Contributing to evaluation of the impact of the programme and to monitoring the actual effect of the measures on the sector;
- (22) Managing and directing a network, in particular concerning the target public (beneficiaries, recipients, projects, actors);
- (23) Organising meetings, seminars or events (on-line and off-line); organising training and meetings of experts;
- (24) Producing compendia and analysis of selected projects and their results; carrying out studies and evaluations, in particular the annual and/or mid-term evaluation of implementation of the programme, and contributing to preparation and implementation of follow-up action on evaluations;
- (25) Preparing recommendations for the Commission on implementation of the programme and its future development;
- (26) Planning and implementing information operations, among which information activities on funding opportunities;
- (27) Producing overall control and supervision data;
- (28) Participating in preparatory work on work programmes and financing decisions;
- (29) Ensuring and monitoring visibility of the Union action and of the European Commission;
- (30) The provisioning and support of specific IT tools, infrastructure and services for the Agency's own requirements in cooperation with the Commission's departments.

## ANNEX VII

Description of the parts of the programme delegated to the Agency in the framework of the “European Solidarity Corps” Programme.

With regard to the activities of the European Solidarity Corps Programme and of the other Union programmes which contribute to the objectives of the European Solidarity Corps referred to in Article 5(3) of the Regulation laying down the legal framework of the European Solidarity Corps, the Agency shall be involved in the implementation and management of the following actions and measures:

1. Insurance contract;
2. Online Linguistic Support;
3. General Online Training;
4. Volunteering teams in High Priority Areas;
5. Quality Label for participating organisations.

## ANNEX VIII

<b>Budget lines and EDF allocations for 2014-2020 of which part of the appropriations corresponding to the tasks entrusted to the Agency shall be implemented by the Agency</b>
<b>European Solidarity Corps</b>
15 05 01
European Solidarity Corps
<b>Erasmus+</b>
15 02 01 01
Promoting excellence and cooperation in the European education and training area and its relevance to the labour market
15 02 01 02
Promoting excellence and cooperation in the European Youth Area and the participation of young people in European democratic life
15 02 02
Developing excellence in teaching and research activities in European integration world-wide (Jean Monnet programme)
15 02 03
Developing the European dimension in sport
19 05 20
Erasmus+ — Contribution from Partnership Instrument (PI)
21 02 20
Erasmus+ — Contribution from Development Cooperation Instruments (DCI)
22 04 20 <sup>14</sup>
Erasmus+ — Contribution from European Neighbourhood Instrument (ENI)
22 02 04 02
Contribution to Erasmus+ (IPA II)
04 20 65
European Development Fund
<b>Creative Europe</b>
15 04 01
Strengthening the financial capacity of the cultural and creative sectors, in particular for SMEs and organisations
15 04 02
Culture sub-programme — Supporting actions for the cultural and creative sectors to operate in the Union and beyond and to promote transnational circulation and mobility
09 05 01 <sup>15</sup>
MEDIA sub-programme — Supporting actions for the cultural and creative sectors to operate in the Union and beyond and to promote transnational circulation and mobility
<b>Europe for Citizens</b>
18 04 01 01 <sup>16</sup>
Europe for Citizens — Strengthening remembrance and enhancing capacity for civic participation at

<sup>14</sup> Previously 21 03 20

<sup>15</sup> Previously 15 04 03

<sup>16</sup> Previously 16 02 01



the Union level
<b>EU Aid Volunteers</b>
23 04 01
Union Aid Volunteers — Strengthening the Union's capacity to respond to humanitarian crises
<b>Jean Monnet Activities in the EU's strategic partners</b>
19 05 01
Cooperation with third countries to advance and promote European Union and mutual interests
<b>Special Window for Jordan in the Capacity Building for Higher Education component of Erasmus+</b>
22 04 01 01
European Neighbourhood Instrument (ENI) – Mediterranean Countries – Human Rights and Mobility
<b>Western Balkans Youth Window under Erasmus+</b>
22 02 04 01
Multi-Country Programmes, regional integration and territorial cooperation (IPA II)
<b>Eastern Partnership Window under Erasmus+</b>
22 04 02 02
<b>Mediterranean countries</b>
22 04 01 02
Tunisia (EMORI)
<b>Pan-African Programme</b>
21 02 09
Pan-African programme to support the joint Africa-European Union Strategy

<b>Completion lines for legacy programmes 2007-2013 of which part of the appropriations corresponding to the tasks entrusted to the Agency shall be implemented by the Agency</b>
<b>Completion MEDIA</b>
09 05 51
<b>Completion Lifelong Learning</b>
15 02 51
<b>Completion Youth in Action</b>
15 02 53
<b>Completion Culture</b>
15 04 51
<b>Completion Europe for Citizens</b>
18 04 51
<b>Completion Development Cooperation Instrument</b>
21 02 51 02
21 02 51 03
21 02 51 08
<b>Completion Cooperation with industrialised and other high-income countries and territories</b>
21 09 51 01
21 09 51 02
21 09 51 03
<b>Completion European Neighbourhood and Partnership Instrument</b>
22 04 51

<b>Completion Instrument for Pre-Accession Assistance</b>
22 02 51
<b>Completion Cooperation with industrialised and other high-income countries and territories</b>
19 05 51

## EDF ALLOCATIONS

- Allocation under the intra-ACP financial envelope of the Ninth EDF covered by Commission Decision C (2006) 7117 of 9 January 2007 approving the programme “Erasmus Mundus ACP Window” in favour of the African, Caribbean and Pacific (ACP) Group of States to be financed from the 9th European Development Fund.
- Allocation under the intra-ACP financial envelope of the Ninth EDF covered by Commission Decision C (2007) 6617 of 21 December 2007 approving the programme “Erasmus Mundus ACP Window” in favour of the African, Caribbean and Pacific (ACP) Group of States to be financed from the 9th European Development Fund.
- Allocation under the intra-ACP financial envelope of the Tenth EDF covered by Commission Decision C (2009) 9268 of 30 November 2009 approving the programme “Erasmus Mundus ACP Window” in favour of the African, Caribbean and Pacific (ACP) Group of States to be financed from the 10th European Development Fund.
- Allocation under the intra-ACP financial envelope of the Tenth EDF covered by the Commission Decision C(2010) 7243 of 22 December 2010 approving the programme “Intra-ACP Mobility Scheme” in favour of the African, Caribbean and Pacific (ACP) Group of States to be financed from the 10th European Development Fund.
- Allocation under the intra-ACP financial envelope of the Tenth EDF covered by the Commission Decision C(2012) 8392 of 16 November 2012 on the Annual Action Programme 2012 in favour of Intra-ACP cooperation to be financed from the 10th European Development Fund, approving the programme “Erasmus Mundus ACP Window” in favour of the African, Caribbean and Pacific (ACP) Group of States to be financed from the 10th European Development Fund.
- Allocation under the intra-ACP financial envelope of the Eleventh EDF covered by the implementing modalities agreed between the Commission and the ACP group in a formal exchange of letters<sup>17</sup> concluded on 12 October 2015 and by the Commission Decision C(2015)6151 of 14 September 2015 on the adoption of the 2016 annual work programme for the implementation of "Erasmus+": the Union Programme for Education, Training, Youth and Sport, its potential future amendments and the Erasmus+ annual work programmes adopted in the subsequent years.”

<sup>17</sup> Ref. Ares(2015)3991916 - 28/09/2015 and Ref. Ares(2015)4432484 - 20/10/2015